


ADDENDUM No. #

Date Issued: MONTH, DAY, 2023

To: All Bidders

Subject: Amendment to RFT ENG 25-###/Title

The following information, amendments, and revisions shall form an integral part of the Bid Solicitation Documents and where applicable, shall supersede requirements of other Bid Solicitation Documents. Refer to Section 6.1.3 of the Bid Solicitation.

PROCEDURE

1. Amendment: Section XX

Use sub-titles like "Delete", "Remove and replace with", etc.

QUESTION(S) & ANSWER(S):

EXAMPLE

Question 1:

Regarding the requirement that the account manager must have a minimum of 10 years' experience in providing security services in an airport environment:

Can the Successful Proponent hire the individual after being Awarded the Contract? For example, there may be an opportunity to hire the existing account manager.

Answer 1:

Yes, that is acceptable. Refer to number ## on the list of amendments above.

If the backend/steps (forms) in bids&tenders are being changed. The front-end needs be regenerated and called "v2".

The Bid Solicitation has been amended and a new version is available: Document Name – v2.

Bidders are encouraged to download the latest version of the Bid Solicitation Documents from bids&tenders to ensure the latest changes and information are received before starting the bid submission process.

****End of Addendum****

Addendum Issued by: NAME, Official Point of Contact

