

Request for Decision City Council



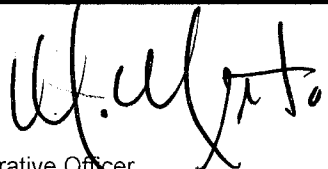
Type of Decision									
Meeting Date	January 29 th , 2004				Report Date	January 21, 2004			
Decision Requested		Yes	<input checked="" type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title
BINGO CHARITIES ADVISORY PANEL MEMBERSHIP

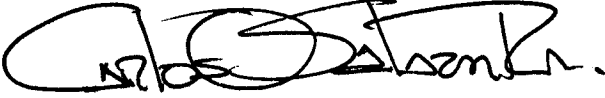
Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<p>Council's Bingo Charities Advisory Panel membership is limited to representatives of the Bingo Halls, their respective charity organizations, the Sudbury Community Foundation and the Health Unit. The Advisory Panel was appointed by Council in August 2003. The Advisory Panel has met three times and has begun to prepare a Work Plan for 2004. The Advisory Panel is also working with the Sudbury Community Foundation to develop the criteria for the Greater Sudbury Charity Fund already approved by Council. Council approved \$15,000 for the activities of the Advisory Panel in May, 2003.</p>	
	Background Attached

Recommendation
<p>That the following citizens be re-appointed to the Bingo Charities Advisory Panel:</p> <p>Bingo Hall Operators:</p> <p>Don Labreche - Owner (Valley Bingo) Garth Moote - Manager (Bingo Country), Alternate - Denis Sivret - Manager (Bingo One)</p> <p>Charity Associations:</p> <p>Jane Pascoe (Bingo One Association) and Rick Barrett (Capital Bingo Association), and Carmen Simmons and Gary Gray (Sudbury Community Foundation)</p>
Recommendation Continued

Recommended by the General Manager

Recommended by the C.A.O.
 Mark Mieto, Chief Administrative Officer

Date: January 21, 2004

Report Prepared By
 Carlos Salazar

Division Review
Name

BACKGROUND

On October 24, 2002, City Council passed the Smoke-Free Public Places and Workplaces By-law 2002-300, effective May 31, 2003. As part of the By-law, Council supported the creation of a multi-sector Task Force to determine the feasibility of creative strategies to address the concerns raised by local charities and non-profit organizations that raise money from charity bingos.

Council established the Advisory Panel, now called Bingo Charities Advisory Panel, approved funding (\$15,000), and adopted the Terms of Reference at the Priorities Committee meeting on May 14, 2003 and was subsequently adopted by Council as per Council direction. The Bingo Hall Operators, the Charity Associations, the Health Unit Board and the Sudbury Community Foundation Board were requested to appoint their representatives to the Advisory Panel.

On August 12, 2003, City Council passed resolution 2003-48 appointing the following members to the Advisory Panel; in the same resolution Council made them eligible for reappointment after November 30th, 2003:

Bingo hall operators	Don Labreche - Owner (Valley Bingo) Garth Moote - Manager (Bingo Country) Denis Sivret - Manager (Bingo One) Alternate
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Charity Associations	Jane Pascoe (Bingo One Association) Rick Barrett (Capital Bingo Association)
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Sudbury Community Foundation	Carmen Simmons Gary Gray
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On December 11, 2003, Council appointed Councilor Ron Bradley as its representative on the Advisory Panel.

Title: Bingo Charities Advisory Panel

Date: January 21, 2004

Other members appointed to the Advisory Panel are:

Health Unit Staff Shelley Westhaver

David Groulx

City Staff Heather Salter

Carlos Salazar

The Bingo Charities Advisory Panel has met three times since September last year and has begun to prepare a Work Plan for 2004. The Advisory Panel will also be working with the Sudbury Community Foundation to develop the criteria for the Fund. As the Advisory Panel only began its work in the Fall of 2003, it is recommended that the members be reappointed.

Request for Decision City Council



Type of Decision									
Meeting Date	January 29, 2004			Report Date	January 16, 2004				
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed


Report Title
Re-appointment of Public Members for the Technical Steering Committee

Policy Implication + Budget Impact	
<input type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
Not applicable.	
<input type="checkbox"/>	Background Attached

Recommendation	
That the following public members be re-appointed/appointed to the Technical Steering Committee for the Waste Optimization:	

<input type="checkbox"/>	Recommendation Continued

Recommended by the General Manager


 Don Bélisle
 General Manager of Public Works

Recommended by the C.A.O.


 Mark Mierz
 Chief Administrative Officer

Date: January 16, 2004

Report Prepared By



Chantal Mathieu
Manager of Waste Management

Division Review



Under the "Waste Optimization Study", the City of Greater Sudbury has been reviewing its waste management system in an attempt to optimize the delivery of its waste management program/services and the operation of its waste management facilities.

The study commenced in 2003 and is expected to be completed in the Spring/Summer of 2004.

Four public members were appointed by the previous Council to sit on the committee until the term ending 2003. The four public members (listed below) have indicated that they wish to continue to sit on the committee.

1. Sirio Bacciaglia, 902 Charlotte Street, Sudbury
2. Jose A. Blanco, 1532 Dixon Road, Sudbury
3. Gord Slade, 248 McNaughton Street, Sudbury
4. Lloyd R. Stinson, 3 Morlock Street, Falconbridge

Former Councillor Austin Davey has also requested to continue participation on the committee as a public member.

At this time, staff is requesting direction in order to fill the public member 's positions for the committee.

Request for Decision City Council



Type of Decision									
Meeting Date	January 29, 2004				Report Date	January 19, 2004			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title

Confirmation of the Creation of the Adanac Ski Hill Task Force

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

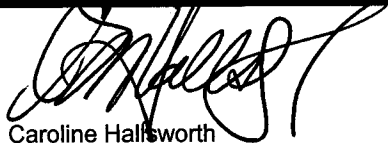
Background Attached

Recommendation


THAT Council endorses the creation of the Adanac Ski Hill Task Force as a Committee of Council.

Recommendation Continued

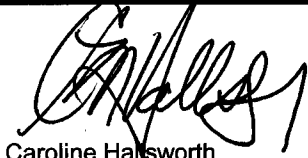
Recommended by the General Manager


 Caroline Hallsworth
 General Manager, Citizen and Leisure Services

Recommended by the C.A.O.


 Mark Mieto
 Chief Administrative Officer

Report Prepared By



Caroline Halls
General Manager, Citizen and Leisure Services

Division Review

Executive Summary

In his inaugural address, Mayor Courtemanche announced that he would be striking the Adanac Ski Hill Task Force. To ensure that the volunteers on this task force are covered by the municipality's insurance policy, particularly as it relates to liability, the Adanac Ski Hill Task Force must be recognized by Council as a bona fide Committee of Council.

Background

In his inaugural address, Mayor Courtemanche stated:

Among our recreational facilities is the Adanac Hill. I will be striking a Task Force immediately to make recommendations to this Council on the short-term and long-term operation of this facility.

The first meeting of the Adanac Hill Task Force was held on December 19, 2003. At that time, two subcommittees were formed. Councillor Reynolds is chairing the sub-committee that is working on short-term programming at the Adanac Hill site. Councillor Gasparini is chairing the committee that will be reviewing opportunities for the long-term operation of this facility.

There are in excess of twenty community volunteers who are serving on these two committees. To ensure that these community volunteers are protected by the municipality's insurance policy, particularly as it relates to liability, the Adanac Ski Hill Task Force must be recognized by Council by way of resolution. It is important that these committees are endorsed at this time as the Adanac Ski Hill Short-Term Committee is planning a series of winter activities at the Adanac Ski Hill site for the four weekends in February, for which the volunteers must have appropriate insurance coverage.

Request for Decision City Council



Type of Decision										
Meeting Date	2004-01-29				Report Date	2004-01-22				
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low	
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed	


Report Title

**NOISE BY-LAW EXEMPTION
NICKEL RIM SOUTH PROJECT - FALCONBRIDGE LIMITED**

Policy Implication + Budget Impact	
<input type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<u>Policy Implications:</u>	
The Nickel Rim South Project is located between Capreol and Skead, in the former Town of Nickel Centre. Noise By-law 92-13 of the former Town is still in effect.	
<u>Budget Impact:</u>	
There is no financial impact associated with this Request for Decision.	
<input checked="" type="checkbox"/>	Background Attached


Recommendation	
<p>THAT this Council has no objection to the granting of an exemption to By-law 92-13, "BEING A BY-LAW TO PROHIBIT AND REGULATE NOISES IN THE TOWN OF NICKEL CENTRE", to Falconbridge Limited and its contractors for operational requirements at the Nickel Rim South Project to carry out intensive surface construction such as preparing the site, including moving the broken rock, drilling and excavating work for a four month period from February 1st, 2004 to and including May 30, 2004;</p>	
<input checked="" type="checkbox"/>	Recommendation Continued

Recommended by the General Manager



**Doug Wuksinic,
General Manager, Corporate Services**

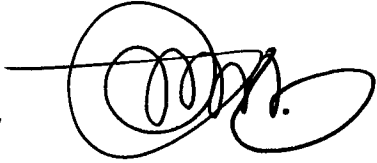
Recommended by the C.A.O.



**Mark Mieto,
Chief Administrative Officer**


Date: 2004-01-22

Report Prepared By



Thom Mowry
City Clerk

Division Review



Ron Swiddle,
Director of Legal/Clerk's Services & City Solicitor

RECOMMENDATION continued:

AND THAT approval of this exemption be subject to restricting blasting to the daylight hours only;

AND FURTHER THAT approval of this exemption be further subject to Falconbridge Limited and/or its contractors providing public notice of this construction activity prior to its commencement;

AND FURTHER THAT it is to be understood that this approval is given solely for the purpose of granting a noise exemption only and shall not be construed as an exemption or approval for any other purpose.

BACKGROUND:

The City Clerk's Office has received the attached request from Falconbridge Limited for a four (4) month exemption to Noise By-law 92-13 of the former Town of Nickel Centre. The purpose of the exemption is to allow Falconbridge to move from a feasibility stage to an advanced exploration project stage as part of its Nickel Rim South Property. This will include extension surface construction.

As stated in Falconbridge's correspondence the total expenditure for this year is expected to be \$110 million.

Photocopies of the letter of request, dated January 22, 2004 and a site location map are attached to this report for the information of Council.

By-law 92-13 of the former Town of Nickel Centre provides that "no person shall create, cause, or permit any noise or noises likely to disturb the inhabitants".

Date: 2004-01-22

RECOMMENDATION:

It is recommended that Council grant the exemption as requested by Falconbridge Limited subject to the following two conditions:

1. that blasting be restricted to the daylight hours only; and
2. that Falconbridge Limited and/or its contractors provide public notice.

Attachments:

- 1 - Letter dated January 22, 2004 from Dave Stephen, Nickel Rim South Project Safety Manager, Falconbridge
- 2 - Site Location Map - Nickel Rim South Advanced Exploration Project.

FALCONBRIDGE

January 22, 2004

The City Of Greater Sudbury
Mayor and Council Members

The Nickel Rim South property is in a position to move from the feasibility stage to an advanced exploration project, which will include an intensive surface construction program. The bulk of this construction will take place in the 2004 calendar year. The total expenditure for this year is expected to be \$110,000,000. This capital expenditure is of obvious benefit to the local community. Since the time frame is critical to the success of the overall project, a seven day a week / twenty four hour a day construction schedule is required.

Falconbridge Limited is requesting a four-month exemption to the applicable noise by-law, from February through May, 2004. During this timeframe construction activities would entail preparing the site, including moving the broken rock, drilling and excavating work. Blasting will be restricted to daylight hours.

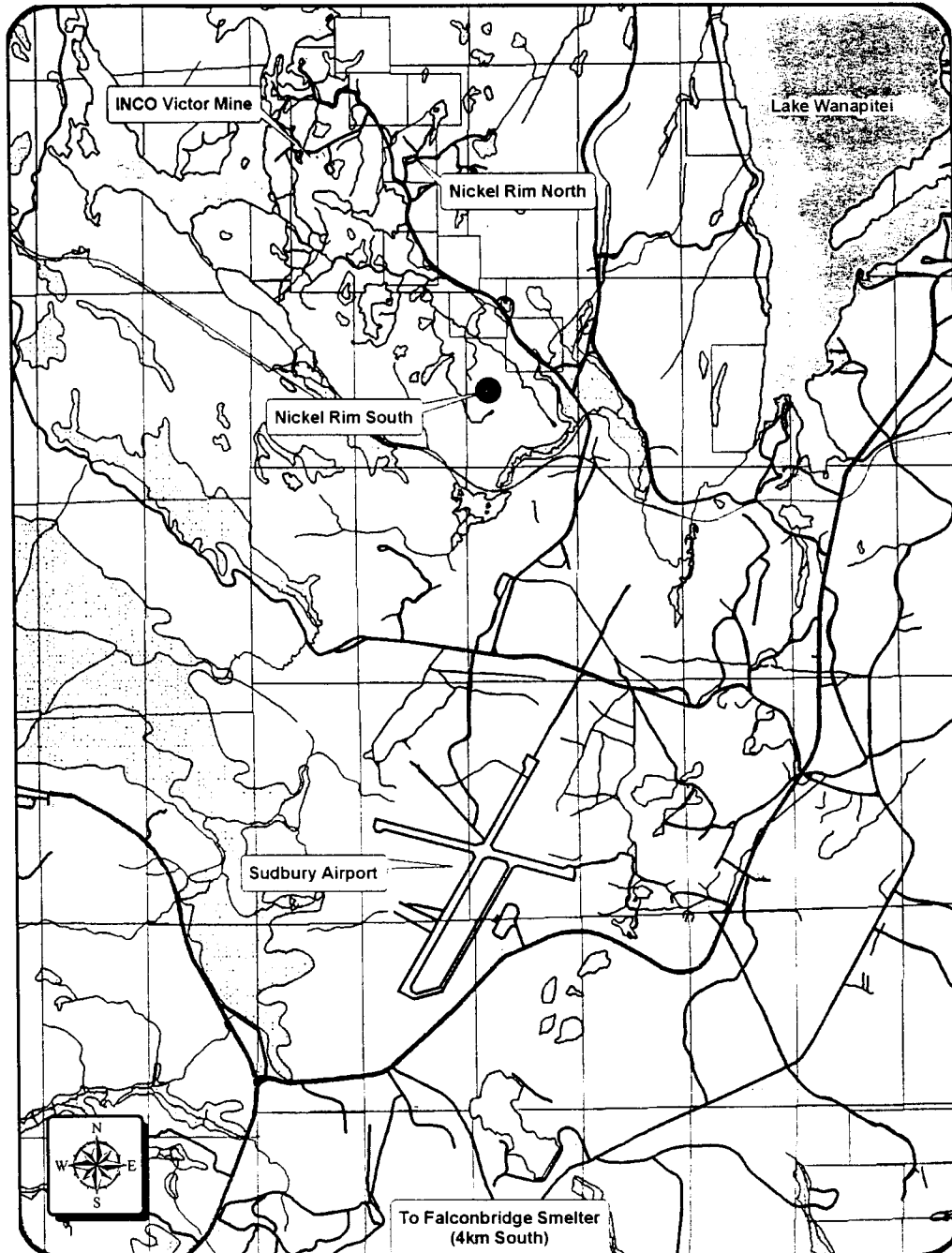
The interests and needs of the local community residents remain a priority to Falconbridge. We are committed to working with the City's by-law enforcement group to address any complaints that may arise during the construction period. Any concerns should be directed to the undersigned, at the Nickel Rim South project office, 688-0250, Extension 260 or by e-mail, dstephen@sudbury.falconbridge.com.

Thank you for your attention in this matter.

A handwritten signature in cursive script, appearing to read "D. Stephen".

Dave Stephen,
Nickel Rim South Project Safety Manager

Figure 3.2.1
Site Location – Nickel Rim South Advanced Exploration Project



Request for Decision City Council



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	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title

Greater Sudbury Utilities Inc.
Interest Settlement and Issuance of Class A, Preference Shares

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

Background Attached

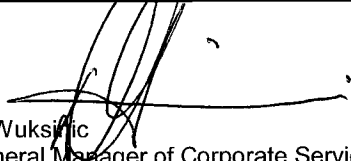
Recommendation

THAT By-law 2004-21F be passed authorizing the Mayor and Clerk to execute on behalf of the City of Greater Sudbury a subscription for 13,947 Class A, Preference Shares with a value of \$1,394,709 for Greater Sudbury Utilities Inc.;

AND THAT the interest payment due from Greater Sudbury Utilities Inc., in the amount of \$1,394,709, be reserved until finalization of this transaction.

Recommendation Continued

Recommended by the General Manager


D. Wuksic
General Manager of Corporate Services

Recommended by the C.A.O.


M. Mieto
Chief Administrative Officer

Date: January 23, 2004

Report Prepared By



C. Mahaffy
 Manager of Financial Planning & Policy / Deputy Treasurer

Division Review



S. Jonasson
 Director of Finance / City Treasurer

BACKGROUND

This Report deals with the re-investment of \$1.39 million in the Greater Sudbury Utilities Inc. for preferred shares, representing the difference between the calculated interest of \$3.79 million and that paid to the City of Greater Sudbury in 2003 of \$2.4 million.

The City of Greater Sudbury holds a promissory note from Greater Sudbury Utilities Inc., in the amount of \$52,340,810. The rate of interest in favour of the City of Greater Sudbury as the holder of the Promissory Note is 7.25 per cent compounded annually, not in advance. As was the case in both 2001 and 2002 interest payments, the settlement process is as follows:

• GSUI payment on promissory note to City ($\$52,340,810 \times 7.25$)	\$3,794,709.
• City payment to GSUI (purchase of preferred shares)	\$1,394,709.
Net Cash retained by City of Greater Sudbury	\$2,400,000.

To finalize the interest settlement transaction, two distinct events must take effect:

1. At a meeting of the Shareholders of Greater Sudbury Utilities Inc. (GSUI), Council of the City of Greater Sudbury, sitting as Shareholders of GSUI, passed Resolution No. 2003-1C-10-08 authorizing the Board of Directors of GSUI to amend the corporations capital structure and issue 13,947 Class A, Preference Shares with a redemption value of \$100 per share from the GSUI Treasury.
2. Council of the City of Greater Sudbury must pass a resolution authorizing the Mayor and Clerk to subscribe for and take up 13,947 Class A, Preference Shares of Greater Sudbury Utilities Inc. for the tendered sum of \$1,394,709 in lawful money of Canada, in full payment of the subscription price for such shares.

As was the case last year, it is anticipated that this transaction will proceed in the following manner. GSUI will issue a cheque to the City of Greater Sudbury for \$1,394,709 as the final settlement of the interest outstanding on the Promissory Note ($\$52,340,819 \times .0725 - \$2,400,000 = \$1,394,709$). The City of Greater Sudbury will issue a cheque to GSUI for this same amount, and will take back Greater Sudbury Utilities Inc. Class A, Preference Shares with a value of the equal amount.

Greater Sudbury Utilities Inc./
Services Publics du Grand Sudbury Inc.

MOTION

MOVED BY [Signature]
SECONDED BY [Signature]

No.: #2003-10-10-08
Date: December 15, 2003

"THAT the Board of Directors of the Corporation hereby allot and set aside for future issuance 13,947 Class A Preference shares in the capital of the Corporation, with a redemption value of \$100.00 per share;

AND THAT the said allotment for future issuance is subject to receipt of a signed subscription from The City of Greater Sudbury for 13,947 Class A Preference shares in the capital of the Corporation for a total consideration of \$1,394,709.00."

Carried,
Paul Masleau

Request for Decision City Council




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Decision Requested		Yes	<input checked="" type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High		Low	
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed	

Report Title
2003 Investment Report

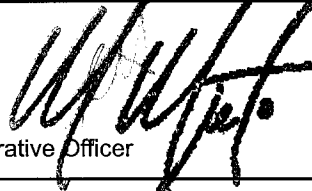
Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input checked="" type="checkbox"/>	Background Attached

Recommendation
FOR INFORMATION ONLY
Recommendation Continued

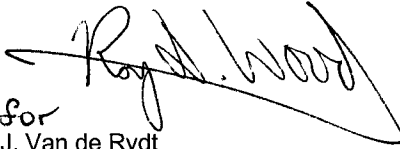
Recommended by the General Manager


 D. Wukosinic
 General Manager of Corporate Services

Recommended by the C.A.O.


 M. Mieto
 Chief Administrative Officer

Report Prepared By



for
J. Van de Rydt
Co-Ordinator of Capital Budget & Risk Management

Division Review



S. Jonasson
Director of Finance/City Treasurer

BACKGROUND

Ontario Regulation 265/02 requires the Treasurer to present, annually, an investment report to Council. This requirement is also set out in the City of Greater Sudbury's Statement of Investment Policy and Goals. The Investment Policy is constantly under review to ensure compliance under the Municipal Act, 2001 as regulations are amended or introduced.

This report summarizes the investment activities for the year and certifies that all investments made in the year 2003 were in compliance with both the policy and the Ontario Regulation 265/02.

The City of Greater Sudbury investment portfolio, at cost, at December 31, 2003 was as follows:

Long-term investments	\$ 23,699,175
Short-term investments	\$ 73,977,233
Total investment portfolio	\$ 97,676,408

During the year, ninety-five (95) separate investment transactions were completed. Interest earned on investments, plus interest earned on average daily bank balance, amounted to \$4,362,548 - an average rate of return of 3.454%.

Interest earnings of \$1,733,653 were credited to reserve and trust funds. The balance of investment income was earned by capital and current funds. In accordance with the investment policy, the investment income earned by the capital fund was attributed to the current fund. Including interest earned from the bank, the current fund was credited with \$2,628,895 interest revenue.

Request for Decision City Council



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Report Title

Security Bond of Municipal Officers
January 1, 2004 to January 1, 2005

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

N/A

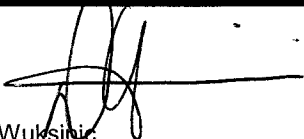
Background Attached

Recommendation

FOR INFORMATION ONLY

Recommendation Continued

Recommended by the General Manager


D. Wuksinic
General Manager of Corporate Services

Recommended by the C.A.O.


M. Mieto
Chief Administrative Officer

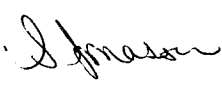
Report Prepared By

J
for
J. Van de Rydt
Co-Ordinator of Capital Budget & Risk Management



Division Review

S. Jonasson
S. Jonasson
Director of Finance/City Treasurer



BACKGROUND

Under Section 287.(3) of the Municipal Act, 2001, proof of bonding of municipal officers must be provided to Council at least once each calendar year. Fidelity bond coverage protects the City from any fraudulent acts of employees, members of Council or Boards.

As evidenced by the attached memorandum from the City's insurance broker, the fidelity bond for the City of Greater Sudbury is \$5 million. Recoveries are limited by a \$5,000 deductible clause in our insurance policy.

CANADA BROKERLINK (ONTARIO) INC.*Insurance and Financial Services*

161 Larch St., Sudbury, ON P3E 1C4

Ph: (705) 675-1307 • 1-800-461-2276 • Fax: (705) 675-5286

MEMORANDUM OF PROVISIONAL INSURANCE

INSURED: The City of Greater Sudbury

MAILING ADDRESS: P.O. Box 5000, Stn "A", 200 Brady St, Sudbury, ON P3A 5P3

EFFECTIVE DATE: January 1, 2004 at 12:01 a.m.

EXPIRY DATE: Upon delivery of replacing documents but no later than January 1, 2005 at 12:01 a.m.

POLICY(S) DETAILS:

POLICY TYPE	INSURER	POLICY NUMBER	AUTHORIZED REPRESENTATIVE
Comprehensive Crime	Various Subscribing Companies through Frank Cowan Company	CP98772	<i>C. Fraser</i>

COVERAGE(S):¹

Employee Dishonesty Coverage - Form A \$5,000,000.

Audit Expense (Sub-Limit) 100,000.

The bond insures the loss of money, securities or other property sustained through the fraudulent or dishonest acts of any of the City's Employees, Members of Council, and Members of all Boards, Commissions and Committees appointed by and under the jurisdiction of Council.

The audit expense coverage provides for the reimbursement of reasonable expenses incurred by the Insured to prepare proof of a valid loss under the policy and is in addition to the overall bond limit

Date of Issuance: January 15, 2004

This policy contains a clause that may limit the amount payable.

/cf

¹ This document is evidence that insurance described above has been effected, against which Underwriters Certificates or Policies will be issued. Immediate advice must be given of any discrepancies, inaccuracies or necessary changes. The insurance afforded is subject to the terms, conditions and exclusions of the applicable policy which, when delivered, replaces this document.

**Request for Decision
City Council**



Type of Decision									
Meeting Date	January 28, 2004				Report Date	January 16, 2004			
Decision Requested		Yes	<input checked="" type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only		<input checked="" type="checkbox"/>		Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title

2003 Physician Recruitment and Retention- 4th Quarter Report

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

N/A

Background Attached

Recommendation

For Information Only

Recommendation Continued

Recommended by the General Manager

C. Matheson


Catherine Matheson
General Manager, Health and Social Services

Recommended by the C.A.O.

[Signature]

[Signature]
C.A.O.

Date: January 28, 2004

Report Prepared By
 Kim Rossi Coordinator of Health Initiatives

Division Review
Name and Title

Background

Community efforts are ongoing as the City and its partners work together on recruiting new physicians. This quarterly report will provide Council with information on recruitment efforts and ongoing projects.

Recruitment updates

Newly recruited physicians

Sudbury welcomed three new physicians this last quarter: Drs. Christine Goossen and Shirley Korman, both anaesthetists, and Dr. Natalie Therriault an orthopaedic surgeon.

On December 10, 2003 the Greater Sudbury Chamber of Commerce's After Business session which was hosted by the Greater Sudbury Development Corporation and sponsored by the Regional Business Centre, formally welcomed 13 newly recruited physicians and their families:

2003

Name	Specialty
Dr. Kim Tilbe	Gastroenterologist
Dr. Lionel Marks de Chabris	GP/Emerge
Dr. Cizy Mathew	Neurologist
Dr. Borji Varghese	Endocrinologist
Dr. Dana Young	Family Medicine-Sudbury
Dr. Brian Wong	Cardiologist
Dr. Charis Kolari	Hospitalist
Dr. Natalie Goodale	Family Medicine-Sudbury
Dr. Firouzeh Rabbani	Oncologist
Dr. Derek Manchuk	Anaesthetist
Dr. Christine Goossen	Anaesthetist
Dr. Shirley Korman	Anaesthetist
Dr. Natalie Therriault	Orthopaedic Surgeon

Date: January 28, 2004

Community Assessment Visits

The community assessment visit program funded by UAP(underservice area program), covers the expense of all travel and accommodations of health professionals who visit an underserved area. The itineraries for the visits are arranged by staff of the Sudbury Regional Hospital. Included in the community visit are meetings with local physicians, community leaders and staff to ensure that the visiting physician is aware of all the opportunities to practice medicine in our community and lifestyle opportunities.

Ongoing Initiatives

Mayor and Council's Roundtable on Recruitment and Retention of Physicians and Allied Health Care Professionals:

In his inaugural speech Mayor Courtemanche has endorsed his support for the continuation of the Community Roundtable on Physician and Allied Health Care Recruitment and Retention.

Turnkey Clinics

In an effort to assist the recruitment efforts for physicians to the most underserved areas of the City the concept of turnkey clinics was recommended by the former Council. Physicians would have available a medical office within which to set up their practice in three areas: Valley East, Rayside Balfour and Nickel Centre. This reduces the investment in capital for the new physician who is generally in a situation of high debt load from educational expenses and/or assists in the recruitment efforts of physicians to these areas. One of the issues that has arisen with the recruitment to turnkeys is the physicians need to co-locate for the purpose of shared overhead for salaries. Consequently, it has become evident that single recruitments to turnkeys are not viable but dual recruitments are more practical for the sustainability of the clinics. Consideration may need to be given to retainment issues of existing physicians in concert with the recruitment of new physicians to turnkey clinics.

The following is a synopsis of the events which have taken place this past year with regards to the turnkey clinics.

Valley East - - The building being used for the Turnkey operation in this community is the former Valley East Town Hall, located at 1679 Main Street, Val Caron. Spring of 2003: RFPs' were submitted to begin the design work. The Turnkey clinic is intended to facilitate three (3) family medicine practitioners. Project to date has not started as a commitment from an established physician should be in place prior to the project commencing.

Date: January 28, 2004

Rayside Balfour - January 2003: RFP to develop a turnkey clinic for up to three physicians in the former Town of Rayside Balfour. None of the proposals received met the terms of reference which specified the need to have a commitment from a new physician.
Effective February 2, 2004, Dr. Jim McKay will open his medical practice in the Azilda Plaza Inc.

Nickel Centre - The Centre communautaire résidentiel de Coniston (CCRC) will be using the property located at 44 First Avenue, Coniston to build a residential complex and will accommodate space for two physicians and a community centre. In March 2003 the Planning committee recommended that Council approve the execution of a lease agreement with the Centre communautaire résidentiel de Coniston (CCRC).
The CCRC hired the architectural firm ANO to design the plans. Construction has started and completion is expected June 2004.

Underserviced Area Program

The City of Greater Sudbury has been designated by the Ministry of Health and Long Term Care (MOHLTC) as being an Underserviced Area. Currently the largest shortage is in Family Medicine. MOHLTC use the ratio of 1 physician for every 1380 people to determine the need and have designated the CGS as requiring 115 physicians. We currently have a total of 93 practising physicians. Within our catchment area, those most affected by the physician shortages are the outlying areas. In the past year, a number of physicians from the outlying areas have relocated their practice to the city core perhaps due to rent or travel time to and from the city core. In the fall of 2003, the former council passed a resolution to lobby the provincial government to review the current UAP incentive grants and that the CGS review its set up relocation incentive within the strategic plan currently being developed.

The MOHLTC publish a quarterly report - "List of Areas Designated as Underserviced for General/Family Practitioners and Specialist". This document demonstrates that the City of Greater Sudbury must continue to engage in innovated recruitment and retention efforts as we are competing with recruitment efforts in Southern Ontario and the number of underserviced communities in Southern Ontario is increasing.

General/Family Practitioners (#'s do not include specialist)

<u>Northern Ontario</u>	2002	2003
Number of communities designated as underserviced	36	38
Number of practice opportunities available	125	122
 <u>Southern Ontario</u>		
Number of communities designated as underserviced	86	95
Number of practice opportunities available	444	497

Date: January 28, 2004

Recruitment and Recognition Events

November 8, 2003: the community of Coniston held a recognition event to celebrate Dr. Noël de Tilly's 42 years of service and dedication in the Community of Sudbury and 25 years in Coniston.

November 12, 2003: the Annual Northeastern Ontario Medical Education Corp. (NOMECE) recruitment fair was held at the Holiday Inn with a number of Northeastern communities attending.

December 12, 2003: the CGS sponsored the annual Northern Ontario Family Medicine program Christmas lunch.

**Family Medicine Practitioners/ Numbers
December 2003**

Municipality	Population 2001	Present Number of Family Medicine Practitioners	Total Number of Family Medicine Practitioners Needed	Additional Number of Family Medicine Practitioners Needed
Valley East	22000	6	16.5	10.5
Rayside Balfour	16000	6	12	6
Capreol	3500	2	2.5	.5
Nickel Centre	12000	2	9	7
Walden	10000	4	7.5	3.5
Onaping Falls	4800	2	3.5	1.5
Sudbury - Old City	85000	71	64	(-7)
Hospitalists				
Total	153300	93	115	22

*Census numbers have been rounded

December 2003

Request for Decision City Council



Type of Decision

Meeting Date	September 23, 2003				Report Date	September 18, 2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title

Connect Ontario / GeoSmart Tender Award

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

Background Attached

Recommendation

THAT the RFP for Smart Sudbury Community Portal be awarded to Navantis Inc. in the proposed amount of \$931,100, this being the proposal with the highest score in the selection process and meeting all the project guidelines.

THAT the RFP for Greater Sudbury GIS Solution be awarded to iPlan Corp. (Formally Forhan Rogers) in the proposed amount of \$355,355, this being the proposal with the highest score in the selection process and meeting all the project guidelines.

THAT the implementation of the Smart Sudbury Building Permits Online Solution be completed through the upgrading of the existing Inspector+ system to include the online interface provided by the Municipal Software / Pen Systems partnership in the proposed amount of \$230,549.

Recommendation Continued

Recommended by the General Manager

Doug Nadorozny, General Manager
Economic Development & Planning Services

Recommended by the C.A.O.

Mark Mieta,
Chief Administrative Officer

Date: January 9th, 2004

Report Prepared By
Jody Cameron Economic Development Officer - Technology Project Manager of e-sudbury.com

Division Review
Doug Nadorozny, General Manager Economic Development & Planning Services

Community Portal Solution

Proposals received in response to the RFP for Smart Sudbury Community Portal (Connect Ontario) were opened at the Tender Opening Committee Meeting at 2:30 PM., local time, February 18, 2003.

Proposals for hardware, software, consulting and support services were received from the following bidders:

BIDDERS

- Navantis Inc.
- IBM Canada Ltd.
- Locus Systems Inc.
- Braegan Group Inc.
- Cyber Sudbury Inc.

A bid deposit in the form of a certified cheque or letter of credit in the amount of \$50,000.00 accompanied each proposal, with the exception of Braegan Group Inc.

The Smart Sudbury Portal Selection Committee reviewed the four proposals and short-listed to two vendors. Navantis Inc and Locus Systems were issued an opportunity to submit a last and final offer.

The final proposal meeting all the project specifications and rating the highest based on the RFP criteria and the Connect Ontario project guidelines was submitted by Navantis Inc. in the proposed amount of \$931,100. This proposal is recommended for approval.

This project will be funded from the Smart Sudbury GeoSmart/Connect Ontario project.

Sudbury GIS Solution (GeoSmart)

Proposals for the RFP for Greater Sudbury GIS Solution were opened at the Tender Opening Committee Meeting at 2:30 PM., local time, Tuesday March 11, 2003.

Proposals for a GIS Solution were received from the following bidders:

BIDDERS

- ESRI Canada Limited
- Orion Technolgy Inc.
- Munirom Technologies Inc.
- EDS Canada Inc.
- CRA (Conestoga Rovers)
- Autodesk, Inc.
- Forhan Rogers

A bid deposit in the form of a certified cheque in the amount of \$25,000.00 accompanied each proposal.

Date: January 9th, 2004

The GIS Task force reviewed the seven proposals and short-listed to two vendors. Forhan Rogers and CRA were issued an opportunity to submit a last and final offer.

The proposal meeting all the project specifications and rating the highest based on the identified criteria and the GeoSmart project guidelines was submitted by Forhan Rogers in the proposed amount of \$355,355. This proposal is recommended for approval.

This project will be funded from the Smart Sudbury GeoSmart/Connect Ontario project.

Smart Sudbury Building Permits Online Solution

During the needs assessment process for the Smart Sudbury (Connect Ontario) business plan, it was identified by the community of the need to ensure various municipal tools and services are delivered in formats the public can easily access 24/7. With that in mind, we conducted an internal review of current services and also reviewed what other municipalities were doing in the area of e-government. It was determined that building controls was already in discussions with Pen Systems to expand their existing system to include the implementation of building permits online, however, lack of budget was impeding the progress of this project. The Connect Ontario program offered an opportunity to include the proposed online solution within the overall project parameters.

Pen Systems partnered with the Region of Sudbury and now the City of Greater Sudbury several years ago to jointly develop software to streamline the building inspection process by providing a field-friendly solution that totally eliminates the need for inefficient paper forms or cumbersome laptops. Inspector+™ is a pen-based computer software application that generates reliable, accurate data the first time. Because of this partnership, Pen Systems has been able to market this product in Canada and in the US to various municipalities.

After several years of development and refinement of Inspector+, Pen Systems has been able to expand its use for Inspector+. Just recently Greater Sudbury Fire Services began using Inspector+ for fire inspections.

In 2001, Pen Systems and Municipal Software formed a formal partnership. This partnership has resulted in Inspector+ being bundled with Municipal Software's solution CityView (Building Permit Online Software). CityView offers municipalities the opportunity to increase productivity and accountability by streamlining their internal business processes and offering these services to their citizens on-line. Pen Systems, offers municipalities the ability to automate their field work in a mobile environment thereby increasing productivity, accountability and customer service. The combination of these provides for integrated communications and data capture both internally and externally.

Benefits of this partnership have already been realized through the integration of Inspector+ with several of Municipal Software's existing clients such as the City of Cornwall, ON, East Gwillimbury, ON, Haldimand County, ON, and Freehold, NJ. This partnership will continue to provide benefits to both companies, and specifically provide Pen Systems with an opportunity to further enhance their business and product offerings and provide them with further exposure to municipalities across North America, thereby increasing their business goals and IT development.

Municipal Software will continue to be the lead for both implementation and installation services, however, Pen Systems expertise will also be utilized to ensure that the new CityView application is fully integrated with the existing Inspector Plus system currently utilized by the City.

Because of the existing partnership the city has with Pen Systems, and the opportunity to extend the work that has already been done to automated the building permit process, it is recommended that we use Municipal Software for the CGS's building permit online solution portion of the project.

Request for Decision City Council



Type of Decision

Meeting Date	January 29, 2004				Report Date	January 23, 2004			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title

Tax Adjustments Under Sections 357 and 358 of the Municipal Act

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

Of the total taxes to be struck from the tax roll, the city's portion is \$276,275.16. This is well within the budget amount for the tax write offs for 2004.


Background Attached

Recommendation

That the amount of \$505,234.44 be struck from the tax roll.

Recommendation Continued

Recommended by the General Manager


D. Wukšinić
General Manager of Corporate Services

Recommended by the C.A.O.


M. Mieto
Chief Administrative Officer

Report Prepared By



T. Derro
Supervisor of Tax / Chief Tax Collector



Division Review



S. Jonasson
Director of Finance / City Treasurer

BACKGROUND

Sections 357 and 358 of the Municipal Act provide the authority for the cancellation, reduction or refund of realty taxes.

Section 357

Section 357 authorizes the cancellation, reduction or refund of realty taxes in the current year for such reasons as change in rate of taxation, change in tax status, fire/demolition or gross error. Section 357 applications are verified by the Municipal Property Assessment Corporation and processed by the municipality.

Section 358

Section 358 of the Municipal Act authorizes the reduction of realty taxes for clerical errors such as errors in key punching, transposition of figures or mathematical calculations. Such errors occur with the preparation of the assessment roll and are confirmed by the Municipal Property Assessment Corporation prior to the tax adjustment by the municipality. Section 358 applications apply to the two (2) taxation years prior to the year in which the error(s) was made.

The Treasurer's recommendations for the cancellation, reduction or refund of realty taxes under the Municipal Act are presented to Council for approval. Attached for Council's information and action is Schedule A, summarizing the tax adjustments by authority, reason and amount. Also attached is Schedule B which provides a more detailed property by property description of the tax adjustments.

SCHEDULE 'A'

**ADJUSTMENT OF TAXES
UNDER SECTION 357 OF THE MUNICIPAL ACT**

<i>Reason for Adjustment</i>	<i>Applications</i>	<i>City Portion</i>	<i>Education Portion</i>
Fire / Demolition	47	212,488.30	180,708.80
Became Exempt	8	11,505.31	7,801.59
Gross or Manifest Clerical Error	8	1,637.12	443.93
Change in Tax Class / Rate	22	41,850.04	31,736.37
Assessment Reduced	4	8,794.39	8,268.59
TOTAL:	89	\$276,275.16	\$228,959.28

RECOMMENDED APPLICATIONS TO CITY COUNCIL FOR TAX ADJUSTMENTS
 UNDER SECTION 357 OF THE MUNICIPAL ACT
 REASON: FIRE AND OR DEMOLITION

Council Meeting of: January 29, 2004

Item #	Roll #	Class	Location	Assessed Property Owner	Year	# Days	General Rate	City Portion	Education Rate	Education Portion	Total	Comments
1	020.001.00800.00000.0	RT	1526 SPARKS	DODGE GEORGE DODGE HUGUETTE	2003	128	0.01535419	26.92	0.00335000	5.87	32.80	pool removed
2	030.011.01900.00000.0	RT	991 LASALLE	EL Batrik S. Jonas Salah	2003	365	0.01535419	790.74	0.00335000	172.53	963.27	structures demolished
3	040.006.07200.00000.0	RT	35 BRODIE	MACLEAN RONALD J	2003	365	0.01535419	437.59	0.00335000	95.48	533.07	
4	040.013.05101.00000.0	LT	1700 ELM MCKIM CON 3 CON 4 PT LOT 12 C C NORTH MINE	INCO LIMITED	2001	365	0.03663652	12,676.24	0.03331466	11,526.87	24,203.11	see section 39.1 for 2001
5	040.013.05200.00000.0	LT	1700 ELM MCKIM CON 3 & 4 LOT 11 PCL 22 CLARABELLE MILL	INCO LIMITED	2001	365	0.03663652	4,359.75	0.03331466	3,964.44	8,324.19	repeat for 2002
6	040.020.08600.00000.0	RT	391 GRANITE	PERRAS GERALD	2003	161	0.01535419	203.18	0.00335000	44.33	247.51	
7	050.022.00200.00000.0	RT	1005 LORNE ST	FURLANI RAYMOND FURLANI MAVIS	2002	122	0.01382422	151.58	0.00373000	40.90	192.48	building demolished
8	050.029.06300.00000.0	RT	35 CONCORD CRES	ONGARO MARCELLO ONGARO GIANNINA	2003	11	0.01535419	43.50	0.00335000	9.49	52.99	house hit by lightning (Sep.03, 2002)
9	050.036.10500.00000.0	CT	1401 REGENT ST	DALRON CONSTRUCTION LIMITED	2003	246	0.02550910	2,131.86	0.02115349	1,767.85	3,899.71	remove CT and CU tax as CX only (227000)
10	060.027.00100.00000.0	CU	1492 PARIS ST	-1552584 ONTARIO INC	2003	171	0.02550910	366.07	0.02115349	303.57	669.64	
11	060.032.06500.00000.0	RT	15 MAKI AVE	DALRON CONSTRUCTION LIMITED LANTEIGNE JEAN CLAUDE LANTEIGNE IRENE CORA	2003	306	0.01535419	630.74	0.00335000	137.62	768.36	building removed
12	070.013.06400.00000.0	RT	375 KATHLEEN ST	GREATER SUDBURY CITY	2003	227	0.01535419	420.16	0.00335000	91.67	511.83	house still there boarded up
13	070.019.05901.00000.0	RT	0 KEHOE AVE MCKIM CON 4 LOT 5 PLAN 18S N PT LOT 53 LANE PT LEASE #135 A & F LEFEBVRE		2003	365	0.01535419	38.39	0.00335000	8.38	46.76	
14	070.029.08702.00000.0	CT	660 NOTRE DAME AVE	BURGER KING RESTAURANTS OF CANADA INC	2003	365	0.02550910	2,142.76	0.02115349	1,776.89	3,919.66	Playland Building Demolished
15					1999	275	0.0353780	6,375.68	0.03460790	6,244.00	12,619.68	
16	080.005.01800.00000.0	LT	487 POWER ST SNIDER CON 1 LOT 1 PT S1/2 INST 33 COPPER REFINERY	INCO LIMITED	2000	366	0.03528710	14,902.02	0.0345900	14,607.63	29,509.66	
17					2001	77	0.03680458	734.96	0.0331466	720.44	1,455.39	
18	080.005.04000.00000.0	CT	18 RINK ST	INCO LIMITED	2001	365	0.02208538	(31,122.72)	0.02115349	(29,809.50)	(60,932.22)	
19	080.005.02400.00000.0	CT	0 BIG NICKEL MINE D MCKIM CON 3 PT LOT 8 PCL 45883 RP 53R9200 PARTS 1 2 3 5 LESSEE STEELE ELECTRONICS	SUDBURY CITY C/O STEEL COMMUNICATIONS	2003	278	0.03663652	187,456.98	0.03331466	170,460.12	357,917.10	tower removed
20	090.012.02600.00000.0	RT	3133 ALGONQUIN RD	LEROUX FERNAND	2003	306	0.01520419	420.64	0.00350000	96.83	517.47	house demolished

RECOMMENDED APPLICATIONS TO CITY COUNCIL FOR TAX ADJUSTMENTS
 UNDER SECTION 357 OF THE MUNICIPAL ACT
 REASON: FIRE AND OR DEMOLITION

Council Meeting of: January 29, 2004

Item #	Roll #	Class	Location	Assessed Property Owner	Year	Days	General Rate	City Portion	Education Rate	Education Portion	Total	Comments
21	090.020.09800.0000.0	RT	2398 DESLOGES RD	MALAFARINA DINAH MARIE FRANCESCO BRUNO	2003	328	0.01535419	531.21	0.00335000	115.90	647.11	SFD demolished
22	100.006.33600.0000.0		1039 REGIONAL RD 24	INCO LIMITED	2001	365	0.04436992	4,061.62	0.02165453	1,982.26	6,043.88	
						97	0.04436992	1,267.11	0.02165453	618.41	1,885.52	
23	110.002.31500.0000.0	CT	10 NELSON RD	HURLEY HOLDINGS INC	2003	365	0.02302418	483.51	0.02115349	444.22	927.73	office trailers mobile home removed effective January 01, 2002
					2002	365	0.02064313	846.37	0.02115349	867.29	1,713.66	
24	110.002.41600.0000.0	LT	WATERS CON 6 LOTS 1 & 2 REM PCL 10018 INST 13 IRON ORE RECOVERY PLANT	INCO LIMITED	2003	365	0.03813580	20,326.38	0.03057365	16,295.76	36,622.14	
					2001	365	0.02907839	151.79	0.02964714	154.76	306.55	
25	120.001.01000.0000.0	IT	6 TOTTEN MINE RD	INCO LIMITED	2001	365	0.01890095	336.06	0.01927064	342.63	678.69	
26	120.002.27800.0000.0	LT	412 CREAM HILL RD 1045 REGIONAL RD 24 CREIGHTON CON 1 CON 2 LOT 1 PCL 586 CREIGHTON 5 9 11 SHAFT NEUTRINO LAB	FALCONBRIDGE LIMITED	2003	365	0.03813580	6063.59	0.03057365	4861.21	10,924.80	all building 19 and 19A demolished
27	120.016.03201.0000.0	LT	14 MAIN ST	INCO LIMITED	2002	184	0.03424402	431.57	0.03143906	396.22	827.79	
28	130.004.07300.0000.0	RT	0 FRASER MINE LEVACK CON 3 LOT 4 PCL 8151 PCL 8152	CAISSE POPULAIRE CARTIER DOWLING LIMITEE	2003	365	0.01385849	426.84	0.00335000	103.18	530.02	
29	140.002.05800.0000.0	ITN	516 MICHAEL SS RD LEVACK CON 1 LOT 9 PCL 2218 MCCREEDY WEST MINE	FALCONBRIDGE LIMITED KOSKI KURT DOUGLAS KOSKI WENDY JEAN	2003	365	0.03390202	237.31	0.02717904	190.25	427.57	building 11 demolished
					2002	365	0.01242531	186.38	0.00373000	55.95	242.33	demolition of existing cottage
31	150.003.25001.0000.0	IT	0 MCCREEDY EAST #2 LEVACK CON 3 LOT 4 PCL 7386 RP 53R12750 PART 2 RP 53R13175 PART 1 MCCREEDY EAST #2 SHAFT LEVACK CON 4 LOT 4 PCL 1613 STRATHCONA MINE AND MILL	INCO LIMITED	2002	365	0.03044230	1948.31	0.02797802	1790.59	3,738.90	building # 01 CT conversion required
32	150.004.12000.0000.0	CT	3 MAIN ST	INCO LIMITED	2002	365	0.02064313	(587.30)	0.02115349	(601.82)	(1,189.11)	
							0.03044230	2661.87	0.02797802	2446.40	5,108.27	
33	150.004.05600.0000.0	LT	1848 HIGHWAY 69 N	FALCONBRIDGE LIMITED	2003	365	0.03813580	3699.17	0.03057365	2965.64	6,664.82	building 16, 23 and 43 demolished
					2003	310	0.02302418	1261.28	0.02115349	1158.81	2,420.09	
34	160.012.04100.0000.0	CT	1 BALL PARK RD	DUFOR NICOLE CECILE DUHAMEL ROLAND DUHAMEL HELGA	2003	275	0.01438979	70.47	0.00335000	16.41	86.88	
					2002	110	0.01271290	99.61	0.00373000	29.23	128.84	
35	170.002.08800.0000.0	RT	2364 FRENCHMAN LK RD	CHRETIEN DENIS ARMAND CHRETIEN GISELE MARGUERITE	2003	365	0.01385849	374.18	0.00335000	90.45	464.63	
					2003	365	0.01385849	395.24	0.00335000	95.54	490.79	
36	170.021.23001.0000.0	RT	1 BALL PARK RD	1039421 ONTARIO INC	2002	365	0.01242531	354.37	0.00373000	106.38	460.75	
					2003	365	0.01385849	206.91	0.00335000	50.02	256.92	
37	190.007.18701.0000.0	RT	82 A BOWLAND'S BAY RD	CRYDERMAN PAULINE	2002	365	0.01242531	185.51	0.00373000	55.69	241.20	
					2003	365	0.01385849	352.42	0.00335000	85.19	437.61	multiple reductions
38	210.015.10600.0000.0	RT			2002	214	0.01242531	185.26	0.00373000	55.61	240.87	
					2003	365	0.01385849	417.21	0.00335000	100.85	518.06	
					2002	214	0.01242531	219.31	0.00373000	65.84	285.15	

RECOMMENDED APPLICATIONS TO CITY COUNCIL FOR TAX ADJUSTMENTS
 UNDER SECTION 357 OF THE MUNICIPAL ACT
 REASON: FIRE AND OR DEMOLITION

Council Meeting of: January 29, 2004

Item #	Roll #	Class	Location	Assessed Property Owner	Year	# Days	General Rate	City Portion	Education Rate	Education Portion	Total	Comments
39	210.015.19300.0000.0	RT	MACLENNAN CON 4 LOT 6 PCL 30998 LOCATION VM 43	STEPHEN NORMAN STEPHEN SHEILA	2003	365	0.01385849	27.72	0.00335000	6.70	34.42	shed removed
40	220.002.00300.0000.0	LT	6 EDISON RD	FALCONBRIDGE LIMITED	2003	153 365	0.03813580	4172.27 877.12	0.03057365	3344.92 703.19	7,517.19 1,580.32	
41	230.003.17900.0000.0	RT	37 EDWARD AVE	DESLOGES GUY ROGER DESLOGES CAROLE VIOLA	2003	291	0.01385849	988.87	0.00335000	239.04	1,227.91	
42	230.003.18000.0000.0	RT	39 EDWARD AVE	LAMOTHE DARRELL LIONEL LAMOTHE LINDA LEE	2003	290	0.01385849	798.29	0.00335000	192.97	991.26	building removed
43	250.001.05000.0000.0	RT	106 FINNI RD	DESJARDINS WAYNE	2003	183	0.01341719	137.90	0.00335000	34.43	172.33	
44	250.003.02900.0000.0	RT	0 WANUP RD	MOBILE HOMES COURT HWY 69 LIMITED	2003	365	0.01341719	322.01	0.00335000	80.40	402.41	
45	250.004.04500.0000.0	RT	SCADDING LOCATION SB8 PCL 25203	CHAMBERS GORDON C/O LEN CHAMBERS	2002	214	0.01207093	106.16	0.00373000	32.80	138.96	
46					2003	365	0.01341719	201.26	0.00335000	50.25	251.51	
47	040.032.09100.0000.0	LTN	FROOD-STOBIE COMP MCKIM CON 6 CON 1 LOT 5 LOT 6 LOT 7 RA 90 PT RA 589 PT INCLUDING PT OF BLEZARD TWP EXCLUDING 53R 11693 PART 1-2	INCO LIMITED	2001	365	0.03663652	659.46	0.03331466	599.66	1,259.12	
TOTAL:								212488.30		180708.80	393197.10	

Schedule 'B'
**RECOMMENDED APPLICATIONS TO CITY COUNCIL FOR TAX ADJUSTMENTS
 UNDER SECTION 357 OF THE MUNICIPAL ACT**
 REASON: BECAME EXEMPT

Council Meeting of: January 29, 2004

Item #	Roll #	Class	Location	Assessed Property Owner	Year	# Days	General Rate	City Portion	Education Rate	Education Portion	Total	Comments	
1	040.003.02900.0000.0	CT	252 VICTORIA ST	SIMARD LUCIEN	2001	181	0.02208538	652.19	0.02115349	624.67	1,276.86	recommend CT to Exempt as occupied by hospital	
2	070.015.02300.0000.0	RT	100 LEVIS ST	CONSEIL SCOLAIRE DE DISTRICT CATHOLIQUE DU NOUVEL-ONTARIO	2003	209	0.01535419	3,581.87	0.00335000	781.49	4,363.36	change RT portion to E	
3	110.004.08418.0000.0	RT	0 BLACK LAKE RD WATERS CON 4 LOT 6 PCL 31254 RP 53R16811 PART 1	GREATER SUDBURY ASSOCIATION FOR COMMUNITY LIVING	2003	365	0.01385849	464.26	0.00335000	112.23	576.48		
4	170.015.34300.0000.0	CT	960 DOMINION DR	GREATER SUDBURY CITY SUDBURY DIST. AMBULANCE SERV	2002	365	0.02112092	1,975.97	0.02115349	1,979.01	3,954.98	commercial going to exempt	
5	230.005.02301.0000.0	IX	NEELON CON 3 LOT 1 PCL 1574	GREATER SUDBURY CITY	2003	365	0.02203632	539.89	0.01766638	432.83	972.72	property exempt	
6	230.005.02500.0000.0	IX	NEELON CON 3 LOT 1 PCL 1566	GREATER SUDBURY CITY	2003	365	0.02203632	793.31	0.01766664	636.00	1,429.31	property exempt	
7	040.003.03000.0000.0	CT	256 VICTORIA ST	SIMARD LUCIEN	2001	181	0.02208538	374.28	0.02115349	358.49	732.77	recommend CT to Exempt as occupied by hospital	
8	080.002.08401.0000.0	CT	35 GODFREY DR	GREATER SUDBURY CITY C/O KEITH FORRESTER	2002	365	0.02296724	3,123.54	0.02115349	2,876.87	6,000.42		
9													
10													
11													
12													
13													
14													
15													
16													
17													
18													
19													
20													
21													
22													
23													
24													
25													
26													
27													
28													
29													
TOTAL:											11,505.31	7,801.59	19,306.90

Schedule 'B'

RECOMMENDED APPLICATIONS TO CITY COUNCIL FOR TAX ADJUSTMENTS

UNDER SECTION 357 OF THE MUNICIPAL ACT

REASON: GROSS OR MANIFEST CLERICAL ERROR

Council Meeting of: January 29, 2004

Item #	Roll #	Class	Location	Assessed Property Owner	Year	# Days	General Rate	City Portion	Education Rate	Education Portion	Total	Comments	
1	010.008.12400.00000.0	RT	1441 BELLEVUE AVE	BIANCONI FERNANDO	2002	365	0.01382422	421.64	0.00373000	113.77	535.40	cons. with roll # 010.008.123 2001 ok for 2003	
2	090.012.07500.00000.0	RT	0 ERINDALE ST	ISABELLA- VALEHZI LETTERINO ISABELLA- VALEHZI MICHELINA	2001	365	0.01329342	365.57	0.00373000	102.58	468.14		
3	090.012.07500.00000.0	RT	0 ERINDALE ST	ISABELLA- VALEHZI LETTERINO ISABELLA- VALEHZI MICHELINA	2002	365	0.01382422	380.17	0.00373000	102.58	482.74		
4	130.001.28100.00000.0	RT	0 YORK DR	ZYGMONT LINDA & AUDETTE CLAUDE	2000	366	0.01337730	40.13	0.00414000	12.42	52.55	2002 corrected through MOS	
5	130.001.28100.00000.0	RT	0 YORK DR	ZYGMONT LINDA & AUDETTE CLAUDE	2001	365	0.01186862	35.61	0.00373000	11.19	46.80		
6					2003		0.01535419	122.83	0.00335000	26.80	149.63		
7	080.002.11800.00000.0	RT	17 COBALT ST	CARTER DIANNE MILDRED	2002	365	0.01382422	138.24	0.00373000	37.30	175.54	house measured incorrectly	
8					2001		0.01329342	132.93	0.00373000	37.30	170.23		
11													
12													
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29													
TOTAL:											1,637.12	443.93	2,081.05

Schedule 'B'

RECOMMENDED APPLICATIONS TO CITY COUNCIL FOR TAX ADJUSTMENTS
 UNDER SECTION 357 OF THE MUNICIPAL ACT
 REASON: CHANGE IN TAX CLASS / RATE

Council Meeting of: January 29, 2004

Item #	Roll #	Class	Location	Assessed Property Owner	Year	# Days	General Rate	City Portion	Education Rate	Education Portion	Total	Comments
1	040.007.08500.0000.0	CT	542 VICTORIA ST	LEVEQUE DANIEL ANDRE LEVEQUE LISA SANDRA	2003	15	0.02550910	13.20	0.02115349	10.94	24.14	
		RT				15	0.015535419	(7.94)	0.00335000	(1.73)	(9.68)	
2	040.013.05101.0000.0	LT	1700 ELM ST MCKIM CON 3 CON 4 PT LOT 12 C C NORTH MINE	INCO LIMITED	2000	366	0.03528710	6522.47	0.03459000	6393.62	12916.08	repeat for 2001
		CT				366	0.02128240	(3933.84)	0.02158830	(3990.38)	(7924.22)	
3	040.013.05200.0000.0	LT	1700 ELM ST MCKIM CON 3 & 4 LOT 11 PCL 22 CLARABELLE MILL	INCO LIMITED	2000	366	0.03528710	1299.62	0.03459000	1273.95	2573.57	repeat for 2001
		CT				366	0.02128240	(783.83)	0.02158830	(795.10)	(1578.93)	
4	080.002.12801.0000.0	IT	0 COBALT ST SNIDER CON 2 LOT 1 PLAN M1023 LOT 2 PCL 40655 UTILITY DEPT STORAGE BLDG	INCO LIMITED	2000	366	0.03140250	4773.18	0.03078200	4678.86	9452.04	repeat for 2001
		CT				366	0.02128240	(3234.92)	0.02158830	(3281.42)	(6516.35)	
5	080.005.01900.0000.0	CT	0 POWER ST SNIDER CON 1 LOT 1 INST 33 COPPER CLIFF SOUTH MINE	INCO LIMITED	2001	365	0.02208538	(549.93)	0.02115349	(526.72)	(1076.65)	
		LT				365	0.03663652	912.25	0.03331466	829.54	1741.78	
6	080.005.01900.0000.0	IT	0 POWER ST SNIDER CON 1 LOT 1 INST 33 COPPER CLIFF SOUTH MINE	INCO LIMITED	2000	73	0.03140250	158.96	0.03078200	155.82	314.79	repeat for 2001
		CT				73	0.02128240	(107.73)	0.02158830	(109.28)	(217.02)	
7	110.002.36400.0000.0	IT	108 MAGILL ST	1039598 ONTARIO INC	2003	365	0.03390202	46513.57	0.02717904	37289.64	83803.21	change tax class from industrial to commercial
		CT				365	0.02302418	(31589.17)	0.02115349	(29022.59)	(60611.76)	
8	110.002.36400.0000.0	IT	108 MAGILL ST	1039598 ONTARIO INC	2002	365	0.03044230	38813.93	0.02797802	35671.98	74485.91	change tax class from industrial to commercial
		CT				365	0.02064313	(26319.99)	0.02115349	(26970.70)	(53290.69)	
9	110.004.05400.0000.0	CT	58 JACOBSON	JOUPPI RODNEY HENRY JOUPPI MARIA GINA	2003	275	0.02302418	2480.62	0.02115349	2279.07	4759.69	no longer used as commercial
		RT				275	0.01385849	(1493.11)	0.00335000	(360.93)	(1854.04)	no longer used as commercial
10	160.007.08800.0000.0	CT	3485 ERRINGTON	RENAUD KENNETH ARMAND TURCOTTE TRACEY TERRY	2003	365	0.02302418	847.29	0.02115349	778.45	1625.74	applicant purchased in April 2003
		RT				365	0.01385849	(509.99)	0.00335000	(123.28)	(633.27)	applicant purchased in April 2003
11	170.017.07602.0000.0	CT	4785 HWY 69 N	VERREAULT LORRAINE CECILE	2003	185	0.02390687	111.48	0.02115349	98.64	210.12	no longer commercial - all residential
		RT				185	0.01438979	(67.10)	0.00335000	(15.62)	(82.72)	no longer commercial - all residential
12	210.008.09500.0000.0	CT	0 SPRUCE GARSON CON 2 PT LOT 5 PCL 26049 LEASEE-NICKEL CENTRE TOWN	CONSERVATION AUTHORITY N D NICKEL DISTRICT CONSERVATION	2001	365	0.01971825	591.55	0.02115349	634.60	1226.15	
		CT				365	0.01186862	(356.06)	0.00373000	(111.90)	(467.96)	
13	210.008.09400.0000.0	CT	0 SPRUCE GARSON CON 2 PT LOT 5 PCL 8214 LEASEE- NICKEL CENTRE TOWN	CONSERVATION AUTHORITY N D NICKEL DISTRICT CONSERVATION	2001	365	0.01971825	581.69	0.02115349	624.03	1205.72	
		CT				365	0.01186862	(350.12)	0.00373000	(110.04)	(460.16)	
14	210.008.09300.0000.0	CT	0 BIRCH GARSON CON 2 PT LOT 5 PCL 26111A LEASEE- NICKEL CENTRE TOWN	CONSERVATION AUTHORITY N D NICKEL DISTRICT CONSERVATION	2001	365	0.01971825	433.80	0.02115349	465.38	899.18	
		CT				365	0.01186862	(261.11)	0.00373000	(82.06)	(343.17)	
15	040.013.05101.0000.0	CT	1700 ELM MCKIM CON 3 CON 4 PT LOT 12 C C NORTH MINE	INCO LIMITED	2001	365	0.03663652	5925.59	0.03331466	5388.31	11313.90	see section 39.1 for 2001
		CT				365	0.02208538	(3572.09)	0.02115349	(3421.37)	(6993.45)	see section 39.1 for 2001
16	040.013.05200.0000.0	LT	1700 ELM MCKIM CON 3 & 4 LOT 11 PCL 22 CLARABELLE MILL	INCO LIMITED	2001	365	0.03663652	1113.38	0.03331466	1012.43	2125.82	repeat for 2002
		CT				365	0.02208538	(671.17)	0.02115349	(642.85)	(1314.03)	repeat for 2002
17	070.019.05901.0000.0	RT	0 KEHOE AVE MCKIM CON 4 LOT 5 PLAN 18S N PT LOT 53 LANE PT LEASE #135A & F LEFEBVRE	GREATER SUDBURY CITY	2003	365	0.01535419	330.12	0.00335000	72.03	402.14	property is now vacant land - exempt
		EX				365	N/A	N/A	N/A	N/A	N/A	
18	090.002.09700.0000.0	IT	0 LONG LAKE RD BRODER CON 3 LOT 6 PCL 1150 OTHER	SALO AGNES AMANDA	2003	365	0.03756096	932.26	0.02717904	674.58	1606.85	no business on property - had no value on buildings (that are now gone)
		RT				365	0.01535419	(381.09)	0.00335000	(83.15)	(464.24)	

Schedule 'B'
 RECOMMENDED APPLICATIONS TO CITY COUNCIL FOR TAX ADJUSTMENTS
 UNDER SECTION 357 OF THE MUNICIPAL ACT
 REASON: CHANGE IN TAX CLASS / RATE

Council Meeting of: January 29, 2004

Item #	Roll #	Class	Location	Assessed Property Owner	Year	# Days	General Rate	City Portion	Education Rate	Education Portion	Total	Comments
19	110.002.41600.0000.0	LT	WATERS CON 6 LOTS 1 & 2 REM PCL 10018 INST 13 IRON ORE RECOVERY PLANT	INCO LIMITED	2003	365	0.03813580	1681.03	0.03057365	1347.69	3028.71	change in tax class from LT to CT
		CT				365	0.02302418	(1014.91)	0.02115349	(932.45)	(1947.35)	
20	160.012.04100.0000.0	CT	3 MAIN ST	DUFOUR NICOLE CECILE	2003	310	0.02302418	850.63	0.02115349	781.52	1632.15	
		CX				310	0.01611692	(595.44)	0.01480744	(547.06)	(1142.51)	
21	160.012.04700.0000.0	E	30 KING ST	CAISSE POPULAIRE DE CHELMSFORD LIMITEE	2002	61	n/a	0.00	n/a	0.00	0.00	
		CT				61	0.02064313	771.06	0.02115349	790.13	1561.19	
22	080.002.12801.0000.0	IT	0 COBALT ST SNIDER CON 2 LOT 1 PLAN M1023 LOT 2 PCL 40655 UTILITY DEPT STORAGE BLDG UTILITY DEPT STORAGE BLDG	INCO LIMITED	2001	365	0.03256918	6188.14	0.02964714	5632.96	11821.10	
		CT							0.02208538	(4196.22)	0.02115349	(4019.16)
TOTAL:											73586.42	

Schedule 'B'
**RECOMMENDED APPLICATIONS TO CITY COUNCIL FOR TAX ADJUSTMENTS
 UNDER SECTION 357 OF THE MUNICIPAL ACT**

REASON: Assessment Reduced

Council Meeting of: January 29, 2004

Item #	Roll #	Class	Location	Assessed Property Owner	Year	# Days	General Rate	City Portion	Education Rate	Education Portion	Total	Comments	
1	010.029.09100.0000.0	CT	936 KINGSWAY 1700 ELM ST MCKIM CON 3 CON 4 PT LOT 12 C C	MID CITY HOLDINGS INC	2002	365	0.02296724	2296.72	0.02115349	2115.35	4412.07		
2	040.013.05101.0000.0	LT	NORTH MINE 1700 ELM ST MCKIM CON 3 & 4 LOT 11 PCL 22 CLARABELLE MILL	INCO LIMITED	2000	122	0.03528710	4476.23	0.03459000	4387.80	8864.03	repeat for 2001 tax year	
3	040.013.05200.0000.0	LT		INCO LIMITED	2000	122	0.03528710	1717.31	0.03459000	1683.38	3400.69	repeat for 2001 tax year	
4	040.021.06600.0000.0	RT		CHARTRAND MARC DENIS CHARTRAND NICOLE GISELE	2002	365	0.01382422	304.13	0.00373000	82.06	386.19	reconsideration for 2003	
5													
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29													
TOTAL:											8794.39	8268.59	17062.98

Request for Decision City Council



Type of Decision

Meeting Date	January 29, 2004				Report Date	January 23, 2004			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title

2004 Community Reinvestment Fund (CRF)

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

Background Attached

Recommendation

Be it hereby resolved that the Council of the City of Greater Sudbury:

- intends to use the Community Reinvestment Fund (CRF) Allocations it will receive in 2004 for the benefit of taxpayers; and
- accepts the Community Reinvestment Fund (CRF) Allocations in accordance with the terms and conditions as outlined in the correspondence received from the Deputy Ministers of Finance and Municipal Affairs and Housing; and

Be it further resolved that this resolution be forwarded to the Ontario Ministry of Municipal Affairs and Housing (MMAH) by the deadline of January 30, 2004.

Recommendation Continued

Recommended by the General Manager


D. Wuksinic
General Manager of Corporate Services

Recommended by the C.A.O.


M. Mieto
Chief Administrative Officer

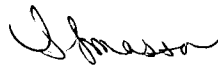
Date: January 23, 2004

Report Prepared By



C. Mahaffy
Manager of Financial Planning & Policy/Deputy City Treasurer

Division Review



S. Jonasson
Director of Finance / City Treasurer

BACKGROUND

Reporting requirements have been attached to the CRF since 2000. For the upcoming year 2004, municipalities are required to forward the above-noted resolution to the MMAH by January 30, 2004. In addition, the 2003 Financial Information Returns (FIRs) must be filed by the deadline to be established by the MMAH, and the 2004 tax rate by-laws must be submitted to the Ministry by September 30, 2004. Failure to meet these deadlines may result in the Province withholding CRF Allocations.

Attached is a copy of the letter sent to all municipalities by the Deputy Ministers of Finance and Municipal Affairs and Housing, together with the details of the requirements and the details of the allocations for 2004. The total 2004 allocation is \$54.597 million, meaning quarterly transfers of almost \$13.6 million. This cashflow is vital to the City, making it essential that all of the reporting deadlines be met.

Reporting Requirements

As outlined in the correspondence from the Ministers, there are certain reporting requirements that must be complied with for 2004. Municipalities are required to submit to the MMAH the following:

- The above-noted resolution of Council by January 30, 2004.
- The Financial Information Returns must be filed in accordance with the deadline to be set by the MMAH. The deadline for 2002 was May 31, and it is expected that this will also be the date for 2003.
- The 2004 tax rate by-laws by September 30, 2004.

Failure to meet these deadlines may result in all or a portion of CRF payments being withheld until the documents have been provided to the Province.

2002 CRF Reconciliation

The 2002 CRF Reconciliation was received by the City at the end of December, 2003. This reconciled amount is now being used by the Province to determine the 2003 adjusted CRF and the 2004 CRF transfers.

The City will also use this information to develop the 2004 CRF budget.

At the moment, it appears that the reconciled 2002 CRF is slightly to the City's advantage; however, the analysis is not yet completed. A report will be prepared for Council, in conjunction with the projected 2003 year-end position, by the end of March.

Ministry of Finance

Office of the
Deputy Minister

Frost Building South
7 Queen's Park Cr
Toronto ON M7A 1Y7
Tel (416) 325-1590
Fax (416) 325-1595
www.fin.gov.on.ca

**Ministry of
Municipal Affairs**

Office of the
Deputy Minister

777 Bay Street
Toronto, ON M5G 2E5
Tel (416) 585-7100
Fax (416) 585-7211
www.mah.gov.on.ca



December 22, 2003

Dear Treasurer/Clerk-Treasurer,

In a recent letter to Heads of Council, the Ministers of Finance and Municipal Affairs announced the release of the 2004 Community Reinvestment Fund (CRF) allocations and announced the continuation of the CRF Stabilization Bonus for 2004.

Your 2002 and 2003 CRF allocations have also been updated. Municipalities will receive their adjustment payments prior to the end of December 2003.

In the Fall Economic Statement, the government confirmed its commitment to improve public services in a fiscally responsible manner. A review of the CRF for 2005 will be part of an extensive and broad consultation process to determine how public services can be sustained and adequately funded in the long term. In the new year, municipalities will be invited to participate in this consultation process.

Continuation of the Stabilization Bonus for 2004

Similar to last year, the purpose of the Stabilization Bonus is to ensure that 2004 CRF payments to eligible municipalities are not less than 2003 CRF payments.

2004 CRF Allocations

Community Reinvestment Fund quarterly payments received by municipalities in 2004 will be based on the adjusted funding received for 2003. Eligible municipalities will continue to receive the CRF Bonus, Supplementary Assistance, and Transit Bonus components of the CRF program. Your payments will be processed quarterly, by the end of January, April, July and October 2004.

...2

2004 Reporting Requirements

Reporting requirements for CRF allocations remain unchanged. Municipalities receiving 2004 CRF payments will be required to submit to the Ministry of Municipal Affairs a council resolution, 2003 Financial Information Returns (FIRS) and 2004 tax rate by-laws. *Specific details on the 2004 allocation conditions are attached.*

Municipal officials are reminded that not meeting grant conditions will impede payment of the grant.

Municipalities that have not met the 2002 and 2003 CRF reporting requirements will continue to have their CRF payments withheld, including any payments related to year-end adjustments.

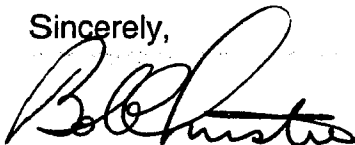
2002 Year-End Reconciliation and Updated 2003 CRF Allocations

Municipalities' 2002 and 2003 CRF allocations have been updated to reflect actual 2002 program costs. Where these allocations have increased, municipalities will receive a one-time payment by the end of this month.

The government has been very forthright in its commitment to manage its fiscal challenges. In light of these challenges, the government has asked all of the broader public sector to temper their requests for additional funding. Accordingly, municipalities are asked to recognize that the government cannot commit in advance to a Fall 2004 reconciliation.

If you have any questions and/or concerns regarding your 2004 CRF allocation and/or your 2004 reporting requirements, please contact your local Municipal Services Office of the Ministry of Municipal Affairs.

Sincerely,



Bob Christie
Deputy Minister
Ministry of Finance



W. Michael Fenn
Deputy Minister
Ministry of Municipal Affairs

Attachment (2)

Conditions of Community Reinvestment Fund Allocations

Reporting requirements have been attached to the Community Reinvestment Fund (CRF) since 2000. Municipal reporting requirements will remain the same for the 2004 CRF as for 2003.

Acceptance of a CRF Allocation constitutes agreement with the below-mentioned statements and terms and conditions.

The CRF Allocation consists of the CRF Base, as well as the CRF Bonus, Transit Bonus, Supplementary Assistance, and the CRF Stabilization Bonus for 2004.

The CRF Base is a grant paid quarterly to eligible municipalities to offset the costs of services transferred to municipalities under the LSR initiative. CRF Base Allocations are determined by a formula that calculates the difference between net LSR costs, as defined by the Province and available residential education tax room for each municipality, as defined by the Province.

Municipal councils ultimately decide how CRF Allocations (in total) are spent and/or used for the benefit of taxpayers. In making this decision, municipal councils will be guided by their obligation to provide effective and efficient delivery of services to taxpayers. As with all budgetary decisions, municipal councils recognize that they are directly accountable to taxpayers for their use of CRF Allocations.

Municipalities are required to submit the following to their regional Municipal Service Office of the Ministry of Municipal Affairs (addresses attached):

- (i) a council resolution declaring the municipality's:
 - a) intent to use the CRF Allocations they will receive for the benefit of taxpayers; and
 - b) acceptance of the CRF Allocations in accordance with these terms and conditions by **January 30, 2004**;
- (ii) their 2003 Financial Information Returns (FIRS) in accordance with the deadline to be set by MMAH; and
- (iii) their 2004 tax rate by-laws by **September 30, 2004**.

Failure to meet these deadlines may result in the withholding of CRF Allocations until these documents have been provided to the Province.

C. Mahaffy

RECEIVED

DEC 29 2003

Local Services Realignment (LSR)
Community Reinvestment Fund (CRF) - 2002 Year-End Reconciliation
2002 & 2003 Adjustments and 2004 CRF Allocation

(\$ Thousands)

City of Greater Sudbury

FINANCE DIVISION

LSR Programs	Year-End 2002	Updated 2003
Active Programs:		
Social Assistance	16,521	16,521
Child Care	1,181	1,181
Public Health	3,168	3,168
Land Ambulance Services	4,773	4,773
Social Housing	15,847	15,847
Policing Costs Above \$90/hh	0	0
Managed Forests/Conservation Lands Rebate	83	83
Farm Tax Rebate	34	34
A. Total of Active Programs	41,607	41,607
Add:		
B. Inactive Program Costs	5,151	5,151
C. Municipal Support Grant	36,900	36,900
D. Share of Upper-Tier Net Costs	0	0
E. Provincial Offences Act Net Revenues	(1,209)	(1,209)
Less:		
F. Savings Target	7,003	7,003
G. Net LSR Costs	75,446	75,446
H. Residential Education Tax Room	25,284	25,284
I. CRF BASE ALLOCATION (G - H; 0 if negative)	50,162	50,162
J. Transit Bonus	1,400	1,400
K. CRF Bonus	846	846
L. Supplementary Assistance	2,189	2,189
M. TOTAL CRF ALLOCATION	54,597	54,597
N. CRF Payments	52,910	52,910
O. CRF Adjustments (M - N)	a 1,687	b 1,687
P. Total CRF Adjustments (a + b)	3,374	
Q. 2004 CRF ALLOCATION (Equal to Updated 2003 Total CRF Allocation)	54,597	
R. 2004 Stabilization Bonus	0	
S. TOTAL 2004 CRF ALLOCATION (Q + R)	54,597	

Total 2004 CRF Allocation of \$54,597,000 will be paid in 4 equal installments of \$13,649,250. CRF adjustments of \$3,374,000 (line P) will be flowed prior to December 31, 2003.

Request for Decision City Council



Type of Decision

Meeting Date	January 29, 2004				Report Date	January 19, 2004			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input type="checkbox"/>	High	<input checked="" type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title

Continuous Improvement Program

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

There is no impact on the budget.

Background Attached

Recommendation

That a by-law be passed authorizing the CAO and Manager of Internal Audit and Performance Measurement to sign the Continuous Improvement Program Agreement on behalf of the City of Greater Sudbury.

Recommendation Continued

Recommended by the General Manager

Recommended by the C.A.O.

Mark Mieto
Chief Administrative Officer

Date: January 19, 2004

Report Prepared By



Dean Bergeron
Manager of Internal Audit and Performance Measurement

Division Review

Mark Mieto
Chief Administrative Officer

BACKGROUND

On April 10, 2003 there was a presentation to Council with respect to the development of a joint Union and Management Continuous Improvement Program (CIP). Based on direction received from Council at that meeting, Union and Management have worked together over the past number of months to develop an agreement.

The main objective of this joint Union and Management initiative is to identify cost savings. In addition, it will also be a part of the City's corporate renewal strategy and an important component in the process of developing a productive and co-operative working relationship with the Union and to strengthening the ties between labour and management. It also fits into our plan to build a high performing City by - focussing on continuous improvements and achieving results; building an environment of trust and mutual respect; inspiring creativity; recognizing achievement and improving staff morale and civic pride.

The CIP agreement does supersede the provisions of the Collective Bargaining Agreement. By participation in the agreement, both parties agree that the Union does not relinquish its rights and obligations under the terms of the Collective Agreement. Similarly, both parties recognize that management's rights are not diminished as a result of this agreement. The CIP will also will not affect other City cost saving initiatives such as the Ontario Municipal CAO's Benchmarking Initiative (OMBI) and Value for Money Audits.

The City will fund a full time Union Facilitator position dedicated to this initiative, reporting to the Manager of Internal Audit and Performance Measurement (IAPM). The position is included in the base budget but has been vacant, awaiting the development of an agreement and approval of the Program. The Union has selected the successful applicant to this facilitator position and both Union and Management are ready to move forward with the Program once approved by Council.

Basically, the Program will gather cost saving ideas and suggestions from employees. A process will be followed to evaluate and analyse the suggestions based on the amount of potential savings and the cost of implementation. The Union Facilitator and Manager of IAPM will do this evaluation and analyses jointly, using other appropriate management and staff as required. Quarterly status reports will be presented jointly by the Union Facilitator and Manager of IAPM to a Joint Review Committee consisting of 3 Union Staff and 2 Management staff.

The CIP will be jointly reviewed annually and evaluated on the amount of savings identified. It is hoped that with Union and Management working together there will be a number of areas identified where the City can save money and still deliver the same quality service.

Subject to the approval of the Program by Council, the CIP will be formally launched jointly by Union and Management in the coming weeks.

Minutes

City Council Minutes	2004-01-15
Priorities Committee Minutes {TABLED}	2004-01-28
Planning Committee Minutes {TABLED}	2004-01-27
Finance Committee Minutes {TABLED}	2004-01-24
Tender Opening Committee	2004-01-13
Tender Opening Committee	2004-01-20
Public Input and Information Session Ward 1	2004-01-19
Public Input and Information Session Ward 2	2004-01-19
Public Input and Information Session Ward 3	2004-01-20
Public Input and Information Session Ward 4	2004-01-20
Public Input and Information Session Ward 5	2004-01-21
Public Input and Information Session Ward 6	2004-01-21

**THE THIRD MEETING OF THE COUNCIL
OF THE CITY OF GREATER SUDBURY**

**C-11
Tom Davies Square**

**Thursday, January 15, 2004
Commencement: 4:05 p.m.**

DEPUTY MAYOR CRAIG, IN THE CHAIR

Present Councillors Berthiaume; Bradley; Caldarelli; Craig; Dupuis (A 4:07 p.m.); Gainer; Gasparini; Kett (A 4:15 p.m.); Reynolds; Rivest; Thompson; Mayor Courtemanche

City Officials M. Mieto, Chief Administrative Officer; D. Belisle, General Manager of Public Works; C. Matheson, General Manager of Health and Social Services; C. Hallsworth, General Manager of Citizen & Leisure Services; D. Nadorozny, General Manager of Economic Development & Planning Services; D. Wuksinic, General Manager, Corporate Services; T. Beadman, Acting General Manager, Emergency Services; P. Thomson, Director of Human Resources; R. Swiddle, Director of Legal Services/City Solicitor; S. Jonasson, Director of Finance/City Treasurer; N. Lamy, Co-ordinator of Court Services; P. Aitken, Government Relations/Policy Analyst; J. McKechnie, Executive Assistant to the Mayor; T. Mowry, City Clerk; C. Caporale, Council Secretary

Declarations of Pecuniary Interest None.

"In Camera" 2004-01 Bradley-Dupuis: That we move "In Camera" to deal with litigation, personnel and property matters in accordance with Article 15.5 of the City of Greater Sudbury Procedure By-law 2002-202 and the Municipal Act, 2001, s.239(2)(f).

CARRIED

Recess At 6:40 p.m., Council recessed.

Reconvene At 7:00 p.m., Council moved to the **Council Chamber** to continue the regular meeting.

Chair **HIS WORSHIP MAYOR DAVID COURTEMANCHE, IN THE CHAIR**

Present Councillors Berthiaume; Bradley; Caldarelli; Craig; Dupuis; Gainer; Gasparini; Kett; Reynolds; Rivest; Thompson

City Officials

M. Mieto, Chief Administrative Officer; D. Belisle, General Manager of Public Works; C. Hallsworth, General Manager of Citizen & Leisure Services; T. Beadman, Acting General Manager of Emergency Services; D. Nadorozny, General Manager of Economic Development & Planning Services; C. Matheson, General Manager of Health & Social Services; I. Davidson, Chief of Police, Greater Sudbury Police Service; D. Wuksinic, General Manager, Corporate Services; R. Swiddle, Director of Legal Services/City Solicitor; S. Jonasson, Director of Finance/City Treasurer; D. Desmeules, Manager of Housing; J. Cameron, Economic Development Officer - Technology; P. Aitken, Government Relations/Policy Analyst; J. McKechnie, Executive Assistant to the Mayor; T. Mowry, City Clerk; K. Bowschar-Lische, Planning Committee Secretary; CJ Caporale, Council Secretary

News Media

MCTV; Channel 10 News; EZ Rock; Sudbury Star; Northern Life; Le Voyageur

Moment of Silence

The Mayor requested a moment of silence for the passing of Angelo Dagostino, Roads and Drainage Engineer.

Declarations of Pecuniary Interest

None.

PUBLIC HEARINGS

Rules of Procedure

Council, by a two-thirds majority, agreed to dispense with the Rules of Procedure, to alter the order of the Agenda and move **By-law 2004-6** to **PUBLIC HEARINGS**.

2004-6

3

A BY LAW OF THE CITY OF GREATER SUDBURY TO AMEND THE PROCEDURE BY-LAW 2002-202

Report dated 2004-01-09 from the General Manager of Corporate Services.

(This By-law amends the Procedure By-law to provide for:

- two deputy Mayors instead of three
- terms of eighteen months instead of one year for the Deputy Mayors
- the Priorities Committee to be chaired by a chair not by a Deputy Mayor.)

This By-law also amends By-law 2003-316A which appoints Deputy Mayors to provide for an eighteen-month term.)