

FILE NAMING CONVENTIONS WHEN USING X-REFS & RASTER IMAGES

Assume you have a C series such as:
C6000-1 to 4.dwg

When using an external reference or image file, we require the following file naming conventions:

SCENARIO 1

Use the following format if there is a unique file being referenced into only one drawing:

Cad file C6000-1.dwg, may contain a reference by the name of C6000-1_xref1.dwg, C6000-1_xref2.dwg, or C6000-1_raster1.tif, C6000-1_raster2.jpeg, etc.

The above file has multiple x-refs and raster images, but they are all unique to that particular drawing. They are linked by the C number and will be grouped alphanumerically in the same folder.

Keep the x-ref or raster linked along with the parent cad file in order to keep the files organized together in a common archive folder.

SCENARIO 2

If the x-ref or raster is a common reference used among many cad files in a project, eliminate the page number (-1, -2) to keep it universal.

Use the following format:

Cad file C6000-1.dwg & C6000-2.dwg may contain a reference by the name of C6000_xref1.dwg, C6000_xref2.dwg, or C6000_raster1.tif, C6000_raster2.jpeg

The files will all be archived in a single common folder. The links and file paths need to be maintained and functional. The naming convention will keep them grouped and organized in alphanumerical order.