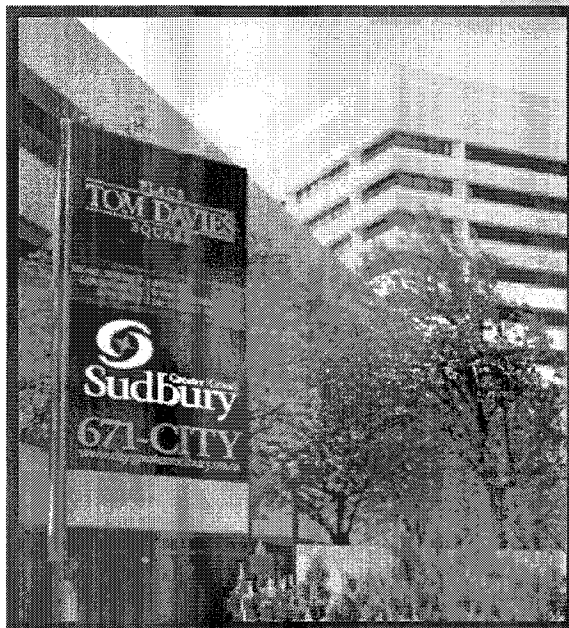


*Vision: The City of Greater Sudbury is  
a growing, world-class community  
bringing talent, technology and a great  
northern lifestyle together.*

*Vision : La Ville du Grand Sudbury est une  
communauté croissante de calibre  
international qui rassemble les talents, les  
technologies et le style de vie exceptionnel*

# Agenda Ordre du jour



For the  
City Council  
Meeting  
to be held

Pour la réunion  
du  
Conseil municipal  
qui aura lieu

Thursday, March 25, 2004

jeudi 25 mars 2004

**at 7:00 p.m**

**à 19 h**

Council Chamber  
Tom Davies Square

dans la Salle du Conseil  
Place Tom Davies





Regular Council

# Agenda

FOR THE CITY COUNCIL MEETING  
TO BE HELD ON  
**THURSDAY, MARCH 25, 2004**  
**COUNCIL CHAMBER**  
**TOM DAVIES SQUARE**

7:00 P.M.

Agenda  
ordre du jour



(8<sup>TH</sup>)



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**FOR THE EIGHTH MEETING OF CITY COUNCIL  
TO BE HELD ON THURSDAY, MARCH 25, 2004 AT 7:00 P.M.  
IN THE COUNCIL CHAMBER, TOM DAVIES SQUARE**

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**MAYOR DAVID COURTEMANCHE, CHAIR**

- 5:00 P.M. COMMITTEE OF THE WHOLE - "IN CAMERA"  
COMMITTEE ROOM C-11, TOM DAVIES SQUARE  
*To deal with: Personnel, Legal and Labour Matters***
- 7:00 P.M. REGULAR COUNCIL MEETING  
COUNCIL CHAMBER, TOM DAVIES SQUARE**

***(PLEASE ENSURE CELL PHONES AND PAGERS ARE TURNED OFF)***

The Council Chamber of Tom Davies Square is wheelchair accessible. Please speak to the City Clerk prior to the meeting if you require a hearing amplification device. Persons requiring assistance are requested to contact the City Clerk's Office at least 24 hours in advance of the meeting if special arrangements are required. Please call (705) 671-2489, extension 2475. Telecommunications Device for the Deaf (TTY) (705) 688-3919. Copies of Agendas can be viewed on the City's web site at [www.greatersudbury.ca](http://www.greatersudbury.ca).

1. Moment of Silent Reflection
2. Roll Call
3. Declarations of Pecuniary Interest



**{NONE}**

**PRESENTATIONS/DELEGATIONS**

4. Letter dated 2004-02-03 from the Trillium Gift of Life Network, Hôpital régional de Sudbury Regional Hospital regarding a presentation to Council on the status of organ and tissue donation in Ontario (and Sudbury) as well as the City of Greater Sudbury's celebration of National Organ and Tissue Donation Awareness Week. **1 - 2**  
**(ELECTRONIC PRESENTATION)**

▸ Yvonne St-Denis, In-Hospital Organ & Tissue Donation Coordinator

5. Report dated 2004-03-11, with attachments, from the General Manager of Economic Development & Planning Services regarding City of Greater Sudbury Brand Position, Strategy and Graphics. **3 - 11**  
**(ELECTRONIC PRESENTATION) (RESOLUTION PREPARED)**

▸ Doug Nadorozny, General Manager of Economic Development & Planning Services

(Polling of community stakeholders has resulted in a call for the City of Greater Sudbury to address both its internal and external image. More than half of those who responded to the City's economic development strategic plan survey (March 2003) believed that "launching an aggressive image campaign" was a top priority to move our City forward into the future.)

**MATTERS ARISING FROM THE "IN CAMERA" SESSION**

At this point in the meeting, the Chair, Deputy Mayor Craig, will rise and report any matters discussed during the "In Camera" session. Council will then consider any resolutions or by-laws.

**MATTERS ARISING FROM THE PRIORITIES COMMITTEE: 2004-03-24**

At this point in the meeting, the Chair of the Priorities Committee, Councillor Kett, will bring forward any matter requiring Council approval.

**MATTERS ARISING FROM THE PLANNING COMMITTEE: 2004-03-23**

At this point in the meeting, the Chair of the Planning Committee, Councillor Thompson, will bring forward any matter requiring Council approval.



## **PART I - CONSENT AGENDA**

### **(RESOLUTION PREPARED adopting resolutions for Items C-1 to C-15 contained in the Consent Agenda)**

(For the purpose of convenience and for expediting meetings, matters of business of repetitive or routine nature are included in the Consent Agenda, and all such matters of business contained in the Consent Agenda are voted on collectively.

A particular matter of business may be singled out from the Consent Agenda for debate or for a separate vote upon the request of any Councillor. In the case of a separate vote, the excluded matter of business is severed from the Consent Agenda, and only the remaining matters of business contained in the Consent Agenda are voted on collectively.

Each and every matter of business contained in the Consent Agenda is recorded separately in the minutes of the meeting.)

<b><u>MINUTES</u></b>	<b><u>PAGE NO.</u></b>
C-1 Report No. 7, City Council, Minutes of 2004-03-11. <b>(RESOLUTION PREPARED - MINUTES ADOPTED)</b>	<b>M1 - M19</b>
C-2 Report No. 5, Finance Committee, Minutes of 2004-03-08. <b>(RESOLUTION PREPARED - MINUTES ADOPTED)</b>	<b>M20 - M25</b>
C-3 Report No. 6, Finance Committee, Minutes of 2004-03-10. <b>(RESOLUTION PREPARED - MINUTES ADOPTED)</b>	<b>M26 - M30</b>
C-4 Report No. 1, Business Licensing Committee, Minutes of 2004-03-09. <b>(RESOLUTION PREPARED - MINUTES ADOPTED)</b>	<b>M31 - M32</b>
C-5 Report No. 7, Finance Committee, Minutes of 2004-03-22. <b>(RESOLUTION PREPARED - MINUTES ADOPTED)(MINUTES TABLED)</b>	
C-6 Report No. 8, Finance Committee, Minutes of 2004-03-24. <b>(RESOLUTION PREPARED - MINUTES ADOPTED)(MINUTES TABLED)</b>	
C-7 Report No. 6, Priorities Committee, Minutes of 2004-03-24. <b>(RESOLUTION PREPARED - MINUTES ADOPTED)(MINUTES TABLED)</b>	
C-8 Report No. 6, Planning Committee, Minutes of 2004-03-23. <b>(RESOLUTION PREPARED - MINUTES ADOPTED)(MINUTES TABLED)</b>	
C-9 Report No. 2, Nominating Committee, Minutes of 2004-03-22. <b>(RESOLUTION PREPARED - MINUTES ADOPTED)(MINUTES TABLED)</b>	
C-10 Report of the Tender Opening Committee, Minutes of 2004-03-09. <b>(RESOLUTION PREPARED - MINUTES RECEIVED)</b>	<b>M33</b>



## **PART I - CONSENT AGENDA (continued)**

### **MINUTES (continued)**

### **PAGE NO.**

- C-11 Report No. 2, Sudbury & District Board of Health, Minutes of 2004-02-19.  
(RESOLUTION PREPARED - MINUTES RECEIVED)

**M34 - M44**

### **TENDERS**

- C-12 Report dated 2004-03-17, with attachments, from the General Manager of Public Works regarding Award of Tender, Mechanical System Upgrades, Howard Armstrong Centre, PWD04-01.  
(RESOLUTION PREPARED)

**12 - 17**

(Tenders for Mechanical System Upgrades at the Howard Armstrong Centre in Valley East were opened at the Tender Opening Committee at 2:30 p.m., Local Time, on Friday, January 6<sup>th</sup>, 2004.)

- C-13 Report dated 2004-03-10 from the General Manager of Corporate Services regarding Upgrade of PeopleSoft ERP Financial Application System.  
(RESOLUTION PREPARED)

**18 - 20**

(The current version 8.0 application of the PeopleSoft ERP Financial system must be upgraded to version 8.8 if it is to be supported by the vendor.)

### **ROUTINE MANAGEMENT REPORTS**

- C-14 Report dated 2004-03-17 from the General Manager of Public Works regarding Selection of Public Members for the Technical Steering Committee.  
(RESOLUTION PREPARED)

**21 - 22**

(Staff is requesting that Council appoint a minimum of two (2) to a maximum of five (5) individuals (listed) to the Technical Steering Committee.)

- C-15 Report dated 2004-03-09, with attachments, from the General Manager of Public Works regarding 2003 Annual Water Works Report.  
(RESOLUTION PREPARED)

**23 - 33**

(The Province has enacted several Acts and Regulations that requires the Municipality to produce an annual report of all its waterworks systems, describing each system, all details of compliance, summaries of production data, etc.)

### **TELEPHONE POLLS**

{NONE}



## **PART I - CONSENT AGENDA (continued)**

### **BY-LAWS**

### **PAGE NO.**

#### **THE FOLLOWING BY-LAWS APPEAR FOR THREE READINGS:**

2004-67A    3        A BY-LAW OF THE CITY OF GREATER SUDBURY TO  
CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS  
MEETING OF MARCH 25, 2004

2004-68Z    3        A BY-LAW OF THE CITY OF GREATER SUDBURY TO  
AMEND BY-LAW 83-300, THE COMPREHENSIVE  
ZONING BY-LAW FOR THE FORMER TOWN OF  
ONAPING-FALLS AND THE FORMER CITY OF  
VALLEY EAST

#### **Planning Committee Recommendation 2004-42**

(This By-law rezones the subject property to "I-12", Special Institutional to permit the extension of an "I" Institutional zone classification to recognize the existing land ownership, and further, to permit a 'carnival' to operate as an accessory use to a permitted "I" Zone use. St. Jacques Holding Corp., 688 Emily Street, Hanmer.)

2004-69Z    3        A BY-LAW OF THE CITY OF GREATER SUDBURY TO  
AMEND BY-LAW 83-300, THE COMPREHENSIVE  
ZONING BY-LAW FOR THE FORMER TOWN OF  
ONAPING-FALLS AND THE FORMER CITY OF  
VALLEY EAST

#### **Planning Committee Recommendation 2003-186**

(This By-law rezones the subject property to Institutional to permit the construction of an elementary school. Plats Development Ltd., 450 Main Street East, Val Caron.)

2004-70Z    3        A BY-LAW OF THE CITY OF GREATER SUDBURY TO  
AMEND BY-LAW 95-500, THE COMPREHENSIVE  
ZONING BY-LAW FOR THE FORMER CITY OF  
SUDBURY

#### **Planning Committee Recommendation 2004-40**

(This By-law rezones the subject property to Highway Commercial Special to permit the construction of a new advertising ground sign with a maximum area of 21.6m<sup>2</sup> to replace an existing sign in the same location. Chris Laking, 695 Kingsway, Sudbury.)



## **PART I - CONSENT AGENDA (continued)**

### **BY-LAWS (continued)**

### **PAGE NO.**

- 2004-71Z    3    A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW 95-500Z, THE COMPREHENSIVE ZONING BY-LAW FOR THE FORMER CITY OF SUDBURY

Planning Committee Recommendation 2003-185

(This By-law rezones the subject property to a revised Office Commercial Special to permit the change of the former retail kitchen goods store to a retail clothing boutique. The balance of the existing building will continue to be used as a dwelling unit. Scott Murray, 273 Elm Street, Sudbury.)

- 2004-72    3    A BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE THE PURCHASE FROM NORTHLAND ENGINEERING (1987) LIMITED OF LOT 3, PLAN M-956, PART OF BLOCK B ON PLAN M-956, DESIGNATED AS PART 1 ON PLAN 53R-10627 AND PART OF LOT 11, CONCESSION 3, DESIGNATED AS PART 2 ON PLAN 53R-10627, IN THE TOWNSHIP OF RAYSIDE TO EXPAND THE CHELMSFORD DEPOT

Planning Committee meeting of March 23, 2004

- 2004-73A    3    A BY-LAW OF THE CITY OF GREATER SUDBURY TO APPOINT MUNICIPAL LAW ENFORCEMENT OFFICERS TO ENFORCE THE PRIVATE PROPERTY AND DISABLED PARKING SECTIONS OF BY-LAW 2001-1 AND FIRE ROUTE BY-LAW 2003-30T

(This By-law updates the list of enforcement officers.)



## **PART I - CONSENT AGENDA (continued)**

### **BY-LAWS (continued)**

### **PAGE NO.**

- 2004-74Z    3    A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW 83-302, THE COMPREHENSIVE ZONING BY-LAW FOR THE FORMER TOWN OF RAYSIDE-BALFOUR

Planning Committee Recommendation # 2003-184

(This By-law corrects two split zonings resulting from a land exchange between the owners of 23 and 29 Main Street, Chelmsford. The land exchange was designed to achieve more efficient parking arrangements on both properties.

This By-law changes the zoning of the land coming from 23 Main Street from General Commercial Special to General Commercial to match the zoning at 29 Main Street.

This By-law changes the zoning of the land coming from 29 Main Street from General Commercial to General Commercial Special to match the zoning at 23 Main Street. - R. Renaud, 23 Main Street; Caisse Populaire Vermilion Inc., 29 Main Street, Chelmsford)

- 2004-75A    3    A BY-LAW OF THE CITY OF GREATER SUDBURY TO AUTHORIZE AN AGREEMENT WITH RAINBOW ROUTES ASSOCIATION FOR THE DESIGN AND CONSTRUCTION OF A PEDESTRIAN BRIDGE ALONG THE NORTH SIDE OF THE EXISTING VERMILION RIVER ROAD BRIDGE ON MUNICIPAL ROAD 55 IN WHITEFISH

Report dated 2004-03-17, with attachments, from the General Manager of Public Works regarding a By-law of the City of Greater Sudbury, to Authorize an Agreement with Rainbow Routes Association for the Design and Construction of a Pedestrian Bridge, MR 55, Whitefish, Ontario.

**34 - 37**

(Rainbow Routes is a non-profit corporation which takes as its mandate the development of recreational trails within the City of Greater Sudbury. Rainbow Routes has been working with the former City and area municipalities since 1998 and most recently with the Trans Canada Trail Plan.)



## **PART I - CONSENT AGENDA (continued)**

### **BY-LAWS (continued)**

### **PAGE NO.**

- 2004-76F    3        A BY-LAW OF THE CITY OF GREATER SUDBURY TO  
AUTHORIZE THE CANCELLATION, REDUCTION OR  
REFUND OF REALTY TAXES

Report dated 2004-03-19 from the General Manager of  
Corporate Services.

**38 - 44**

(Sections 357 and 358 of the Municipal Act provide authority for  
City Council to cancel, reduce, or refund realty taxes for good  
reason.)

### **THE FOLLOWING BY-LAW APPEARS FOR A THIRD AND FINAL READING:**

- 2004-38       3<sup>RD</sup>       A BY-LAW OF THE CITY OF GREATER SUDBURY  
CLOSE AND DECLARE SURPLUS GLENN STREET  
SOUTH OF MAURICE STREET, HANMER

Planning Committee Recommendation 2003-162

(The foregoing By-law received first and second reading at the  
Council meeting of 2004-02-12.)

### **CORRESPONDENCE FOR INFORMATION ONLY**

- C-16    Report dated 2004-03-19, with attachments, from the General Manager of  
Corporate Services regarding Remuneration Paid to Members of Council and  
Council Appointees during 2003.

**45 - 49**

**(FOR INFORMATION ONLY)**

(In accordance with the Municipal Act, a report must be completed and presented to Council  
setting out the remuneration paid to members of Council and Council appointees each year  
by March 31, 2004.)

- C-17    Report dated 2004-03-19 from the General Manager of Corporate Services  
regarding Development Charges 2004.

**50 - 52**

**(FOR INFORMATION ONLY)**

(Development charges apply only to residential construction; there are no development  
charges for commercial or industrial development.)

- C-18    Report dated 2004-02-20 from the General Manager of Health & Social Services  
regarding Child Care - Service Evaluation.

**53 - 55**

**(FOR INFORMATION ONLY)**

(Children Services conducts annual customer satisfaction surveys to evaluate the services  
provided to families whose children have been attending licensed day care for a minimum  
of six months.)



## **PART I - CONSENT AGENDA (continued)**

### **CORRESPONDENCE FOR INFORMATION ONLY (continued)**

### **PAGE NO.**

- C-19 Report dated 2004-02-27 from the General Manager of Health & Social Services regarding Pioneer Manor 2002-2003 Customer Satisfaction Survey Results. **56 - 60**  
**(FOR INFORMATION ONLY)**

(An information report providing results of Pioneer Manor's annual customer satisfaction surveys conducted with residents and families for the period 2002-2003.)

- C-20 Report dated 2004-03-16 from the General Manager of Health & Social Services regarding Participant Program Evaluation Report - Employment Support Services Section. **61 - 66**  
**(FOR INFORMATION ONLY)**

(The Employment Support Services Section assists Ontario Works participants with preparing for and obtaining employment.)

- C-21 Report dated 2004-03-17 from the General Manager of Health & Social Services regarding the Initial Report of the Ontario Expert Panel on SARS and Infectious Disease Control. **67 - 69**  
**(FOR INFORMATION ONLY)**

(The Expert Panel on SARS and Infectious Disease Control was established by the Minister of Health and Long-Term Care in May 2003 to identify key lessons learned and to provide practical, focussed and forward-looking recommendations concerning the management control of infectious diseases, and Ontario's capacity to handle public health emergencies in the future.)

- C-22 Report dated 2004-03-17 from the General Manager of Health & Social Services regarding Community-Based Physical Activity Leadership Network. **70 - 71**  
**(FOR INFORMATION ONLY)**

(The Human League Association, a non-profit, charitable organization dedicated to the promotion of health, safety and welfare among youth, has recently been granted funding from Parks and Recreation Ontario to function as a "Physical Activity Leader" (PAL).)



## PART II - REGULAR AGENDA

### REFERRED AND DEFERRED MATTERS

PAGE NO.

{NONE}

### MANAGERS' REPORTS

- R-1 Report dated 2004-03-19 from the General Manager of Health & Social Services regarding Temporary Extension of Pharmacy Services Agreement - Pioneer Manor.  
(RESOLUTION PREPARED)

72 - 73

(Brin Enterprises (known as Bancroft Pharmacy) has been providing pharmacy services to Pioneer Manor Long Term Care Facility through contract agreements since 1993. The current service agreement between Brin Enterprises and the City of Greater Sudbury expired on January 31, 2004.)

### MOTIONS

- R-2 Presented by Councillor Berthiaume:

WHEREAS in 1995, Mr. Andrew Szande, Assistant Deputy Minister of Health, approved in writing, (\$1M) one million dollars for the establishment of satellites of the Centre de santé communautaire de Sudbury (CSCS);

AND WHEREAS in 1997, the CSCS was ready to establish its satellites and submit its proposal to request the (\$1M) one million dollars, from the Ministry of Health (MOH), who responded that there was a moratorium on the development of Community Health Centres (CHC) until a strategic review of the program was completed;

AND WHEREAS in the Fall of 2000, Mrs. Elisabeth Witmer, Minister of Health, requested a Needs Assessment for the establishment of the satellite offices;

AND WHEREAS in March of 2001, the CSCS submitted the requested Needs Assessment called "Proposé pour l'établissement de deux CSC - satellites à Rayside-Balfour et Valley-East parrainés par le Centre de santé communautaire de Sudbury";

AND WHEREAS in November 2001, the Minister of Health and Long Term Care (MOHLTC), provided funding for a functional plan for the two satellites, one in Rayside-Balfour and one in Valley-East;

AND WHEREAS in June 2002, the CSCS submitted the requested functional plan called "Plan d'aménagement pour la mise sur pied de deux CSC - satellites à Rayside-Balfour et Valley-East;

AND WHEREAS in the summer of 2002, MOHLTC released the results of the strategic review which determined that CHCs are a good investment and a good model for primary care;



## **PART II - REGULAR AGENDA (continued)**

### **MOTIONS (continued)**

**PAGE NO.**

#### **R-2 Presented by Councillor Berthiaume (continued):**

AND WHEREAS in August 2003, the Corporate Services and Organisational Development Branch of the MOHLTC, confirmed the capital funds of (\$1M) one million dollars are still being reserved for the CSCS and awaits the Minister of Health's approval;

AND WHEREAS since 1996, the CSCS operates two temporary sites in inadequate and problematic settings;

AND WHEREAS the communities of Rayside-Balfour and Valley-East are under serviced.

THEREFORE BE IT RESOLVED THAT the Council of the City of Greater Sudbury requests the Minister of Health and Long Term Care, the Honourable George Smitherman, to approve the release of the (\$1M) one million dollars in capital funding to the Centre de santé communautaire de Sudbury for the establishment of two satellite offices, one in Rayside-Balfour and one Valley-East.

### **ADDENDUM**

#### **CIVIC PETITIONS**

#### **QUESTION PERIOD**

#### **NOTICES OF MOTIONS**

#### **"IN CAMERA" (Incomplete Items)**

#### **10:00 P.M. ADJOURNMENT (RESOLUTION PREPARED)**

***{TWO-THIRDS MAJORITY REQUIRED TO PROCEED PAST 10:00 P.M.}***

**2004-03-19**

**THOM M. MOWRY  
CITY CLERK**

**CORRIE-JO CAPORALE  
COUNCIL SECRETARY**



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**DE LA HUITIÈME RÉUNION DU CONSEIL MUNICIPAL  
QUI AURA LIEU LE JEUDI 25 MARS 2004 À 19 h  
DANS LA SALLE DU CONSEIL, À LA PLACE TOM DAVIES**

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**LE MAIRE DAVID COURTEMANCHE, PRÉSIDENT**

- 17 h**            **COMITÉ PLÉNIER - RÉUNION À HUIS CLOS**  
**SALLE DE COMITÉ C-11, À LA PLACE TOM DAVIES**  
***Objet de la réunion : des questions portant sur les relations***  
***du travail, le personnel et des litiges***
- 19 h**            **RÉUNION ORDINAIRE DU CONSEIL MUNICIPAL**  
**SALLE DU CONSEIL, À LA PLACE TOM DAVIES**

**(VEUILLEZ ÉTEINDRE LES TÉLÉPHONES CELLULAIRES ET LES  
TÉLÉAVERTISSEURS)**

La salle du Conseil de la Place Tom Davies est accessible en fauteuil roulant. Si vous désirez obtenir un appareil auditif, veuillez communiquer avec le greffier municipal, avant la réunion. Les personnes qui prévoient avoir besoin d'aide doivent s'adresser au bureau du greffier municipal, au moins 24 heures avant la réunion, aux fins de dispositions spéciales. Veuillez composer le (705) 671-2489, poste 2475; appareils de télécommunications pour les malentendants (ATS) (705) 688-3919. Vous pouvez consulter l'ordre du jour au site Web de la Ville à l'adresse [www.greatersudbury.ca](http://www.greatersudbury.ca).

1.      Moment de silence
2.      Appel nominal
3.      Déclarations d'intérêt pécuniaire



**{AUCUNE}****EXPOSÉS / DÉLÉGATIONS**

4. Lettre datée du 3 février 2004 du Réseau Trillium pour le don de vie, Hôpital régional de Sudbury Regional Hospital au sujet d'un exposé au Conseil municipal sur la situation des dons d'organes et de tissus en Ontario (et à Sudbury) de même que la célébration de la Semaine nationale de sensibilisation au don d'organe et de tissu dans la Ville du Grand Sudbury.

**1 - 2****(PRÉSENTATION ÉLECTRONIQUE)**

- Yvonne St-Denis, coordonnatrice des dons d'organes et de tissus à l'hôpital

5. Rapport daté du 11 mars 2004, accompagné de pièces jointes, du directeur général des Services de développement économique et de planification au sujet du positionnement, de la stratégie et des graphismes en matière d'image de marque de la Ville du Grand Sudbury

**3 - 11****(PRÉSENTATION ÉLECTRONIQUE) (RÉSOLUTION PRÉPARÉE)**

- Doug Nadorozny, directeur général des Services de développement économique et de planification

(Le sondage des intervenants communautaires a entraîné une demande que la Ville du Grand Sudbury aborde son image tant interne qu'externe. Plus de la moitié des personnes qui ont répondu au sondage sur le plan stratégique de développement économique de la Ville (mars 2003) croyaient que le « lancement d'une campagne énergique d'image » était une priorité supérieure afin de faire progresser notre Ville.)

**QUESTIONS DÉCOULANT DE LA SÉANCE À HUIS CLOS**

À cette étape de la réunion, l'adjoint au maire Craig, président de la réunion, rapportera toute question traitée pendant la séance à huis clos. Le Conseil examinera ensuite les résolutions ou les règlements.

**QUESTIONS DÉCOULANT DE LA RÉUNION DU COMITÉ DES PRIORITÉS tenue le 24 mars 2004**

À cette étape de la réunion, le conseiller Kett, président du comité, saisira le Conseil de toute question nécessitant l'approbation de ce dernier.

**QUESTIONS DÉCOULANT DE LA RÉUNION DU COMITÉ DE PLANIFICATION tenue le 23 mars 2004**

À cette étape de la réunion, le conseiller Thompson, président du comité, saisira le Conseil de toute question nécessitant l'approbation de ce dernier.



## **PARTIE I - ORDRE DU JOUR DES RÉSOLUTIONS**

### **(Résolution préparée pour les articles C-1 à C-15 de l'ordre du jour des résolutions)**

(Par souci de commodité et pour accélérer le déroulement des réunions, les questions d'affaires répétitives ou routinières sont incluses à l'ordre du jour des résolutions et on vote collectivement pour toutes les questions de ce genre.

À la demande d'un conseiller, on pourra traiter isolément d'une question d'affaires de l'ordre du jour des résolutions par voie de débat ou par vote séparé. Dans le cas d'un vote séparé, la question d'affaires isolée est retirée de l'ordre du jour des résolutions et on ne vote collectivement qu'au sujet des questions à l'ordre du jour des résolutions.

Toutes les questions d'affaires à l'ordre du jour des résolutions sont inscrites séparément au procès-verbal de la réunion.)

#### **PROCÈS-VERBAUX**

#### **PAGE N°**

- |     |  |                  |
|-----|--|------------------|
| C-1 | Rapport n° 7, Conseil municipal, procès-verbal de la réunion tenue le 11 mars 2004<br><b>(RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL ADOPTÉ)</b>                          | <b>M1 - M19</b>  |
| C-2 | Rapport n° 5, Comité des finances, procès-verbal de la réunion tenue le 8 mars 2004<br><b>(RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL ADOPTÉ)</b>                         | <b>M20 - M25</b> |
| C-3 | Rapport n° 6, Comité des finances, procès-verbal de la réunion tenue le 10 mars 2004<br><b>(RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL ADOPTÉ)</b>                        | <b>M26 - M30</b> |
| C-4 | Rapport n° 1, Comité des permis d'entreprises, procès verbal du 9 mars 2004<br><b>(RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL ADOPTÉ)</b>                                 | <b>M31 - M32</b> |
| C-5 | Rapport n° 7, Comité des finances, procès-verbal de la réunion tenue le 22 mars 2004<br><b>(RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL ADOPTÉ)(PROCÈS-VERBAL DÉPOSÉ)</b>  |                  |
| C-6 | Rapport n° 8, Comité des finances, procès-verbal de la réunion tenue le 24 mars 2004<br><b>(RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL ADOPTÉ)(PROCÈS-VERBAL DÉPOSÉ)</b>  |                  |
| C-7 | Rapport n° 6, Comité des priorités, procès-verbal de la réunion tenue le 24 mars 2004<br><b>(RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL ADOPTÉ)(PROCÈS-VERBAL DÉPOSÉ)</b> |                  |



## **PARTIE I - ORDRE DU JOUR DES RÉSOLUTIONS (suite)**

### **PROCÈS-VERBAUX (suite)**

**PAGE N°**

- C-8 Rapport n° 6, Comité de planification, procès-verbal de la réunion tenue le 23 mars 2004  
**(RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL ADOPTÉ)(PROCÈS-VERBAL DÉPOSÉ)**
- C-9 Rapport n° 2, Comité des candidatures, procès-verbal de la réunion tenue le 22 mars 2004  
**(RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL ADOPTÉ)(PROCÈS-VERBAL DÉPOSÉ)**
- C-10 Rapport du Comité de dépouillement des soumissions, procès-verbal de la réunion tenue le 9 mars 2004  
**(RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL REÇU)** **M33**
- C-11 Rapport n° 2, Société de santé publique de Sudbury et du district, procès-verbal de la réunion tenue le 19 février 2004  
**(RÉSOLUTION PRÉPARÉE - PROCÈS-VERBAL REÇU)** **M34 - M44**

### **SOUSSIONS**

- C-12 Rapport daté du 17 mars 2004, accompagné de pièces jointes, du directeur général des Travaux publics au sujet de l'attribution de la soumission, améliorations au système mécanique, Centre Howard Armstrong, PWD 04-01  
**(RÉSOLUTION PRÉPARÉE)** **12 - 17**

(Les soumissions pour les améliorations au système mécanique au Centre Howard Armstrong à Valley East ont été ouvertes lors de la réunion du Comité de dépouillement des soumissions à 14 h 30, heure locale, le vendredi 6 janvier 2004.)

- C-13 Rapport daté du 10 mars 2004 du directeur général des Services corporatifs au sujet de la mise à niveau du système d'application financière PeopleSoft ERP  
**(RÉSOLUTION PRÉPARÉE)** **18 - 20**

(La version 8.0 actuelle de l'application de système financier People Soft ERP doit être remplacée par la version 8.8, afin de recevoir le soutien du fournisseur.)

### **RAPPORTS DE GESTION COURANTS**

- C-14 Rapport daté du 17 mars 2004 du directeur général des Travaux publics au sujet de la sélection des membres du public pour siéger au Comité directeur technique  
**(RÉSOLUTION PRÉPARÉE)** **21 - 22**

(Le personnel demande que le Conseil municipal nomme de deux (2) à cinq (5) personnes (figurant dans la liste) pour siéger au Comité directeur technique.)



## **PARTIE I - ORDRE DU JOUR DES RÉSOLUTIONS (suite)**

### **RAPPORTS DE GESTION COURANTS (suite)**

**PAGE N°**

- C-15 Rapport daté du 9 mars 2004, accompagné de pièces jointes, du directeur général des Travaux publics au sujet du Rapport annuel sur les Travaux publics de 2003  
(RÉSOLUTION PRÉPARÉE)

**23 - 33**

(Le gouvernement provincial a adopté plusieurs lois et règlements qui stipulent que la municipalité doit produire un rapport annuel de tous ses réseaux d'adduction d'eau, en décrivant chacun des systèmes, tous les détails de la conformité, des résumés des données de production, etc.)

### **SONDAGE(S) TÉLÉPHONIQUE(S)**

**{AUCUN}**

### **RÈGLEMENTS**

#### **LES RÈGLEMENTS SUIVANTS PARAISSENT POUR TROIS LECTURES :**

- |          |   |  |
|----------|---|--|
| 2004-67A | 3 | RÈGLEMENT DE LA VILLE DU GRAND SUDBURY<br>POUR CONFIRMER LES DÉLIBÉRATIONS DU<br>CONSEIL MUNICIPAL LORS DE SA RÉUNION DU 25<br>MARS 2004   |
| 2004-68Z | 3 | RÈGLEMENT DE LA VILLE DU GRAND SUDBURY<br>POUR MODIFIER LE RÈGLEMENT 83-900,<br>RÈGLEMENT GÉNÉRAL DE ZONAGE POUR<br>L'ANCIENNE VILLE D'ONAPING FALLS ET<br>L'ANCIENNE VILLE DE VALLEY EAST |

Recommandation 2004-42 du Comité de planification

(Ce règlement redéfinit le zonage de la propriété en question à « I-12 », Spécial institutionnel pour permettre la prolongation d'une classification de zone institutionnelle « I » pour reconnaître la propriété actuelle du terrain et, de plus, pour permettre l'exploitation d'un « carnaval » comme utilisation accessoire de celle permise de la zone « I ». St. Jacques Holding Corp., 688, rue Emily, Hanmer.)



## **PARTIE I - ORDRE DU JOUR DES RÉOLUTIONS (suite)**

### **RÈGLEMENTS (suite)**

**PAGE N°**

- 2004-69Z    3    RÈGLEMENT DE LA VILLE DU GRAND SUDBURY  
POUR MODIFIER LE RÈGLEMENT 83-900,  
RÈGLEMENT GÉNÉRAL DE ZONAGE POUR  
L'ANCIENNE VILLE D'ONAPING FALLS ET  
L'ANCIENNE VILLE DE VALLEY EAST

Recommandation 2003-186 du Comité de planification

(Ce règlement redéfinit la propriété en question à Institutionnelle afin de permettre la construction d'une école élémentaire. Plats Development Ltd., 450, rue Main Est, Val Caron)

- 2004-70Z    3    RÈGLEMENT DE LA VILLE DU GRAND SUDBURY  
POUR MODIFIER LE RÈGLEMENT 95-500,  
RÈGLEMENT GÉNÉRAL DE ZONAGE POUR  
L'ANCIENNE VILLE DE SUDBURY

Recommandation 2004-40 du Comité de planification

(Ce règlement redéfinit la propriété en question à Routière commerciale spéciale pour permettre la construction d'un panneau publicitaire au sol ayant une surface maximale de 21,6 m<sup>2</sup> pour remplacer le panneau actuel au même endroit. Chris Laking, 695 Kingsway, Sudbury)

- 2004-71Z    3    RÈGLEMENT DE LA VILLE DU GRAND SUDBURY  
POUR MODIFIER LE RÈGLEMENT 95-500Z,  
RÈGLEMENT GÉNÉRAL DE ZONAGE POUR  
L'ANCIENNE VILLE DE SUDBURY

Recommandation 2003-185 du Comité de planification

(Ce règlement redéfinit la propriété en question à Bureaux commerciaux spéciaux révisé pour permettre le changement de l'ancien magasin de détail d'articles de cuisine à une boutique de détail de vêtements. Le reste du bâtiment actuel continuera de servir de logement. Scott Murray, 273, rue Elm, Sudbury.)



## **PARTIE I - ORDRE DU JOUR DES RÉSOLUTIONS (suite)**

### **RÈGLEMENTS (suite)**

**PAGE N°**

- 2004-72      3      RÈGLEMENT DE LA VILLE DU GRAND SUDBURY  
POUR AUTORISER L'ACHAT DE NORTHLAND  
ENGINEERING (1987) LIMITED DU LOT 3, PLAN M-  
956, PARTIE DU BLOC B DU PLAN M-956, DÉSIGNÉ  
PARTIE 1 DU PLAN 53R-10627 ET PARTIE DU LOT 11,  
CONCESSION 3, DÉSIGNÉ PARTIE 2 DU PLAN 53R-  
10627, DANS LE CANTON DE RAYSIDE POUR  
AGRANDIR LE DÉPÔT DE CHELMSFORD

Réunion du Comité de planification tenue le 23 mars  
2004

- 2004-73A    3      RÈGLEMENT DE LA VILLE DU GRAND SUDBURY  
POUR NOMMER DES AGENTS D'APPLICATION DES  
RÈGLEMENTS MUNICIPAUX AFIN D'APPLIQUER LES  
SECTIONS SUR LA PROPRIÉTÉ PRIVÉE ET LE  
STATIONNEMENT POUR PERSONNES  
HANDICAPÉES DU RÈGLEMENT 2001-1 ET LE  
RÈGLEMENT SUR LES ITINÉRAIRES DES POMPIERS  
2003-30T

(Ce règlement met à jour la liste des agents d'application des  
règlements municipaux.)

- 2004-74Z    3      RÈGLEMENT DE LA VILLE DU GRAND SUDBURY  
POUR MODIFIER LE RÈGLEMENT 83-302,  
RÈGLEMENT GÉNÉRAL DE ZONAGE DE L'ANCIENNE  
VILLE DE RAYSIDE-BALFOUR

Recommandation 2003-184 du Comité de planification

(Ce règlement corrige deux zonages fractionnés occasionnés  
par un échange de terrains entre les propriétaires aux 23 et 29,  
rue Main, à Chelmsford. Cet échange de terrains avait pour but  
d'obtenir un stationnement plus efficace sur les deux  
propriétés.

Ce règlement redéfinit le zonage du terrain provenant du 23,  
rue Main de Général commercial spécial à Général commercial  
pour avoir le même qu'au 29, rue Main.

Ce règlement modifie le zonage du terrain provenant du 29, rue  
Main de Général commercial à Général commercial spécial  
pour avoir le même qu'au 23, rue Main. - R. Renaud, 23, rue  
Main, Caisse Populaire Vermilion Inc., 29, rue Main,  
Chelmsford)



## **PARTIE I - ORDRE DU JOUR DES RÉSOLUTIONS (suite)**

### **RÈGLEMENTS (suite)**

**PAGE N°**

- 2004-75A    3        **RÈGLEMENT DE LA VILLE DU GRAND SUDBURY  
POUR AUTORISER UNE CONVENTION AVEC  
L'ASSOCIATION ROUTES DE L'ARC-EN-CIEL POUR  
LA CONCEPTION ET LA CONSTRUCTION D'UN PONT  
POUR PIÉTONS LE LONG DU CÔTÉ NORD DU PONT  
ROUTIER ACTUEL SUR LA RIVIÈRE VERMILION SUR  
LA ROUTE MUNICIPALE 55 À WHITEFISH**

Rapport daté du 17 mars 2004, accompagné de pièces jointes, du directeur général des Travaux publics au sujet d'un règlement de la Ville du Grand Sudbury pour autoriser une convention avec l'association Routes de l'arc-en-ciel pour la conception et la construction d'un pont pour piétons; R. M. 55, Whitefish (Ontario).

**34 - 37**

(Les Routes de l'arc-en-ciel sont une société sans but lucratif qui s'occupe, selon son mandat, du développement des sentiers récréatifs dans la Ville du Grand Sudbury. Les Routes de l'arc-en-ciel ont travaillé avec l'ancienne Ville de Sudbury et les municipalités de la région depuis 1998 et plus récemment avec le Réseau du sentier pancanadien.)

- 2004-76F    3        **UN RÈGLEMENT DE LA VILLE DU GRAND SUDBURY  
POUR AUTORISER L'ANNULATION, LA RÉDUCTION  
OU LE REMBOURSEMENT DES IMPÔTS FONCIERS**

Rapport daté du 19 mars 2004 du directeur général des Services corporatifs

**38 - 44**

(Les articles 357 et 358 de la Loi sur les municipalités donne l'autorité au Conseil municipal d'annuler, de réduire ou de rembourser les impôts fonciers pour de bonnes raisons.)

### **LE RÈGLEMENT SUIVANT PARAÎT POUR LA TROISIÈME ET DERNIÈRE LECTURE :**

- 2004-38    3<sup>E</sup>        **RÈGLEMENT DE LA VILLE DU GRAND SUDBURY  
POUR FERMER ET DÉCLARER EXCÉDENTAIRE LA  
RUE GLENN AU SUD DE LA RUE MAURICE, À  
HANMER**

Recommandation 2003-162 du Comité de planification

(Ce règlement ci-dessus est passé en première et deuxième lecture lors de la réunion du Conseil municipal tenue le 12 février 2004. Il a depuis été annoncé et aucun commentaire n'a été reçu.)



## **PARTIE I - ORDRE DU JOUR DES RÉOLUTIONS (suite)**

### **CORRESPONDANCE À TITRE DE RENSEIGNEMENT SEULEMENT**

### **PAGE N°**

- C-16 Rapport daté du 19 mars 2004, accompagné de pièces jointes, du directeur général des Services corporatifs au sujet de la rémunération des membres du Conseil municipal et aux membres nommés par le Conseil municipal en 2003 **45 - 49**  
**(À TITRE DE RENSEIGNEMENT SEULEMENT)**

(Conformément à la Loi sur les municipalités, il faut rédiger et présenter un rapport au Conseil municipal qui établit la rémunération aux membres du Conseil municipal et aux membres nommés par le Conseil municipal chaque année au plus tard le 31 mars 2004.)

- C-17 Rapport daté du 19 mars 2004 du directeur général des Services corporatifs au sujet des droits d'aménagement 2004 **50 - 52**  
**(À TITRE DE RENSEIGNEMENT SEULEMENT)**

(Les droits d'aménagement s'appliquent seulement à la construction résidentielle; il n'y a pas de droits d'aménagement pour les lotissements commerciaux ou industriels.)

- C-18 Rapport daté du 20 février 2004 de la directrice générale de la Santé et des Services sociaux au sujet de l'Évaluation des services de garde d'enfants **53 - 55**  
**(À TITRE DE RENSEIGNEMENT SEULEMENT)**

(Les Services d'enfants mènent leurs sondages annuels sur la satisfaction de la clientèle afin d'évaluer les services fournis aux familles dont les enfants fréquentent des services de garde autorisés pendant au moins six mois.)

- C-19 Rapport daté du 27 février 2004 de la directrice générale de la Santé et des Services sociaux au sujet des résultats du sondage sur la satisfaction de la clientèle 2002-2003 du Manoir des pionniers **56 - 60**  
**(À TITRE DE RENSEIGNEMENT SEULEMENT)**

(Rapport d'information fournissant les résultats des sondages annuels sur la satisfaction de la clientèle au Manoir des pionniers menés auprès des pensionnaires et de leur famille pour la période 2002-2003)

- C-20 Rapport daté du 16 mars 2004 de la directrice générale de la Santé et des Services sociaux au sujet du rapport d'évaluation du programme par les participants - Services d'aide à l'emploi **61 - 66**  
**(À TITRE DE RENSEIGNEMENT SEULEMENT)**

- C-21 Rapport daté du 17 mars 2004 de la directrice générale de la Santé et des Services sociaux au sujet du Rapport initial du Comité d'experts sur le SRAS et la lutte contre les maladies infectieuses de l'Ontario **67 - 69**  
**(À TITRE DE RENSEIGNEMENT SEULEMENT)**

(Le Comité d'experts sur le SRAS et la lutte contre les maladies infectieuses a été créé par le ministre de la Santé et des Soins de longue durée en mai 2003 afin de cerner les leçons clés apprises et de fournir des recommandations pratiques, ciblées et axées sur l'avenir concernant la lutte aux maladies infectieuses et leur gestion, et la capacité de l'Ontario de faire face aux urgences en matière de santé à l'avenir.)



## **PARTIE I - ORDRE DU JOUR DES RÉSOLUTIONS (suite)**

### **CORRESPONDANCE À TITRE DE RENSEIGNEMENT SEULEMENT**

**PAGE N°**

- C-22 Rapport daté du 17 mars 2004 de la directrice générale de la Santé et des Services sociaux au sujet du Réseau communautaire de leadership en matière d'activité physique  
(À TITRE DE RENSEIGNEMENT SEULEMENT)

**70 - 71**

(La Human League Association, organisme de bienfaisance sans but lucratif qui se consacre à la promotion de la santé, de la sécurité et du bien-être des jeunes, a récemment reçu l'approbation de financement de Parcs et Loisirs Ontario afin de fonctionner à titre de « responsable d'activités physiques ».)

## **PARTIE II - ORDRE DU JOUR RÉGULIER**

### **QUESTIONS RENVOYÉES ET QUESTIONS REPORTÉES**

**{AUCUNE}**

### **RAPPORTS DES GESTIONNAIRES**

- R-1 Rapport daté du 19 mars 2004 de la directrice générale de la Santé et des Services sociaux au sujet de la prolongation temporaire de la convention de services de pharmacie au Manoir des pionniers  
(RÉSOLUTION PRÉPARÉE)

**72 - 73**

(Brin Enterprises (connues sous le nom de Bancroft Pharmacy) fournissent des services de pharmacie au centre de soins de longue durée Manoir des pionniers par des ententes contractuelles depuis 1993. L'entente d'achat de services actuelle entre Brin Enterprises et la Ville du Grand Sudbury a expiré le 31 janvier 2004.)

### **MOTIONS**

- R-2 **Présentée par le conseiller Berthiaume :**

ATTENDU QU'EN 1995, M. Andrew Szande, sous-ministre adjoint de la Santé, a approuvé par écrit, un million de dollars (1 M\$) pour l'établissement de satellites du Centre de santé communautaire de Sudbury (CSCS);

ET QU'EN 1997, le CSCS était prêt à établir ses satellites et à présenter sa proposition de demander un million de dollars (1 M\$), du ministère de la Santé (MS), qui lui a répondu qu'il y avait un moratoire sur la création de centres de santé communautaire (CSC) jusqu'à la fin d'un examen stratégique du programme;

ET QU'À l'automne de 2000, Mme Elisabeth Witmer, ministre de la Santé, a demandé une évaluation des besoins pour l'établissement des bureaux satellites;



## **PARTIE II - ORDRE DU JOUR RÉGULIER (suite)**

### **MOTIONS (suite)**

#### **R-2 Présentée par le conseiller Berthiaume (suite):**

ET QU'EN mars 2001, le CSCS a présenté l'évaluation des besoins demandée intitulée « Proposé pour l'établissement de deux CSC - satellites à Rayside-Balfour et Valley-East parrainés par le Centre de santé communautaire de Sudbury »;

ET QU'EN novembre 2001, le ministère de la Santé et des Soins de longue durée (MSSLD) a fourni un financement pour un plan fonctionnel au sujet des deux satellites, l'un à Rayside-Balfour et l'autre à Valley-East;

ET QU'EN juin 2002, le CSCS a présenté le plan fonctionnel demandé intitulé « Plan d'aménagement pour la mise sur pied de deux CSC - satellites à Rayside-Balfour et Valley-East »;

ET QU'À l'été de 2002, le MSSLD a publié les résultats d'un examen stratégique qui a déterminé que les CSC constituent un bon investissement et un bon modèle de soins primaires;

ET QU'EN août 2003, la Division des services ministériels et du développement organisationnel du MSSLD a confirmé que les fonds pour immobilisations d'un million de dollars (1 M\$) sont toujours réservés au CSCS et ils attendent l'approbation du Ministre de la Santé;

ET QUE, depuis 1996, le CSCS dirige deux emplacements temporaires dans des cadres inappropriés et problématiques;

ET QUE les collectivités de Rayside-Balfour et de Valley-East sont mal desservies;

IL EST RÉSOLU PAR CONSÉQUENT QUE le Conseil de la Ville du Grand Sudbury demande au ministre de la Santé et des Soins de longue durée, l'honorable George Smitherman, d'approuver l'affectation d'un million de dollars (1 M\$) en financement pour immobilisations au Centre de santé communautaire de Sudbury pour l'établissement de deux bureaux satellites, l'un à Rayside-Balfour et l'autre à Valley-East.

### **ADDENDA**

### **PÉTITIONS CIVIQUES**

### **PÉRIODE DE QUESTIONS**



## **PARTIE II - ORDRE DU JOUR RÉGULIER (suite)**

### **AVIS DE MOTIONS**

### **SÉANCE À HUIS CLOS (questions d'affaires inachevées)**

### **LEVÉE DE LA SÉANCE À 22 h (RÉSOLUTION PRÉPARÉE)**

***{UNE MAJORITÉ DES DEUX TIERS EST REQUISE POUR POURSUIVRE LA RÉUNION APRÈS  
22 h.}***

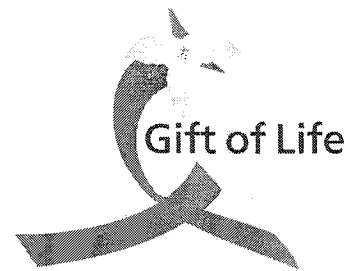
**Le 19 mars 2004**

**THOM M. MOWRY,  
GREFFIER MUNICIPAL**

**CORRIE-JO CAPORALE,  
SECRÉTAIRE DU CONSEIL**



**Trillium Gift of Life Network**  
**Réseau Trillium pour le don de vie**  
*Organ and Tissue Donation*  
*Don d'organes et de tissus*



February 3, 2004

Mr. Tom Mowry  
City Clerk, Greater City of Sudbury  
Bag 5000, Station A  
Sudbury, Ontario  
P3E 5K3

**RECEIVED**

FFR 09 2004

**CLERKS - DEPT.**

Dear Mr. Mowry,

As per our discussion, I am writing to request an opportunity to make a presentation to Council members of The Greater City of Sudbury on March 25, 2004. I would be pleased to share with Council members an update on the status of organ and tissue donation in Ontario (and Sudbury) as well as the activities being planned for the Greater City of Sudbury's celebration of National Organ and Tissue Donation Awareness Week (April 19-25, 2004).

Organ and tissue donation is a critical component of Ontario's healthcare system. Not only does it help to dramatically improve the quality of life of thousands of Ontarians each year, it also saves lives. In fact, donations from one individual can help dozens of others. As our population steadily ages, organ and tissue donation will become increasingly important.

Despite the compelling case for organ and tissue donation and Ontarians' almost unanimous approval of the practice, the province's donation rates remain low. As of December 2003, more than 1,700 Ontarians were on the waiting list for life-saving and life-enhancing organ and tissue transplants. Some of these individuals will die before suitable donors are found. Key to increasing donation rates is raising the level of awareness of organ and tissue donation in the community.

In addition to my professional role as Trillium Gift of Life Network's In-Hospital Donation Coordinator located at Hôpital régional de Sudbury Regional Hospital, I have been working closely with community groups in Sudbury on promoting the importance of organ and tissue donation.

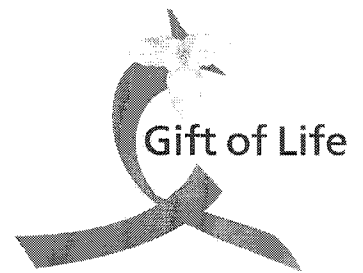
This year, volunteers with Trillium Gift of Life Network, Ontario's central agency for organ and tissue donation; along with the Irish Heritage Club of Sudbury and our local Kidney Foundation of Canada Chapter, are combining efforts to help raise the public's awareness of making an informed decision about giving the gift of life. We are seeking Council's support for these awareness efforts, as well as an opportunity to share our accomplishments over the past year.

.../2

1



**Trillium Gift of Life Network**  
**Réseau Trillium pour le don de vie**  
*Organ and Tissue Donation*  
*Don d'organes et de tissus*



-2-

I look forward to a favorable reply and the opportunity to meet with Council members in the near future. If you have any questions, please do not hesitate to contact me at: 705-674-3181 ext. 3300.

Sincerely,

Yvonne St-Denis, B.Sc.N., M.Sc.N.,  
In-Hospital Organ and Tissue Donation Coordinator  
Hôpital régional de Sudbury Regional Hospital

cc. Dr. Martin Shine, Chair – Organ and Tissue Donation Committee, HRSRH  
Fides Coloma – Regional Director, CANOR - Trillium Gift of Life Network  
Carolyn Ross – Kidney Foundation Northeastern Chapter  
Frank Horan – Irish Heritage Club



# Request for Decision City Council





Type of Decision									
Meeting Date	March 25, 2004				Report Date	March 17, 2004			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title
Greater Sudbury Brand Position, Strategy and Graphics

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
Background Attached	

Recommendation
<p>THAT City Council approve the allocation of \$75,000 from the 2004 Economic Development Capital Envelope for development of a new brand image for the City of Greater Sudbury.</p> <p>THAT the Greater Sudbury Development Corporation submit an application to FedNor for 50% of Phase I development costs of said brand image.</p> <p>THAT the RFP for the Greater Sudbury Brand Position, Strategy and Brand Graphics be awarded to Ove Design for completion of Phase I development of said brand image in the proposed amount of \$148,130; this being the proposal with the highest score in the selection process and meeting all project guidelines.</p> <p>THAT support in principle be granted of a Phase II Year 1 rollout strategy preliminarily estimated at a minimum of \$300,000.</p> <p>THAT the Greater Sudbury Development Corporation pursue partnership opportunities with other government funding agencies for support of Year 1 rollout.</p>
Recommendation Continued

Recommended by the General Manager
 Doug Nadorozny, General Manager Economic Development & Planning Services

Recommended by the C.A.O.
 Mark Mieto, Chief Administrative Officer



Date: March 17, 2004

### Report Prepared By



Shawn Poland, Business Development Officer  
Economic Development & Planning Services

### Division Review



Helen Mulc, Business Development Manager  
Economic Development & Planning Services

## Executive Summary

Greater Sudbury is on the cusp of an economic renaissance, close to realizing its vision of being a growing, world class community bringing talent, technology and a great northern lifestyle together. A well developed and executed brand image – including brand position, strategy and graphics – which embodies the vibrant past, present and future of this community will foster a sense of civic pride and ownership while creating confidence in prospective investors and visitors to our city. The request to develop a vital brand image came from across all sectors of the community during the development of *Coming of Age in the 21<sup>st</sup> Century: An Economic Development Strategic Plan* for Greater Sudbury. Support for the project continues to grow.

In responding to the community's request, the City of Greater Sudbury launched its agency selection process in October 2003 with the issuance of a Request for Proposal (RFP) to develop a brand position, strategy and graphics for the community of Greater Sudbury. The marketplace responded enthusiastically and with the collaborative input of community partners, the City of Greater Sudbury has selected a preferred Agency of Record (AOR) – OVE Design in partnership with locally owned and operated 50 Carleton & Associates. Moreover, an application process has been initiated with FedNor to support 50% of Phase I development costs.

In order to proceed further with a funding application to FedNor and to finalize an agreement with the AOR, Council approval in the amount of \$75,000 is required. As per procedure, the Greater Sudbury Development Corporation Board of Directors vetted and approved the project unanimously at its meeting Wednesday, February 11th. As well, it must be recognized that the rollout or implementation of a new brand image will cost a minimum \$300,000 to begin generating the requisite impact for the brand to be successful. Funding partners will be sought for said rollout over both the short and long term.

## Background

Polling of community stakeholders has resulted in a call for the CGS to address both its internal and external image. More than half of those who responded to the City's economic development strategic plan survey (March 2003) believed that "launching an aggressive image campaign" was a top priority to move our City forward into the future.

By attributing value-added characteristics to the City of Greater Sudbury, existing and prospective residents will be more likely to stay in the community or make Greater Sudbury their home. Our community's image, therefore, needs to call forth the assets that Greater Sudbury offers and convey them to respective audiences.

For the City of Greater Sudbury, a branding campaign will:

1. foster community spirit
2. attract new talent and business investment to the area
3. reflect the pride and promise of a bigger and better community
4. celebrate milestones
5. maximize public understanding of job creation efforts
6. build community support for economic development
7. enhance tourism
8. present Greater Sudbury to the world as a dynamic and vibrant community, with a rich diversity
9. ensure the community is attractive to young adults as a place to build careers and raise families
10. support Council's Vision, Values, Goals and Priorities
11. provide a strong link between all community sectors



Date: March 17, 2004

The eventual branding campaign will portray the spirit and personality of the City of Greater Sudbury through a coordinated, community approach to messaging which will include both internal and external audiences. The success of the message is contingent upon consistency, intensity and reach. To facilitate said impact, the City of Greater Sudbury is collaborating with the following partners:

**Public Sector Partners**

City of Greater Sudbury  
Laurentian University  
Cambrian College  
College Boreal  
Sudbury Regional Hospital

**Private Sector Partners**

Sudbury Tourism Partnership  
Greater Sudbury Chamber of Commerce  
New Sudbury Centre  
Vista Hospitality

**Funding Agencies**

FedNor (pending)

**Projected Timeline**

As the brand is developed and implemented, it is expected that project partners will continue to grow. More so, it is expected that community partners will incorporate the new brand image into their existing marketing and promotional activities thereby broadening brand impact and exposure. Successful brand implementation is contingent upon consistency, intensity and reach. As such, a view to a long term investment in developing and implementing a new brand image for Greater Sudbury is required.

A projected project timeline is as follows:

FedNor Funding Application: Spring 2004  
Phase I Brand Development: Spring/Summer 2004  
Phase II Rollout: Fall/Winter 2004/05

**Vendor Selection Details**

Proposals for the RFP for the Greater Sudbury Brand Position, Strategy and Brand Graphics were opened at the Tender Opening Committee Meeting, November 19, 2003, at 2:30 p.m.. Proposals were received from the following bidders:

Spencer Francey Peters  
IBM Canada  
Kenneth Caplan & Associates  
Jan Kelley Marketing  
GordonGroup  
PG Advertising  
TTC Advertising  
Booth Associates  
Locomotive Marketing  
OVE Design  
Petryna Advertising



Date: March 17, 2004

A Review Committee followed a stringent scoring process, narrowing bidders to four short-listed candidates:

Kenneth Caplan & Associates  
Booth & Associates  
TTC Advertizing  
OVE Design

On January 15<sup>th</sup>, 2004, a community Evaluation Committee attended presentations from 4 short-listed candidates. Members of the Evaluation Committee in attendance included: John Arnold, Michel Bechard (Laurentian University), France Belanger-Houle, Larry Bouchard (Cambrian College), John Caruso, Renee Champagne (College Boreal), Nicole Charette, Viviane Lapointe (Sudbury Regional Hospital), Claudia-Ann Malette (College Boreal), Dawn Morissette, Helen Mulc, Debbi Nicholson, Shawn Poland, Jennifer Svos-Kivinen (New Sudbury Centre), and Ian Wood. The Committee followed a scoring matrix to select its vendor of choice. The process is described as follows:

### Evaluation Matrix

Selection of the vendor of choice was based upon a scoring and evaluation matrix designed to provide quantitative results. The matrix is based on decision analysis methodology and incorporates the City of Greater Sudbury's purchasing department requirements, as follows:

- 25% Total Experience and Qualifications
- 25% Total Product and Timeframe to Complete
- 10% Total Local Partnerships
- 40% Price

The matrix includes categories that correspond to each element of the Request for Proposal that candidates responded to. Within each category, there are questions for clarification that enable those scoring to quantify results and to interpret each category as closely as possible to other scorers.

For each question those scoring were asked to grade the candidate's presentation. A maximum of 10 indicates that the scorer feels the candidate has shown a strong positive response and a 0 indicates a strong negative response. Furthermore, the results from each question were tabulated into categories and then weighted to correspond to the criteria above. The final results are provided in three formats: totals (simple sums), weighted totals (as per the purchasing department criteria) and rankings. The rankings are often the truer measure of preference, as they identify *how many times a candidate has been chosen as the favourite or the best* in each category, in selected categories, or overall.



In every available combination of weighted ranking, OVE has been identified as the top candidate.

<b>Criteria Evaluation Questions</b>		TTC	KC	OVE	Booth
<b>A Collaborative Process</b>		323	381	407	236
Unweighted Ranking		3	2	1	4
<b>B Local Partnership</b>		186	140.5	219	148
Unweighted Ranking		2	4	1	3
<b>C Cost Structure</b>		97	110	113.5	85
Unweighted Ranking		3	2	1	4
<b>D Timeline</b>		97	108	100	73
Unweighted Ranking		3	1	2	4
<b>E Previous Work</b>		88	123.5	108.5	74
Unweighted Ranking		3	1	2	4
<b>F Overall Impression</b>		77	92	108	52
Unweighted Ranking		3	2	1	4
<b>Simple Sum</b>		868	955	1056	668
<b>Total Possible Score (Simple Sum)</b>		1400	1400	1400	1400
<b>Percentage Score</b>		62%	68%	75%	48%
<b>Total Experience and Qualifications Ranking</b>		3	2	1	4
<b>Total Product and Timeframe to Complete Ranking</b>		3	2	1	4
<b>Total Local Partnerships Ranking</b>		2	4	1	3
<b>Price Ranking</b>		3	2	1	4
<b>Overall Ranking</b>		3	2	1	4
Unweighted Ranking		3	2	1	4
<b>Total Experience and Qualifications Score (Weighted)</b>		206	269	271	158
<b>Total Product and Timeframe to Complete (Weighted)</b>		210	245	254	155
<b>Total Local Partnerships (Weighted)</b>		93	70	110	74
<b>Price (Weighted)</b>		388	440	454	340
<b>Total Weighted Score</b>		897	1024	1088	726
Total Weighted Score without Price		509	584	634	386
Ranking without Price		3	2	1	4
Total Weighted Score without Local Component		804	954	978	652
Ranking without Local Component		3	2	1	4



**Date:** March 17, 2004

Upon completion of the project, OVE Design will have provided the following deliverables:

- Research and Analysis (upon which creative is based)
  - review of existing data
  - stakeholder interviews
  - telephone surveys
  - focus groups
- Brand Position and Strategy Development
  - brand position statement
  - brand theme, values and character
  - tagline exploration
- Visual Identity
  - visual signature (logo)
- Communications Strategy and Plan
  - identification of key messages
  - recommended promotions and communications vehicles and tactics
- Identity Guidelines Manual
  - standardized guide for colours, fonts, imagery style, advertising grids, etc.

## **Conclusion**

Council's approval of this request is required in order to advance funds. The funding recommended is provided by the 2004 Economic Development Capital Envelope. The envelope started the year with a balance of \$6,796 out of the 2003 Economic Development Capital Envelope plus an approved contribution of \$839,090 totalling \$845,886. Year to date project approvals left a balance of \$483,791 in the 2004 Economic Development Capital Envelope. The recommendation in this report is for \$75,000 leaving a balance of \$408,791 in the 2004 Economic Development Capital Envelope for future projects. A background report reviewed by the GSDC Board is attached for additional information.

The development of a new brand image for Greater Sudbury is critical to achieving our economic prosperity objectives by 2015. Moreover, the development of said brand has broad community support, with our partners recognizing that this first investment in Phase I development is the initial catalyst for what will be an ongoing and exciting project for the City of Greater Sudbury.



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**Report To:** GSDC Board of Directors

**Meeting Date:** Wednesday, February 11, 2004

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**Subject:**

Support for the development of City of Greater Sudbury Brand Position, Strategy and Graphics.

<b>Report Prepared By:</b>  Helen Mulc, Manager of Business Development	<b>Recommended for Agenda:</b>  Doug Nadorozny, General Manager Economic Development and Planning Services
<b>Authored By:</b> Shawn Poland, Business Development Officer	

**Recommendation:**

In pursuit of developing a renewed brand position, strategy and image for the City of Greater Sudbury, it is recommended that the GSDC Board of Directors approve:

- the negotiation of a last and final offer from the vendor of choice for Phase I development in an amount to not exceed \$200,000;
- the allocation of \$100,000 to the cost of Phase I development;
- the application to FedNor for 50% of Phase I development costs;
- the support in principle of a Phase II Year 1 rollout strategy – preliminarily estimated at a minimum of \$300,000 – and subsequent support of medium and long term implementation phases;
- and the pursuit of partnership opportunities with other government funding agencies for support of the Year 1 rollout, medium and long term implementation phases

**Executive Summary:**

With the assistance of community partners, the GSDC is close to confirming its agency of record to conduct the research and development of a brand position, strategy and graphics for the City of Greater Sudbury. On January 15<sup>th</sup>, the Branding Evaluation Committee heard



presentations from 4 shortlisted candidates. Candidates were invited to present their collaborative process, local partnership, cost structure, timeline for implementation and previous work. Candidates were graded accordingly under each category. As well, the Evaluation Committee was asked to provide a grade for overall impression. Members of the Evaluation Committee in attendance included: John Arnold, Michel Bechard (Laurentian University), France Belanger-Houle, Larry Bouchard (Cambrian College), John Caruso, Renee Champagne (College Boreal), Nicole Charette, Viviane Lapointe (Sudbury Regional Hospital), Claudia-Ann Malette (College Boreal), Dawn Morissette, Helen Mulc, Debbi Nicholson, Shawn Poland, Jennifer Svos-Kivinen (New Sudbury Centre), and Ian Wood.

Upon completion of the project, the successful candidate will have provided the following:

- Research and Analysis
- Brand Position and Strategy
- Visual Identity
- Communications Strategy and Plan
- Identity Guidelines Manual

The first step in securing the candidate of choice is a commitment from CED, followed by endorsement from the GSDC Board of Directors at its February 11<sup>th</sup> meeting. The final step in the process will be Council endorsement by the end of February or early March. An application to FedNor has also been submitted.

## **Background:**

Polling of community stakeholders has resulted in a call for the CGS to address both its internal and external image. More than half of those who responded to the City's economic development strategic plan survey (March 2003) believed that "launching an aggressive image campaign" was a top priority to move our City forward into the future. Moreover, it has been presented to Council as a cornerstone requirement of the Strategic Plan.

By attributing value-added characteristics to the City of Greater Sudbury and beginning to shift perceptions of our community, existing and prospective residents will be more likely to consider staying in the community or making Greater Sudbury their home. Our community's image, therefore, needs to call forth the assets that Greater Sudbury offers and convey them to respective audiences.

For the City of Greater Sudbury, a renewed, positive brand image will assist in:

- fostering community spirit
- attracting new talent and business investment to the area
- heralding the promise of a bigger and better community
- celebrating milestones
- maximizing public understanding of job creation efforts
- building community support for economic development
- enhancing tourism
- presenting Greater Sudbury to the world as a dynamic and vibrant community
- ensuring the community is attractive to young adults as a place to build careers and raise families
- supporting Council's Vision, Values, Goals and Priorities
- providing a strong link between all community sectors



The strategy will aim to portray the spirit and personality of the City of Greater Sudbury through a coordinated, community approach to messaging which will include both internal and external audiences. The success of the message is contingent upon consistency, intensity and reach.

#### Preliminary Phase II Year 1 Rollout Vehicles

Upon development of the brand position, strategy and graphics phase, the initiative's success will hinge upon a well-planned rollout strategy. Preliminary research suggests approximate minimum costs of \$300,000.

The phase II rollout will unveil the new brand image and target the Sudbury community. The renewed brand will make a 'promise' to consumers and stakeholders. As such, it is critical that local citizens, government, partners and industry champion the renewed brand image.

Potential vehicles levered during Phase II include:

- area print, television and radio media
- internet
- sudburytourism.ca
- signage
- collateral materials (brochures, posters, trade show visuals, power point)
- sponsorship of events
- corporate vehicles/fleets (trucks, transit, cars)
- corporate communications (Leisure Guide, etc.)

However, the CGS will not be solely responsible for delivering the new brand image. Our partners will play a critical role in maximizing brand exposure through some of the following:

- student recruitment packages
- product packaging
- tourism brochures and signage
- commercial fleets
- retail shopping (New Sudbury Centre, Vista Hospitality)

Support from other government partners is currently underway.

#### Conclusion

Timing is optimum to launch an aggressive internal and external image campaign to foster both pride and confidence in Greater Sudbury. A well-executed campaign will highlight the positive activity in our community – in economic development, health care, tourism, education, business, and industry, etc. – under the umbrella of a dynamic and consistent new look and message.



# Request for Decision City Council



Type of Decision									
Meeting Date	March 25 <sup>th</sup> , 2004				Report Date	March 17 <sup>th</sup> , 2004			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title
Award of Tender, Mechanical System Upgrades Howard Armstrong Centre, PWD04-01

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input checked="" type="checkbox"/>	Background Attached

Recommendation
That Item 1 of Contract #PWD04-01 for Mechanical Upgrades at the Howard Armstrong Centre in Valley East, be awarded to Metal-Air Mechanical Systems Ltd., in the revised amount of \$102,888.00, excluding G.S.T., in accordance with their letter of Friday, January 23 <sup>rd</sup> , 2004, and that funding be provided from the approved 2003 Building & Facilities Capital Budget.
Recommendation Continued

Recommended by the General Manager
 Don Belisle General Manager of Public Works

Recommended by the C.A.O.
 Mark Mieto Chief Administrative Officer



Date: March 17<sup>th</sup>, 2004

Report Prepared By



Ed Vildis  
Co-Ordinator of Buildings & Facilities

Division Review



R.G. (Greg) Clausen, P. Eng.  
Director of Engineering Services

Background:

Tenders for Mechanical System Upgrades at the Howard Armstrong Centre in Valley East were opened at the Tender Opening Committee at 2:30 p.m., Local Time, on Friday, January 6<sup>th</sup>, 2004. A copy of the Minutes of the Tender Opening Committee Meeting is attached as Exhibit 'A'.

Two tenders were received as follows;

Peter Richter (Airco)	\$159,430.00
Metal-Air Mechanical Systems Ltd.	\$173,985.21

A copy of the Tender Bid Form for both bidders is attached as Exhibit 'B'.

Review of the Tenders indicated that Airco failed to acknowledge Addenda 1 and Addenda 2, on the bid form. Schedule 'C', Item 14, of the Purchasing By-Law 2003-300, states that "Documents, in which all necessary Addenda, which have financial implication, have not been acknowledged must be automatically rejected." Correspondingly, after consultation with both the Purchasing Section and Legal Division, the tender from Airco was rejected.

The Engineer's Estimate of \$110,000.00, was prepared based on Item 1.0 of the tender bid form. Items 2 to 4 inclusive, were added for supplemental pricing. It was hoped that if favourable pricing was received, that Items 2 to 4 inclusive could be completed within the engineer's estimate. Unfortunately, the prices exceeded the engineer's estimate and; therefore, Items 2 to 4 inclusive, have been removed from the recommend for award.

The tendered price for Item one was \$111,672.00. Section 22.(1) of the Purchasing By-Law 2003-300, authorizes staff to negotiate with the low bidder if their price is above the engineer's estimate. Metal-Air subsequently reduced their tender price for Item 1 to \$102,888.00. A copy of a letter from Metal-Air, dated January 23<sup>rd</sup>, 2004, confirming the reduced price, is attached as Exhibit 'C'.

Therefore, it is recommended that this tender for Item 1 be awarded to Metal-Air Mechanical Systems Ltd., in the revised amount of \$102,888.00, excluding G.S.T.

Funding for this project has been approved in the 2003 Building and Facilities Capital Budget.

It is proposed that Items 2 to 4 inclusive, will be carried out as part of scheduled future upgrades.



**MINUTES OF THE TENDER OPENING COMMITTEE**

Committee Room C-14  
Tom Davies Square  
2004-01-06

Commencement: 2:30 p.m.  
Adjournment: 2:31 p.m.

**G. CLAUSEN, DIRECTOR OF ENGINEERING SERVICES, IN  
THE CHAIR**

**Present**

D. Mathé, Manager of Supplies & Services; W. Lefave, Special Projects Inspector; E. Vildis, Building & Facilities Co-ordinator; M. Hauta, Accountant; K. Lessard, Law Clerk; L. Lesar, Secretary to the Manager of Supplies & Services

Contract PWD04-01  
Howard Armstrong  
Mechanical System  
Upgrades

Contract PWD04-01, Tenders for Howard Armstrong Mechanical System Upgrades, {estimated at a cost of \$110,000.00} were received from the following bidders:

<b>BIDDER</b>	<b>TOTAL AMOUNT</b>
Metal Air Mechanical Systems Ltd.	\$173,985.21
Peter Richter (Airco)	\$159,430.00

A bid deposit in the form of a certified cheque, letter of credit or bid bond with an agreement to bond in the amount of \$10,000.00 accompanied each tender.

The foregoing tenders were turned over to the Co-Ordinator of Buildings & Facilities for review and recommendation. A report outlining the recommendations would be prepared and forwarded to the General Manager of Public Works for approval. A copy of this report would be provided to the Manager of Supplies & Services.

**Adjournment**

The meeting adjourned at 2:31 p.m.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Secretary

**T.O.C. 2004-01-06 (1)**





# TENDER FOR MECHANICAL SYSTEM UPGRADES AT THE HOWARD ARMSTRONG CENTRE

## TENDER BID FORM

Page 1 of 2

<u>Item #</u>	<u>Description</u>	<u>Price</u>
1.0	Supply all equipment, materials and labour required to complete all works associated with the chiller and air cooler in accordance with drawings and specifications.	\$ <u>90,000.00</u>
2.0	Supply all equipment, materials and labour required to complete all works associated with the installation of the roof top exhaust fan in accordance with drawings and specifications, including Item 7 from Section 15902, Part 3.1	\$ <u>12,000.00</u>
3.0	Supply all equipment, materials and labour required to complete all works associated with the upgrades to controls in accordance with drawings and specifications, excluding Item 7 from Section 15902, Part 3.1	\$ <u>15,000</u>
4.0	Supply all equipment, materials and labour required to complete all works associated with the modification to hot water piping in accordance with drawings and specifications.	\$ <u>17,000.00</u>
5.0	Contingency	\$ <u>15,000.00</u>
Sub-Total		\$ <u>149,000.00</u>
Plus 7% GST		\$ <u>10,430.00</u>
GRAND TOTAL		\$ <u>159,430.00</u>

If awarded the contract, the Bidder agrees to complete the work in accordance with the Tender Specifications and Drawings, and the following Addenda:

Addendum No. \_\_\_\_\_, dated \_\_\_\_\_, 2003.

Addendum No. \_\_\_\_\_, dated \_\_\_\_\_, 2003.

Addendum No. \_\_\_\_\_, dated \_\_\_\_\_, 2003.

COMPANY NAME: AIRCO

SIGNATURE: PTA

"I have the authority to bind the Corporation/Company/Partnership"





# TENDER FOR MECHANICAL SYSTEM UPGRADES AT THE HOWARD ARMSTRONG CENTRE

## TENDER BID FORM

Page 1 of 2

<u>Item #</u>	<u>Description</u>	<u>Price</u>
1.0	Supply all equipment, materials and labour required to complete all works associated with the chiller and air cooler in accordance with drawings and specifications.	\$ <u>111,672.00</u>
2.0	Supply all equipment, materials and labour required to complete all works associated with the installation of the roof top exhaust fan in accordance with drawings and specifications, including Item 7 from Section 15902, Part 3.1	\$ <u>5,170.00</u>
3.0	Supply all equipment, materials and labour required to complete all works associated with the upgrades to controls in accordance with drawings and specifications, excluding Item 7 from Section 15902, Part 3.1	\$ <u>17,069.00</u>
4.0	Supply all equipment, materials and labour required to complete all works associated with the modification to hot water piping in accordance with drawings and specifications.	\$ <u>13,692.00</u>
5.0	Contingency	\$ <u>15,000.00</u>
<b>Sub-Total</b>		\$ <u>162,603.00</u>
<b>Plus 7% GST</b>		\$ <u>11,382.21</u>
<b>GRAND TOTAL</b>		\$ <u>173,985.21</u>

If awarded the contract, the Bidder agrees to complete the work in accordance with the Tender Specifications and Drawings, and the following Addenda:

Addendum No. 1, dated Dec 17th, 2003.

Addendum No. 2, dated Dec 24th, 2003.

Addendum No. \_\_\_\_\_, dated \_\_\_\_\_, 2003.

**COMPANY NAME:** Metal-Air Mechanical Systems Ltd.

**SIGNATURE:**

"I have the authority to bind the Corporation/Company/Partnership"



# METAL-AIR

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2828 BELISLE DR. VAL CARON, ONTARIO, P3N 1N6 \* TEL: (705) 897-2526 \* FAX: (705) 897-6018

Friday, January 23, 2004

TO: City of Greater Sudbury  
ATTN: Darryl Mathe  
RE: Howard Armstrong Centre

We have reviewed our quotation for the Howard Armstrong Centre Mechanical Upgrades as per your request and have the following for your consideration.

Price for Item #1 - changed to \$102,888.00 This also has been checked and confirmed to be a price for complete operating system as per plans and specifications.

Price for Item #2 - remains at \$5,170.00

Price for Item #3 - remains at \$17,069.00

Price for Item #4 - remains at \$13,692.00

Should you have any questions please call me.



Jack deWit



# Request for Decision City Council



## Type of Decision

Meeting Date	March 25, 2004				Report Date	March 10, 2004			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

## Report Title

**Upgrade of PeopleSoft ERP Financial Application System**

### Policy Implication + Budget Impact

☒ This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

This will be funded through the current budget allocation in Information Technology and the 2003 year end reserves, as approved by Council.

Background Attached

### Recommendation

THAT **xwave** be selected as the vendor to assist in the upgrade of our PeopleSoft Financial systems to version 8.8;

THAT the Director of Information Technology be authorized to enter into this contract with **xwave**, all in accordance with the Purchasing By-Law as approved by Council.

Recommendation Continued

### Recommended by the General Manager

  
D. Wukosinic  
General Manager of Corporate Services

### Recommended by the C.A.O.

  
M. Mieto  
Chief Administrative Officer



Date: March 10 , 2004

## Report Prepared By



B. Mangiardi, Director of Information Technology

## Division Review

The Information Technology Department in conjunction with the Finance Department is in the process of upgrading our current PeopleSoft ERP Financial system. The current version 8.0 of the application was originally installed in 2001. These applications should be maintained and upgraded as new releases of the software become available. As with all ERP systems, each release has a limited life span. Since we installed this particular version, two major releases have been made. In this case, the vendor has indicated that version 8.0 will no longer be supported as at the end of this year. The latest version available for this software is release 8.8.

As part of our maintenance agreement with PeopleSoft, we are entitled to all upgrades to the system. However, the implementation of the upgrades is not part of the maintenance. We receive a number of minor upgrades each year for our systems from PeopleSoft. These are installed and tested by internal staff. However, major upgrades require the assistance of outside consultants that have specialized knowledge of each of the modules that need to be implemented. This is the industry norm for these upgrades.

Major upgrades for ERP systems occur every 18 to 24 months. We have two major systems that we must maintain - Financials and Human Resources/Payroll. We have assumed that each year, we would upgrade one of these systems. If we do not do so, we will no longer be supported by PeopleSoft. We knew this was the case and had budgeted for these upgrades in the Information Technology department based on our limited dealings with consultants.

In June 2003, we issued a Request for Proposal to hire a consultant to assist the City in upgrading our Financials from version 8.0 to 8.8. At that time, we received four proposals. Unfortunately, all proposals were above our budget allocation. The funds from the 2003 budget were set aside to be used with the 2004 allocation.

On February 24 2004, a new request was issued. Only one proposal was received from **xwave**. The review committee consisting of Bruno Mangiardi, Director of Information Technology, Mary Lynn Gauvreau, Manager of Current Accounting, Georges Moreau, Manager of Business Applications, Silvana St. Onge, Co-Ordinator of General Accounting and Johanne Beattie, Supervisor of General Accounting, reviewed the proposal.



Date: March 10 , 2004

The review encompassed a number of factors including interviews with **xwave**'s team members and reference checks. The committee is satisfied that the proposal meets our requirements.

We recommend that **xwave** be selected as the vendor to assist in the upgrade of our PeopleSoft Financial system to version 8.8.

The cost of \$229,126 inclusive of taxes, will be funded through the current budget allocation in Information Technology and the 2003 year end reserves, as approved by Council.

This budget will have to be reviewed each year to ensure that sufficient funds are available for these upgrades. Based on the two rounds of responses we have had to upgrade the Financial system, and our current knowledge of what consulting resources are required along with current consultant rates, our current budget is not sufficient for these upgrades. As part of the 2005 budget, we will be asking for additional budget allocations for these upgrades.



# Request for Decision City Council



Type of Decision									
Meeting Date	March 25, 2004				Report Date	March 17, 2004			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title
Selection of Public Members for the Technical Steering Committee

Policy Implication + Budget Impact	
<input type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
Not applicable.	
<input checked="" type="checkbox"/>	Background Attached

Recommendation
That Council appoint a minimum of two (2) to a maximum of five (5) public members to the Technical Steering Committee for the Waste Optimization Study.
Recommendation Continued

Recommended by the General Manager
 Don Bélisle General Manager of Public Works

Recommended by the C.A.O.
 Mark Mieto Chief Administrative Officer



Date: March 16, 2004

Report Prepared By



Chantal Mathieu  
Director of Waste Management

Division Review

Under the "Waste Optimization Study", the City of Greater Sudbury has been reviewing its waste management system in an attempt to optimize the delivery of its waste management program/services and the operation of its waste management facilities.

The study commenced in 2003 and is expected to be completed in the Spring/Summer of 2004. The purpose of the Technical Steering Committee (TSC) is to provide direction to the completion of the waste optimization study. The TSC will make recommendation to Council on how to achieve a 65% diversion rate and will function as Council's public liaison committee on current waste management issues.

The following individuals have applied for the public member's positions:

1. Sirio Bacciaglia 902 Charlotte Street, Sudbury
2. Jose A. Blanco, 1532 Dixon Road, Sudbury
3. Gord Slade, 248 McNaughton Street, Sudbury
4. Lloyd R. Stinson, 3 Morlock Street, Falconbridge
5. Austin Davey, 174 Douglas Street West, Sudbury
6. Gary Aubut, 21 Heatherglan Place, Sudbury
7. Fern Belanger, "Tele-A-Fern", Vacant Home & Property Maint. Services, 176 Oak Street, Sudbury

The first five (5) applicants have participated as TSC members. Applicant #6 and #7 recently applied to become members.

Staff is requesting that Council appoint a minimum of two (2) to a maximum of five (5) individuals to the TSC.



# Request for Decision City Council



Type of Decision									
Meeting Date	March 25, 2004				Report Date	March 9, 2004			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title
2003 Annual Water Works Report

Policy Implication + Budget Impact	
<input type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
n/a	
<input checked="" type="checkbox"/>	Background Attached

Recommendation	
<p>That the Council of the City of Greater Sudbury acknowledge receipt of the 2003 Annual Water Works Report, in accordance with Ontario Regulation 170/03, and</p> <p>That the General Manager of Public Works be authorized to submit the report to the Ministry of the Environment, and</p> <p>That the 2003 Annual Water Works Report be made available for public review at the Office of the City Clerk, and on the City's website, and</p> <p>That the City of Greater Sudbury publicize the availability of the 2003 Annual Water Works Report for public review.</p>	
<input type="checkbox"/>	Recommendation Continued

Recommended by the General Manager
 D. Bélisle General Manager of Public Works

Recommended by the C.A.O.
 M. Mieto Chief Administrative Officer



Date: 2003 Annual Water Works Report

## Report Prepared By



D. Bélisle  
General Manager of Public Works

## Division Review

Since the Walkerton water tragedy, the Province has enacted several Acts and Regulations that prescribe in very minute detail, how communal waterworks will be operated. One of the requirements is that the Municipality produce an annual report of all its waterworks systems, describing each system, all details of compliance, summaries of production data, and so on. The report must be submitted by March 31 for the previous year, and the report must be available for public review.

Enclosed is the Executive Summary of the 2003 Annual Water Works Report. The full report is several hundred pages long, and is available for hard copy review at the Clerk's Office.



## EXECUTIVE SUMMARY

The production and delivery of potable water in Ontario is regulated by the Ministry of Environment (MOE) under the Safe Drinking Water Act (formerly the Ontario Water Resources Act). Following the tragedy in Walkerton, the government passed O. Reg. 459/00, the Drinking Water Protection Regulation. This regulation established new rules, and imposed significant duties of care upon owners and operators of public water systems. On June 1, 2003 O. Reg. 170/03 came into effect. This regulation prescribes requirements for owners and operators of municipal and regulated non-municipal drinking water systems. It replaces Ontario regulations 459/00 and 505/01 made under the Ontario Water Resources Act and extends its application to other drinking water systems including small systems that serve drinking water to the public.

Among other obligations, the new O. Reg. 170/03 still prescribes the need for all owners of licenced water works to produce an Annual Report. The Report is required to contain the following information:

- Description of system location and process;
- Details of measures taken by the Owner to ensure compliance with the terms and conditions of the Certificate;
- Details of any non-compliance and any measures taken to correct the situation; and
- Summary of production, water quality, and chemicals used; and
- Major upgrades or expenses incurred during the reporting period.

The City of Greater Sudbury is listed as the Owner of eight (8) Water Works. Each of these water works has a Certificate of Approval issued by the MOE. This report is written to comply with the Condition that each of these eight (8) facilities produce an Annual Report as per O. Reg. 170/03 as well as the requirement under the remaining non-consolidated C of A's which requires certain facilities to still produce an Annual Compliance Report.

The City of Greater Sudbury is serviced with numerous water systems. Some of these are owned by private companies and are summarized as other distribution systems following section 3. The following Table E-1 provides a summary of the various water systems throughout the City.



**Table E-1 - Overview of the City's Water System**

NAME	Owner	Type of Facility	Source of Water	Community Serviced
Wanapitei WTP	City of Greater Sudbury	Surface water conventional treatment plant	Wanapitei River	Sudbury, Coniston, Wanapitei, Markstay
David Street WTP	City of Greater Sudbury	Surface water screening and disinfection	Ramsey Lake	Sudbury
Inco Well No. 1	Inco	Well with disinfection	Groundwater	Garson
Garson Well 1 & 3	City of Greater Sudbury	Well with disinfection	Groundwater	Garson
Falconbridge Well	Falconbridge	Well with disinfection	Recharged groundwater	Falconbridge
Falconbridge Fluoride	City of Greater Sudbury	Plant	Falconbridge Well	Falconbridge
Levack Wells	Inco	Wells with disinfection	Recharged groundwater	Levack
Levack Fluoride	City of Greater Sudbury	Plant	Levack Wells	Levack
Onaping Wells	Falconbridge	Well with disinfection	Groundwater	Onaping
Capreol Wells	City of Greater Sudbury	Well with disinfection	Groundwater	Capreol
Valley Wells	City of Greater Sudbury	Well with disinfection	Groundwater	Valley East, Azilda, Chelmsford
Dowling Wells	City of Greater Sudbury	Well with disinfection	Groundwater	Dowling
Vermilion River WTP	Inco	Surface water conventional treatment plant	Vermilion River	Lively, Naughton, Whitefish, Copper Cliff, Walden Industrial Park



The compliance requirements within each of the Certificates fall into ten (10) basic headings of which the last four are not pertinent to day-to-day operations. The following table provides a summary of the first six (6) conditions within a Certificate of Approval.

**Table E-2**  
**Summary of Typical Terms and Conditions of a Certificate of Approval**

Item	Term/Condition	Compliance Regulation
1.0	Performance of Water Works System	<ul style="list-style-type: none"> <li>Operate water works to produce water with quality to comply with Ontario Drinking Water Standards.</li> </ul>
2.0	Monitoring and Recording	<ul style="list-style-type: none"> <li>Ensure appropriate devices installed to monitor plant performance.</li> <li>Sample, analyze and maintain records of water quality and pertinent process parameters to ensure safety of drinking water supplied.</li> </ul>
3.0	Operations and Maintenance	<ul style="list-style-type: none"> <li>Exercise due diligence to ensure the water works are operated and maintained to comply with the Certificate and O. Reg. 459/00 and O. Reg. 170/03 as of June 01, 2003.</li> </ul>
4.0	Compliance Report	<ul style="list-style-type: none"> <li>Produce Annual Compliance Report for Council and for review by the public and the MOE.</li> </ul>
5.0	Upgrading Requirements	<ul style="list-style-type: none"> <li>Make necessary upgrades to ensure water quality complies with Ontario Drinking Water Standards.</li> <li>Make necessary upgrades to ensure water quality complies with disinfection requirements of MOE Procedure B13-3.</li> </ul>
6.0	Engineers' Report	<ul style="list-style-type: none"> <li>Obtain independent review of water works by professional engineer on a regular basis.</li> </ul>



The compliance requirements within the new consolidated Certificates fall into nine (9) basic headings of which the first two and the last one are not pertinent to day-to-day operations. The following table provides a summary of the pertinent day-to-day operating conditions within the new consolidated Certificate of Approval.

**Table E-3**

**Summary of Typical Terms and Conditions in the new consolidated Certificate of Approval**

<b>Item</b>	<b>Term/Condition</b>	<b>Compliance Regulation</b>
3.0	General	<ul style="list-style-type: none"> <li>• Operate water works to produce water with quality to comply with Ontario Drinking Water Standards.</li> </ul>
4.0	Performance of Water Works System	<ul style="list-style-type: none"> <li>• Operate water works to produce water with quality to comply with Ontario Drinking Water Standards and capacity ratings.</li> </ul>
5.0	Monitoring and Recording	<ul style="list-style-type: none"> <li>• Ensure appropriate devices installed to monitor plant performance.</li> <li>• Sample, analyze and maintain records of water quality and pertinent process parameters to ensure safety of drinking water supplied.</li> </ul>
6.0	Operations and Maintenance	<ul style="list-style-type: none"> <li>• Exercise due diligence to ensure the water works are operated and maintained to comply with the Certificate and O. Reg. 459/00 and O. Reg. 170/03 as of June 01, 2003.</li> </ul>
7.0	Future Alterations	<ul style="list-style-type: none"> <li>• Make necessary upgrades to ensure water quality complies with Ontario Drinking Water Standards.</li> <li>• Make necessary upgrades to ensure water quality complies with disinfection requirements of MOE Procedure B13-3.</li> </ul>
8.0	Upgrading Requirements	<ul style="list-style-type: none"> <li>• Provide appropriate upgrades to the treatment and protection of treatment facility and source as required by O. Reg. 170/03.</li> </ul>



Due to the significant impact of the new Drinking Water Protection Regulation virtually all of the City's water works are having to undergo some level of upgrading. It should not be assumed that these upgrades are the result of any detected incidents of poor water quality. The upgrades at the City water works are necessary to reduce the risk of potable water contamination as deemed necessary by the MOE. The level of acceptable risk is stipulated through mandatory compliance with O. Reg. 459/00 and now O. Reg. 170/03.

The City is well organized to manage their existing water works systems. Further, staff have been proactive to ensure all necessary measures are taken to achieve compliance with the Regulation and the various Certificates. For these reasons it can be stated that:

*"The City of Greater Sudbury is in compliance with the Terms and Conditions of the Certificates of Approval for the Water Works".*

Having said that, certain upgrades are currently underway, or are being investigated at this time. In most cases, the studies have been completed, and reports have been reviewed by the MOE. The exact extent of upgrades varies along with individual deadline dates. The following Table E-3 provides a summary of the various issues which are currently being addressed within the framework of applicable legislation.



**Table E-3**  
**Summary of Various Issues Being Addressed**

Water System	Upgrading Requirements/Issues
Wanapitei Water Treatment Plant	<ul style="list-style-type: none"> <li>• The C of A requires the City to address the current non-standard methods of disposing filter waste and disposing initial product through filters.</li> <li>• Studies are underway to address the above MOE concerns to enhance treatment efficiency to fully comply with O. Reg. 170/03 prior to June 30, 2004.</li> <li>• Various other minor upgrades are necessary to ensure the integrity of the works.</li> </ul>
David Street Water Treatment Plant	<ul style="list-style-type: none"> <li>• Construction is underway and scheduled for completion in 2004, to implement full filtration of this surface water supply.</li> <li>• The disinfection system will be enhanced to incorporate Ultra Violet Light irradiation.</li> <li>• The Ramsey Lake water supply is vulnerable to urban pollutants. Initiatives to protect the water source and quality are continuously being developed.</li> </ul>
Capreol Well Supply	<ul style="list-style-type: none"> <li>• One of the three (3) wells in Capreol, Well #6, is to be abandoned due to proximity to existing sewage lagoon and potential surface water contamination.</li> <li>• It has been determined that the remaining wells are influenced by surface water, and as such, they require filtration and/or enhanced disinfection.</li> <li>• Upgrades are underway to replace the Well #6 supply source and to re-design the remaining wells to comply with O.Reg.170/03 and maintain system capacity.</li> <li>• Various minor upgrades are necessary to ensure the integrity of the work.</li> </ul>
Dowling Well Supply	<ul style="list-style-type: none"> <li>• Studies are underway to determine if the existing wells are influenced by surface water, and as such, if they required filtration and/or enhanced disinfection.</li> <li>• Various minor upgrades are necessary to ensure the integrity of the work.</li> </ul>
Garson Well Supply	<ul style="list-style-type: none"> <li>• Studies are required to determine potential sources of contamination on the existing groundwater supplies, and to implement necessary measure to protect the aquifer.</li> </ul>



**Table E-3**  
**Summary of Various Issues Being Addressed Continued...**

Water System	Upgrading Requirements/Issues
Blezard Valley Well Supply	<ul style="list-style-type: none"> <li>• Eight (8) of the nine (9) wells in the Valley require upgraded chlorine disinfection systems to comply with O. Reg. 459/00 and subsequent O. Reg. 170/03.</li> <li>• A study has been commenced to find new sources of well water as a back-up to the existing Valley Wells and the Capreol Well System.</li> <li>• Various minor upgrades are necessary to ensure the integrity of the work.</li> </ul>
Levack Water System	<ul style="list-style-type: none"> <li>• The City purchases water from the Inco well system which is currently under study for potential influence from surface waters.</li> <li>• The MOE has removed the previously recommended requirement for re-chlorination. Inco has indicated that they intend to review their position on supply of potable water to the City of Greater Sudbury.</li> </ul>
Falconbridge Water System	<ul style="list-style-type: none"> <li>• The City purchases water from the Falconbridge well system which is currently under study for potential influence from surface waters.</li> <li>• The City is obligated to install a re-chlorination system at the Fluoride Building in Falconbridge, but the MOE has been asked to grant additional time for the work until Falconbridge indicates their intentions for the Falconbridge well pumphouse.</li> </ul>



While the above list might suggest that significant issues require attention at this time, it is important to understand that this is part of the required process of the new Regulation. The regulation assumes that water works owners will continually monitor water works performance, and review levels of treatment versus current standards. As time passes, general knowledge of potential water borne diseases increases. The public expects that responsible Owners will be diligent in their duty to care for public water supplies.

The water works owned and operated by the City have been managed with the standard of care expected by the public and as legislated by the government. All necessary upgrades are being planned and implemented in accordance with applicable standards.

During the course of the reporting period water samples are analyzed for compliance with the Ontario Drinking Water Standards. One main area of change that occurred when O. Reg. 170/03 came into effect on June 01, 2003 was the requirement for daily sampling in the distribution systems for free chlorine residual. As part of this initiative and to meet regulation requirements, the City installed continuous analyzers at approved locations within each system. These on-line continuous analyzers send information on a real-time basis to the Wanapitei treatment plant which is staffed 24 hours a day, 7 days a week. These readings are recorded and trended automatically with trained operators reviewing constantly. These numerous data points are not included as part of this report due to the enormous volume of data contained, but a comprehensive summary of readings and results is available if required at the Wanapitei treatment plant. On occasions, when test results of water samples were found to exceed the quality limits dictated by the standards, the City performed corrective actions and notified the Medical Officer of Health and the Ministry of Environment. In all cases, during this reporting period, the City has met its obligations with respect to corrective actions and necessary reporting. In all cases, the corrective action taken by the water works operators effectively restored the water systems to normal operation. Based on the response to the notifications by the MOE and Health Unit, it can be stated that in no cases were the public found to be exposed to any unnecessary health risks.

During this reporting period, there was one instance of a "Boil Water Order" being issued by the Sudbury District Health Unit for the Falconbridge System. This "Order" was due to a large blackout on August 14<sup>th</sup> causing a "State of Emergency" condition for the entire Province of Ontario. The well that supplies the community of Falconbridge is owned and operated by Falconbridge Ltd. and at the time of this event, Falconbridge Ltd. had no means of backup power supply for the well. With this sole source of water supply for the community inoperable, the demands on the system depleted the remaining available potable water from the storage tank and lost system pressures ultimately running out of treated potable water. Once power was restored, the system was flushed and several rounds of samples were collected



for Bacteria and chlorine residuals. The "Boil Order" was lifted 5 days after the eve of the power outage once all samples for bacteria came back negative or clear.



# Request for Decision City Council



Type of Decision									
Meeting Date	March 25 <sup>th</sup> , 2004				Report Date	March 17 <sup>th</sup> , 2004			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title
A By-Law of the City of Greater Sudbury, to Authorize an Agreement with Rainbow Routes Association for the Design & Construction of a Pedestrian Bridge, Municipal Road 55, Whitefish, ON

Policy Implication + Budget Impact	
<input type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input checked="" type="checkbox"/>	Background Attached

Recommendation
That a By-Law be passed to authorize Council to delegate authority to the General Manager of Public Works to enter into an agreement with Rainbow Routes Association for the design and construction of a pedestrian bridge along the north side of the existing Vermilion River road bridge on Municipal Road 55 in Whitefish, Ontario, and in accordance with the report from the General Manager of Public Works, dated March 17 <sup>th</sup> , 2004.
Recommendation Continued

Recommended by the General Manager
 Don Belisle General Manager of Public Works

Recommended by the C.A.O.
 Mark Miato Chief Administrative Officer



**Date:** March 17<sup>th</sup>, 2004

**Report Prepared By**



R.G. (Greg) Clausen, P. Eng.  
Director of Engineering Services

**Division Review**

Background:

Rainbow Routes is a non-profit corporation which takes as its mandate the development of recreational trails within the City of Greater Sudbury. Rainbow Routes has been working with the former City and area municipalities since 1998 and most recently with the Trans Canada Trail Plan.

Rainbow Routes is in the process of compiling a 100 kilometre east-west trail plan between Sudbury and Massey. A key component of the trail plan is a pedestrian bridge across the Vermilion River on Municipal Road 55 in Whitefish, Ontario.

In 2001, the City's position was that the preferred solution was a stand-alone structure constructed on the existing abandoned roadway / bridge abutments. However, the cost of this option was too expensive and Rainbow Routes then approached the City about permitting a cantilevered pedestrian bridge to be constructed on the north side of the existing road bridge. The pedestrian bridge would be supported on the existing road bridge abutments and piers, and will not be attached to the road bridge superstructure. Similarly, the pedestrian bridge will have no impact on the existing bridge and/or roadway.

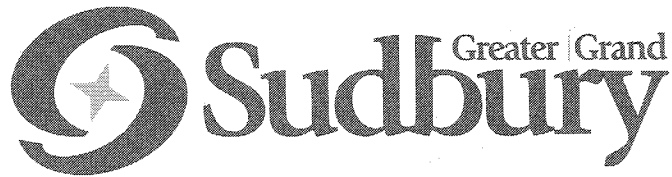
Northland Engineering (1987) Ltd. (NEL), has been retained by Rainbow Routes to carry out the design, construction administration and construction supervision of this project. NEL has confirmed that the existing bridge abutments and piers can safely support the proposed loadings from the new pedestrian bridge and that the pedestrian bridge will have no detrimental effect on the road bridge.

Rainbow Routes has secured funding for the design and construction of the pedestrian bridge this year. Once the pedestrian bridge is constructed, it will be turned over to the City who will then be responsible for on-going maintenance. A copy of a letter to Rainbow Routes Association, dated Monday, February 23, 2004, is attached as Exhibit '1'. As referenced in the letter, the City's Legal Division is currently preparing an agreement between Rainbow Routes Association and the City, for the construction of the bridge.

The purpose of this report is to appraise Council of the project, and to request that Council delegate authority to the General Manager of Public Works to enter into an agreement with Rainbow Routes Association for the design and construction of a pedestrian bridge along the north side of the existing Vermilion River Road Bridge on Municipal Road 55, in Whitefish, Ontario.



City of Greater Sudbury  
Ville du Grand Sudbury



Monday, February 23, 2004

PO BOX 5000 SIN A  
200 BRADY STREET  
SUDBURY ON P3A 5P3

CP 5000 SUCC A  
200 RUE BRADY  
SUDBURY ON P3A 5P3

705.671.2489

www.  
city.greatersudbury  
.on.ca

Rainbow Routes Association  
c/o Deb McIntosh  
Tourism Office  
200 Brady Street  
Sudbury, ON P3A 5P3

Attention: Mr. Kirk Dopson, President

**Re: Proposed Pedestrian Bridge  
Vermillion River Bridge  
M.R. 55 West, Whitefish**

Dear Sir:

This letter will confirm our discussions at our meeting on February 10, 2004.

The City is in agreement to have Rainbow Routes Association construct a pedestrian bridge along the north side of the existing Vermillion River Bridge on M.R. 55 in Whitefish, Ontario.

Northland Engineering (1987) Ltd. has been retained by Rainbow Routes Association to carry out the design and construction supervision of the pedestrian bridge and related abutments, approaches, etc. It is understood that the pedestrian bridge will be supported on the existing road bridge abutments and piers, and will have no detrimental impact on the existing bridge structure and / or roadway. Northland Engineering (1987) Ltd. has confirmed that the existing bridge structure can safely support the proposed pedestrian bridge.

The City will assume ownership and responsibility for all maintenance of the bridge. The proposed bridge design and construction procedures must be in accordance with current City design standards and must be approved by the City prior to tendering.

It was further agreed that a formal agreement between the City and Rainbow Routes Association will be prepared by the City's Legal Department. The final agreement about this project will be forwarded to Council for their review and approval.



I trust that this letter confirms your recollections of our discussions and provides sufficient information for your present purposes. If you require additional information or elaboration on any item contained herein, please give me a call at 671-2489 extension 2523.

Yours very truly,



R. G. (Greg) Clausen, P. Eng.  
Director of Engineering Services

GC\*kb

cc: Mr. Don Bélisle, City of Greater Sudbury  
Mr. Ron Swiddle, City of Greater Sudbury  
Neil Castonguay, Northland Engineering (1987) Ltd.



# Request for Decision City Council



## Type of Decision

Meeting Date	March 25, 2004				Report Date	March 19, 2004			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority		High		Low
	Direction Only				Type of Meeting		Open		Closed

## Report Title

Tax Adjustments Under Section 357 and 358 of the Municipal Act

### Policy Implication + Budget Impact

☒ This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

Of the total taxes to be struck from the tax roll, the City's portion is \$44,277.16. This is well within the budget amount for the tax write offs for 2004.

☒ Background Attached

### Recommendation

That the amount of \$85,246.51 be struck from the tax roll.

Recommendation Continued

### Recommended by the General Manager

  
Doug Wukosinic  
General Manager of Corporate Services

### Recommended by the C.A.O.

  
Mark Mieto  
Chief Administrative Officer



**Report Prepared By**



T. Derro  
Supervisor of Tax / Chief Tax Collector



**Division Review**



S. Jonasson  
Director of Finance / City Treasurer

**BACKGROUND**

Sections 357 and 358 of the Municipal Act provide the authority for the cancellation, reduction or refund of realty taxes.

**Section 357**

Section 357 authorizes the cancellation, reduction or refund of realty taxes in the current year for such reasons as change in rate of taxation, change in tax status, fire/demolition or gross error. Section 357 applications are verified by the Municipal Property Assessment Corporation and processed by the municipality.

**Section 358**

Section 358 of the Municipal Act authorizes the reduction of realty taxes for clerical errors such as errors in key punching, transposition of figures or mathematical calculations. Such errors occur with the preparation of the assessment roll and are confirmed by the Municipal Property Assessment Corporation prior to the tax adjustment by the municipality. Section 358 applications apply to the two (2) taxation years prior to the year in which the error(s) was made.

The Treasurer's recommendations for the cancellation, reduction or refund of realty taxes under the Municipal Act are presented to Council for approval. Attached for Council's information and action is Schedule A, summarizing the tax adjustments by authority, reason and amount. Also attached is Schedule B which provides a more detailed property by property description of the tax adjustments.



**SCHEDULE 'A'**  
**ADJUSTMENT OF TAXES**  
**UNDER SECTION 357 OF THE MUNICIPAL ACT**

<i>Reason for Adjustment</i>	<i>Applications</i>	<i>City Portion</i>	<i>Education Portion</i>
Fire / Demolition	31	16,659.33	13,346.07
Gross or Manifest Clerical Error	1	332.60	80.40
Change in Tax Class / Rate	15	27,285.23	27,542.88
<b>TOTAL:</b>	<b>47</b>	<b>\$44,277.16</b>	<b>\$40,969.35</b>



## RECOMMENDED APPLICATIONS TO CITY COUNCIL FOR TAX ADJUSTMENTS

## UNDER SECTION 357 OF THE MUNICIPAL ACT

REASON: FIRE AND OR DEMOLITION

Council Meeting of: March 25, 2004

Item #	Roll #	Class	Location	Assessed Property Owner	Year	# Days	General Rate	City Portion	Education Rate	Education Portion	Total	Comments
1	020.013.13900.0000.0	RT	2224 Robin St	JAMES, Wayne JAMES, Mildred	2003	184	0.01535419	23.22	0.00335000	5.07	28.29	demolition
2	030.011.02000.0000.0	RT	1005 LaSalle Blvd	EL-BALTRIK, Jonas Salah	2003	365	0.01535419	1,189.95	0.00335000	259.63	1,449.57	demolition
3	030.014.09200.0000.0	CT	1025 Buckingham Dr	DALRON CONSTRUCTION LTD	2003	365	0.02550910	3,673.31	0.02115349	3,046.10	6,719.41	demolition
4	070.005.03300.0000.0	RT	296 Cedar St	LUXOR MANAGEMENT INC 1311860 ONTARIO INC	2003	365	0.01535419	936.61	0.00335000	204.35	1,140.96	demolition
5	070.010.01400.0000.0	CT	90 Elm St	1311928 ONTARIO INC	2003	181	0.02550910	1,986.01	0.02115349	1,646.90	3,632.91	
6	090.014.00900.0000.0	RT	2186 Long Lake Rd	1011123 ONTARIO LIMITED	2002	127	0.01382422	161.67	0.00373000	43.62	205.29	demolition
		IU					0.02201528	(104.25)	0.01818571	(86.12)	(190.37)	
7	090.016.05400.0000.0	CT	1240 Sunnyside Rd	ALEXANDER CENTRE INDUSTRIES LTD	2003	106	0.02550910	940.83	0.02115349	780.19	1,721.02	
8	090.008.00300.0000.0	RT	1550 South Lane Rd	D'ALOSIO, Joseph HARVEY, Cheryl	2003	92	0.01535419	96.75	0.00335000	21.11	117.86	demolition
9	120.002.27800.0000.0	CT	412 Crean Hill Rd	FALCONBRIDGE LIMITED	2002	197	0.02064313	857.91	0.02115349	879.12	1,737.02	demolition
10	120.002.27800.0000.0	CT	412 Crean Hill Rd	FALCONBRIDGE LIMITED	2001	153	0.01971825	223.17	0.02115349	239.41	462.58	
11	120.016.03201.0000.0	LT	1045 Regional Rd 24	INCO LIMITED	2003	365	0.03813580	1,983.06	0.03057365	1,589.83	3,572.89	
12	140.002.05800.0000.0	IT	0 Fraser Mine Con 04 Lot 04 Pcl 8151 Pcl 8152	FALCONBRIDGE LIMITED	2001	122	0.02907839	87.47	0.02964714	89.19	176.66	demolition
13	150.004.05600.0000.0	LT	LEVACK CON 4 LOT 4 PCL 1613 STRATHCONA MINE AND MILL	FALCONBRIDGE LIMITED	2001	36	0.03270979	183.89	0.03331466	187.29	371.18	demolition
14	170.020.04200.0000.0	CT	5096 Highway 69 N	DAN FOUCAULT CONSTRUCTION LTD	2003	365	0.02390687	298.84	0.02115349	264.42	563.25	demolition
15	170.020.04200.0000.0	RT	5096 Highway 69 N	DAN FOUCAULT CONSTRUCTION LTD	2003	365	0.01438979	28.78	0.00335000	6.70	35.48	not done, on 357 but omitted to do
16	180.001.27300.0000.0	IT	NORMAN CON 4 LOT 6 PCL 476 WHISSEL MINE	INCO LIMITED	2001	365	0.02907839	1,802.86	0.02964714	1,838.12	3,640.98	
17	210.015.44900.0000.0	IT	3011 SKEAD RD	FALCONBRIDGE LIMITED	2001	365	0.02907839	1,995.76	0.02964714	1,423.06	2,818.83	
18	220.002.00300.0000.0	LT	6 EDISON RD	FALCONBRIDGE LIMITED	2001	365	0.03270979	621.49	0.03331466	632.98	1,254.46	
19	250.002.23400.0000.0	CT	DILL CON 3 LOT 6 PCL 9804REM RP 53R10060 PART 8 & 9	DINAN ROBERT	2002	61	0.01336958	26.81	0.0211535	42.42	69.24	2/3 of commercial occupied municipal rate
20	250.002.23400.0000.0	CT	DILL CON 3 LOT 6 PCL 9804REM RP 53R10060 PART 8 & 9	DINAN ROBERT	2003	365	0.02229910	245.20	0.0211535	232.69	477.89	
21	080.005.04000.0000.0	LT	18 Rink St	INCO LIMITED	2000	366	0.0352871	3,946.29	0.0345900	3,770.31	7,616.60	demolition
22	080.005.04000.0000.0	LT	18 Rink St	INCO LIMITED	2000	108	0.0352871	8,385.67	0.0345900	8,220.01	16,605.69	
23	080.005.04000.0000.0	LU	18 Rink St	INCO LIMITED	2000	108	0.0229366	5,872.48	0.0224834	5,756.44	11,628.92	demolition
24	080.005.04000.0000.0	LT	18 Rink St	INCO LIMITED	2000	366	0.0352871	48,297.95	0.0345900	47,343.82	95,641.77	
25	040.032.09100.0000.0	LT	0 FROOD-STOBIE COMP MCKIM CON 6 CON 1 LOT 5 LOT6 LOT 7 RA 90 PT RA 589 PT INCLUDING PT OF BLEZARD TWP EXCLUDING 53R 11693 PART 1-2	INCO LIMITED	2002	365	0.0380994	685.79	0.0314391	565.90	1,251.69	
26	040.013.05200.0000.0	LT	1700 ELM ST	INCO LIMITED	2002	365	0.0380994	5,219.62	0.0314391	4,307.15	9,526.77	
27	080.005.04000.0000.0	LT	18 Rink St	INCO LIMITED	1999	365	0.0353378	468.23	0.0346079	458.55	926.78	
28	080.005.04000.0000.0	LT	18 Rink St	INCO LIMITED	1999	245	0.0353378	3,539.96	0.0346079	3,466.84	7,006.80	
29	080.005.04000.0000.0	LT	18 Rink St	INCO LIMITED	1999	217	0.0353378	6,374.44	0.0346079	6,242.78	12,617.22	
30	080.005.04000.0000.0	LT	18 Rink St	INCO LIMITED	1999	198	0.0353378	14,744.26	0.0346079	14,439.71	29,183.97	



## Schedule 'B'

## RECOMMENDED APPLICATIONS TO CITY COUNCIL FOR TAX ADJUSTMENTS

## UNDER SECTION 357 OF THE MUNICIPAL ACT

REASON: FIRE AND OR DEMOLITION

Council Meeting of: March 25, 2004

Item #	Roll #	Class	Location	Assessed Property Owner	Year	# Days	General Rate	City Portion	Education Rate	Education Portion	Total	Comments
31	080.005.04000.0000.0	LT	18 Rink St	INCO LIMITED	1999	61	0.0353378	789.37	0.0346079	773.06	1,562.43	
TOTAL:											30005.40	



## Schedule 'B'

## RECOMMENDED APPLICATIONS TO CITY COUNCIL FOR TAX ADJUSTMENTS

## UNDER SECTION 357 OF THE MUNICIPAL ACT

REASON: GROSS OR MANIFEST CLERICAL ERROR

Council Meeting of: March 25, 2004

Item #	Roll #	Class	Location	Assessed Property Owner	Year	# Days	General Rate	City Portion	Education Rate	Education Portion	Total	Comments
1	130.006.08600.00000.0	RT	516 Michael SS Rd	KOSKI, Kurt Douglas KOSKI, Wendy Jean	2003	365	0.01385949	332.60	0.00335000	80.40	413.00	
2												
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32												
33												
34												
35												
36												
37												
38												
								332.60		80.40	413.00	
								TOTAL:				



## RECOMMENDED APPLICATIONS TO CITY COUNCIL FOR TAX ADJUSTMENTS

## UNDER SECTION 357 OF THE MUNICIPAL ACT

## REASON: CHANGE IN TAX CLASS / RATE

Council Meeting of: March 25, 2004

Item #	Roll #	Class	Location	Assessed Property Owner	Year	# Days	General Rate	City Portion	Education Rate	Education Portion	Total	Comments
1	070.001.03500.0000.0	CT	241 Shaughnessy St	DIXON, Juley	2003	245	0.02550910	1184.33	0.02115349	965.53	2129.86	commercial to residential
		RT				245	0.01535419	(700.82)	0.00335000	(152.91)	(853.73)	
2	090.009.11700.0000.0	IT	906 Goodview Rd	MUZZI, Lina	2003	334	0.03756096	356.60	0.02717904	258.03	614.63	industrial to residential
		RT				334	0.01535419	(145.77)	0.00335000	(31.80)	(177.57)	
3	160.009.08500.0000.0	CT	3516 Errington Avenue	SINCLAIR, Thomas Clark	2002	365	0.02064313	1122.78	0.02115349	1150.54	2273.32	commercial to residential
		RT		SINCLAIR, Rita		365	0.01242531	(575.81)	0.00373000	(202.87)	(878.69)	
4	160.015.04903.0000.0	CT	555 Montee Rouleau	BRANCONNIER, Rene	2003	365	0.02302418	895.53	0.02115349	822.76	1718.29	commercial to residential
		RT				365	0.01385849	(539.03)	0.00335000	(130.30)	(669.32)	
5	170.008.02600.0000.0	CT	3191 Highway 69 N	CHURAN, Peter Anthony	2003	365	0.02390687	1056.92	0.02115349	935.20	1992.12	commercial to residential
		RT				365	0.01438979	(636.17)	0.00335000	(148.10)	(784.28)	
6	010.011.04300.0000.0	CT	40 Barry St	1211255 ONTARIO LTD	2001	365	0.02208538	76.08	0.02115349	72.87	148.96	commercial to multi residential
		MT		C/O Kevin Murphy		365	0.02601511	(89.62)	0.00373000	(12.85)	(102.47)	
7	010.011.04300.0000.0	CT	40 Barry St	1211255 ONTARIO LTD	2002	365	0.02296724	79.12	0.02115349	72.87	152.00	commercial to multi residential
		MT		C/O Kevin Murphy		365	0.02705389	(93.20)	0.00373000	(12.85)	(106.05)	
8	010.011.04300.0000.0	CT	40 Barry St	1211255 ONTARIO LTD	2003	365	0.02550910	91.83	0.02115349	76.15	167.99	commercial to multi residential
		MT		C/O Kevin Murphy		365	0.03004803	(108.17)	0.00335000	(12.06)	(120.23)	
9	070.019.01900.0000.0	CT	174 King St	LAMOUREUX, Albert	2003	365	0.02550910	364.53	0.02115349	302.28	666.81	commercial to residential
		RT				365	0.01535419	(219.41)	0.00335000	(47.87)	(267.28)	
10	170.013.19000.0000.0	CT	1660 Norman Cresc	FREDETTE, Leo Camille	2003	365	0.02390687	259.75	0.02115349	229.83	489.58	commercial to residential
		RT		FREDETTE, Madeleine Jennine		365	0.01438979	(156.35)	0.00335000	(36.40)	(192.74)	
11	030.011.02000.0000.0	CT	1005 LaSalle Blvd	EL-BATRIK, Jonas Salah	2003	365	0.02550910	139.02	0.02115349	115.29	254.31	commercial to residential
		RT				365	0.01535419	(83.68)	0.00335000	(18.26)	(101.94)	
12	090.016.05400.0000.0	CT	1240 Sunnyside Rd	ALEXANDER CENTRE INDUSTRIES	2003	106	0.02550910	125.94	0.02115349	104.43	230.37	commercial to residential
		RT				106	0.01535419	(75.80)	0.00335000	(16.54)	(92.34)	
13	210.012.04200.0000.0	IT	0 Garson Mine Con 03 Lot 04 Lot 05 Pcl 104 Pcl 466 Garson Mine Complex	INCO LIMITED	2001	365	0.02907839	1370.90	0.02964714	1397.71	2768.62	industrial to residential
		CT				365	0.01971825	(929.62)	0.02115349	(997.26)	(1926.90)	
14	080.005.04000.0000.0	LT	18 Rink St	INCO LIMITED	2000	366	0.03258710	61903.81	0.03459000	80680.89	122584.70	large industrial to commercial
		CT				366	0.02128240	(37335.50)	0.02158830	(37872.14)	(75207.64)	
15	110.002.12300.0000.0	LT	WATERS CON 6 LOT 1 INST 13 NICKEL REFINERY	INCO LIMITED	2002	365	0.03424402	168.82	0.03143906	154.99	323.82	large industrial to commercial
		CT				365	0.02064313	(101.77)	0.02115349	(104.29)	(206.06)	
16												
				TOTAL:				27285.23		27542.83	54828.11	

Note: class change denotes decrease in primary class and increase to shift class



# Request for Decision City Council



## Type of Decision

Meeting Date	March 25, 2004				Report Date	March 19, 2004			
Decision Requested		Yes	<input checked="" type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

## Report Title

**Remuneration Paid to Members of Council  
and Council Appointees during 2003**

### Policy Implication + Budget Impact

☒ This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

N/A

☒ Background Attached

### Recommendation

FOR INFORMATION ONLY

Recommendation Continued

### Recommended by the General Manager

  
D. Wuksinic  
General Manager of Corporate Services

### Recommended by the C.A.O.

  
M. Mieto  
Chief Administrative Officer

45



Date: March 19, 2004

**Report Prepared By**



M. L. Gauvreau  
Manager of Current Accounting Operations

**Division Review**



S. Jonasson  
Director of Finance / City Treasurer

**BACKGROUND**

Pursuant to Section 284(1) of the Municipal Act, the Treasurer must, on or before the 31<sup>st</sup> day of March, submit to Council an itemized statement of remuneration and expenses paid to or on behalf of, each member of Council and each Council appointed member of any body, including a local board, in respect of his or her services.

Attached are statements of remuneration and expenses paid during the period January 1, 2003 to December 31, 2003 for the City and Greater Sudbury Mayor and Council, as well as a number of other bodies to which the City of Greater Sudbury Council appointed members.

These other bodies include:

- Accessibility Advisory Committee
- Association Francaise des Municipalities de l'Ontario
- Association of Mining Municipalities of Ontario
- Board of Management for Sudbury Metro Centre
- Children's Aid Society
- City of Greater Sudbury Community Development Corporation
- Committee of Adjustment
- Federation of Northern Ontario Municipalities
- Greater Sudbury Housing Corporation
- Greater Sudbury Police Services Board
- Greater Sudbury Public Library Board
- Greater Sudbury Utilities
- Livestock Evaluators
- Nickel District Conservation Authority
- Northern Ontario Medical School
- Sudbury and District Health Unit

The payments to the City of Greater Sudbury Mayor and Council were made under the authority of By-law 2002-280F as amended by By-law 2002-349F and By-law 2003-60F which were passed pursuant to Section 283 of the Municipal Act.

Payments made to City of Greater Sudbury Council appointed members of other bodies were paid by those bodies and reported to the Treasurer as required under 284(3) of the Municipal Act.



**THE CITY OF GREATER OF SUDBURY  
TREASURER'S STATEMENT OF REMUNERATION AND EXPENSES OF  
MEMBERS OF CITY COUNCIL AND COUNCIL APPOINTEES  
FOR THE CALENDAR YEAR 2003**

PURSUANT TO SECTION 247(1) OF THE MUNICIPAL ACT R.S.O. 1990, CHAPTER M.45,  
THE FOLLOWING REMUNERATION AND EXPENSES WERE AUTHORIZED BY BY-LAW  
2002-280F AS AMENDED BY BY-LAW 2002-349F, BY-LAW 2003-60F, AND BY-LAW 2003-315F  
PASSED PURSUANT TO SECTION 242 OF THE MUNICIPAL ACT

			REMUNERATION	FRINGE BENEFITS (1)	EXPENSES (2)
	<i>Term in Mths</i>				
<b>Current Mayor &amp; Former Councillor</b>	<b>1 11</b>				
D. COURTEMANCHE	*		34,534.75	7,370.01	11,872.39
<b>Current Councillors</b>	<b>Term in Mths</b>				
C. BERTHIAUME	1		1,554.60	140.00	1,051.97
R. BRADLEY	12	*	30,600.64	2,380.54	10,642.15
F. CALDARELLI	1		1,554.60	195.33	136.20
T. CALLAGHAN	12	*	30,161.07	5,781.42	3,259.22
D. CRAIG	12	*	28,815.60	5,667.51	10,236.87
R. DUPUIS	12	*	28,088.72	5,619.80	13,074.55
E. GAINER	12		26,629.92	5,493.58	3,352.82
J. GASPARINI	1		1,554.60	136.33	806.12
T. KETT	1		1,554.60	433.23	1,104.27
L. REYNOLDS	1		1,554.60	250.99	439.63
A. RIVEST	1		1,554.60	433.23	494.28
R. THOMPSON	1		1,554.60	136.33	75.00
<b>Former Mayor</b>	<b>Term in Mths</b>				
JK GORDON	11		85,619.66	9,640.70	14,405.01
<b>Former Councillors</b>	<b>Term in Mths</b>				
J.A. DAVEY	11		25,231.30	1,856.94	195.00
D. KILGOUR	11		25,547.96	4,770.05	12,607.92
L. LALONDE	11		25,231.85	4,459.77	5,798.64
G. MCINTAGGART	11	*	26,112.93	5,076.83	6,110.57
M. PETRYNA	11	*	29,956.79	5,483.25	9,084.44
L.B. PORTELANCE	11	*	29,956.79	5,483.25	10,929.96

\* Remuneration includes Deputy Mayor, Stand in for Mayor, Finance, or Planning Committee

(1) Fringe benefits includes Canada Pension Plan, Employer Health Tax, Dental coverage, Extended Health, OMERS, Travel coverage, Parking, Life and Weekly Indemnity coverages.

(2) Expenses include registration, travel, office expenses and mileage reimbursement (vehicle allowance for the Mayor).

All City Council expenses are net of the municipal GST rebate.



REVISED March 22,2004

**THE CITY OF GREATER OF SUDBURY  
TREASURER'S STATEMENT OF REMUNERATION AND EXPENSES OF  
MEMBERS OF CITY COUNCIL AND COUNCIL APPOINTEES  
FOR THE CALENDAR YEAR 2003**

<b>COUNCIL APPOINTEES</b>	<b>REMUNERATION</b>	<b>FRINGE BENEFITS</b>	<b>EXPENSES</b>
<b><i>Accessibility Advisory Committee</i></b>			
E. Lounsbury			44.08
<b><i>Association Francaise des Municipalities de L'Ontario</i></b>			
Councillor L.B. Portelance			1,366.00
<b><i>Association of Mining Municipalities of Ontario</i></b>			
Councillor R. Bradley			1,031.05
Councillor R. Dupuis			589.38
<b><i>Board of Management for Sudbury Metro Centre</i></b>			
J. Jackson			1,124.93
G. Robicheau			1,124.93
<b><i>The Children's Aid Society of the Districts of Sudbury and Manitoulin</i></b>			
Councillor T. Callaghan			750.43
<b><i>City of Greater Sudbury Community Development Corporation</i></b>			
J. Caruso			480.34
M. Herold			2,251.65
<b><i>Committee of Adjustment</i></b>			
N. Gauthier	1,314.00	25.63	409.26
C. Gravelle	1,164.00	25.25	804.08
J. Ilitski	1,278.00	28.15	736.82
H. Kokko	1,228.00	26.50	590.90
R. Rinaldi	1,241.00	31.73	62.32
<b><i>Federation of Northern Ontario Municipalities</i></b>			
Councillor R. Bradley	480.00		1,780.20
<b><i>Greater Sudbury Housing Corporation</i></b>			
E. Black			18.50
Councillor R. Bradley			252.03
R. Clifford			94.27
A. Fex			1,362.95
Councillor D. Kilgour			332.00
M. Kivistik			88.00
M. Rochon			111.30
<b><i>Greater Sudbury Police Services Board</i></b>			
J. Fielding	5,550.00	303.00	1,489.52
A. Humber	6,549.96	371.90	5,199.31
D. Petryna	5,550.00	303.00	2,043.31
<b><i>Greater Sudbury Public Library Board</i></b>			
V. Gutsch			192.66
C. White			192.66



REVISED March 22,2004

**THE CITY OF GREATER OF SUDBURY  
TREASURER'S STATEMENT OF REMUNERATION AND EXPENSES OF  
MEMBERS OF CITY COUNCIL AND COUNCIL APPOINTEES  
FOR THE CALENDAR YEAR 2003**

<b>COUNCIL APPOINTEES</b>	<b>REMUNERATION</b>	<b>FRINGE BENEFITS</b>	<b>EXPENSES</b>
<b><i>Greater Sudbury Utilities</i></b>			
Councillor J.A. Davey	1,800.00		25.00
P. Dow	11,949.96		2,554.59
J. Fera	9,399.96		
C.F. Gatien	14,499.96		4,278.93
Councillor D. Kilgour	2,550.00		1,673.03
Councillor L. Lalonde	3,000.00		2,071.60
P. Marleau	17,700.00		2,093.39
Councillor G. McIntaggart	1,800.00		135.00
B. Montgomery	12,549.96		80.00
<b><i>Livestock Evaluators</i></b>			
S. Montpellier	770.40		
M. Soenens	256.80		
<b><i>Ontario Association of Children's Aid Societies</i></b>			
Councillor T. Callaghan			2,382.04
<b><i>Nickel District Conservation Authority</i></b>			
Councillor R. Bradley	3,225.00		164.16
Mayor D. Courtemanche	150.00		22.80
G. Dalcourt	225.00		41.04
P. Douglas	175.00		15.96
Councillor D. Kilgour	75.00		85.50
Councillor M. Petryna	50.00		7.60
B. Rogers	225.00		41.04
<b><i>Northern Ontario Medical School</i></b>			
JK Gordon			1,503.29
<b><i>Sudbury and District Health Unit</i></b>			
Councillor R. Bradley			141.90
Councillor D. Craig			364.20
Councillor R. Dupuis			237.60
Councillor E. Gainer			132.00
Councillor J. Gasparini	312.00		13.86
Councillor G. McIntaggart	2,340.00		150.00
Councillor L. Portelance			83.16



# Request for Decision City Council



## Type of Decision

Meeting Date	March 25, 2004				Report Date	March 19, 2004			
Decision Requested		Yes	<input checked="" type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

## Report Title

Development Charges - 2004

### Policy Implication + Budget Impact

☒

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

N/A

☒

Background Attached

### Recommendation

FOR INFORMATION ONLY

Recommendation Continued

### Recommended by the General Manager

  
D. Wukstnic  
General Manager of Corporate Services

### Recommended by the C.A.O.

  
M. Mieto  
Chief Administrative Officer



Date: March 19, 2004

**Report Prepared By**

C. Mahaffy  
Manager of Financial Planning & Policy/Deputy Treasurer

**Division Review**

S. Jonasson  
Director of Finance/City Treasurer

**BACKGROUND**

By-law 99-200F of the former Regional Municipality of Sudbury remains in effect under the new City of Greater Sudbury. Development charges apply only to residential construction, there are no development charges for commercial or industrial development.

This Development Charges By-law has provisions for annual increases commencing in 2001, which require no amendment to the By-law.

It should be noted that this By-law is in effect for only the area of the former Regional Municipality of Sudbury. Development Charges cannot be applied on the annexed areas until a new Development Charges study is undertaken and a new by-law passed. Likewise, the By-law expires August 31, 2004 and cannot be extended without this new study. It is expected that preliminary work on the new study will be undertaken once the Capital Program has been adopted for 2004.

By-law 99-200F of the former Regional Municipality of Sudbury approved Development Charges for residential lots for the period September 1, 1999 to December 31, 2000. For January 1, 2001 and subsequent years, Development Charges were to be increased per the Statistics Canada Quarterly Construction Price Statistics pursuant to Clause 15 of the By-law.

Since no Statistics are released for Sudbury, the inflationary increase for Ottawa is used. The increase for the period October 1, 2002 to September 30, 2003 is four point two percent (4.2%).

The 2003 Development Charges are outlined on the revised Schedule "B" to By-law 99-200F, attached, to be effective immediately, but not retroactive to January 1, 2004 as the Statistics information was not received until March of 2004.



**SCHEDULE "B"**

**To By-law 99-200F enacted by Regional Council  
on the 11<sup>th</sup> day of August 1999.**

**FOR BUILDING PERMITS OR OTHER APPROVALS ISSUED FROM  
JANUARY 1, 2004 TO AUGUST 31, 2004 INCLUSIVE**

<u>COLUMN 1</u>	<u>COLUMN 2</u>	<u>COLUMN 3</u>	<u>COLUMN 4</u>	<u>COLUMN 5</u>
RESIDENTIAL USES	LANDS WITHIN SEWER AND WATER SERVICE AREA	LANDS WITHIN WATER SERVICE AREA	LANDS WITHIN SANITARY SEWER AREA	LANDS NOT WITHIN EITHER WATER SERVICE AREA, SANITARY SEWER AREA, OR SEWER AND WATER SERVICE AREA
Singles, Semi-detached and Row Dwellings	\$2,850 per unit	\$2,024 per unit	\$1,628 per unit	\$802 per unit
Multiples and Apartments (Consisting of 3 or more units)	\$1,723 per unit	\$1,224 per unit	\$985 per unit	\$486 per unit

(Inflationary increases calculated from the Capital Expenditure Price Statistics,  
from Statistics Canada (catalogue no. 62-007XPB - table 5.1) based on the  
12-month period ending September 30 annually.)



# Request for Decision City Council




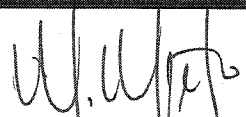
Type of Decision									
Meeting Date	March 25, 2004				Report Date	February 20, 2004			
Decision Requested		Yes	<input checked="" type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of	<input checked="" type="checkbox"/>	Open		Closed

Report Title
Child Care - Service Evaluation

Policy Implication + Budget Impact	
<input type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input checked="" type="checkbox"/>	Background Attached

Recommendation
Report is for information only.
<input type="checkbox"/> Recommendation Continued

Recommended by the General Manager
 Catherine Matheson General Manager, Health and Social Services

Recommended by the C.A.O.
 Mark Mieto Chief Administrative Officer



Date: February 20, 2004

**Report Prepared By**



Brenda J. Moxam  
Program Specialist, Children Services Division

**Division Review**



Carmen Ouellette  
Director, Children Services Division

**Background:**

Children Services conducts annual customer satisfaction surveys to evaluate the services provided to families whose children have been attending licensed day care for a minimum of six months. The results are tabulated and used as a basis for future tracking of areas for improvement for the purchase of service operators, the directly operated centres and the administration office.

**Methodology**

The survey was developed in 1994 by a subcommittee of the City of Greater Sudbury's Child Care Committee, was reviewed and revised in 2001.

The survey was initiated to provide Children Services with direct information from parents on the services received and to utilize this information to make changes in the identified areas to ensure that the services being provided by the centres are meeting the current needs of the families in our community.

Families receiving child care fee subsidies are asked to complete a survey, which is available in both official languages, during the time of their annual office review. Completed surveys are reviewed on a monthly basis and concerns are discussed with the Supervisor/ Executive Director of the appropriate centre and the parent (if name is provided) with the Children Services' office in order to resolve issues. The results are tabulated quarterly and provided to each centre to share with their staff, Board of Directors and families.

The rating scale used to determine the level of satisfaction ranges from poor to excellent. This component of the survey has been discussed by the subcommittee and will be addressed during the next review of the survey.

**Return Rate**

During the period from January to December 2002, 80% subsidized parents completed the service evaluation and for the same period of time in the year 2003, 74% of subsidized parents completed the evaluation.

The number of surveys completed for each centre varies annually as it is determined by the number of subsidized families utilizing each particular program.



## Results

The numeric results are tabulated to determine the level of satisfaction for the services delivered by the licensed child care centres and the results from the chart attached are based on the overall satisfaction of each of the following categories: general health/safety/cleanliness, food/nutrition, activities, flexibility, discipline, physical space, parent participation, staffing and the administration office. Along with the numeric results the Children Services Division takes into consideration the comments provided by the families, to assist in providing an understanding to the increase or decline in particular areas.

## Benchmarking

A comparison of past surveys for each centre assists in evaluating, planning and setting goals for all areas of their child care program. As well, ongoing site visits by the Children Services' Division, the implementation of the Program Quality Indicators (PQI) assessment tool and an ongoing working partnership with centres ensure issues brought forward in the surveys by the families are addressed.

Survey Question #		Percentage of Families Satisfied									
		1994	1995	1996	1997	1998	1999	2000	2001	2002	2003
1	General Health/Safety /Cleanliness	97	91	88	93	92	96	95	99	98	99
2	Food/Nutrition/ Menu of Centre	98	90	93	96	92	95	96	96	96	95
3	Activities of Centre	97	94	88	95	91	94	96	97	96	96
4	Flexibility of Centre	96	91	91	92	90	94	94	99	99	99
5	Discipline	98	89	89	93	90	92	92	94	95	95
6	Physical Space	88	86	88	92	90	93	91	99	98	99
7	Parent Participation in Centre	92	81	91	84	81	83	90	92	90	92
8	Staffing of Centre	98	93	93	95	93	95	91	99	98	99
	<b>Administration Office</b>	96	95	96	96	96	99	100	99	99	99



# Request for Decision City Council




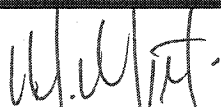
Type of Decision									
Meeting Date	March 25, 2004				Report Date	February 27, 2004			
Decision Requested		Yes	<input checked="" type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title
Pioneer Manor 2002-2003 Customer Satisfaction Survey Results

Policy Implication + Budget Impact	
<input type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
N/A	
<input checked="" type="checkbox"/>	Background Attached

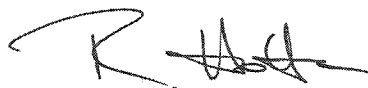
Recommendation
For information only.
Recommendation Continued

Recommended by the General Manager
 Catherine Sandblom General Manager Health and Social Services Department

Recommended by the C.A.O.
 Mark Mieto Chief Administrative Officer



Date: February 27, 2003

**Report Prepared By**Lyne Cote Veilleux  
Quality Improvement Co-Ordinator**Division Review**Randy Hotta  
Director  
Pioneer Manor Long-Term Care Facility**Background**

Pioneer Manor conducted its annual customer satisfaction surveys in November 2003, and as in previous years, sought feedback from both residents and families.

**Methodology**

Pioneer Manor has been documenting the quality of service as measured through customer satisfaction surveys since 1990. In keeping with the changes in services, bilingual evaluation forms are modified annually to incorporate various types of questions which would solicit valuable and pertinent information for each individual service area of the facility.

Customer satisfaction surveys are clustered and distributed according to each individual home area. The surveys reflect each of the seven care areas of the building: Boreal Lane; Copper Place; Copper/Diamond Place; Diamond Place; Heritage Lane; Killarney, Lilac, and Mallard Centres; and Ramsey, Scenic and Trillium Centres. This method provides Pioneer Manor with an indication of the level of satisfaction with the services provided within a particular care area.

The resident satisfaction surveys were conducted with the assistance of Gerontology students from Laurentian University. Capable residents from all home areas, with the exception of Heritage Lane (Dementia Unit) were approached by a student to complete the survey. Willing participants were then asked each question in a one-on-one interview and were given the opportunity to provide their comments.

The family satisfaction surveys were mailed out to each residents primary and secondary contacts as available along with a return self-addressed envelope.

**Return Rates**

There were 84 (87.5%) surveys that were completed by a possible 96 residents, with the highest rate of response coming from the two moderate care areas of the building. In addition, 123 completed surveys (35.5%) were returned to the facility by family members from a possible 346 that were sent. These figures can be compared to last years rates of return: resident surveys were at 50% and family surveys were at 30%.



Date: February 27, 2003

## Results

Both the numeric data and the comments are reviewed and compared in order to get a better understanding of the results and to assess whether certain events, activities, interventions or other outlying issues may have affected them (positively or negatively).

The results, noted in the charts attached, are based on the overall satisfaction with the particular service provided. Pioneer Manor has received favourable responses in most of its service areas and will focus on addressing results that indicate a need for further improvements.

The survey results are presented to Pioneer Manor's Management Committee, published in Pioneer Manor's quarterly newsletter and are also communicated to staff at regular in-services and at staff meetings.

## Benchmarking

Pioneer Manor, has been an active member of the Long-Term Care Expert Panel of the Ontario Municipal Benchmarking Initiative (OMBI) since 2000. In February, 2003, the Expert Panel developed an annual satisfaction survey that was to be used to benchmark results against other fellow municipally operated long-term care facilities in the province of Ontario. Pioneer Manor conducted the survey according to the set methodology of the OMBI group in August 2003. The results showed that 86% of clients (residents & families) indicated that care and services at Pioneer Manor are good to excellent. However, due to inconsistent application of the methodology amongst other long term care facility members, comparable results are not available from other facilities.



Date: February 27, 2003

**Pioneer Manor - Customer Satisfaction Survey Results (Overall Service Areas)**  
**1990 - 2002/2003**

Department	Percentage of Residents Satisfied With Overall Department Services											
	1990	1991	1992	1993	1995	1996	1997	1998	1999	00-01	01-02	02-03
<b>Activity</b>	93	92	96	97	100	97	99	90	89	94	92	80
<b>Administration</b>	98	94	96	95	100	100	99	100	94	96	100	99
<b>Contracted Services:</b>												
- <b>Audiology</b>	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	92	67
- <b>Hairdressing</b>	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	97	96
- <b>Optometry</b>	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	96	82
- <b>Pharmacy</b>	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	95	90
- <b>Physiotherapy</b>	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	65	63
- <b>Podiatry</b>	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	100	83
- <b>Respiratory</b>	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	73
<b>Food Services</b>	60	76	84	88	100	93	93	76	81	90	93	89
<b>Housekeeping</b>	98	95	96	96	99	97	99	99	94	95	93	97
<b>Laundry</b>	98	94	82	96	99	97	90	91	86	90	100	91
<b>Maintenance</b>	98	96	99	100	100	99	98	100	94	95	90	96
<b>Medical</b>	97	96	95	98	93	95	92	94	84	90	87	96
<b>Nursing &amp; Personal Care</b>	98	98	97	94	100	97	99	100	94	97	85	98
<b>Rehab. &amp; Therapeutic</b>	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	77	90
<b>Spiritual &amp; Religious</b>	97	93	99	98	99	94	98	100	96	98	100	98
<b>Volunteers</b>	n/a	n/a	n/a	n/a	n/a	n/a	n/a	91	99	96	100	100

Surveys completed by residents and families by individual Home Unit. Individual scores per Home Unit are representation of that unit therefore, % calculations completed.

2001/2002, 2002/2003: Results were calculated by discarding the highest and the lowest score and calculating the mean of the remaining scores.



Date: February 27, 2003

**Pioneer Manor - Customer Satisfaction Survey Results (Overall Service Areas)**  
**1990 - 2002/2003**

Department	Percentage of Families Satisfied With Overall Department Services							
	1995	1996	1997	1998	1999	2000/ 2001	2001/ 2002	2002/ 2003
<b>Activity</b>	78	89	96	94	94	90	90	96
<b>Administration</b>	91	100	99	98	98	96	98	96
<b>Contracted Services:</b>								
- <b>Audiology</b>	n/a	n/a	n/a	n/a	n/a	n/a	100	98
- <b>Hairdressing</b>	n/a	n/a	n/a	n/a	n/a	n/a	98	100
- <b>Optometry</b>	n/a	n/a	n/a	n/a	n/a	n/a	79	94
- <b>Pharmacy</b>	n/a	n/a	n/a	n/a	n/a	n/a	97	99
- <b>Physiotherapy</b>	n/a	n/a	n/a	n/a	n/a	n/a	79	84
- <b>Podiatry</b>	n/a	n/a	n/a	n/a	n/a	n/a	91	99
- <b>Respiratory</b>	n/a	n/a	n/a	n/a	n/a	n/a	n/a	99
<b>Food Services</b>	81	89	95	88	91	79	85	81
<b>Housekeeping</b>	91	93	93	86	84	83	82	91
<b>Laundry</b>	91	93	86	82	80	60	79	80
<b>Maintenance</b>	96	99	99	96	94	95	90	94
<b>Medical</b>	79	89	88	86	90	88	94	95
<b>Nursing &amp; Personal Care</b>	99	96	94	94	88	89	95	94
<b>Spiritual &amp; Religious</b>	96	94	95	95	96	95	100	100
<b>Rehab. &amp; Therapeutic</b>	n/a	n/a	n/a	n/a	n/a	n/a	85	84
<b>Volunteers</b>	n/a	n/a	n/a	100	100	90	98	99

Surveys completed by residents and families by individual Home Unit

Individual scores per Home Unit are representation of that unit therefore, % calculations completed

2001/2002, 2002/2003: Results were calculated by discarding the highest and the lowest score and calculating the mean of the remaining scores.



# Request for Decision City Council



Type of Decision									
Meeting Date	March 25, 2004				Report Date	March 16, 2004			
Decision Requested		Yes	<input checked="" type="checkbox"/>	No	Priority		High	<input checked="" type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title
Participant Program Evaluation Report – Employment Support Services Section

Policy Implications + Budget Impact	
<input type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified
No impact.	
<input type="checkbox"/>	Background attached

Recommendation	
For information only.	
<input type="checkbox"/>	Recommendation attached

Recommended by the General Manager
 Catherine Matheson General Manager, Health & Social Services

Recommended by the C.A.O.
 Mark Mileto Chief Administrative Officer



**Report Authored By**



Deborah Tincombe  
Manager, Employment Support Services Section

**Division Review**

**Background**

The Employment Support Services Section assists Ontario Works participants with preparing for and obtaining employment. Employment Counsellors develop the curriculum and deliver specialized employment preparation workshops to participants.

During the months of January, February and March, participants who attended six sessions of three different workshops delivered by the Employment Support Services Section – Career Planning for Women, Career Quest and Pre-Employment Preparation – completed evaluations.

The results of the program evaluations are used to provide feedback to the Employment Counsellors to enable them to continuously improve program curricula and their teaching and facilitation skills.

**Career Planning for Women**

This program helps each participant to identify her strengths and talents, develop career possibilities and prepare an action plan to achieve career goals. Within the group setting of the program, women develop self-confidence, a heightened awareness of their assets and an increased belief in their value to the world of work. The group meets half days for two weeks.

Upon completion of the program, participants embark on their employment action plan which may include returning to school, participating in a volunteer Community Placement, obtaining job specific skills or searching for employment.

This program is especially helpful for women who are sole support parents and have either never worked or been out of the work force for an extended period of time. Sessions are held monthly.

Twelve (12) participants attended and completed the *Career Planning for Women* program in January and February 2004. Evaluations were completed by nine (9) participants resulting in a 75% response rate.

**Responses to Questions**

Following are Participants' responses to the questions contained in the program evaluation.

1. How helpful was this career planning program for you?

Very helpful (89%, n=8); No response (11%, n=1) did not respond to the question.



## 2. What did you find the most helpful?

Everything (22%, n=2); The facilitator's approachability, manner, patience and understanding (22%, n=2); [Developing] personal profiles through Myers-Briggs and True Colors (22%, n=2); Computer (11%, n=1); On-line resources for researching occupations (11%, n=1); Group grew and improved selves (11%, n=1); True Colors (11%, n=1); Program booklet (11%, n=1).

## 3. What did you find the least helpful?

Nothing was least helpful (89%, n=8); [Program] not long enough (11%, n=1).

## 4. What topics / issues / areas would like to see further covered in the workshop?

How to do a good interview (11%, n=1); Balancing of full-time job and parenting at the same time (11%, n=1); More computer time (11%, n=1); Lengthen to three weeks (11%, n=1).

## 5. Has this program helped you:

	Yes	No	No Response
a. clarify your skills, interests, values and needs about paid work?	100%, n=9		
b. become more knowledgeable about the labour market and work options available?	89%, n=8		11%, n=1
c. identify three or four occupations to research?	100%, n=9		
d. learn how to research these occupations?	100%, n=9		
e. develop a plan of action to meet your work-related goals?	100%, n=9		

## 6. Describe how satisfied you were with the group leader on the following:

	Very Satisfied	Satisfied	Somewhat Satisfied	Not Satisfied
a. sensitivity to individual needs	78%, n=7	22%, n=2		
b. ability to explain exercises and the process	89%, n=8	11%, n=1		
c. promoting group sharing and discussion	100%, n=9			
d. providing information	100%, n=9			

## 7. Please provide any additional comments that you might have about the program or the group leader.

It was comfortable having such a small group (11%, n=1); [Facilitator] was a great leader, enjoyed every minute of her class (11%, n=1); It was the most inspiring two weeks of my life (11%, n=1).

**Career Quest**

The first step required to conduct an effective job search is to have a concrete job goal. Career Quest is for participants who need help in developing meaningful employment or career goals. This one week program incorporates in-class workshop-style learning and the use of vocational assessment and career exploration tools including Myers-Briggs Type Indicator, Self Directed Search and Career Cruising to help participants develop an understanding of their personality type and what is important to them in a job. Potential occupations are matched to their interests and they discover where to get accurate information about different careers.



Upon completion of the program, participants may return to school or enroll in a job skills training program, participate in a volunteer community placement to try out their newly chosen career and gain work experience or commence their job search.

*Career Quest* is held each month.

Seventeen (17) participants attended and completed *Career Quest* in January and February 2004. Evaluations were completed by sixteen (16) participants resulting in a 94% response rate.

### Responses to Questions

Following are Participants' responses to the questions contained in the program evaluation.

1. How helpful was this career planning program for you?

Very helpful (69%, n=11); Helpful (31%, n=5).

2. What did you find the most helpful?

Defining and pursuing career goals (31%, n=5); Career Cruising (25%, n=4); Computers (19%, n=3); MBTI (19%, n=3); Everything (6%, n=1); Facilitator (6%, n=1); Holland Code (6%, n=1); Comparison of MBTI and Holland Code (6%, n=1); Examples from [facilitator] (6%, n=1); Computer job information (6%, n=1).

3. What did you find the least helpful?

Nothing (38%, n=6); Amount of choices confusing, narrowing down career options was difficult (6%, n=1);

4. What topics / issues / areas would you like to see further covered in the workshop?

More computer work (6%, n=1); Stress factors (6%, n=1); The social structure needed to network the careers one chooses and help to get their (6%, n=1); Now that we have information, where do we go with it – Career Quest 2 (6%, n=1); Finding out more about oneself (6%, n=1); True Colors (6%, n=1).

5. Has this program helped you:

	Yes	No	No Response
a. clarify your interests, goals and needs about careers?	100%, n=16		
b. become more knowledgeable about work options available?	100%, n=16		
c. identify three or four occupations to research?	100%, n=16		
d. learn how to research these occupations?	100%, n=16		
e. develop a plan of action to meet your career goals?	100%, n=16		

6. Describe how satisfied you were with the group leader on the following:

	Very Satisfied	Satisfied	Somewhat Satisfied	Not Satisfied
a. level of knowledge and subject matter	88%, n=14	12%, n=2		
b. ability to explain exercises and the process	94%, n=15	6%, n=1		



c. promoting group sharing and discussion 88%, n=14 6%, n=1 6%, n=1

7. Please provide any additional comments that you might have about the program or the group leader.

Program is good because it narrows down choices. Provides skills, education etc. for career choices (6%, n=1); [Facilitator] did an excellent job. She got me thinking and motivated me (6%, n=1); [Facilitator] was very helpful, excellent at guiding through vast amounts of info, kept process on track, very supportive (6%, n=1); [Facilitator] is very cheerful and humorous. Really livens things up (6%, n=1); [Facilitator] very understanding and helpful to each member of the group (6%, n=1); Straight to the point. Good stuff (6%, n=1).

### **Pre-Employment Program (PEP)**

The Pre-Employment Program is a comprehensive two week, half-day program designed to help participants re-enter the job market. The program provides participants with the tools, information, and knowledge needed to compete in today's job market. Participants complete hands-on, practical exercises and complete a detailed action plan outlining steps to achieve both short term and long term goals. The program includes the following components:

- **Skills Identification:** Assists participants in understanding what skills, abilities, and positive qualities they have to offer employers.
- **Résumé Construction:** Participants complete a marketable and updated résumé.
- **Job Search Methods:** Participants learn the different methods of job searching including using job advertisements, uncovering the hidden job market, approaching employers, and networking.
- **Interview Strategies:** Assists participants in preparing for job interviews, making a positive first impression with an employer, and follow-up techniques.

Upon completion of the program, participants may participate in a volunteer community placement to gain work experience, continue job searching on their own, or access the job development services available at YMCA Employment and Career Services or the Ontario March of Dimes.

*Pre-Employment Preparation (PEP)* is held each month.

Nineteen (19) participants attended and completed *Pre-Employment Preparation* in February and March 2004. Evaluations were completed by seventeen (17) participants resulting in an 89% response rate.

Following are Participants' responses to the questions contained in the program evaluation.

1. How helpful was the Pre-Employment Program for you?

Very helpful (82%, n=14); Helpful (12%, n=2); No response (6%, n=1).



## 2. What did you find the most helpful?

Résumé (18%, n=3); Cover letters (18%, n=3); Everything (12%, n=2); Job search (12%, n=2); Resources available (12%, n=2); True Colors (6%, n=1); Personality testing (6%, n=1); Interview strategies (6%, n=1); Hidden job market (6%, n=1); Mock interview critique (6%, n=1); Place self in a win position (6%, n=1); Helped motivate me (6%, n=1); Learn a better way to seek employment (6%, n=1); Ability to access all different certificate programs (6%, n=1).

## 3. What did you find the least helpful?

True Colors (12%, n=2); Résumé help (6%, n=1).

## 4. What topics / issues / areas would you like to see further covered in the program?

Interviews (12%, n=2); Job market in Sudbury (6%, n=1); How to deal with bad customers (6%, n=1); Information regarding Community Placement / Employment Placement (6%, n=1); Mock interviews (6%, n=1); Summary about self (6%, n=1); Personal skills and qualifications (6%, n=1); Program should be longer than two weeks (6%, n=1).

## 5. Has this program helped you:

Yes No No Response

a. to better identify the skills you have from paid work, volunteer work, school, leisure activities and home?	100%, n=17		
b. learn how to prepare a good résumé/cover letter and complete an application form?	94%, n=16		6%, n=1
c. understand the hidden job market and how to research employers?	100%, n=17		
d. develop a thirty second summary and communicate more effectively with employers?	100%, n=17		
e. identify successful strategies and techniques for successful job interviews?	100%, n=17		
f. develop a plan of action to meet your work-related goals?	100%, n=17		

## 6. Describe how satisfied you were with the group leader on the following:

	Very Satisfied	Satisfied	Somewhat Satisfied	Not Satisfied
a. sensitivity to individual needs	94%, n=16	6%, n=1		
b. ability to explain exercises and the process	94%, n=16	6%, n=1		
c. promoting group sharing and discussion	82%, n=14	12%, n=2	6%, n=1	
d. providing information	100%, n=17			

## 7. Please provide any additional comments that you might have about the program or the group leader.

[Facilitator] gifted / cool (18%, n=3); Give [facilitator] a raise (12%, n=2); Learned a lot (6%, n=1); Helpful to find employment (6%, n=1); More group sharing and discussion (6%, n=1); Information imparted well (6%, n=1); Learned job search skills (6%, n=1); Learned interview strategies (6%, n=1); Strengthened self confidence (6%, n=1); Keep doing a good job (6%, n=1); Thank you for sharing extensive knowledge (6%, n=1); [Facilitator] is a very positive role model (6%, n=1); Enjoyed facilitator's teaching (6%, n=1); Facilitator extremely helpful (6%, n=1); Facilitator very good at her job (6%, n=1); Facilitator good at explaining (6%, n=1).



# Request for Decision City Council



## Type of Decision

Meeting Date	March 25, 2004				Report Date	March 17, 2004			
Decision Requested		Yes	<input checked="" type="checkbox"/>	No	Priority		High	<input checked="" type="checkbox"/>	Low
	Direction Only				Type of	<input checked="" type="checkbox"/>	Open		Closed

## Report Title

Initial Report of the Ontario Expert Panel on SARS and Infectious Disease Control (Walker Report)

### Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

None.

☒

Background Attached

### Recommendation

For information only.

Recommendation Continued

### Recommended by the General Manager

Catherine Matheson  
General Manager, Health and Social Services

### Recommended by the C.A.O.

Mark Mieto  
C. A. O.



Report Prepared By



Bernadette Walicki  
Program Coordinator of Community Initiatives

Division Review

The Expert Panel on SARS and Infectious Disease Control was established by the Minister of Health and Long-Term Care in May 2003 to identify key lessons learned and to provide practical, focussed and forward-looking recommendations concerning the management control of infectious diseases, and Ontario's capacity to handle public health emergencies in the future.

The Initial Report of the Ontario Expert Panel on SARS and Infectious Disease Control was delivered to the Ministry of Health and Long-Term Care in December 2003; the final report is expected to be completed by April 2004. Although the Ministry has not released an official response to the report, Ministry officials indicated that they have reviewed the report and are incorporating ideas where appropriate.

Listed are recommendations, by the Expert Panel, of interest to the municipality and the Sudbury and District Health Unit.

Municipality

- The panel is urging the restructuring of the present municipal-provincial cost-sharing agreement so the province funds 75% to 100% of public health resources within 2 to 5 years.
- Programs, including communicable disease programs, funded at 100% by the province should be protected at 100%.
- The current Greater Sudbury contribution to the Sudbury and District Health Unit is \$6.2 million.

Infection Control Measures

- Development and support of a provincially funded training and education program for existing public health staff, with a focus on infection control. Special emphasis should be placed on promoting cross-training opportunities between public health, acute care, long-term care and other sectors.
- The Ministry should establish a process to develop Regional Infection Control networks across Ontario, with designated hospital and Public Health Units as joint leads in the development process. The networks should include but not be limited to Public Health Units, hospital infection control practitioners, Emergency Health Services, long-term care and community-based healthcare providers.
- The Ministry should ensure adequate funding for the expansion of existing courses in infection control so that they can be made more widely available and accessible to all health professionals. This funding should encompass the: development of an online format for the existing course; development of distance education initiatives; provision of adequate reimbursement for the costs of attending or participating in such a course (by April 1, 2004).



Date: March 17, 2004

- The Ministry must immediately develop strategies to achieve a minimum target of one infection control practitioner per 250 acute care and long-term care beds, and to work toward achieving a target of one infection control practitioner per 120 acute care and long-term care beds within three years.
- The Ministry, in collaboration with the Ontario Hospital Association, the Ontario Long-Term Care Association, and the Ontario Association for Non-Profit Homes and Services for Seniors, should develop mechanisms to provide targeted funding for infection control programs within facilities and organizations. This funding should provide for necessary human resources, such as infection control practitioners and infectious disease specialists (status report should be provided to Minister by June 30, 2004).
- The development of formal emergency protocols for rapid discharge of hospital Alternate Level of Care patients from hospital to alternative sites, specifically long-term care facilities. This should include a review and analysis of the use of the category 1A crisis designation under the regulatory provisions governing the placement coordination system under long-term care legislation.
- The Ministry should ensure that a health sector communications infrastructure is in place to reach all key stakeholders in a health emergency (e-mail, fax, internet). It should be 2-way, multi-functional and enable the Ministry to reach healthcare practitioners, healthcare organizations and institutions, support staff, educational institutions, emergency medical services, professional associations, licensing bodies and unions. This infrastructure should facilitate the development of a formal Public Health Alert Network (PHAN), to provide communications concerning infectious disease outbreaks and public health threats to all healthcare providers (should be tested and evaluated by March 31, 2004).
- The Ministry, the Ministry of Labour, health care providers and relevant professional organizations should look to developing best practices in Occupational Health and Safety (OHS), with a view toward defining the role of OHS during an infectious disease outbreak and the most appropriate interface between OHS and infection control programs.
- The Ministry, together with the Ministry of Labour and professional associations should support the ongoing development of best practices for the use of personal protective equipment by December 31, 2004.
- Should also ensure that, in conjunction with healthcare provider organizations, adequate vehicles are in place to educate appropriate groups of healthcare workers as to the proper use, and the associated evidence behind such uses, of personal protective equipment.
- Should ensure the availability of psychological support programs for healthcare workers as part of a robust plan for emergency management. These programs should: support all frontline workers; allow clear access to EAP and other resources such as psychiatry; deal with issues of isolation and stigmatization; and contract and proactive approaches to manage work fatigue and workload stress.

#### Potential Health Unit Restructuring

- Ontario should immediately dedicate 100% provincial funding beyond March 31, 2004 for the 180 positions committed to Public Health Units as part of the Ontario SARS Short-Term Action Plan.
- Within 2 years, the Ministry should act on the results of the review to consolidate the number of Public Health Units to between 20 and 25 units, retaining local presence through satellite offices.
- The Ministry should expedite the full implementation of the Integrated Public Health Information System, together with any required design modifications, across all Public Health Units in the province by June 30, 2004.



# Request for Decision City Council




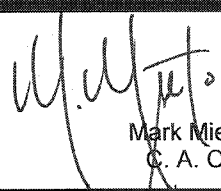
Type of Decision									
Meeting Date	March 25, 2004				Report Date	March 17, 2004			
Decision Requested		Yes	<input checked="" type="checkbox"/>	No	Priority		High	<input checked="" type="checkbox"/>	Low
	Direction Only		<input checked="" type="checkbox"/>		Type of	<input checked="" type="checkbox"/>	Open		Closed

Report Title
Community-Based Physical Activity Leadership Network

Policy Implication + Budget Impact	
	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
None.	
	Background Attached

Recommendation
For information only.
Recommendation Continued

Recommended by the General Manager
 Catherine Matheson General Manager, Health and Social Services

Recommended by the C.A.O.
 Mark Mieto C. A. O.



**Report Prepared By**



Bernadette Walicki  
Program Coordinator of Community Initiatives

**Division Review**

The Human League Association, a non-profit, charitable organization dedicated to the promotion of health, safety and welfare among youth, has recently had their PLAY Coordinator, Sandra Maitland, accepted by Parks and Recreation Ontario as a "Physical Activity Leader" (PAL).

Parks and Recreation Ontario has partnered with the Ontario Ministry of Tourism to create a community-based physical activity leadership network. The Ontario Ministry of Tourism and Recreation and our appointed PAL will participate in an information sharing network with representatives from 5 other geographic areas within the province. The premise of the initiative is to promote and implement physical activities for older adults, women and girls, and persons with low income. The Leaders will be responsible for assembling, distributing and promoting physical activity resources with service providers, recreation departments, parent groups, health associations, educators, volunteer agencies, etc.

In addition to working with the local community, our Greater Sudbury PAL will be sharing and exchanging information and initiatives provincially with other leaders, including: Physical Activity Resource Centres, the Canadian Association for the Advancement of Women in Sport, the Active Living Coalition of Older Adults, the Child Youth in Poverty project coordinated by the Canadian Parks and Recreation Association, and the Inter-provincial Sport and Recreation Council on physical activity.

Selected provincial Physical Activity Leaders will be participating in an orientation session in April to learn how to introduce and manage the program, and to receive and share resources. Subsequent to the orientation, our PAL will host an information session in Greater Sudbury for local practitioners and volunteers to identify ways to distribute and disseminate information, as well as to brainstorm ways to increase participation in physical activities.

According to Statistics Canada, more than half of all Canadians are overweight and almost 15 per cent of the population is obese. Further, the Northern Ontario Perinatal Health Survey found that 30% of children in the Greater Sudbury District are obese and 17% are at risk of becoming obese. Therefore, Sandra Maitland, selected on the basis of her facilitation and communication expertise, and experience in the delivery of physical activities and related services, will undoubtedly function as an invaluable resource and help the City of Greater Sudbury realize its vision.



# Request for Decision City Council



## Type of Decision

Meeting Date	March 25, 2004				Report Date	March 19, 2004			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

## Report Title

**TEMPORARY EXTENSION OF PHARMACY SERVICES AGREEMENT - PIONEER MANOR**

### Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

#### POLICY IMPLICATIONS

A temporary extension of the Pharmacy Services Agreement is permitted under the Purchasing By-law and is subject to approval by Council.

#### BUDGET IMPACT

Pharmacy services are funded by the Ministry of Health and Long Term Care and directly by the resident.

Background Attached

### Recommendation

WHEREAS Pioneer Manor is required to provide pharmacy services to 342 residents;

AND WHEREAS the current contract agreement between the City of Greater Sudbury and Brin Enterprises for pharmacy services has expired on January 31, 2004;

AND WHEREAS it is desirable to maintain consistency with the current pharmacy system until the current renovations and construction are completed in the fall of 2004;

NOW THEREFORE BE IT RESOLVED THAT the current pharmacy services agreement with Brin Enterprises be extended until October 1, 2004.

Recommendation Continued

### Recommended by the General Manager

Catherine Matheson  
General Manager of Health & Social Services

### Recommended by the C.A.O.

Mark Mieto  
CAO



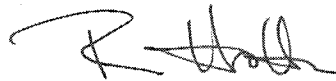
Date: March 19, 2004

Report Prepared By



Lyne Côté Veilleux  
Quality Improvement Co-Ordinator

Division Review



Randy Hotta  
Director of Long Term Care Facility & Seniors Services

Brin Enterprises (known as Bancroft Pharmacy) has been providing pharmacy services to Pioneer Manor Long Term Care Facility through contract agreements since 1993. The current service agreement between Brin Enterprises and the City of Greater Sudbury expired on January 31, 2004.

Much time and effort is required in the review and proper selection of a new service provider. As Pioneer Manor is in the midst of a capital redevelopment project with a current possession and relocation date of July, 2004, much of the staff resources are presently allocated to the efficient planning of this move and processing a number of proposals such as interior design, communication (telephone system), furniture/equipment, and relocation of residents.

Pioneer Manor must also consider the impact of the move on its clients and thus attempt to minimize or eliminate as much as possible any major disruptions in services to ensure a smooth and seamless transition.

The facility is satisfied with the services provided by Brin Enterprises and staff are familiar with their protocols which will help facilitate the transfer of services to the new building and in the renovated wings. In light of all the changes the residents, families and staff will be incurring with the redevelopment project, it is important to maintain consistency and familiarity of all services.

Therefore, it is recommended that the service agreement for pharmacy services with Brin Enterprises be extended by way of letter agreement from the General Manager of Health & Social Services, for up to nine (9) months, expiring on October 1, 2004.



# Minutes

<b>City Council Minutes</b>	<b>2004-03-11</b>
<b>Finance Committee Minutes</b>	<b>2004-03-08</b>
<b>Finance Committee Minutes</b>	<b>2004-03-10</b>
<b>Business Licensing Committee Minutes</b>	<b>2004-03-09</b>
<b>Finance Committee Minutes {TABLED}</b>	<b>2004-03-22</b>
<b>Finance Committee Minutes {TABLED}</b>	<b>2004-03-24</b>
<b>Priorities Committee Minutes {TABLED}</b>	<b>2004-03-24</b>
<b>Planning Committee Minutes {TABLED}</b>	<b>2004-03-23</b>
<b>Nominating Committee Minutes {TABLED}</b>	<b>2004-03-22</b>
<b>Tender Opening Committee Minutes</b>	<b>2004-03-09</b>
<b>Sudbury &amp; District Board of Health Minutes</b>	<b>2004-02-19</b>



# THE SEVENTH MEETING OF THE COUNCIL OF THE CITY OF GREATER SUDBURY

C-11  
Tom Davies Square

Thursday, March 11, 2004  
Commencement: 7:00 p.m.

## HIS WORSHIP MAYOR DAVID COURTEMANCHE, IN THE CHAIR

### Present

Councillors Berthiaume; Bradley; Callaghan; Craig; Dupuis; Gainer; Gasparini; Kett; Reynolds; Rivest; Thompson (A 7:04 p.m.)

### City Officials

M. Mieto, Chief Administrative Officer; D. Belisle, General Manager of Public Works; C. Hallsworth, General Manager of Citizen & Leisure Services; D. Nadorozny, General Manager of Economic Development & Planning Services; C. Matheson, General Manager of Health & Social Services; D. Wuksinic, General Manager, Corporate Services; T. Beadman, Acting General Manager, Emergency Services; I. Davidson, Chief of Police, Greater Sudbury Police Service; R. Swiddle, Director of Legal Services/City Solicitor; B. Mangiardi, Director of Information Technology; N. Charette, Manager of Corporate Communications and French-language Services; J. Cameron, Economic Development Officer - Technology; C. Riutta, Administrative Assistant to the Mayor; T. Mowry, City Clerk; K. Bowschar-Lische, Planning Committee Secretary; CJ Caporale, Council Secretary

### C.U.P.E. Local 4705

W. MacKinnon, President; F. Posadowski, Recording Secretary

### News Media

Sudbury Star; MCTV; EZ Rock; Channel 10 News; Le Voyageur; Northern Life

### Declarations of Pecuniary Interest

Councillor Rivest declared a conflict of interest in Recommendation #2004-42, Planning Committee Minutes, 2004-03-09, as this matter may be of pecuniary interest to him.

## **PART I CONSENT AGENDA**

### Consent Agenda

The following resolution was presented to adopt Items C-1 to C-13 inclusive, contained in Part I, Consent Agenda:

2004-111 Bradley-Reynolds: THAT Items C-1 to C-3 inclusive, and Items C-5 to C-13 inclusive, contained in Part I, Consent Agenda, be adopted, with the exception of Item C-4 (Report No. 5, Planning Committee Minutes of 2004-03-09), as otherwise dealt with.

**CARRIED**

C.C. 2004-03-11 (7<sup>TH</sup>)

(1)



## **MINUTES**

Item C-1  
Report No. 6  
City Council  
2004-02-26

2004-112 Reynolds-Bradley: THAT Report No. 6, City Council Minutes of 2004-02-26 be adopted.

**CARRIED**

Item C-2  
Report No. 4  
Finance Committee  
2004-03-03

2004-113 Bradley-Reynolds: THAT Report No. 4, Finance Committee Minutes of 2004-03-03 be adopted.

**CARRIED**

Item C-3  
Report No. 5  
Priorities Committee  
2004-03-10

2004-114 Reynolds-Bradley: THAT Report No. 5, Priorities Committee Minutes of 2004-03-10 be adopted.

**CARRIED**

Item C-5  
T.O.C.  
2004-02-24

2004-115 Bradley-Reynolds: THAT the Report of the Tender Opening Committee Minutes of 2004-02-24 be received.

**CARRIED**

Item C-6  
T.O.C.  
2004-03-02

2004-116 Bradley-Reynolds: THAT the Report of the Tender Opening Committee Minutes of 2004-03-02 be received

**CARRIED**

Item C-7  
N.D.C.A.  
2004-02-24

2004-117 Reynolds-Bradley: THAT the Report of the Nickel District Conservation Authority Minutes of 2004-02-24 be received.

**CARRIED**

Item C-8  
Public Input &  
Information - Ward 4  
2004-02-23

2004-118 Bradley-Reynolds: THAT the Report of the 2004 Budget Public Input and Information Session, Ward 4, Minutes of 2004-02-23 be received.

**CARRIED**

Item C-9  
Public Input &  
Information - Ward 5  
2004-03-01

2004-119 Reynolds-Bradley: THAT the Report of the 2004 Budget Public Input and Information Session, Ward 5, Minutes of 2004-03-01 be received.

**CARRIED**

Item C-10  
Public Input &  
Information - Ward 6  
2004-03-02

2004-120 Bradley-Reynolds: THAT the Report of the 2004 Budget Public Input and Information Session, Ward 6, Minutes of 2004-03-02 be received.

**CARRIED**

C.C. 2004-03-11 (7<sup>TH</sup>)

(2)



Item C-11  
Report No. 22  
G.S.L.B.  
2003-12-18

2004-121 Reynolds-Bradley: THAT Report No. 22, Greater Sudbury Public Library Board Minutes of 2003-12-18 be received.

**CARRIED**

**ROUTINE MANAGEMENT REPORTS**

Item C-12  
Noise By-law  
Exemption - Canadian  
Cancer Society -  
Relay for Life

Report dated 2004-03-01, with attachments, from the General Manager of Corporate Services regarding Noise By-Law Exemption - Canadian Cancer Society Relay for Life was received.

The following resolution was presented:

2004-122 Bradley-Reynolds: THAT this Council has no objection to the granting of an exemption to Chapter 776 of the former City of Sudbury Municipal Code (Noise By-law) to Ms. Vanessa Perri of the Canadian Cancer Society Relay for Life fund raiser to be held on June 4<sup>th</sup> and 5<sup>th</sup>, 2004 at Laurentian University, 41 Ramsey Lake Road in the City of Greater Sudbury between the hours of 4:30 p.m. on June 4<sup>th</sup> to 7:00 a.m. on June 5<sup>th</sup>, 2004 with an anticipated attendance of 2,000 people during the course of the event; and

FURTHER THAT there will be live music or entertainment throughout the evening; and

FURTHER THAT this approval be subject to the following conditions:

1. That the special event organizer shall ensure the provision of adequate clean-up of the site and those properties adjacent to the event area;
2. That all Ontario Fire Code regulations must be adhered to, in particular, with respect to Section 2.8 that indicated a Fire Safety Plan is required for this event;
3. That a fire extinguisher be provided for outdoor cooking or barbecues;
4. That when outdoor amplified sound equipment is in use, all speakers and speaker stacks shall be positioned to tilt downward into the crowd versus projecting straight over the crowd or adjoining properties;
5. That the special event organizer, or his designate, must be present on the site during the entire duration of the event;
6. That the tent be erected in accordance with the provisions of the Ontario Building Code;
7. That the event representative ensure emergency vehicles have access to the event area.

**CARRIED**



Item C-13  
2003 Re-Use Rebate

Report dated 2004-03-03 from the General Manager of Public Works regarding 2003 Re-Use Rebate was received.

The following resolution was presented:

2004-123 Reynolds-Bradley: THAT the 2003 Reuse Rebate for non-profit reuse organization be approved, as detailed in the report dated 2004-03-03 from the General Manager of Public Works.

**CARRIED**

Item C-4  
Report No. 5  
Planning Committee  
2004-03-09

2004-124 Bradley-Reynolds: THAT Report No. 5, Planning Committee Minutes of 2004-03-09 be adopted, with the exception of Recommendation 2004-42, as otherwise dealt with.

**CARRIED**

Planning  
Recommendation  
2004-42 (Planning  
Minutes, 2004-03-09)

Application for Rezoning - Planning Recommendation #2004-42:

2004-125 Berthiaume-Bradley: THAT the application by St. Jacques Holding Corp. to amend By-law 83-300 being the Comprehensive Zoning By-law for the (former) City of Valley East from "I", Institutional and "R1.D18", Single Residential and "A", Agricultural Reserve to "I-Special", Special Institutional with respect to those lands described as Parcel 39464 S.E.S. and Lots 18 to 23 inclusive, Plan M-368 in Lot 3, Concession 3, Township of Hanmer be recommended for approval subject to the following conditions:

1. That the amending zoning by-law specify that in addition to all other "I", Institutional zone land uses a "carnival" which is an accessory use to a permitted "I", Institutional zone use shall be permitted.

**CARRIED**

Declaration of  
Pecuniary Interest

Councillor Rivest, having declared a pecuniary interest in the foregoing matter, did not take part in the discussion, vote on any matter or try to influence the vote in respect thereof.



## **BY-LAWS**

- 2004-45A      3      A BY-LAW OF THE CITY OF GREATER SUDBURY TO  
AUTHORIZE AN AGREEMENT WITH DELL CANADA FOR  
COMPUTER SERVICES

Report dated 2004-02-20 from the General Manager of  
Corporate Services regarding Vendor of Record for  
Computer Equipment.

(In 1998, both City and Regional Councils approved a new  
"evergreen" policy for the replacement of computer equipment.  
This policy allows for the replacement of our computers on a 3 year  
cycle. In 1999, Dell Canada was chosen as our vendor of record  
for computer equipment. That contract expired on December 31,  
2003. This future commitment is in accordance with the Lease  
Financing Policy of Council.)

- 2004-47A      3      A BY-LAW OF THE CITY OF GREATER SUDBURY TO  
AUTHORIZE AN AGREEMENT TO PROVIDE FUNDING  
FROM THE COMMUNITY PLACEMENT TARGET FUND  
FOR COUNSELLING SERVICES FROM FAMILY  
ENRICHMENT CENTRE OF SUDBURY

Priorities Committee meeting of 2004-02-25

- 2004-54A      3      A BY-LAW OF THE CITY OF GREATER SUDBURY TO  
CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS  
MEETING OF MARCH 11, 2004

- 2004-55Z      3      A BY-LAW OF THE CITY OF GREATER SUDBURY TO  
AMEND BY-LAW 95-500Z, THE COMPREHENSIVE  
ZONING BY-LAW FOR THE FORMER CITY OF SUDBURY

Planning Committee Recommendation 2004-31

(This By-law does not rezone the subject property. This By-law  
permits a hockey skills training facility to be conducted within an  
accessory building on the subject property for a maximum  
temporary period of three years. This By-law will also establish that  
4 parking spaces shall be provided and maintained on the property.  
Doni Realty Ltd., 398 Lloyd Street, Sudbury)



2004-56        3        A BY-LAW OF THE CITY OF GREATER SUDBURY TO  
AMEND BY-LAW 2003-295 TO DELEGATE SPECIFIC  
AUTHORITY TO CITY OFFICIALS TO CARRY ON  
CERTAIN MATTERS ON BEHALF OF THE CITY OF  
GREATER SUDBURY

Report dated 2004-03-03, with attachments, from the  
General Manager of Public Works regarding Canadian  
National Railway Crossing Review - Maley Drive Mile 263.18  
- Bala Subdivision

(This By-law authorizes the General Manager of Public Works to  
sign Railway Crossing Agreements.)

2004-57A      3        A BY-LAW OF THE CITY OF GREATER SUDBURY TO  
AUTHORIZE AN AGREEMENT WITH CANADIAN  
NATIONAL RAILWAY FOR SIGNAL IMPROVEMENTS OF  
THE MALEY DRIVE CROSSING

Report dated 2004-03-03, with attachments, from the  
General Manager of Public Works regarding Canadian  
National Railway Crossing Review - Maley Drive Mile 263.18  
- Bala Subdivision

2004-58A      3        A BY-LAW OF THE CITY OF GREATER SUDBURY TO  
APPOINT MUNICIPAL LAW ENFORCEMENT OFFICERS  
TO ENFORCE THE PRIVATE PROPERTY AND DISABLED  
PARKING SECTIONS OF BY-LAW 2001-1 AND FIRE  
ROUTE BY-LAW 2003-30T

(This By-law updates the list of enforcement officers.)

2004-59A      3        A BY-LAW OF THE CITY OF GREATER SUDBURY TO  
AUTHORIZE THE SALE OF LOT 11, PLAN M-1236,  
PARKVIEW DRIVE, AZILDA TO GUY BELANGER HOMES  
INC.

Planning Committee meeting of 2004-03-09.



2004-60Z      3      A BY-LAW OF THE CITY OF GREATER SUDBURY TO  
AMEND BY-LAW 83-302, THE COMPREHENSIVE ZONING  
BY-LAW FOR THE FORMER TOWN OF  
RAYSIDE-BALFOUR

Planning Committee Recommendation 2003-184

(This By-law corrects two split zonings resulting from a land exchange between the owners of 23 and 29 Main Street, Chelmsford. The land exchange was designed to achieve more efficient parking arrangements on both properties.

This By-law changes the zoning of the land coming from 23 Main Street from General Commercial Special to General Commercial to match the zoning at 29 Main Street.

This By-law changes the zoning of the land coming from 29 Main Street from General Commercial to General Commercial Special to match the zoning at 23 Main Street. - R. Renaud, 23 Main Street; Caisse Populaire Vermilion Inc., 29 Main Street, Chelmsford)

2004-61T      3      A BY-LAW OF THE CITY OF GREATER SUDBURY TO  
AMEND BY-LAW 2001-1 TO REGULATE TRAFFIC AND  
PARKING ON ROADS IN THE CITY OF GREATER  
SUDBURY

(This By-law amends Schedule "J" dealing with excess loads.)

2004-62A      3      BY-LAW OF THE CITY OF GREATER SUDBURY TO  
APPOINT MUNICIPAL LAW ENFORCEMENT OFFICERS  
TO ENFORCE THE TRAFFIC AND PARKING BY-LAW  
2001-1

(This By-law updates the list of enforcement officers to be supplied by this City's Contractor, Hi-Tec Security Investigations Ltd.)

2004-63T      3      BY-LAW OF THE CITY OF GREATER SUDBURY AMEND  
BY-LAW 2001-1 TO REGULATE TRAFFIC AND PARKING  
ON ROADS IN THE CITY OF GREATER SUDBURY

Report dated 2004-03-03, with attachments, from the General Manager of Public Works regarding Bancroft Drive Speed Reduction from 50 km/hr to 40 km/hr (from Kingsway to Waterview Apts.)

(It is staff's recommendation that the posted speed on this section of Bancroft Drive be reduced from 50 to 40 km/hr and that the roadway be signed accordingly. Staff is confident that motorists will be able to safely negotiate this section of roadway at the reduced posted speed. Staff will continue to monitor the roadway and will carry out routine traffic speed checks. The assistance of the Greater Sudbury Police Services will be requested as needed.)

C.C. 2004-03-11 (7<sup>TH</sup>)

(7)



2004-64        3        BY-LAW OF THE CITY OF GREATER SUDBURY TO  
ADOPT A POLICY FOR THE "ADOPTION PROGRAMS"  
OPERATED AS PART OF THE CITY'S CLEAN-UP  
GREATER SUDBURY PLAN

Council Resolution 2004-21

2004-65        3        A BY-LAW OF THE CITY OF GREATER SUDBURY TO  
ADOPT A POLICY FOR THE "LITTER BIN PROGRAMS"  
OPERATED AS PART OF THE CITY'S CLEAN-UP  
GREATER SUDBURY PLAN

Council Resolution 2004-21

1<sup>ST</sup> & 2<sup>ND</sup> Reading

2004-126 Bradley-Reynolds: THAT By-law 2004-45A, By-law  
2004-47A, and By-law 2004-54A to and including By-law 2004-65  
be read a first and second time.

**CARRIED**

3<sup>RD</sup> Reading

2004-127 Reynolds-Bradley: THAT By-law 2004-45A, By-law  
2004-47A, and By-law 2004-54A to and including By-law 2004-65  
be read a time and passed.

**CARRIED**

**CORRESPONDENCE FOR INFORMATION ONLY**

Item C-14  
2004 Association of  
Municipal Emergency  
Medical Services of  
Ontario Annual  
Conference

Report dated 2004-02-20 from the Acting General Manager of  
Emergency Services regarding 2004 Association of Municipal  
Emergency Medical Services of Ontario Annual Conference was  
received for information only.

Item C-15  
2003 Donations in  
Excess of \$25,000

Report dated 2004-03-05 from the General Manager of Corporate  
Services regarding 2003 Donations in Excess of \$25,000 was  
received for information only.



## **PART II**

### **REGULAR AGENDA**

#### **REFERRED AND DEFERRED MATTERS**

Item R-1  
Updating the Flat Rate  
Tipping Fees

Report dated 2004-03-03, with attachments, from the General Manager of Public Works regarding Updating the Flat Rate Tipping Fees was received.

The following resolution was presented:

Bradley-Reynolds: THAT the report titled, Updating the Flat Rate Tipping Fees (March 2004) dated 2004-03-03 from the General Manager of Public Works be approved.

Councillor Dupuis requested that the foregoing motion be deferred to the next Finance Committee meeting. He indicated that it could be dealt with as an option in order to see what the financial impact would be.

The General Manager of Public Works stated that he would like to defer this matter to the Waste Optimization Technical Steering Committee, which is due to start operations in April 2004, for further review.

Motion for Referral

Council concurred with a request by Councillor Dupuis that the foregoing motion be referred to the Waste Optimization Technical Steering Committee for review.

#### **MANAGERS' REPORTS**

Item R-2  
Planning Committee  
Change of Dates

Report dated 2004-03-05, with attachments, from the General Manager of Corporate Services regarding Planning Committee - Change of dates for regularly scheduled meetings was received.

The following resolutions were presented:

2004-128 Reynolds-Bradley: BE IT RESOLVED THAT Council amend Article 33.8 (Planning Committee Meetings - by-monthly - Tuesday) of Procedure By-law 2002-202 to provide that all regularly scheduled meetings of the Planning Committee of Council be held on the first and third Tuesday of each month, save and except in the months of July, August and December of each year;

AND FURTHER THAT Notice of the proposed by-law to amend Procedure By-law 2002-202, Meeting Dates - Planning Committee, be given in accordance with Notice By-law 2003-2.



Item R-2  
Planning Committee  
Change of Dates  
(continued)

**RECORDED VOTE:**

**YEAS**

**NAYS**

Berthiaume  
Bradley  
Callaghan  
Craig  
Dupuis  
Gainer  
Gasparini  
Kett  
Reynolds  
Rivest  
Mayor Courtemanche

Thompson

**CARRIED**

2004-129 Reynolds-Bradley: BE IT RESOLVED THAT Council amend Procedure By-law 2002-202 to provide for the establishment of a three (3) Member Hearing Committee of Council, who shall be determined in accordance with a rotation schedule, for the purpose of affording affected persons an opportunity to be heard on any matter which Council is required to hold a hearing;

AND FURTHER THAT Notice of the proposed by-law to amend Procedure By-law 2002-202, to provide for a Hearing Committee of Council, be given in accordance with Notice By-law 2003-2.

**CARRIED**

**MOTIONS**

R-3  
Economic  
Development Strategic  
Plan

**Presented by Councillor Callaghan:**

Callaghan-Bradley: WHEREAS the City of Greater Sudbury has adopted the Economic Development Strategic Plan as put forth by the City of Greater Sudbury Community Development Corporation (CGSCDC); and

WHEREAS the Economic Development strategy is focused on five engines for growth in the future; Mining; City for Creative Culture; Tourism; Eco-Industry; and Health and Bio-technology; and

WHEREAS each of these engines has a Task Force comprised of community and board members to move the strategy forward with identified projects; and



R-3  
Economic  
Development Strategic  
Plan  
(continued)

WHEREAS the CGSCDC is an independent corporation created by the City of Greater Sudbury with the mandate to promote community economic development with the co-operation and participation of the community and the City of Greater Sudbury Council; and

WHEREAS the City of Greater Sudbury provides the staffing and annual funding of nearly \$2M towards the efforts of Economic Development; and WHEREAS Economic Development staff are providing excellent support in moving the economic development plan forward; and

WHEREAS the recent Oracle poll states clearly that City Council should be involved in the promotion of economic development;

NOW THEREFORE BE IT RESOLVED THAT the Council of the City of Greater Sudbury hereby requests the Board of the CGSCDC adopt the following recommendations in order to increase accountability and communications:

1. That Engine Task Force Chairs be established and ultimately appointed to the Board;
2. That the five Task Force Chairs make annual progress reports to City Council;
3. That the Governance Committee for the Board include at least three Councillors and three citizen board members;
4. That measurable performance objectives be developed and presented by the CGSCDC;
5. That these four recommendations be acted on prior to the next scheduled Annual General Meeting of the CGSCDC (June 2004).

Motion for Referral

A motion by Councillor Craig requesting that the foregoing motion be referred to the Greater Sudbury Development Corporation Board was defeated.

The following resolution was then presented:

2004-130 Callaghan-Bradley: WHEREAS the City of Greater Sudbury has adopted the Economic Development Strategic Plan as put forth by the City of Greater Sudbury Community Development Corporation (CGSCDC); and

WHEREAS the Economic Development strategy is focused on five engines for growth in the future; Mining; City for Creative Culture; Tourism; Eco-Industry; and Health and Bio-technology; and

C.C. 2004-03-11 (7<sup>TH</sup>)

(11)



R-3  
Economic  
Development Strategic  
Plan  
(continued)

WHEREAS each of these engines has a Task Force comprised of community and board members to move the strategy forward with identified projects; and

WHEREAS the CGSCDC is an independent corporation created by the City of Greater Sudbury with the mandate to promote community economic development with the co-operation and participation of the community and the City of Greater Sudbury Council; and

WHEREAS the City of Greater Sudbury provides the staffing and annual funding of nearly \$2M towards the efforts of Economic Development; and WHEREAS Economic Development staff are providing excellent support in moving the economic development plan forward; and

WHEREAS the recent Oracle poll states clearly that City Council should be involved in the promotion of economic development;

NOW THEREFORE BE IT RESOLVED THAT the Council of the City of Greater Sudbury hereby requests the Board of the CGSCDC adopt the following recommendations in order to increase accountability and communications:

1. That Engine Task Force Chairs be established and ultimately appointed to the Board;
2. That the five Task Force Chairs make annual progress reports to City Council;
3. That the Governance Committee for the Board include at least three Councillors and three citizen board members;
4. That measurable performance objectives be developed and presented by the CGSCDC;
5. That these four recommendations be acted on prior to the next scheduled Annual General Meeting of the CGSCDC (June 2004).

**DEFEATED**



Item R-4  
Replacement Workers

**Presented by Councillor Bradley:**

Bradley-Reynolds: WHEREAS many companies when dealing with a strike situation bring in outside replacement workers in order to maintain production or even perform additional work during the strike;

NOW THEREFORE BE IT RESOLVED THAT the City of Greater Sudbury hereby encourages the Province of Ontario to enact legislation that would limit the ability of companies to hire replacement workers during a strike so that only necessary and emergency functions are maintained, but replacement workers are not brought in to maintain production or to perform work other than that outlined above; and

THAT this resolution be forwarded to the Honourable Dalton McGuinty, Premier of Ontario, the Honourable Christopher Bentley, Minister of Labour, AMO and FONOM, and, local MPPs

Friendly Amendment

Councillor Berthiaume requested that the following friendly amendment be considered:

to delete the words "that only necessary and emergency functions are maintained, but replacement workers are not brought in to maintain production or to perform work other than that outlined above" and replace them with "they are only brought in, in an emergency situation".

Motion to Amend

Councillor Bradley, as the mover, did not agree with the foregoing amendment. Councillor Berthiaume then moved a motion to amend.

The foregoing motion failed to receive a seconder.

Friendly Amendment

With the concurrence of the mover, Councillor Bradley, Councillor Dupuis requested that the motion be amended as follows:

to include the Sudbury and District Labour Council in the distribution list.

Item R-4  
Replacement Workers  
(continued)

2004-131 Bradley-Reynolds: WHEREAS many companies when dealing with a strike situation bring in outside replacement workers in order to maintain production or even perform additional work during the strike;

Main Motion  
(as amended)

NOW THEREFORE BE IT RESOLVED THAT the City of Greater Sudbury hereby encourages the Province of Ontario to enact legislation that would limit the ability of companies to hire replacement workers during a strike so that only necessary and emergency functions are maintained, but replacement workers are



Item R-4  
Replacement Workers  
(continued)

not brought in to maintain production or to perform work other than that outlined above; and

THAT this resolution be forwarded to the Honourable Dalton McGuinty, Premier of Ontario, the Honourable Christopher Bentley, Minister of Labour, AMO and FONOM, local MPPs, and, the Sudbury and District Labour Council.

**CARRIED**

Item R-5  
Highway 144 -  
Dowling Flats

**Presented by Councillor Bradley:**

Bradley-Reynolds: WHEREAS Highway 144 in the Dowling Flats area is in poor condition and requires reconstruction; and

WHEREAS heavy truck traffic transporting ore from the mining companies has increased; and

WHEREAS damage to private properties and basements is being caused due to the poor condition of the roadway compounded by heavy truck traffic; and

WHEREAS there are no sidewalks in the residential and commercial areas of the Dowling flats which poses concern for the safety of children and residents; and

WHEREAS a petition signed by residents of Onaping Falls has been received by the Council of the City of Greater Sudbury concerning this matter;

THEREFORE BE IT RESOLVED THAT the Ministry of Transportation build sidewalks in the residential and commercial areas of the Dowling flats area of Highway 144 and rebuild that section of highway; and

THAT this resolution be forwarded to the Honourable Harinder Takhar, Minister of Transportation; Mr. Frank Patterson, Manager, Area Operational Services Office, Ministry of Transportation; and, local MPPs.

Item R-5  
Highway 144 -  
Dowling Flats  
(continued)

With the concurrence of the mover, Councillor Bradley, Councillor Kett requested that the motion be amended as follows:

to make "areas" singular.

Friendly Amendment



Item R-5  
Highway 144 -  
Dowling Flats  
(continued)\_

Main Motion  
(as amended)

2004-132 Bradley-Reynolds: WHEREAS Highway 144 in the Dowling Flats area is in poor condition and requires reconstruction; and

WHEREAS heavy truck traffic transporting ore from the mining companies has increased; and

WHEREAS damage to private properties and basements is being caused due to the poor condition of the roadway compounded by heavy truck traffic; and

WHEREAS there are no sidewalks in the residential and commercial areas of the Dowling flats which poses concern for the safety of children and residents; and

WHEREAS a petition signed by residents of Onaping Falls has been received by the Council of the City of Greater Sudbury concerning this matter;

THEREFORE BE IT RESOLVED THAT the Ministry of Transportation build sidewalks in the residential and commercial area of the Dowling flats area of Highway 144 and rebuild that section of highway; and

THAT this resolution be forwarded to the Honourable Harinder Takhar, Minister of Transportation; Mr. Frank Patterson, Manager, Area Operational Services Office, Ministry of Transportation; and, local MPPs.

**CARRIED**

Item R-6  
Sudbury Canada  
Customs and Revenue  
Agency

**Presented by Mayor Courtemanche:**

2004-133 Courtemanche-Bradley: WHEREAS the Sudbury Canada Customs and Revenue Agency (CCRA) is an important employer in the Greater Sudbury community; and

WHEREAS the Sudbury CCRA has a very direct and meaningful impact on our local economy; and

WHEREAS the Sudbury CCRA enjoys the benefits of a dedicated, well trained and bilingual workforce; and

WHEREAS a strong Federal presence in our community is viewed as desirable; and

WHEREAS as reported in the January 2004 Statistics Canada, Labour Force Survey Statistical Report, Sudbury's unemployment rate is at 9.6% compared to the national average of 7.4%; and



Item R-6  
Sudbury Canada  
Customs and Revenue  
Agency  
(continued)

WHEREAS our community continues to suffer from an out-migration of youth due in large part to the lack of employment opportunities; and

WHEREAS Greater Sudbury boasts a world-class technology platform and a highly-trained workforce;

THEREFORE BE IT RESOLVED THAT the Council of the City of Greater Sudbury fully supports the efforts of our Federal Members of Parliament, Ray Bonin and the Honourable Diane Marleau, in petitioning The Honourable Stan Keyes, Minister of National Revenue, in reversing the decision to move CCRA jobs out of our community; and

FURTHERMORE THAT through our Federal Members of Parliament, that we work with the Federal Government departments and agencies in attracting further jobs to Greater Sudbury.

**RECORDED VOTE:**

**YEAS**

**NAYS**

Berthiaume  
Bradley  
Callaghan  
Craig  
Dupuis  
Gainer  
Gasparini  
Kett  
Reynolds  
Rivest  
Thompson  
Mayor Courtemanche

**CARRIED**

**Addendum**

The following resolution was presented:

2004-134 Bradley-Reynolds: THAT the Addendum to the Agenda be dealt with at this time.

**CARRIED**

**Declarations of  
Pecuniary Interest**

None.



## **BY-LAWS**

2004-66A      3      A BY-LAW OF THE CITY OF GREATER SUDBURY TO  
AUTHORIZE A SERVICE AGREEMENT WITH GREATER  
SUDBURY UTILITIES INC.

(This By-law will authorize an agreement with Greater Sudbury Utilities Inc.  
for the utility to provide water and wastewater billing and collections  
functions on behalf of the City, as outlined in the McQuarrie report.)

### **1<sup>ST</sup> & 2<sup>ND</sup> Reading**

2004-135 Reynolds-Bradley: THAT By-law 2004-66A be read a first  
and second time.

**CARRIED**

### **3<sup>RD</sup> Reading**

2004-136 Bradley-Reynolds: THAT By-law 2004-66A be read a third  
time and passed.

**CARRIED**

Councillor Callaghan stated that he received inquiries regarding  
notices being received outlining the merging of hydro and water bills.  
He asked the General Manager of Corporate Services what  
measures have been implemented to inform the public. He also  
asked when the implementation date was and if there was a  
telephone number the public could call for any inquiries they may  
have. Mr. Wuksinic advised Council that the implementation date  
was set for April 1, 2004, and that they had met with the Citizen  
Service Centre's staff to set up a link with Hydro to redirect any calls  
coming in, and, that a flyer will be inserted with the hydro bills and,  
also, a notice will be posted in all local newspapers.

Mayor Courtemanche advised Council that Ms. Nicole Charette,  
Manager/Communications & French Language Services, will work  
with Water Billing to inform the public.

## **QUESTIONS**

### **Railway Crossings**

Councillor Thompson asked the General Manager of Public Works  
what the funding formula for railway crossings was.

Mr. Belisle advised Council that the cost sharing was based on  
seniority. Therefore, if the road was there first, then the railway  
would incur the cost, etc.



Change of Chair

At 8:32 p.m., His Worship Mayor David Courtemanche vacated the chair.

**COUNCILLOR CRAIG, IN THE CHAIR**

Mr. Ray Bonin -  
Presentation at  
Priorities Committee

With the concurrence of Council, Councillor Dupuis requested that the Clerk's Department contact the office of Mr. Ray Bonin, M.P. (Nickel Belt) in order to allow Mr. Bonin to make a presentation at a future Priorities Committee meeting regarding his proposal that the federal, provincial and municipal leaders of the City of Greater Sudbury and Toronto work together to steer the overflow of potential businesses from southern Ontario to northern Ontario.

Black Bears

Councillor Callaghan received a letter dated February 18, 2004 from the Ministry of Natural Resources (MNR) regarding the implementation of a nuisance bear management strategy. The letter also states that the MNR will work with municipalities to develop a community-based program that will bring real positive change to this issue. Councillor Callaghan requested that staff contact the MNR to seek input on how this can be implemented.

Cedar Street, Levack

Councillor Bradley received a letter from residents who reside on Cedar Street, Levack. The letter expressed concerns regarding the height of the snow banks and poor visibility at intersections and driveways. He advised Council that he will fax the letter to Mr. Belisle for further review.

**NOTICES OF MOTIONS**

Centre de santé  
communautaire de  
Sudbury (CSCS)  
Satellites

**Submitted by Councillor Berthiaume:**

WHEREAS in 1995, Mr. Andrew Szande, Assistant Deputy Minister of Health, approved in writing, (\$1M) one million dollars for the establishment of satellites of the Centre de santé communautaire de Sudbury (CSCS); and

WHEREAS in 1997, the CSCS was ready to establish its satellites and submit its proposal to request the (\$1M) one million dollars, from the Ministry of Health (MOH), who responded that there was a moratorium on the development of Community Health Centres (CHC) until a strategic review of the program was completed; and

WHEREAS in the Fall of 2000, Mrs. Elisabeth Witmer, Minister of Health, requested a Needs Assessment for the establishment of the satellite offices; and



Centre de santé  
communautaire de  
Sudbury (CSCS)  
Satellites  
(continued)

WHEREAS in March of 2001, the CSCS submitted the requested Needs Assessment called "Proposé pour l'établissement de deux CSC - satellites à Rayside-Balfour et Valley-East parrainés par le Centre de santé communautaire de Sudbury"; and

WHEREAS in November 2001, the Minister of Health and Long Term Care (MOHLTC), provided funding for a functional plan for the two satellites, one in Rayside-Balfour and one in Valley-East; and

WHEREAS in June 2002, the CSCS submitted the requested functional plan called "Plan d'aménagement pour la mise sur pied de deux CSC - satellites à Rayside-Balfour et Valley-East; and

WHEREAS in the summer of 2002, MOHLTC released the results of the strategic review which determined that CHCs are a good investment and a good model for primary care; and

WHEREAS in August 2003, the Corporate Services and Organisational Development Branch of the MOHLTC, confirmed the capital funds of (\$1M) one million dollars are still being reserved for the CSCS and awaits the Minister of Health's approval; and

WHEREAS since 1996, the CSCS operates two temporary sites in inadequate and problematic settings; and

WHEREAS the communities of Rayside-Balfour and Valley-East are under serviced.

THEREFORE BE IT RESOLVED THAT the Council of the City of Greater Sudbury requests the Minister of Health and Long Term Care, the Honourable George Smitherman, to approve the release of the (\$1M) one million dollars in capital funding to the Centre de santé communautaire de Sudbury for the establishment of two satellite offices, one in Rayside-Balfour and one Valley-East.

Adjournment

2004-137 Bradley-Reynolds: THAT this meeting does now adjourn.  
Time: 8:52 p.m.

**CARRIED**

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Mayor

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City Clerk



**THE FIFTH MEETING OF THE FINANCE COMMITTEE  
OF THE CITY OF GREATER SUDBURY**

**Council Chamber  
Tom Davies Square**

**Monday, March 8, 2004  
Commencement: 5:30 p.m.**

Chair

**COUNCILLOR TED CALLAGHAN, IN THE CHAIR**

Present

Councillors Berthiaume; Bradley; Craig (A 5:55 p.m.); Dupuis; Gainer (A 5:34 p.m.); Gasparini (A 6:40 p.m.); Kett; Reynolds; Rivest; Thompson

City Officials

M. Mieto, Chief Administrative Officer; D. Belisle, General Manager, Public Works; C. Hallsworth, General Manager of Citizen & Leisure Services; C. Ouellette, Acting General Manager of Health & Social Services; D. Wuksinic, General Manager, Corporate Services; T. Beadman, Acting General Manager, Emergency Services; B. Lautenbach, Acting General Manager, Economic Development and Planning; S. Jonasson, Director of Finance/City Treasurer; C. Mahaffy, Supervisor of Accounting Services; Ed Stankiewicz, Budget Coordinator; R. Swiddle, Director of Legal Services/City Solicitor; G. Clausen, Director of Engineering Services; H. Mulc, Manager of Business Development; R. Carré, Director of Leisure, Community & Volunteer Services; J.P. Graham, Plants Engineer; R. Henderson, Director of Citizen Services; D. Stefankow, Instrumentperson; R. Sauve, Manager of Transit Operations; A. Haché, Deputy City Clerk; M. Burtch, Licensing and Assessment Clerk; C.J. Caporale, Council Secretary;

CUPE Local 4705

W. MacKinnon, President

News Media

Sudbury Star; Channel 10 News; MCTV; EZ Rock

Declarations of  
Pecuniary Interest

None

**CORRESPONDENCE - INFORMATION ONLY**

Item 2  
Recreational User  
Fees

Report dated 2004-03-05, with attachments, from the General Manager of Corporate Services regarding Recreational User Fees was received for information only.

Councillor Rivest asked the General Manager of Citizen & Leisure Services why user fees for recreation facilities in the City of Greater Sudbury are cheaper when compared to other municipalities and asked if a report could be prepared. Ms. Hallsworth advised the Committee that the Leisure Master Plan will be completed in June and will include comparable analysis and relevant information. The



Item 2  
Recreational User  
Fees  
(continued)

Chair indicated that the Committee wait until the Leisure Master Plan is received.

The Committee defeated the request by Councillor Rivest for a report.

Item 3  
Preliminary Reserve  
Report - 2003

Report dated 2004-03-05, with attachments, from the General Manager of Corporate Services regarding Preliminary Reserve Report - 2003 was received for information only.

## **2004 BUDGET REVIEW**

Mayor Courtemanche

The Chair advised that Mayor Courtemanche was not in attendance as he was in Toronto meeting with the President of Zellers to discuss the situation with the store in the Rainbow Outlet Centre.

Item 4  
Budget Process,  
Contents of the  
Budget Document &  
Voting Process

The Director of Finance reviewed the Budget process, contents of the Budget document and the voting process. Ms. Jonasson indicated that this year the Committee would use an electronic voting process. She also stated that by the end of March, the operating budget should be completed. Once the current budget is completed, the Committee will deal with the remaining Capital Budget and in April the Committee will have to make property tax policy decisions.

Item 5  
Review of the Base  
Budget

The Chair of the Finance Committee reviewed the Current Summary Budget commencing on Page 1 of the 2004 Budget Document. With a show of hands, the Committee concurred to review the Base Budget page-by-page.

Recess

At 7:00 p.m., the Finance Committee recessed.

Reconvene

At 7:15 p.m., the Finance Committee reconvened.

Item 5  
Review of the Base  
Budget  
(continued)

The following Cost Centres were reviewed:

## **2004 CURRENT BUDGET**

Current Budget Summary (Page 1)  
Major Variances (Page 2)  
Adjustments to Staffing Numbers (Page 3)



## **REVENUES**

Revenue Summary (Page 4)  
Taxation Levy (Pages 5-6)  
Grants & Subsidies (Pages 7-9)  
Corporate Revenue/Capital (Pages 10-11)  
Ten Year Capital Plan 2001 - 2010 - Excerpt (Page 12)  
Capital Levy (Pages 13-14)

## **EXECUTIVE & ADMINISTRATIVE**

Executive & Administrative Summary (Page 15)  
Executive & Legislative Summary (Page 16)  
Office of the Mayor (Pages 17-18)  
Council Expenses (Pages 19-20)  
Office of the CAO (Pages 21-29)

## **CORPORATE SERVICES**

Corporate Services Summary (Pages 30-38)  
General Manager's Office (Page 39)  
Debt & Contribution to Capital (Pages 40-41)  
Ten Year Capital Plan 2001 - 2010 - Excerpt (Page 42)  
Information Technology (Pages 43-46)  
Financial Services (Pages 47-54)  
Human Resources (Pages 55-58)

### **"Lost Time" Parking Lot**

Councillor Bradley made reference to the chart on Page 58 (WSIB Accidents) and asked when time becomes "lost time" after an accident occurs. A request for a report explaining when an accident becomes "lost time" was placed on the parking lot.

### **Corporate Services (continued)**

Supplies & Services (Pages 59-61)  
Solicitor & Clerk Services (Pages 62-64)  
Assessment Services (Page 65)

### **Recess**

At 8:45 p.m., the Finance Committee recessed.

### **Reconvene**

At 9:00 p.m., the Finance Committee reconvened and continued to review the Cost Centres.

## **ECONOMIC DEVELOPMENT & PLANNING SERVICES**

Economic Development & Planning Summary (Pages 66-67)  
General Manager's Office (Page 68)  
Debt & Contribution to Capital (Pages 69-70)  
Ten Year Capital Plan 2001 - 2010 - Excerpt (Page 71)



Economic  
Development &  
Planning Services  
(continued)

Economic Development (Pages 72-74)  
Planning & Development (Pages 75-81)  
Social Housing (Pages 82-85)

## **HEALTH & SOCIAL SERVICES**

Health & Social Services Summary (Pages 86-90)  
General Manager's Office (Pages 91-92)  
Debt & Contribution to Capital (Pages 93-94)  
Ten Year Capital Plan 2001 - 2010 - Excerpt (Page 95)  
Children Services (Pages 96-98)  
Long Term Care & Senior Services (Pages 99-102)  
Ontario Works - Sudbury Summary (Pages 103-105)  
Administration (Pages 106-108)  
Mandatory Programs (Pages 109-111)  
Discretionary Programs (Pages 112-114)  
Employment Support Services (Pages 115-118)  
Ontario Disability Support Program (Pages 119-120)

## **CITIZEN & LEISURE SERVICES**

Citizen & Leisure Summary (Pages 121-126)

Motion - Reopening of  
Facilities

Councillor Gasparini advised that she had prepared a motion with the General Manager of Citizen & Leisure Services regarding the reopening of Adanac Ski Hill, R.G. Dow Pool, and Falconbridge Arena. She stated that all Members of Council received a copy of the proposed motion by email. The motion deals with an alternate way of operating these facilities as opposed to developing budget options for the facilities as requested at the Finance Committee meeting of 2004-03-08.

By a show of hands, the Committee concurred that Councillor Gasparini's motion be dealt with at the next Finance Committee meeting.

Citizen & Leisure  
Services  
(continued)

General Manager's Office (Pages 127-128)  
Debt & Contribution to Capital (Pages 129-130)  
Ten Year Capital Plan 2001 - 2010 - Excerpt (Page 131)  
Cemetery Services (Pages 132-134)  
Public Libraries/Citizen Services Summary (Pages 135-136)  
Administration (Page 137)  
TDS Call Centre/Citizen Service Centre (Pages 138-139)  
Public Libraries Summary (Pages 140-143)  
Library General Revenues (Page 144)  
Technical Support Services (Page 145)  
Community Outreach Services (Page 146)



Citizen & Leisure  
Services  
(continued)

Grants/Donations (Pages 147-148)  
District Libraries/CSC (Pages 149-151)  
Town Libraries/CSC (Pages 152-154)  
Neighbourhood Libraries (Pages 155-156)

At the next Finance meeting, 2004-03-22, the Committee will continue reviewing the budget starting with Page 157.

#### **2004 PARKING LOT REVIEW**

Item 6  
Parking Lot - Finance  
Committee Meeting -  
2004-03-03

With the concurrence of the Finance Committee, Item 6 (2004 Parking Lot Review) was dealt with at this time.

The consensus of the Committee was obtained for the information request listed in the parking lot dated 2004-03-03.

#### **REFER TO ATTACHED PARKING LOT**

Parking Lot  
2004-03-08

The item on the Parking Lot, dated 2004-03-08, will be dealt with by the Committee at their next meeting:

1. Councillor Bradley: A report explaining when an accident becomes "lost time".

Adjournment

2004-08 Bradley-Dupuis: That this meeting does now adjourn.  
Time: 10:00 p.m.

**CARRIED**

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Councillor Ted Callaghan, Chair

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Deputy City Clerk



2004 BUDGET PARKING LOT				
REQUEST #	COUNCILLOR	INFORMATION REQUEST (March 3, 2004)	APPROVED	
			YES	NO
1	Reynolds	Partner with community groups to create new synergies, cost-savings, and more productivity instead of competing with them i.e. Mayor's Roundtable for Seniors vs. Senior Friendly Sudbury GSDC vs. New Economy Sudbury	✓	
2	Rivest	Funds to establish an Advisory Committee on Capital Road Priorities		



**THE SIXTH MEETING OF THE FINANCE COMMITTEE  
OF THE CITY OF GREATER SUDBURY**

**Council Chamber  
Tom Davies Square**

**Wednesday, March 10, 2004  
Commencement: 5:05 p.m.**

Chair

**COUNCILLOR TED CALLAGHAN, IN THE CHAIR**

Present

Mayor Courtemanche; Councillors Berthiaume; Bradley; Craig; Dupuis; Gainer; Gasparini; Reynolds; Rivest; Thompson

City Officials

M. Mieto, Chief Administrative Officer; D. Belisle, General Manager, Public Works; C. Hallsworth, General Manager of Citizen & Leisure Services; C. Matheson, General Manager of Health & Social Services (A: 5:45 p.m.); D. Wuksinic, General Manager, Corporate Services; T. Beadman, Acting General Manager, Emergency Services; D. Nadorozny, General Manager, Economic Development and Planning; I. Davidson, Chief of Police (A: 5:45 p.m.); S. Jonasson, Director of Finance/City Treasurer; C. Mahaffy, Supervisor of Accounting Services; Ed Stankiewicz, Budget Coordinator; R. Swiddle, Director of Legal Services/City Solicitor; T. Mowry, City Clerk; C.J. Caporale, Council Secretary; K. Bowschar-Lische, Planning Committee Secretary

News Media

Sudbury Star; Le Voyageur; Channel 10 News; Northern Life; My Town; MCTV

Declarations of  
Pecuniary Interest

None

**PRESENTATIONS/DELEGATIONS**

Item 2  
Presentation from the  
NDCA Board

Councillor Bradley, Chair, NDCA Board indicated that the NDCA recognizes the financial pressures of the City but appreciates the continued support for the NDCA. He advised that the NDCA works very hard. They are only asking for a small increase in the levy from the City of Greater Sudbury and know that their request has been pulled from the budget to be considered separately.

A copy of the Presentation dated 2004-03-10 entitled Nickel District Conservation Authority 2004 Budget Overview was distributed to Members of Council at the meeting.

Paul Sajatovic, Planner, NDCA gave an electronic presentation regarding the NDCA 2004 Budget Overview which outlined the following:

- photographs of floodings which occurred in the area in 1988 and 1998



Item 2  
Presentation from the  
NDCA Board (cont'd)

- in 2003, NDCA began to address deficiencies in infrastructure when they had to find local shares to match the Provincial share
- annual allocation to specific reserves from Timberwolf revenue
- "Sudbury Response" to Source Protection Planning Report
- NDCA fundraising activities
- community stewardship initiatives/partnerships
- performing operational efficiency work on the 34 year old Maley Dam
- box culvert inspections performed in February, 2004 on Nolin and Junction Creeks, some City owned and some NDCA, will attend Priorities with a presentation
- 2004 budget pressures included flat-lined annual provincial grant allocations, shortfall of approximately 10 million dollars
- property reassessment/increased property taxes, last year paid approximately \$28,000.00 not exempt
- general insurance costs escalated
- staff wage settlements and benefit costs
- rising utility costs such as hydro, telephone, etc.
- 2004 levy request is 3% increase over approved 2003 levy and are still working to find savings
- request for special capital allocation of \$277,500.00 which is part of a multi-year program submitted in 2002
- Provincial grants and deficits chart showing steady decline from 1996 to 2003
- Municipal levy allocation chart from 1996 to 2004
- 2004 funding increase request comparisons from outside boards and internal City departments
- NDCA Members and Staff not a very large organization but very dedicated with 4 elected and 3 non-elected members
- photo of April 18, 2002 flooding
- summation of NDCA flood control measures

Councillor Bradley advised that the NDCA is not only responsible for absorbing local waters but for bodies of water spanning 7,600.00 km. all the way north from Georgian Bay and over many urbanized areas.

The Committee discussed and applauded the work and partnerships created by the NDCA.

Item 3  
Presentation from the  
Sudbury and District  
Health Unit Board

Councillor Gasparini, Chair of the Sudbury & District Health Unit, indicated that the City is headed for a crisis and should start putting our attentions towards the determination of health issues. She reviewed the Oracle Surveys which have been done over the years relating to health care in our area.

A copy of the Presentation dated 2004-03-10 entitled Sudbury & District Board of Health Approved Budget 2004 was distributed to Members of Council at the meeting.



Item 3  
Presentation from the  
Sudbury and District  
Health Unit Board  
(cont'd)

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Dr. Penny Sutcliffe, Medical Officer of Health, SDHU, gave an electronic presentation regarding the Sudbury and District Board of Health Approved Budget 2004 which included:

- the SDHU's role in everyone's lives
- various help and protection provided by the SDHU
- 2003 busy year for public health programs such as mass immunization, meningitis, SARS, West Nile, smoke-free city, boil water advisories, healthy teeth in schools, etc.
- local issues dealt with in 2003 such as SARS, meningitis, power outage, Alymer beef recall, hurricane preparations, collective bargaining, new legislation Bill 105, etc.
- various health issues dealt with by 37 Public Health Units across Ontario such as home visits, dental disease screening for students, prenatal package distribution, student placement, smoke free by-laws enacted, inspection of child car seats, volunteers, mosquitoes trapped, etc.
- Public Health doesn't work to treat but to prevent diseases
- responsibilities of Ontario Boards of Health very serious obligation, very prescriptive guidelines across Ontario and some services mandated
- legislated funding as set out in legislation, 19 municipalities in Sudbury obligated to fund Public Health
- how public health is funded in Ontario chart from 1991 - 2003, showing 50/50 cost share by municipality and province
- City of Greater Sudbury Gross Expenditures 2003 Budget pie chart
- 2004 Sudbury & District Board of Health Approved Budget
- where money goes i.e. outbreaks and infectious disease, safe water, health hazards, education, vaccines, infections, prevention of diseases, parenting, etc.
- savings identified, line by line review
- budget pressures such as contracts, benefits especially OMERS, infectious disease programs, travel, insurance, etc.
- increase of 5.51% over 2003 budget
- West Nile Virus under the Health Protection and Promotion Act requirements of municipalities
- changes in Public Health environment and opportunities and challenges faced such as new diseases, structure and funding of public health system, etc.
- budget is not only about dollars but about quality of life

Councillor Gainer pointed out the to the Committee that the Sudbury & District Health Unit budget does not reflect the OMERS increase since the Board was wise and did not remove that amount 3 years ago.

Ms. Sutcliffe advised that the Health Unit is facing major overhauls in the next few years. She indicated that historically, the Health Unit has been underfunded. The requirements for the West Nile Virus funding came out last year but it is the City's choice to include it in the budget.



Item 3  
Presentation from the  
Sudbury and District  
Health Unit Board  
(cont'd)

The Committee discussed reserve funding for the West Nile Virus and Councillor Kett asked that this item be put in the parking lot.

Mayor Courtemanche questioned staff about the tax rate stabilization fund and if deficiencies are present would that fund then be accessed.

The General Manager of Corporate Services advised that the Committee would identify which reserve fund they would like to access.

The Director of Finance/City Treasurer stated that there is presently approximately \$680,000.00 in the tax stabilization rate fund but with current expected deficiencies, there will be nothing left.

The Committee concurred with a recommendation by the Chair that the Sudbury & District Health Unit Budget be referred back to the Board of Directors for reductions in its operating budget. Furthermore, the Committee requested that City Staff prepare a report on the West Nile Virus program and funding on alternatives of same.

Adjournment

2004-09 Berthiaume-Gasparini: That this meeting does now adjourn.  
Time: 6:45 p.m.

**CARRIED**

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COUNCILLOR TED CALLAGHAN, CHAIR

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CITY CLERK







**THE FIRST MEETING OF THE BUSINESS LICENSING COMMITTEE  
OF THE CITY OF GREATER SUDBURY**

**Committee Room C-11  
Tom Davies Square**

**Tuesday, March 9<sup>th</sup>, 2004  
Commencement: 5:30 p.m.  
Adjournment: 6:15 p.m.**

**DEPUTY CITY CLERK PRESIDING**

**Committee Members** Councillor Ron Bradley; Councillor Lynne Reynolds

**Staff** R. Swiddle, Director of Legal Services/City Solicitor; M. Hardie, Manager/South Citizen Service Centre; R. Clouthier, Manager/North Citizen Service Centre; D. Dewulf, Small Business Consultant, GSDC; T. Mowry, City Clerk; A. Haché, Deputy City Clerk; K. Bowschar-Lische, Planning Committee Secretary; M. Burtch, Licensing and Assessment Clerk

**Others** Constable Marc Brunet; Constable Dan Despatie

**Declarations of  
Conflict of Interest** None declared.

**Appointment of Chair** Nominations were held for the appointment of the Chair of the Business Licensing Committee.

The following recommendation was presented:

2004-01 Bradley-Reynolds: That Councillor Ron Bradley be appointed Chair of the Business Licensing Committee.

**CARRIED**

**Chair** **COUNCILLOR BRADLEY, IN THE CHAIR**

**Licensing By-laws** Report dated March 2<sup>nd</sup>, 2004, was received from the General Manager, Corporate Services and the Director of Legal Services/City Solicitor regarding Licensing By-laws.

The Director of Legal Services/City Solicitor briefly highlighted the various By-laws currently in place namely Taxi Licensing, Trailer and Trailer Park Licensing, Adult Entertainment Parlours, Body Rub Parlours and Business and Trade Licensing. These by-laws require further review, public hearings and repassage as many of them will expire at the end of December, 2004. He indicated that the report makes recommendations for general change and requests Council to authorize the preparation of the by-laws and their advertisement for public hearings.



Pawnbroking and  
Related Trades

Mr. Swiddle suggested that sections of the Business Licensing By-law dealing with pawnbroking and related trades be moved to a separate by-law. It is also being recommended that the by-law require an online computer registration system for the pawn and secondhand industries. This computer software will assist police in their work, curb criminally related activities and allow them to access these records immediately.

Constable Marc Brunet and Constable Daniel Despatie advised that they would like to see a new By-law regarding secondhand stores and pawnbrokers requiring these businesses to report transactions electronically. Business Management Software and training is offered free of charge from Business Watch International. They indicated that this new system would avoid a sometimes faulty paper trail and facilitate police investigation. There is no cost to the municipality, the police service or the stakeholder. The fee is paid by the user at \$.50 per transaction. This system is now being utilized in other municipalities such as York, Durham Region, etc.

Following discussion on whether to proceed one by-law at a time or all licensing by-laws together, the Committee agreed that all the by-laws be reviewed together.

Members of the Committee expressed interest in viewing a demonstration by Business Watch on the computer registration system for pawnbrokers and secondhand stores. The police officers will arrange for the demonstration following the completion of the budget process by City Council.

The following recommendation was presented:

2004-02 Reynolds-Bradley: That Council direct staff to begin drafting new Licensing By-laws as set out in the report of the General Manager of Corporate Services dated March 2, 2004 and that these draft by-laws be advertised for public hearings as required by the *Municipal Act, 2001* and the hearings held by the Licensing Committee in the Spring, for review and possible enactment later in the year.

**CARRIED**

Adjournment

2004-03 Bradley-Reynolds: That we do now adjourn.  
Time: 6:15 p.m.

**CARRIED**

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Chair

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Secretary



## MINUTES OF THE TENDER OPENING COMMITTEE MEETING

Committee Room C-14  
Tom Davies Square  
2004-03-09

Commencement: 2:30 p.m.  
Adjournment: 2:40 p.m.

### **DARRYL MATHÉ, MANAGER OF SUPPLIES & SERVICES, IN THE CHAIR**

#### **Present**

M. Hauta, Accountant; K. Lessard, Law Clerk; L. Lesar, Secretary to the Manager of Supplies & Services; N. Buchy, Assistant Fire Chief

#### **Contract ESD04-04 RFP For Aerial Fire Apparatus**

Contract ESD04-04, Proposals for the Purchase of One (1) Mid-Mount Ladder/Platform Aerial Fire Apparatus {estimated at a total cost of \$1,200,000.00 were received from the following bidders:

#### **BIDDER**

E-One Canada  
Kovatch Mobile Equipment Corporation  
American Lafrance Corp.

A bid deposit in the form of a certified cheque, US or Canadian Bank Draft in the amount of \$100,000.00 accompanied each proposal.

The foregoing tenders were turned over to the Assistant Fire Chief for review and recommendation. A report outlining the recommendations would be prepared and forwarded to the General Manager of Emergency Services for approval. A copy of this report would be provided to the Manager of Supplies & Services.

#### **Adjournment**

The meeting adjourned at 2:40 p.m.

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Chairman

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Secretary

**T.O.C. 2004-03-09 (1)**



**MINUTES – SECOND MEETING  
SUDBURY & DISTRICT BOARD OF HEALTH  
BOARDROOM, SECOND FLOOR, SUDBURY & DISTRICT HEALTH UNIT  
THURSDAY, FEBRUARY 19, 2004 AT 1:30 P.M.**

**BOARD MEMBERS PRESENT**

C. Berthiaume  
I. Edwards  
J. Gasparini  
A. Rivest

F. Bidal  
E. Gainer  
P. Kinoshameg

F. Caldarelli  
L. Gamble  
R. Pilon

**BOARD MEMBERS REGRETS**

R. Dupuis

**STAFF MEMBERS PRESENT**

P. Buchanan  
L. Picard  
M. Tessier (Secretary)

B. Fortin  
S. Siren

S. Laché  
Dr. P. Sutcliffe

**OTHERS**

Media

**J. GASPARINI PRESIDING**

**1.0 CALL TO ORDER**

The meeting was called to order at 1:30 p.m.

**2.0 ROLL CALL**

The Board Chair made note of the following correspondence regarding the official appointment of R. Pilon to the Sudbury & District Board of Health:

- i) **Re: Appointment – Sudbury & District Health Unit Board**  
**Letter from: Township of Chapleau dated January 29, 2004**

**3.0 DECLARATION OF CONFLICT OF INTEREST**

J. Gasparini, I. Edwards, P. Kinoshameg and R. Pilon indicated a conflict of interest with agenda items under new business items 8 (i) d and e

**4.0 DELEGATION / PRESENTATION**

None.



## 5.0 MINUTES OF PREVIOUS MEETING

### i) First Meeting – January 15, 2004

Clarification was sought regarding the Board of Health rules of procedure with respect to decision-making. After a discussion by board members, staff was directed to review the same and to bring forward this item at the March Board of Health meeting.

Notation was made that the minutes should reflect that I. Edwards arrived on time for the meeting.

### 13-04 APPROVAL OF MINUTES – JANUARY 15, 2004

*Moved by Bidal – Caldarelli: THAT the minutes of the Board of Health meeting of January 15, 2004 be approved as amended.*

**CARRIED**

## 6.0 BUSINESS ARISING FROM MINUTES

None.

## 7.0 REPORT OF MEDICAL OFFICER OF HEALTH/ EXECUTIVE DIRECTOR

### i) February 2004 – Medical Officer of Health / Chief Executive Officer Report

Dr. Sutcliffe welcomed and thanked new and ongoing Board of Health members for their attendance at the board orientation session earlier today. S. Laclé, Acting Executive Director and P. Sarsfield, Acting Medical Officer of Health were also thanked and commended for their work during her absence.

Dr. Sutcliffe highlighted the recent appointment of Dr. Sheela Basrur as the province's new Chief Medical Officer of Health and made reference to the letter of congratulations and invitation to the North sent on behalf of the Sudbury & District Health Unit.

It was clarified that the interim financial statement for the year ended December 31, 2003 is preliminary and subject to adjustment during the year-end audit and settlement process.

Board members were informed that, every February, the format of the Medical Officer of Health Board Report includes an annual statistical update on health unit programs and services. This "public health by the numbers" is distinct from the narrative highlights usually included as it provides a more quantitative summary of the prior years' activities.

Comments and questions were entertained.



#### **14-04 ACCEPTANCE OF REPORT**

***Moved by Berthiaume – Bidal: THAT the Report of the Medical Officer of Health for the month of February 2004 be accepted as distributed.***

**CARRIED**

#### **8.0 NEW BUSINESS**

##### **i) Items for Discussion**

##### **a) Board of Health Liability**

Board members were encouraged to familiarize themselves with the document prepared for the Association of Local Public Health Agencies (alPHA) entitled *A Review of Board of Health Liability* and distributed with this month's agenda package.

Dr. Sutcliffe indicated that the document has been carefully reviewed and cross-referenced with existing Sudbury & District Board and Health Unit policies and procedures. She was pleased to report that there are only minor changes that are required as a result of this review. Minor housekeeping changes to several by-laws will be recommended. The policy describing the Report of the Medical Officer of Health will be amended to establish a more direct link between this report and the duty to report as outlined in Section 67(1) of the Health Protection and Promotion Act (HPPA). The Report will also include periodic reports to the Board of Health on the status of compliance with the required obligations under other statutory requirements such as the Income Tax Act, Employment Standards Act, Occupational Health and Safety Act and Ontario Human Rights Code.

Recommendation was made that each Board member familiarize themselves with the HPPA and that a copy of the Act should be made available to all members.

Members were reminded of the serious duties and responsibilities conferred to Board of Health members by the Health Protection and Promotion Act as reviewed during the pre-meeting orientation session.

##### **b) Part 8 – Ontario Building Code Fee Increases**

Dr. Sutcliffe noted that the Sudbury & District Health Unit has not increased the fees for Part 8 of the Ontario Building Code program since 1998 and that, overall, the fees are currently the lowest of all the other health units in northern Ontario. Certain public health units are mandated under Regulation 403/97 of the Ontario Building Code to enforce the provisions of this Act and the Building Code related to sewage system, renovation and demolition permits, as well as other related fees. It was clarified that since its inception, this program has been funded on a fee-basis to realize reasonable cost recovery. The cost of delivering this program has increased to the point at which a fee schedule increase is being recommended.

Comments and questions were entertained.



The need to increase the fees to offset program costs was recognized. The Board of Health approved the proposed increase in fees for the Part 8 – Ontario Building Code program. It was noted that the fee schedule should be monitored on a routine basis so as to avoid future abrupt increases.

**15-04 FEE SCHEDULE “A” TO BY-LAW 98-01**

*Moved by Gamble – Gainer: WHEREAS the Board of Health is mandated in the Ontario Building Code (Reg. 403/97) under the Building Code Act to enforce the provisions of this Act and the Building Code related to sewage systems; and*

*WHEREAS the fees charged by the Board of Health have not been increased since 1998; and*

*WHEREAS the fees charged by the Sudbury & District Health Unit are the lowest in northern Ontario; and*

*WHEREAS the proposed fees are necessary to address program associated cost increases that have occurred over the past 6 years;*

*THEREFORE BE IT RESOLVED THAT the Board of Health approve the amended Fee Schedule “A” and that the appendix of Board of Health By-law 98-01 be updated to concur with these changes; and*

*FURTHERMORE THAT this fee schedule shall come into force and take effect on passing of the same.*

**CARRIED**

**c) By-Law Revision**

Clarification was sought regarding the appointment of Public Health Inspectors and notation was made that changes to By-Law 02-02 were housekeeping in nature.

**15-04 BOARD OF HEALTH BY-LAW 02-02**

*Moved by Gainer – Gamble: THAT this Board of Health approves the revisions dated February 19, 2004 to the Board of Health By-Law 02-02.*

**CARRIED**

**F. CALDERELLI PRESIDING**

**d) Remuneration and Expenses Policy Revision**

Dr. Sutcliffe provided an overview of the significant housekeeping revisions made to the policy. She clarified that this policy addresses both the process and the eligibility for board member remuneration. Dr. Sutcliffe reported that, although not explicit in the previous policy, remuneration was paid to the Board Chair for attendance at the health unit at the request of the Medical Officer of Health or designate to fulfill duties related to the responsibilities of the Chair. The Health



Protection and Promotion Act is very prescriptive regarding remuneration entitlements and the policy has been revised to more clearly reflect such provisions in the Act.

#### **16-04 REMUNERATION AND EXPENSES POLICY**

***Moved by Bidal – Gainer: THAT this Board of Health approves the revisions dated February 19, 2004 to the Board of Health Remuneration and Expenses Policy.***

**CARRIED**

#### **e) Board Member Remuneration**

Discussion was held regarding the remuneration rate for Board of Health members. As per legislation and Board of Health policy, remuneration and expenses eligibility is limited to those members who receive no remuneration or expenses from their councils if they are elected municipal councillors.

It was noted that Sudbury & District Board of Health remuneration rates had not changed significantly in over 20 years. A survey across health units in Ontario indicates that the Sudbury & District Health Unit remuneration rates are significantly lower than those in most other health units.

Following discussion on this item, a recorded vote was requested.

Berthiaume, Claude	Yea
Bidal, Fern	Yea
Caldarelli, Frances	Yea
Dupuis, Ron	Absent
Edwards, Ivan	Conflict of Interest
Gainer, Eldon	Yea
Gamble, Les	Yes
Kinoshameg, Phyllis	Conflict of Interest
Pilon, Rita	Conflict of Interest
Rivest, André	Nay
Gasparini, Janet	Conflict of Interest

#### **17-04 REMUNERATION FOR BOARD OF HEALTH MEETINGS AND APPROVED BOARD OF HEALTH FUNCTIONS**

***Moved by Bidal – Gainer: WHEREAS the Health Promotion and Protection Act (HPPA) provides by way of Board of Health Policy I-I-10 for the remuneration of Board of Health members; and***

***WHEREAS Board of Health members are a valuable and integral part of the public health system and are accountable to the community for ensuring that its health needs are addressed by appropriate programs and establishing overall objectives for the organization in its provision of health programs and services, to meet the needs of the community; and***



**WHEREAS a 2003 survey of public health units regarding board member remuneration indicates that 55% paid between \$150 and \$100 per meeting, 36% paid between \$99 and \$75 per meeting and 9% paid less than \$74 per meeting; and**

**WHEREAS remuneration for Board of Health members was \$40 in 1980, \$50 in 1996 and \$52 in 2003;**

**THEREFORE BE IT RESOLVED THAT the rate of remuneration of board members for attendance at Board of Health meetings and approved Board of Health functions be set at \$100 per meeting or approved function for 2004.**

**CARRIED**

**J. GASPARINI PRESIDING**

**ii) Correspondence**

- a) North Bay and District Board of Health Resolution #BOH/2003/11/09**

No discussion.

- b) Sudbury & District Board of Health Motion #88-03 Supporting the Region of Peel's Resolution Re: Advocacy for an Increased Government Role in Funding Local Public Health Infrastructure**

No discussion.

- c) 2004 Healthy Babies Healthy Children Transfer Payment Budget Package**

No discussion.

- d) Sudbury & District Board of Health Motion #75-03 Supporting the Thunder Bay District Health Unit's Resolution Re: SARS Compensation for Boards of Health**

No discussion

- e) Municipality of Chatham-Kent Supporting the Sudbury & District Board of Health Resolutions #67-03, #71-03, #72-03, #75-03, #76-03, #87-03 and #88-03**

No discussion.

- f) County of Oxford Supporting the Sudbury & District Health Unit Board of Health Resolution #71-03 Re: Funding of Conjugate Meningococcal Vaccine Against Serogroup C**

No discussion.



- g) **County of Oxford Supporting the Sudbury & District Health Unit Resolution #67-03 Re: Funding Costs of Regular On-call Service Provisions**

No discussion.

- h) **Sudbury & District Health Unit 2004 Budget**

Dr. Sutcliffe was directed to send a letter on behalf of the Board explaining the Board of Health legislative responsibilities and budget process, and reaffirming the 2004 annual budget as approved in November of 2003.

#### **18-04 ACCEPTANCE OF NEW BUSINESS ITEMS**

**Moved by Berthiaume - Bidal: THAT this Board of Health receives New Business items 8 i) to ii).**

**CARRIED**

#### **9.0 ITEMS OF INFORMATION**

- |      |   |  |
|------|---|--|
| i)   | EC Minutes  | January 9, 2004<br>January 19, 2004                        |
| ii)  | New Chief Medical Officer of Health                 |  |
|      | - alPHa Email Re: Smitherman at alPHa Meeting       | February 2, 2004   |
|      | - Letter From Ministry of Health and Long-Term Care | January 19, 2004   |
| iii) | Globe and Mail Article                              | January 26, 2004   |
| iv)  | Apple a Day/Santé à l'école                         | Winter 2004/hiver 2004                                     |
| v)   | RRFSS Monitor                                       | December 2003  |
| vi)  | PHERO   | October 31, 2003<br>November 30, 2003<br>December 31, 2003 |

Tabled for information.

Board Chair made reference to the RRFSS Monitor being an excellent source of data.

#### **10.0 ADDENDUM**

In response to a question regarding addendum items distributed at Board meetings, the Board Chair explained that addendums contain items that have arisen after the agenda has been prepared and before the Board meeting. Such items are included on the addendum so that the Board is kept current with developments affecting public health and the health unit. Members are encouraged to review the addendum upon arrival at Board meetings in preparation of the discussion.

#### **19-04 ADDENDUM**

**Moved by Pilon - Gamble: THAT this Board of Health deals with the items on the Addendum.**

**CARRIED**



i) **Re: Equitable Public Health Programs and Services in Ontario**

The City of Ottawa is proposing to make significant cuts to its funding of public health programs and services. There is widespread concern regarding the City's resultant ability to comply with the minimum Mandatory Health Programs and Services requirements.

After a discussion, Board members agreed that a province-wide approach be undertaken. A friendly amendment was proposed to request a **significant** increase in the provincial portion of board of health budgets in order to offset the expenses incurred by the municipalities in the provision of the Mandatory Health Programs and Services.

**20-04 EQUITABLE PUBLIC HEALTH PROGRAMS AND SERVICES IN ONTARIO**

***Moved by Gamble – Pilon: WHEREAS Public Health Mandatory Health Programs and Services Guidelines (MHPSG) are set by the province; and***

***WHEREAS Mandatory Health Programs and Services Guidelines represent the minimum requirements and are to be fully implemented; and***

***WHEREAS effective public health programs and services are now more critical than ever with an increasingly taxed acute and primary care sector and with emerging infectious diseases and urgent public health issues; and***

***WHEREAS recent national and provincial reports on the public health system have identified the urgent need for enhanced resources and capacity within the public health system; and***

***WHEREAS at this time of vulnerability for the public's health, significant and deep budgetary cuts are being experienced by the City of Ottawa-Public Health & Long Term Care Branch, and other health units are facing similar challenges to meeting minimum requirements; and***

***WHEREAS s. 72 of the Health Protection and Promotion Act indicates that municipalities under local boards of health are obligated to pay for the expenses incurred by boards of health in delivering the Mandatory Health Programs and Services Guidelines; and***

***WHEREAS there are varying levels of support from municipalities for health units in meeting the mandatory programs and consequently varying levels of public health programs and services for the residents of Ontario; and***

***THEREFORE BE IT RESOLVED THAT the Sudbury & District Board of Health write to the Premier of Ontario, Minister of Health and Long Term Care and Minister of Finance to request a significant increase in the provincial portion of board of health budgets in order to offset the expenses incurred by the municipalities in the provision of the Mandatory Health Programs and Services; and***

***FURTHERMORE THAT the Sudbury & District Board of Health write to the Association of Municipalities of Ontario (AMO) encouraging support for this motion; and***



***FURTHERMORE THAT the Sudbury & District Board of Health write to the Premier of Ontario and the Minister of Health and Long-Term Care to urge increased monitoring of compliance to the Mandatory Programs and Services Guidelines (1997) and to implement appropriate strategies to ensure compliance with these minimum public health standards; and***

***FURTHERMORE THAT a copy of these letters be forwarded to our local Members of Provincial Parliament, the Chief Medical Officer of Health, the Association of Local Public Health Agencies and all Ontario health units.***

**CARRIED AS AMENDED**

- ii) **Revisions to the Sudbury & District Health Unit Board of Health Manual**  
Policy A-III-10: Document Preparation & Review Cycle  
Policy E-J-10: Board Proceedings  
Policy I-III-10: Orientation of Board Members

Members were informed that the changes made to the aforementioned policies are housekeeping in nature.

#### **21-04 SUDBURY & DISTRICT HEALTH UNIT BOARD OF HEALTH MANUAL**

***Moved by Kinoshameg – Edwards: THAT this Board of Health, having reviewed the Board of Health policies A-III-10, E-1-10 and I-III-10, approves the contents therein.***

**CARRIED**

- iii) **Schedule of Fees**  
Briefing Note From: Dr. Penny Sutcliffe, Medical Officer of Health dated February 19, 2004  
Sudbury & District Health Unit – Schedule of Fees

The Board of Health is authorized by Section 58(1) of the Health Protection and Promotion Act to charge fees for certain products and services. Although these fees have historically been charged, the Board of Health has not had an approved schedule of fees. The schedule of fees was reviewed and questions were entertained.

#### **22-04 SCHEDULE OF FEES**

***Moved by Berthiaume – Bidal: WHEREAS, Section 58.1 of the Health Protection and Promotion Act gives authority for Boards of Health to charge fees for services; and***

***WHEREAS the Board of Health has historically charged fees for certain products or services that were either mandated, initiated by Board motion, enhanced mandate or were citizen requests for file searches and copies of records; and***

***WHEREAS the provision of these services is dependent on the Board of Health's ability to charge a fee for service;***

***THEREFORE BE IT RESOLVED THAT the Sudbury & District Board of Health approves the Schedule of Fees appended; and***

***FURTHERMORE THAT the Board of Health authorizes the Medical Officer of Health***



***to adjust fees, add fees and delete fees for purposes of maintaining a Schedule of Fees that reflects reasonable cost recovery and accuracy of available products.***

**CARRIED**

- iv)      **Re:**                    **Appointment of Chief Medical Officer of Health**  
            **Letter From:**    Dr. Penny Sutcliffe  
            **Date:**             January 22, 2004

No discussion.

- v)        **Re:**                    **Vaccine Preventable Diseases (Page 16)**  
            **Email From:**    alPHa  
            **Date:**             February 16, 2004

The Association of Local Public Health Agencies (alPHa), in partnership with the Ontario Medical Association, is seeking the support of other Ontario Boards of Health on an advocacy strategy urging the new provincial government to include the meningococcal (group C), varicella, pneumococcal and adolescent pertussis vaccines to the routine and universal public schedule of childhood immunizations.

The Board of Health of the Sudbury & District Health Unit has already advocated regarding this important matter in the past and it was agreed that a covering letter, accompanied by previous resolutions #43-02 and #71-03, be forwarded to alPHa.

- vi)      **Re:**                    **Appeals of Six Separate Orders of Medical Officer of Health for the Northwestern Health Unit under Section 44 of the HPPA**

A decision has been made by the Ontario Health Services Appeal and Review Board to rescind the orders of the Medical Officer of Health of the Northwestern Health Unit requiring six businesses to be smoke-free. Dr. Sutcliffe explained that this decision raises two important issues. The first is that of the authority of Medical Officers of Health to issue orders under the provisions of Section 13 of the Health Protection and Promotion Act (HPPA) to protect the public from health hazards, such as environmental tobacco smoke. The ruling states that the Medical Officer of Health can act on this issue by way of education and health promotion to increase the public's awareness to the hazardous effects of second-hand smoke, however, the ruling states that the Medical Officer of Health cannot issue an order under the HPPA for this issue. Dr. Sutcliffe explained that the second issue relates to the liabilities of municipal and provincial governments regarding environmental tobacco smoke. The decision of the Appeal Board clearly indicates that the responsibility to protect citizens from environmental tobacco smoke is in the hands of these governments.

It was agreed that a letter be sent to Dr. Sarsfield and to the Northwestern Board of Health congratulating them on their stance on this important public health matter. Board members were also in accord that a letter be sent to Dr. Basrur, Chief Medical Officer of Health, urging the provincial government's involvement to resolve the issues raised by the recent decision.



vi)            **Re:**            **Inside Edition**  
                 **Date :**        **January 2004**

No discussion.

#### 11.0 ANNOUNCEMENTS/ENQUIRIES

Announcement was made that, at its last Council meeting, a smoke-free by-law was passed for the Municipality of St. Charles.

The Wikwemikong Community/Youth Centre has received funding to enhance their programming to work with youths towards a smoke-free First Nation community. Suggestion was made that, in order to gain a better understanding of the public health needs of First Nations peoples living off reserve, our Board of Health receive a presentation on the issue at a future Board meeting.

An article from The CCPA (Canadian Centre for Policy Alternatives) Monitor entitled *Health Canada proposing to eviscerate the Food & Drugs Act* was shared with Board members. Copies of the article will be distributed to Board members along with the March agenda package.

#### 12.0 ADJOURNMENT

##### 23-04 ADJOURNMENT

*Moved by Bidal - Berthiaume: THAT we do now adjourn. Time: 3:02 p.m.*

**CARRIED**

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(Chair)

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(Secretary)