

Mayoral Decision

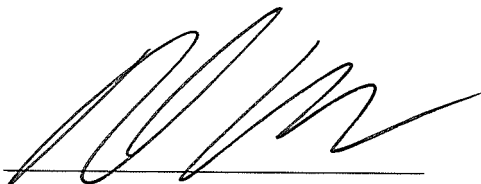
(Part VI. 1 of the *Municipal Act, 2001*)

No. MD2024-16

Date October 30, 2024

Purpose Creation of CAO Recruitment Committee

I, Paul Lefebvre, Mayor of the City of Greater Sudbury hereby establish the CAO Recruitment Committee, which Committee shall have the functions, composition and duration set out in the Terms of Reference attached as Appendix "A" hereto, in accordance with section 284.8 of the Municipal Act, 2001.



Signature of
Mayor, Paul Lefebvre
City of Greater Sudbury

Terms of Reference Appendix "A"

CAO Recruitment Committee

Mandate:

To receive staff reports, provide direction to staff and provide assistance to the Mayor regarding all aspects of the CAO recruitment process.

Primary Objectives:

- To receive staff reports and presentations on all aspects of the recruitment process;
- To provide direction to staff and/or the Mayor regarding:
 - the position's description, remuneration and benefits;
 - the qualifications and competencies for the position;
 - the engagement of an external executive search firm;
 - the shortlisting or interviewing of candidates;
 - any other matters relevant to the recruitment and commencement in role of a successful candidate;
- To review candidate applications and conduct interviews;
- To conduct an impartial evaluation and participate in a transparent, competitive, and comprehensive recruitment process, while holding in strict confidence all confidential information dealt with by the Committee.

Membership:

Four members of Council consisting of: Mayor Lefebvre as Chair, Councillor Signoretti, Councillor Lapierre and Councillor McIntosh.

Meeting Dates:

The Committee shall meet as required until the successful completion of the recruitment process but the term shall not exceed the term of Council ending on November 14, 2026.