

## GREATER SUDBURY EMERGENCY MANAGEMENT ADVISORY PANEL MEETING MINUTES

Friday, February 24, 2012 • 9:00am  
Emergency Operations Centre • Lionel E. Lalonde Centre

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### Present:

Braney, Colin – CGS Fire Services  
Campbell, Graham – CGS Fire Services  
Campbell, Kim – St. Joseph's Health Centre  
Charette, Nicole – Rainbow District School Board  
DeSilva, Tony – CGS Roads and Transportation  
Fortin, Lynn – CGS Emergency Management  
Foucault, Monique – Sudbury CACC  
Gartner, Bryce – North East Community Care Access Centre  
King, Tom – Greater Sudbury Utilities  
Lawlor, Brian – Union Gas  
Lefebvre, Gilles – CGS ByLaw Services  
Maloney, Tim – Vale (**CHAIR**)  
McDougall, Allan – Sudbury and District Health Unit  
Moskal, Jayne – Health Sciences North  
Moxam, Craig – Greater Sudbury Police Services  
Nicholls, Joseph – CGS Emergency Services  
Pilon, Terri – Health Sciences North  
Rancourt, Maurice-Eric – Collège Boréal  
Sajatovic, Paul – Nickel District Conservation Authority  
Salem, Carolyn – CGS Emergency Management  
Saumur, Dan – Greater Sudbury Housing Corporation  
Stone, David – Canadian Red Cross

### Regrets:

Beadman, Tim – CGS Emergency Services  
Benkovich, Nick – CGS Water / Wastewater  
Burke, Paula – Hydro One  
Dale, Richard – Ontario Power Generation  
Spencer, Gail – CGS Social Services  
Taylor, Alison – CGS Corporate Communications  
Viitala, Alan – ARES

## **Safety Share:**

Darren Toner from Vale provided the safety share. In winter oftentimes the car window can be frozen leading you to open your car door at the drive thru or to swipe an access pass. Before you open the door, put the car in park. Many injuries and fatalities have occurred because a person's foot slipped off the brake and onto the gas while they were leaning out the car door.

### **1. Previous meeting minutes corrections, approval – T. Maloney**

Previous Minutes – November 25, 2011 approved.

### **2. Introduction of new panel members – T. Maloney**

Tim Maloney had each panel member introduce themselves to the group.

### **3. Education Component – SAFER Software – T. Maloney**

Tim Maloney discussed what constitutes an emergency for Vale operations and defined the levels of emergency they utilize. He outlined the partnerships that Vale has in place to assist in responding to an emergency, as well as the types of chemicals that Vale has at various sites that are regulated by the Canadian Environmental Protection Act.

Tim then demonstrated their new plume modelling software, SAFER. The software uses a number of real-time data points to determine the effect of a chemical release on the community. These data points include information from Vale's meteorological towers, landscape topography, chemical properties, chemical release rates, elevation, etc.

### **4. EMO Update**

John Stothers send his regrets. No EMO update was available at this meeting.

### **5. Sub-Committee Reports**

#### **a. Pandemic Planning Update – SDHU**

No update was available at this time.

## **6. Emergency Management Activity Report and Public Education – C. Salem**

Carolyn Salem updated the panel on Emergency Management's activities over the past quarter.

### BEM

She advised the panel that spaces were still available in the September 20 & 21 and November 1 & 2 BEM courses. Agencies interested in registering their staff for either of these sessions are asked to contact Carolyn.

### CN / CP Dangerous Goods Response Course – May 17, 2012

Emergency Management is hosting another Dangerous Goods Response Course with CN and CP. There are 40 spots available on a first come first served basis for this course. Agencies interested in registering their staff for this course are asked to contact Lynn Fortin.

### CANWARN Storm Spotter Training – May 26, 2012

Environment Canada is once again hosting a CANWARN training session in Sudbury on May 26<sup>th</sup> at 9:00am – 12:00pm. Agencies interested in registering their staff for this course are asked to contact Peter Kimbell at Environment Canada ([peter.kimbell@ec.gc.ca](mailto:peter.kimbell@ec.gc.ca)). There is no cost associated with this training.

### Exercise Design Course

Emergency Management is looking to host an exercise design course through Emergency Management Ontario. This 2 day, in class course would be of benefit for anyone interested in learning how to develop effective exercises. Agencies who may be interested in attending this course are asked to advise Carolyn. If sufficient interest is expressed, Emergency Management will make arrangements to host the course sometime in November. Agencies are reminded that in order to take this course participants must have completed BEM and taken the Online Introduction to Exercise Design course through Emergency Management Ontario's website ([www.emergencymanagementontario.ca](http://www.emergencymanagementontario.ca)).

### Past Incidents

Emergency Management assisted St. Gabriel's Villa in the evacuation of residents on December 29, 2011. This evacuation was due to flooding caused by a ruptured fire sprinkler. Residents were housed at the Lionel Lalonde Centre in Azilda for approximately 8 hours before being allowed to return to the Villa.

A natural gas leak on Caron Street on February 8, 2012 prompted the evacuation and shelter of affected residents in a 6-unit apartment building and 2 residential homes. The Red Cross provided accommodation to those displaced until repairs to the gas meter were made.

## Flood Management Plan

Emergency Management, in partnership with the NDCA, CGS Departments, and partner agencies, has completed the Greater Sudbury Flood Management Plan. This plan will address response efforts to a flood emergency within the community. The plan will be presented to the Community Services Committee of Council on February 27<sup>th</sup> and will be put into effect on April 1<sup>st</sup>. The plan will be made available on the City's website.

## GSEMAP Format

In past meetings, discussion has focused on best to improve the GSEMAP forum to enhance information sharing and partnership building. Suggestions for an improved format are being requested in the hopes of revitalizing the panel into a discussion-based forum in which ideas can be more readily shared.

## Exercises

A field exercise to test the Vale Hazardous Material Notification Release Protocol is scheduled to take place in September. An exercise planning group has been formed including representation from Vale, Emergency Management, Fire Services, 911 Dispatch, EMS, Corporate Communications, and the Sudbury and District Health Unit. This exercise will test the Hazardous Material Release Notification Procedure in a realistic scenario, going beyond the communication tests that have been conducted on a quarterly basis to include actual response strategies.

## Public Education

Emergency Management continues to broadcast weekly emergency preparedness tips to the public through its social media accounts (Facebook, Twitter). In March, the use of YouTube will also be employed as short videos will be created highlighting emergency preparedness topics.

The Emergency Preparedness Staff Booklet is nearing completion. This booklet is designed to provide City staff with instructions on what to do in a variety of emergency situations, following corporate policies. The general content of this booklet will be utilized to develop a public information booklet.

Emergency Preparedness Week planning is underway. This year's event will be held at Cyril Varney Public School and will be an "Are You Smarter than a 6<sup>th</sup> Grader" competition. Grade 6 students will compete against the media to test their knowledge of emergency preparedness. The event will be held on May 1<sup>st</sup> at 9:45am in the Grade 6 classroom. The questions utilized in this event will be published on the City's website to allow the public to test their knowledge to win prizes. Other Grade 6 classes will also have the opportunity to compete through the City's website for a chance to win a pizza party and a tour of the Lionel Lalonde Centre and emergency vehicles.

## 7. New Business

There was no new business.

**Next Meeting:            May 25, 2012**  
**Emergency Operations Centre, Azilda**