

F.4 – PROGRESS REPORT



**Provincial-Territorial Infrastructure Component
PROGRESS REPORT**

Name of Recipient	City of Greater Sudbury		
Name of Project	Maley Drive	Project Number	PTIC-002
Estimated Percent of Project Completion	64 %		

TABLE 1 (KEY DATES)

Please complete Column 3 below for each of the events listed. *Please complete this column even if there are no changes from the last reporting period.*

Column 1 Events	Column 2 Last Reported Forecast Date	Column 3 Current Forecast Date or, if the event has occurred, Actual Date
First Construction Tender Awarded	7/19/2016	07/19/2016
Start Date of Construction	08/17/2016	08/17/2016
End Date of Construction	12/31/2019	12/31/2019
Last day that eligible costs will be incurred	12/31/2022*	12/31/2021
End of Non-Statutory Holdback Period, if applicable**	12/31/2021	12/31/2021
Date Federal Signage Installed		05/31/2017
Date Provincial Signage Installed		01/15/2017

NOTES:

- * This date is the Project Completion Date in your SCF Contribution Agreement (the Agreement). If you are anticipating that completion will occur later than this date, formal approval to amend the Agreement must be obtained from the appropriate contact as per Schedule “B” of the Agreement.
- ** Non-statutory holdbacks are not required on all projects. For some projects, these holdbacks are put in place *in addition to* the statutory holdback under the *Construction Lien Act* (Ontario).

CHANGES IN SCOPE OF PROJECT (IF ANY)

If there have been changes to the scope of your Project please explain. *Please note that identifying a project revision into this form does not constitute requesting permission to change the contracted Project Description. To make a change to the Project Description a formal request must be sent to the appropriate contact as per Schedule “B” of the Agreement.*

Click here to enter text.

TABLE 2 (STATUS UPDATE)

Please complete Table 2 if you have noted any revisions from the last reporting period in Table 1. Note that when filling in Table 2 if you are Behind Schedule you must fill in the column to the right indicating why your schedule has changed.

Description of Activities	Activity Status (On, Ahead, or Behind Schedule; Completed or Not Applicable)	Issues to Date and Actions Taken to Resolve Issues
Overall Project Status	On Schedule	Not applicable.
Pre-Construction (e.g., Permitting, Site Prep)	On Schedule	Not applicable.
Construction	On Schedule	Not applicable.

TABLE 3 (EXPENDITURE FORECAST)

The purpose of this table is to show the total Eligible Costs that have been or will be incurred from the Project Approval Date until the last date that costs will be incurred as identified in Table 1. For the appropriate Funding Year (e.g., April 1, 2016 to March 31, 2017) please enter the total incurred cost of goods or services net of HST rebates that have been or are expected to be purchased within each 3 month period. The amounts entered should be inclusive of all costs whether paid or not – including any holdback amounts due to project contractors.

Quarter	Q1 (April – June)	Q2 (July – September)	Q3 (October – December)	Q4 (January – March)	Total by Funding Year
2015/16	Enter dollars.	Enter dollars.	Enter dollars.	Enter dollars.	Enter dollars.
2016/17	34,578	500,352	1,682,872	797,658	3,015,460
2017/18	3,812,998	2,809,097	7,119,969	1,616,957	15,359,022
2018/19	9,415,362	13,131,940	7,141,723	1,530,485	31,219,509
2019/20	8,370,000	10,536,009	2,600,000	3,000,000	24,506,009
2020/21	1,800,000	2,800,000	1,400,000	0	6,000,000
2021/22	0	0	0		0
Total Forecasted Project Cost (Less HST Rebate)					80,100,000

NOTES:

- Costs that were incurred in the periods shaded grey in Table 3 are no longer eligible for reimbursement under the terms of your Agreement. Costs that were incurred in the periods shaded in yellow in Table 3 should already have been submitted for reimbursement.
- Enter data as the total cost net of any HST rebate by each quarter.
- Please complete the expenditure table based on actual and projected expenditures when the work is performed or the good is received.

CHANGES TO PROJECT BUDGET

If the total forecasted Project cost is different than total Eligible Cost in the Agreement you must provide an explanation of the variance below, describing whether the Project is over or under budget and why.

Explanation of Variance Between Expenditure Forecast and total Eligible Costs
Click here to enter text.

TABLE 4 (FUNDING SOURCES FOR YOUR PORTION OF THE PROJECT)

Please fill in this table if there have been **any changes** to your funding sources. In the table below please list the source(s) of funding for your portion of total Eligible Costs, and amount from each source. Only list the funding sources for your portion of the project. Do not include your SCF grant funding in the table below.

Source (e.g. debenture, capital reserves, Federal Gas Tax, Infrastructure Ontario debt/loan, bank loan, other funding programs (insert program name), etc.)	Amount (\$)
Capital Financing Reserve Funds	\$ 14,523,729
Future Years Financing (Tax Levy) (2017-2022)	\$ 12,176,271
Click here to enter funding source.	\$ Enter dollars.
Click here to enter funding source.	\$ Enter dollars.

Claims

Claims should be submitted regularly (i.e., at least twice a year). Costs associated with claims submitted should align with the expenditure forecast above. As noted in Section D.4.1(c) of the Agreement, Recipients must claim invoices prior to the Funding Year after the year in which they were incurred (e.g., costs incurred between April 1, 2016 and March 31, 2017 must be claimed by March 31, 2018). Any invoices not claimed by this time are referred to as “stale-dated” and are **ineligible**. In some cases Recipients will need to submit a claim for contractor holdbacks before these holdbacks are paid to avoid stale-dating (these invoices should be submitted on a separate claim).

Attestation:

By inserting a name, title and date below, the Recipient warrants that:

1. The information provided herein and in any document attached is accurate and complete; and
2. It is in compliance with all of the terms and conditions of the Agreement, including but not limited to having:
 - i. in place the level of insurance set out in the Agreement in place; and
 - ii. complied all Aboriginal consultation requirements and has notified the Province of any archeological resources found, any impacts that could affect Aboriginal or treaty rights, or any contact by any Aboriginal Group expressing concerns about the Project.

Name: David Shelsted

Title: Director of Roads & Transportation Services

Date: 10/09/2019

Please note that you do not need to sign this document; by inserting your name and title in the above area, you are agreeing to the above attestation. This document should be sent in electronically if at all possible and not as a scanned version.

Note: Any capitalized terms used in this Report will have the same meaning as set out in the Agreement.