

Establishment Information Sheet (EIS)



Accommodation Provider Name

Customer Number	
Business Name	
Operating As (if different)	
HST registration number	

Establishment Address

Number and Street	
Apt/PO Box, etc	
City, Province	
Postal Code	

Mailing Address

SAME AS ABOVE? YES NO (if NO fill in cells below)

Number and Street	
Apt/PO Box, etc	
City, Province	
Postal Code	

Contact information

Name	
Telephone	
E-mail Address	
E-mail invoice?	YES <input type="checkbox"/> NO <input type="checkbox"/>

Total Number of Rooms available for rent	
Average annual occupancy rate for the previous year (percentage)	
Average daily rates for the previous year	

Authorized By

Date

Authorized Person's signature

Position

Personal Information contained on this form is collected under the authority of the Municipal Act, 2001, S.O. 2001, c.25 for the purposes of administering payment of accounts owing pursuant to the Municipal Accommodation Tax by-law to the City of Greater Sudbury. Questions about the collection of the information can be directed to the Supervisor of Accounts Receivable at the City of Greater Sudbury, 200 Brady Street, Sudbury, ON, P3A 5P3