

# Request for Decision City Council



Type of Decision									
Meeting Date	August 12, 2003				Report Date	August 1, 2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of	<input checked="" type="checkbox"/>	Open		Closed

Report Title
<b>Alcohol Risk Management Policy</b>

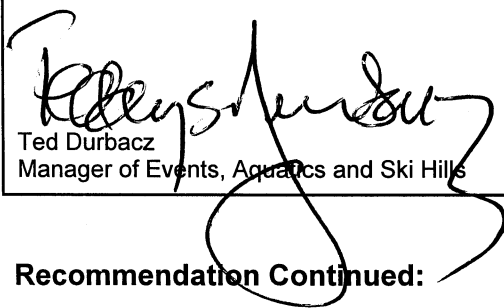
Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<p>\$1000 from the Leisure Services Administration current budget.</p>	
<p>Background Attached</p>	

Recommendation
<p>WHEREAS it is a goal of the Council of the City of Greater Sudbury to promote the well-being of our citizens in a healthy, safe and stimulating community; and</p> <p>WHEREAS one of the strategies for ensuring the health and safety of the community is to ensure that the City has an Alcohol Risk Management Policy that promotes the health and safety of people who attend a wide variety of events held on municipally owned properties including parks, community centres and recreation facilities.</p> <p>NOW THEREFORE BE IT RESOLVED that the City of Greater Sudbury adopt the Alcohol Risk Management Policy as presented in the report from the General Manager of Citizen and Leisure Services to come into effect December 1, 2003;</p>
<p><input checked="" type="checkbox"/> Recommendation Continued</p>

Recommended by the General Manager
 Caroline Hallsworth General Manager, Citizen and Leisure Services

Recommended by the C.A.O.
 Mark Mieto Chief Administrative Officer

**Report Prepared By**



Ted Durbacz  
Manager of Events, Aquatics and Ski Hills

**Division Review**



Réal Carré  
Director of Leisure Services

**Recommendation Continued:**

That a grant to Action Sudbury in the amount of \$1,000 be authorized for the purpose of assisting in the delivery of Smart Serve training to community volunteers and funded from the Leisure Services Administration cost centre.

**Executive Summary:**

One of the goals established by the Council of the City of Greater Sudbury and included in "Mapping the Vision" is "to promote the well-being of our citizens in a healthy, safe and stimulating community." One of the strategies for ensuring the health and safety of the community is to ensure that the City has an Alcohol Risk Management Policy.

A Municipal Alcohol Policy (MAP) promotes the health and safety of people who attend a wide variety of events held on municipally owned properties including parks, community centres and recreation facilities by providing guidance to organizations and volunteers who are hosting events as to how to minimize risk, prevent dangerous situations and promote safe, low-risk drinking.

The Municipal Alcohol Policy has been developed in partnership with Sudbury FOCUS Community Project and has been reviewed with the community through a series of public meetings.

**Background:**

Sudbury FOCUS Community Project made a presentation to Council on 2002-06-26 at which time Council passed a resolution directing staff to work with FOCUS in the development of a new Municipal Alcohol Policy for the City of Greater Sudbury.

A joint committee, chaired by Heather Salter and consisting of representatives from FOCUS and staff has been working on this policy for a period of 12 months. The mission of the Sudbury FOCUS Community Project is "To raise awareness in our community about the harmful effects of alcohol and drug use, and injuries related to substance abuse." Funded by the Ministry of Health and Long Term Care and led by the Sudbury and District Health Unit, there are 30 community organizations who are part of the Sudbury FOCUS Community Project. Representatives from FOCUS on the committee are: Tammy Sauve, Health Unit; Ghislaine Goudreau, Health Unit; Maria Laamanen, Health Unit; Reggie Caverson, Centre for Addiction and Mental Health (formerly called the Addiction Research Foundation); and Ron Roy, Action Sudbury.

The City staff on the committee include: Heather Salter, Chair; Richard Ahola; David Canniff; Ted Durbacz; and Caroline Hallsworth.

The committee reviewed a number of sample policies from other municipalities including those from Toronto and North Bay and used the MAP Guidebook developed by the Centre for Addiction and Mental Health as a basis for the first draft of the policy.

The policy consists of a range of measures which are designed to ensure that there are responsible management practices at social events held in municipally owned facilities where alcohol use is permitted. The policy ensures that organizations and volunteers understand and manage their responsibility for the safety and actions of participants at events so as to minimize risk, prevent dangerous situations and promote safe, low-risk drinking.

Following review of the draft policy with staff from affected departments, a series of public meetings were scheduled to review the draft policy. Letters of invitation were sent to over 80 community groups and organizations who make use of municipal facilities for functions which would fall under the new policy to invite them to attend the April Public Meetings.

Meetings were held as follows:

April 28	Dr. Edgar Leclair Community Centre, Azilda
April 29	Tom Davies Square, Sudbury
April 29	Garson Community Centre, Garson
April 30	T.M. Davies Community Centre, Walden
April 30	Valley East Library, Valley East

All feedback received through the public meeting process was reviewed by the committee and where appropriate were incorporated into the policy. For example, a request from the Greater Sudbury Public Library Board that all library branches be designated as not eligible for Special Occasion Permits is reflected in the policy.

The draft policy was sent to the Centre for Addiction and Mental Health for review against their quality measurement standard. The proposed policy rates at 92% out of 100%.

A final public meeting was held on June 5, 2003 at Tom Davies Square to review the last draft of the policy.

The biggest concern expressed by community groups is the requirement that their volunteers receive Smart Serve training in order to comply with the policy. In consideration of the community concerns, the policy was amended to phase in Smart Serve training requirements, with those events held in the first six months of 2004, required to have 50% of the event workers with Smart Serve training with the requirement that 100% of event workers be Smart Serve trained by June 2004.

Action Sudbury and the local MAP Committee have each committed to provide \$1,000 in funding to offer "subsidized" Smart Serve training for community volunteers in the first year of the policy. It is recommended that the City match this funding with a contribution of \$1,000, thereby providing sufficient funds to ensure that training is available to 300 volunteers.

It is also recommended that the implementation date of the policy be December 1, 2003. The reason for the delayed implementation is to permit full training of the public and staff in the requirements of the policy, to make changes to the facility permit application forms, prepare information packages and signs, and to permit summer events which are already in the advance stages of planning to proceed without the introduction of new requirements.

The City of Greater Sudbury Alcohol Risk Management Policy which is presented for Council's consideration was developed in consultation with the community and promotes the safe and sensible use of alcohol at events held in municipally owned facilities.

## **ALCOHOL RISK MANAGEMENT POLICY of the City of Greater Sudbury**

### **1. Purpose**

The City of Greater Sudbury owns and manages facilities where alcohol consumption is permitted under the authority of either a Liquor Licence or a Special Occasion Permit. The City is committed to providing a safe and enjoyable environment for the users of its facilities and has developed this policy to prevent problems related to the consumption of alcohol.

### **2. Policy objectives**

The Alcohol Risk Management Policy consists of a range of measures designed to:

- ensure there are responsible management practices at social events held in municipally owned facilities where alcohol use is permitted.
- prevent alcohol related problems at these events.
- minimize the legal responsibility of facility users and volunteers as well as the Municipality's legal liability.
- to promote awareness of the responsibilities of Special Occasion Permit Holders as the organizers of social events.

### **3. Facility Classifications**

All City of Greater Sudbury facilities have been evaluated for their suitability for Special Occasion Permit events. Specific areas within each property have been identified as suitable for alcohol consumption.

#### **3.1 Facilities Designated as Not Eligible for Special Occasion Permits or the Consumption of Alcohol**

##### **3.1.1 Municipal facilities, such as:**

- playing surfaces, including but not restricted to soccer fields, football fields, baseball diamonds, basketball, volleyball and tennis courts
- playground equipment areas
- trails
- indoor pools
- picnic areas, rest shelters and gazebos, except those permitted in Schedule "A"

- waterfront areas, beaches, green spaces and gardens, except those permitted in Schedule “A”

### 3.1.2 Citizen Service Centres and Libraries

### 3.1.3 Cemeteries and Mausoleums

### 3.1.4 Museums

### 3.1.5 All other municipally owned facilities, buildings and property not specifically designated in clause 3.2 as eligible for Special Occasion Permit events or Alcohol use.

## 3.2 Facilities Designated for the Conditional Use of Alcohol

The following facilities and areas are currently designated for alcohol use under the authority of a Special Occasion Permit and compliance with the facility permit process. The City reserves the right to change the designation of any site at its discretion and to refuse any application to permit a licensed event on its property.

### 3.2.1 Community Centres

### 3.2.2 Arenas, excluding:

- bleachers;
- dressing rooms; and
- ice surfaces, unless covered or removed.

### 3.2.3 Playground field houses

### 3.2.4 Those facilities listed in Schedule “A”.

## 4. Events Designated as Not Eligible for Special Occasion Permits or Consumption of Alcohol

- All youth events and all minor sport events, including banquets, are designated as events not suitable for Special Occasion Permits. Associated, adult evening social events commencing after 9:00 p.m. will be permitted, however, no one under the age of 19 will be allowed entry to the licensed event.
- Outdoor events, with the exception of community festivals.

## 5. Conditions required for Special Occasion Permits

### 5.1 Youth Admittance to Adult Events

Persons under the legal drinking age will not be admitted to licensed social events held after 9:00 p.m., being held in or at municipally owned facilities, except in the case of a family occasion such as a wedding or anniversary celebration.

In the case of daytime licensed events such as adult tournaments and special community festivals, underage youth have permission to enter licensed areas as long as they are accompanied by a responsible adult. Underage youth must **not** be provided or served alcohol directly or indirectly by an adult.

### 5.2 Provision of Low Alcohol Beverages and Food Items

Low alcohol and non alcohol beverages must be available throughout the duration of the event, at no charge or at a price substantially lower than that charged for alcohol drinks. An assortment of food items, sufficient to serve the number of persons to attend the event must also be available. Snacks (for example, potato chips, peanuts or pretzels) are not considered food.

### 5.3 Standard Alcohol Content Beverages

Extra alcohol content drinks are not permitted. The standard alcohol content for beer is 5%, wine is 12% and liquor is 40%.

### 5.4 Alcohol Marketing Practices

Marketing practices which encourage increased consumption such as oversized drinks, double shots of spirits, drinking contests, volume discounts and unattended free alcohol are not permitted.

### 5.5 Signage

The following signs shall be prominently displayed in Special Occasion Permit designated Facilities during all licensed functions in sizes appropriate to the facility and the space to be used.

#### 5.5.1 Statement of Intoxication

The following statement will appear on a wall sign in the bar area:

*"The City of Greater Sudbury is pleased to provide recreation facilities for the enjoyment of the community. Servers are required by law not to serve an intoxicated person or to serve anyone to the point of intoxication. Low and non alcohol*

*beverages, and food items are required to be provided by event organizers.”*

*\* \* \**

*“La Ville du Grand Sudbury a le plaisir de fournir des installations de loisir à la collectivité. La loi interdit aux serveurs de servir une personne en état d’ivresse ou de servir quelqu’un au point de l’enivrer. Les organisateurs de l’événement doivent offrir des boissons peu ou pas alcoolisées et de la nourriture.”*

#### 5.5.2 “Ride” Awareness

The following statement will appear on a wall sign at each of the main exits:

*“The Greater Sudbury Police Service thanks you for helping to reduce impaired driving everywhere in Greater Sudbury and area. We look forward to personally thanking you at one of our spot checks for leaving this event a sober driver.”*

*\* \* \**

*“Les Services policiers du Grand Sudbury vous remercient d’aider à réduire la conduite en état d’ébriété partout dans le Grand Sudbury et dans la région. Nous avons hâte de vous remercier personnellement lors de l’un de nos contrôles ponctuels pour avoir quitté cet événement en tant que conducteur à jeun.”*

#### 5.5.3 Accountability

Event sponsors shall post signs at all main exits and in bar areas stating the name of the sponsor, the event licence holder, and will provide the address and telephone number of the Citizen and Leisure Services Department and the Greater Sudbury Police Service.

#### 5.6 Server Training

To be eligible for a facility permit for a Special Occasion Permit event, facility permit holders must demonstrate to the satisfaction of the City that all event supervisors, servers, floor and door monitors, and ticket sellers working in the Special Occasion Permit area, are 18 years of age or older, have attended a C.A.M.H. Smart Serve / S.I.P Course and have been trained in responsible server techniques. The permit holder will provide the City with the names of the above persons together with appropriate proof of training, ten (10) days prior to the event. The permit holder must ensure that only those persons on the list serve alcohol beverages at the event.



5.6.1. Notwithstanding section 5.6 up to May 31<sup>st</sup>, 2004, Smart Serve certification of event workers in Special Occasion Permit areas shall be required for only fifty (50) per cent of such workers. This exception to the requirements of section 5.6 expires on June 1<sup>st</sup>, 2004.

## 5.7 Staffing Ratios

The facility permit holder shall have staffing levels sufficient to effectively monitor the entrances, exits and patron alcohol consumption at all times.

The following minimum numbers of event workers are required, based on the attendance indicated on the Special Occasion Permit:

<b><u>Number of Participants</u></b>	<b><u>Bartenders / Servers</u></b>	<b><u>Floor Supervisors</u></b>	<b><u>Door Supervisors per entrance</u></b>	<b><u>Ticket Sellers</u></b>
0-50	1	1	1	1
51-100	2	1	1	1
101-300	2	2	2	2
301-500	3	3	2	2
501 +	6	4	4	4

The required number of event workers may be increased at the discretion of City staff.

## 5.8 Event Controls

To be eligible for a facility permit for a Special Occasion Permit event, facility permit holders must demonstrate to the satisfaction of the City that the Alcohol Risk Management Policy is understood, that the requirements will be strictly observed, and that sufficient controls are in place which will assist in ensuring compliance with the policy. These controls include:

- 5.8.1 The event organizer shall obtain a Special Occasion Permit from the Liquor Licence Board of Ontario. Evidence of such permit shall be provided to City staff at least ten (10) days prior to the event.
- 5.8.2 The Special Occasion Permit Holder shall display the Special Occasion Permit in the immediate area where the alcohol is sold or distributed.
- 5.8.3 The City reserves the right to require a security plan to be submitted and/or the presence of police officers or qualified security personnel be provided for the duration of the event, the cost of which shall be borne by the Special Occasion Permit Holder.

- 5.8.4 The event shall be monitored by certified Smart Serve trained event workers 18 years of age or older to control the level of intoxication of the patrons and to prevent overcrowding and possible underage, troublesome or intoxicated persons from entering the event. The Special Occasion Permit Holder shall ensure that the minimum numbers of required event workers are on the site at the appropriate times.
- 5.8.5 The Special Occasion Permit Holder or authorized designate shall attend the event for the entire duration, including the removal of all liquor, and is responsible for making decisions regarding the operation of the event.
- 5.8.6 The Special Occasion Permit Holder and all event workers must refrain from consuming alcohol prior to and during the event. The Special Occasion Permit Holder is responsible for ensuring guests at the event are properly supervised and that no one consumes alcohol in an unauthorized location or to intoxication.
- 5.8.7 Underage youth shall not be served alcohol. The only acceptable forms of age identification will be an Ontario Photo Card, a Driver's Licence or Health Card with photo, passport or military card. Such identification shall be inspected before admitting/serving a person who may be under the age of 19.
- 5.8.8 All event workers must wear highly visible identification, Event workers who require Smart Serve training must wear certification cards, visible on their person.
- 5.8.9. An event worker who is impaired or intoxicated will not be allowed to be on duty at the event.
- 5.8.10 The Special Occasion Permit Holder and facility staff must ensure that the physical setting is safe for both drinkers and non drinkers. All exits shall be monitored by the Special Occasion Permit Holder and kept free of obstructions.
- 5.8.11 Should the Special Occasion Permit Holder become aware of a situation that could lead to injury or property damage, they shall take immediate or decisive action to prevent patrons from engaging in activities or conduct that is disruptive (drunkenness or riotous, quarrelsome, violent or disorderly behaviour), which could harm themselves or others, or cause property damage.
- 5.8.12 The Special Occasion Permit Holder will be available upon request to event workers who require assistance in managing a person who is refused a sale or becomes unmanageable.

- 5.8.13 Entry must be denied to intoxicated or unruly persons, individuals carrying alcohol beverages, and individuals previously turned away from the event.
- 5.8.14 Whenever possible, Police will be notified by the Special Occasion Permit Holder of a potentially risky situation before the situation is out of control.
- 5.8.15 All bottles and cans must be retained within the bar area, all drinks must be served in plastic or paper cups.
- 5.8.16 If tickets are purchased for alcohol beverages: a maximum of four (4) tickets per person may be purchased or redeemed at one time; the event organizer must refund money on demand for unused tickets at any time during the event; and ticket sales must cease one half hour prior to bar closing time.
- 5.8.17 If there is no ticket system, each person will be limited to a serving of four (4) alcohol drinks at a time.
- 5.8.18 Last call announcements or other signals advising that the bar will be closing shortly are prohibited.
- 5.8.19 The serving of alcohol must cease no later than the time specified on the Special Occasion Permit.
- 5.8.20 Facilities must be vacated by the patrons and the Special Occasion Permit Holder shall remove all evidence of liquor within 45 minutes after the end of the period stated in the Special Occasion Permit.
- 5.8.21 All alcohol permitted on the site shall be purchased or approved under the Special Occasion Permit.
- 5.8.22 The Special Occasion Permit Holder shall ensure that alcohol sold or served on the premises is not removed from the premises by a person attending the event.
- 5.8.23 An authorized City representative has the right to enter any special occasion permit event and take control if they feel it necessary at the time.
- 5.8.24 The Special Occasion Permit Holder is required to report in writing to the City within 24 hours or the next regular business day all incidents in which patrons are injured or ejected from an event or when Police, Fire or Ambulance have been dispatched to an event.
- 5.8.25 The special occasion permit holder is required to report in writing to the City within 24 hours of the event, any inspection

of the event by a representative of the Alcohol and Gaming Commission.

5.8.26 The City reserves the right to introduce other conditions from time to time at its discretion.

## 5.9 Safe Transportation

The Special Occasion Permit Holder shall be responsible for promoting safe transportation options for all the drinking participants. Examples of safe transportation options are:

- a. a designated driver selected from non-drinking participants;
- b. a designated driver provided by the event organizer; or
- c. a taxi paid either by the event organizer or the participant.

In the case of patrons who are intoxicated, the Special Occasion Permit Holder must make every effort to ensure that the patron does not drive and that he or she will arrive home safely. If an intoxicated person insists on driving, the Special Occasion Permit Holder and/or event staff may have to attempt to detain the person and must call the police.

## 5.10 Liability Insurance Requirements and Indemnification

Facility permit holders sponsoring a Special Occasion Permit event in a municipally owned facility shall be required to have in place or purchase from the municipality, primary comprehensive general liability insurance coverage of at least 2 million dollars, including the City of Greater Sudbury as additional insured and including a liquor licence endorsement, non-owned auto insurance coverage and a cross liability and severability of interest clause. Proof of such insurance shall be provided to City staff at least ten (10) days prior to the event. Higher limits may be required at the discretion of the City.

The facility permit holder shall indemnify and save harmless the City of Greater Sudbury, its employees, officers and elected officials from any and all claims, demands, causes of action, costs or damages that the City may suffer, incur or be liable for, resulting from the facility permit holders performance of his/her obligations under the Special Occasion Permit and this policy.

## 6. Enforcement

A violation of the Alcohol Risk Management Policy occurs when the facility permit holder or the Special Occasion Permit holder fails to comply with this policy or to comply with the conditions of the Liquor Licence Act.

City staff will intervene if they observe a violation of the policy. Depending on the severity of the policy infraction, staff may ask the facility permit holder to stop the violation or they may close down the event. Should the facility permit holder fail to comply, staff members may call the police for enforcement. The City will report any infraction of this policy to legal authorities, including the Liquor Licence Board, whenever they believe such action is warranted.

Failure to adhere to the policy may also result in the denial of future facility permits to the user. The following progressive response shall be the guideline for repeat offenders. However, certain offences, because of their serious nature may require second or third level responses on the first occasion. Individual consideration will be given to each case and the response may vary depending upon the facts and circumstances.

First Level Response: The facility permit holder will be sent a registered letter outlining the consequences of further infractions and advising that violations of the policy will not be tolerated.

Second Level Response: The facility permit holder will be sent a registered letter stating that they will lose all scheduled facility bookings for a three (3) month period, including fees related to their permit and are suspended from eligibility for permits at any municipal property for the same period of time. After the suspension period is over no new facility permits will be issued until the user meets with City staff to review the policy and to discuss how they will ensure that all rules will be complied with in the future.

Third Level Response: The facility permit holder will be sent a registered letter stating that they are suspended from organized use of all municipal facilities for a period of one (1) year and any scheduled bookings are cancelled without refund. After the suspension period is over no new facility permits will be issued until the user meets with City staff to review the policy and to discuss how they will ensure that all rules will be complied with in the future.

## 7. Policy Monitoring and Revision

This policy will be reviewed routinely in conjunction with the Special Events Policy Manual to consider changing community needs, changes to municipal facilities and programs, and legal advice. Based on input from City staff, facility users, the City's insurer and other interested organizations, suggested policy changes will be reported to Municipal Council as required.

**SCHEDULE “A”****Facilities Designated for the Conditional Use of Alcohol**

- Bell Park Amphitheatre Area (Grace Hartman)
- Capreol Cross Country Ski Club
- Capreol Lion's Pavilion
- Carrefour Senator Rheal Belisle cultural centre
- Centennial Field Picnic Gazebo
- Centennial Park (main building) & Pavilion
- Delki Dozzi Memorial Park field house
- Dowling Civic Leisure Centre
- Falconbridge Curling Club
- Fielding Memorial Park Pavilion
- Howard Armstrong Recreation Centre
- Kinsman Hall, Lively
- Kinsmen Sports Complex (Hillcrest)
- Lily Creek Sports Complex
- Memorial Park
- Naughton Trail Centre building
- Norman Recreation Hall, Capreol
- Oja Sports Complex
- Old Town Hall (Chelmsford)
- Older Adult Centre Sudbury
- Onaping Curling Club
- Simon Lake Park multi-use building
- Sunnyside Playground Centre
- Terry Fox Sports Complex
- Tom Davies Square
- Whitewater Park Pavilion

# Request for Decision City Council

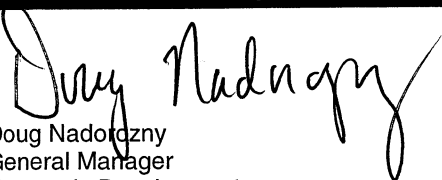


Type of Decision									
Meeting Date	August 12, 2003				Report Date	August 8/2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title
Tender for Pound Service and Animal Control

Policy Implication + Budget Impact	
<input type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input type="checkbox"/>	Background Attached

Recommendation	
<p>That the tender for Pound Services and Animal Control be awarded to Wenrick Kennels in the amount of \$356,310.00, this being the lowest tender meeting all specifications.</p>	
<input type="checkbox"/>	Recommendation Continued

Recommended by the General Manager
 Doug Nadorny General Manager Economic Development and Planning Services

Recommended by the C.A.O.
 Mark Mieto Chief Administrative Officer

Date: August 12, 2003

**Report Prepared By**



Bryan Gutjahr  
Manager of By-Law Enforcement Services

**Division Review**



W.E. Lautenbach  
Director of Planning Services

**BACKGROUND:**

The tender for Animal Control Services and Pound Services was divided into 3 Options in order that the City of Greater Sudbury could compare costs for the delivery of Animal Control Services.

An audit was done by an independent consultant on current Animal Control Service delivery within the former City of Sudbury. This audit included a budget for the City to deliver Animal Control Service for 2004, 2005, 2006 while contracting the Pound Service. (see attached)

The attached are tenders for Pound Service and Animal control that were opened at the Tender Opening Committee meeting at 2:30 p.m., local time, Tuesday, July 29, 2003. As well as costs prepared by the consultant for Animal Control Service delivery done by municipal staff.

As can be seen there are substantial savings for the 2004 budget if the service is outsourced.



Title: Tender for Pound Service and Animal Control  
Date: August 12, 2003

**TENDER FOR POUND SERVICE AND ANIMAL CONTROL SERVICE**

BIDDER	OPTION 1 Pound Service Only			OPTION 2 Animal Control Service Only			OPTION 3 Pound Service & Animal Control		
	2004	2005	2006	2004	2005	2006	2004	2005	2006
Wenrick Kennels	\$133,750	\$133,750	\$133,750	\$310,300	\$310,300	\$310,300	<u>\$356,310</u>	<u>\$356,310</u>	<u>\$356,310</u>
Walden Animal Clinic	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	<u>\$609,900</u>	<u>\$609,900</u>	<u>\$622,098</u>
City of Greater Sudbury Animal Control - Cost of Pound Service				\$375,217	\$378,522	\$387,268	\$375,217 133,750 <u>\$508,967</u>	\$378,522 133,750 <u>\$512,272</u>	\$387,268 133,750 <u>\$521,018</u>

Note: The City will retain licence fees and fines. These revenues are the same regardless of who delivers the service

# Request for Decision City Council





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Report Title
Contract 2003-3, MR 35 Watermain Loop

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input checked="" type="checkbox"/>	Background Attached

Recommendation
That Contract 2003-3, MR 35 Watermain Loop, be awarded to 763535 Ontario Inc. in the tendered amount of \$236,416.50, this being the lowest tender meeting all contract specifications
Recommendation Continued

Recommended by the General Manager
 D. Bélisle General Manager of Public Works

Recommended by the C.A.O.
 M. Mieto Chief Administrative Officer

**Date:** August 6, 2003

Report Prepared By
<p>Al Sweetman, P.Eng. Sewer &amp; Water Engineer</p>

Division Review

Tenders for Contract 2003-3, MR 35 Watermain Loop, were opened at the Tender Opening Committee meeting at 2:30 p.m., local time, Tuesday, August 5, 2003, as follows:

BIDDER	TOTAL \$ TENDERED AMOUNT
763535 Ontario Inc.	\$236,416.50
Hollaway Equipment Rental Ltd.	\$276,734.10
Garson Pipe Contractors Limited	\$296,896.65
Pioneer Construction Inc.	\$297,876.12
R. M. Belanger Limited	\$299,973.43
Teranorth Construction & Engineering Limited	\$361,388.97

The tenders were reviewed and found to be in order.

The lowest tender meeting all contract specifications was submitted by 763535 Ontario Inc., in the tendered amount of \$236,416.50, this being the lowest tender meeting all contract specifications and is recommended for approval.

The Engineer's estimate for this tender is \$380,000, and this work is funded from the approved 2003 Capital Water Program in the amount of \$250,000.

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Report Title
Contract 2003-5, Henri Street Area Watermain

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input checked="" type="checkbox"/>	Background Attached

Recommendation
That Contract 2003-5, Henri Street Area Watermain, be awarded to Garson Pipe Contractors Limited in the tendered amount of \$707,597.42, this being the lowest tender meeting all contract specifications
Recommendation Continued

Recommended by the General Manager
 D. Bélisle General Manager of Public Works

Recommended by the C.A.O.
 M. Mieto Chief Administrative Officer

**Date:** August 6, 2003**Report Prepared By**Al Sweetman, P.Eng.  
Sewer & Water Engineer**Division Review**

Tenders for Contract 2003-5, Henri Street Area Watermain, were opened at the Tender Opening Committee meeting at 2:30 p.m., local time, Tuesday, August 5, 2003, as follows:

BIDDER	TOTAL \$ TENDERED AMOUNT
Garson Pipe Contractors Limited	\$707,597.42
R. M. Belanger Limited	\$735,143.50
Pioneer Construction Inc.	\$806,963.86
Teranorth Construction & Engineering Limited	\$931,896.17

The tenders were reviewed and found to be in order.

The lowest tender meeting all contract specifications was submitted by Garson Pipe Contractors Limited, in the tendered amount of \$707,597.42, this being the lowest tender meeting all contract specifications and is recommended for approval.

The Engineer's estimate for this tender is \$1,250,000, and this work is funded from Ontario Realty Corporation in the amount of \$567,000, Henri Street residents in the amount of \$70,000 and the Capital Financing Reserve Fund, Water in the amount of \$70,000.

# Request for Decision City Council



## Type of Decision

Meeting Date	August 12, 2003				Report Date	August 7, 2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

## Report Title

Contract 2003-22, LaSalle Boulevard Roadway Upgrading from Lauzon Avenue to Attlee Avenue

## Policy Implication + Budget Impact

<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input checked="" type="checkbox"/>	Background Attached


## Recommendation

<p>That Contract 2003-22, LaSalle Boulevard Roadway Upgrading from Lauzon Avenue to Attlee Avenue and Martindale Road from Copper Street to Gregg Lane, be awarded to Lafarge Materials and Construction Inc. in the tendered amount of \$1,466,707.63, this being the lowest tender meeting all contract specifications.</p>	
	Recommendation Continued

## Recommended by the General Manager

	
<p>D. Bélisle General Manager of Public Works</p>	

## Recommended by the C.A.O.

	
<p>M. Mieto Chief Administrative Officer</p>	

Date: August 7, 2003

**Report Prepared By**

Angelo Dagostino, P. Eng.  
Roads and Drainage Engineer

**Division Review**

Tenders for Contract 2003-22, LaSalle Boulevard Roadway Upgrading from Lauzon Avenue to Attlee Avenue and Martindale Road, Copper Street to Gregg Lane, were opened at the Tender Opening Committee meeting at 2:30 p.m. local time, Wednesday, August 6, 2003 as follows:

<b>BIDDER</b>	<b>TOTAL TENDERED AMOUNT</b>
Lafarge Materials and Construction Inc.	\$1,466,707.63
Interpaving Limited	\$1,513,595.30
R. M. Belanger Limited	\$1,519,116.45
Pioneer Construction Inc.	\$1,521,775.80

The tenders were reviewed and found to be in order.

The lowest tender for the subject contract meeting all contract specifications was submitted by Lafarge Materials and Construction Inc., in the amount of \$1,466,707.63, and is recommended for approval.

The approved Budget for this work comes from the additional \$1.8 million allocation approved for road works in July of this year. The allocations for these projects were as follows:

	<u>Approved Budget</u>	<u>Low Bid</u>
LaSalle Boulevard, Lauzon to Attlee	\$ 950,000	\$ 900,237.21
Martindale Road, Copper to Charlotte	<u>400,000</u>	<u>566,470.42</u>
	\$1,350,000	\$1,466,707.63

Council will note that the Martindale project is substantially over budget. This comes as a result of extending the contract limits from Charlotte Street to Gregg Lane. Accordingly, the project construction will be scaled back to the original limits at Charlotte Street to remain within approved budgets.

# Request for Decision City Council




Type of Decision									
Meeting Date	August 12, 2003				Report Date	August 6, 2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title
<b>Contract 2003-25, Lorne Street at Big Nickel Road, Bridge Rehabilitation</b>

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input checked="" type="checkbox"/>	Background Attached

Recommendation
That Contract 2003-25, Lorne Street at Big Nickel Road, Bridge Rehabilitation, be awarded to Nor Eng Construction & Engineering Inc., in the tendered amount of \$718,933, this being the lowest tender meeting all contract specifications.
Recommendation Continued

Recommended by the General Manager
 D. Bélisle General Manager of Public Works

Recommended by the C.A.O.
 M. Mieto Chief Administrative Officer



Date: August 6, 2003

**Report Prepared By**



Angelo Dagostino, P.Eng.  
Roads and Drainage Engineer

**Division Review**

Tenders for Contract 2003-25, Lorne Street at Big Nickel Road, Bridge Rehabilitation, were opened at the Tender Opening Committee meeting at 2:30 p.m., local time, Tuesday, August 5, 2003, as follows:

BIDDER	TOTAL TENDERED AMOUNT
Nor Eng Construction & Engineering Inc.	\$ 718,933
Pioneer Construction Inc.	\$765,054.82
Belanger Construction (1981) Inc.	\$793,672.77
Teranorth Construction & Engineering Limited	\$795,394.87

The tenders were reviewed and found to be in order.

The lowest tender for the subject contract meeting all contract specifications was submitted by Nor Eng Construction & Engineering Inc., in the amount of \$718,933, and is recommended for approval.

The Engineer's estimate for this tender is \$600,000 and this work is funded from the approved 2003 Capital Road Budget in the amount of \$700,000.

# Request for Decision City Council





Type of Decision									
Meeting Date	Aug 12, 2003				Report Date	August 5, 2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title
Tender Award Contract 2003-36 Wahnapitae Sewage Lagoon Perimeter Fencing

Policy Implication + Budget Impact	
n/a	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input checked="" type="checkbox"/>	Background Attached

Recommendation
<p><b>-THAT Contract 2003-36, Wahnapitae Sewage Lagoon Perimeter Fencing be awarded to Peninsula Construction Inc. in the amount of \$ 123,472.65 as determined by the unit prices and quantities involved, this being the lowest tender meeting all the requirements of the plans and specifications.</b></p>
Recommendation Continued

Recommended by the General Manager
 Don Bélisle General Manager of Public Works

Recommended by the C.A.O.
 Mark Mierp Chief Administrative Officer

**Date:** August 5, 2003

**Report Prepared By**



R. G. (Greg) Clausen, P. Eng.  
Director of Engineering Services

**Division Review**



R. G. (Greg) Clausen, P. Eng.  
Director of Engineering Services

Tenders for Contract 2003-36, Wahnapiatae Sewage Lagoon Perimeter Fencing were opened at the Tender Opening Committee at 2:30 p.m., local time, on Tuesday, August 5, 2003.

Three contractors pre-qualified and submitted tenders:

BIDDER	TOTAL \$ TENDERED AMOUNT
M&G Fencing Inc.	\$ 122,204.70
Peninsula Construction Inc.	\$ 123,472.65
407043 Ontario Limited O/A Hollandia Nursery Sod	\$ 141,266.85

Schedule of Unit Prices from M&G Fencing Inc. used correction tape. The changes were not initialled by the Tenderer as required under Item 15 c - Validity of Tenders. After consultation with the Legal Department, it was determined that the tender from M&G Fencing Inc. must be considered invalid and therefore unacceptable.

The tenders from the other two (2) Tenderers were found to be in order.

Therefore, it is recommended that the contract be awarded to Peninsula Construction Inc. in the amount of \$ 123, 472.65 this being the lowest tender meeting all specifications.

The Engineer's estimate for this project is \$ 125,000 and is approved as part of the Public Works, Waste Water 2003 Capital Budget.

# Request for Decision City Council

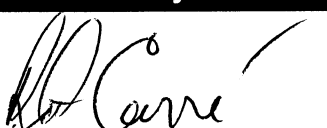


Type of Decision									
Meeting Date	August 12, 2003				Report Date	August 5, 2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title
Purchase of Used Transit Buses

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<p>Under Council Resolution No. 2003-255 (a copy of which is attached), an expenditure of \$800,000 was approved. The expenditure outlined in this report is a portion of that \$800,000 total.</p>	
<input checked="" type="checkbox"/>	Background Attached

Recommendation
<p>THAT Council award the purchase of two used transit buses and two replacement transit buses to Capital Bus Parts in the total amount of \$319,700, and a net cost of \$308,580 after GST rebate. The City of Greater Sudbury is eligible to receive an OTRP grant of \$55,870, which reduces the City of Greater Sudbury's total cost to \$252,710.</p>
Recommendation Continued

Recommended by the General Manager
 Réal Carrière Acting General Manager, Citizen & Leisure Services

Recommended by the C.A.O.
 Mark Mieto Chief Administrative Officer

Date: August 5, 2003

## Report Prepared By

Robert Johnston  
Director of Transportation Services

## Division Review

At its meeting of May 29, 2003, Council approved an additional \$800,000 from the Equipment Replacement Reserve to complete the 2003 component of the transit renewal program which included the following: \$150,000 allocation of additional funds towards the purchase of new low floor buses, \$250,000 towards bus rebuilds, \$200,000 towards expanding the fleet by purchasing two used buses, and \$200,000 towards two replacement buses.

A Request For Proposal (RFP) was let July 29<sup>th</sup>, 2003 for the component of the transit renewal program related to the purchase of two buses which will replace older buses in the existing fleet, and the additional purchase of two used buses to increase the overall fleet complement. A Request For Proposal process was used in lieu of the standard tender procedure because when purchasing used vehicles, the condition of the proponent's bus has to be evaluated to determine which proposal provides the best value.

Greater Sudbury Transit is eligible for Ontario Transit Renewal Program (OTRP) funding for the replacement buses only, based on a cost sharing formula of 2/3 municipal and 1/3 provincial funding. Purchases of used or new vehicles which increase the fleet complement are not eligible for OTRP. Based on this funding formula, in total Greater Sudbury Transit has \$500,000 allocated to the purchase of the two used and two replacement buses. As noted above, \$200,000 relates to the two used buses, \$200,000 for the two replacement buses plus the 1/3 OTRP grant of \$100,000.

Spare vehicles are critically important to every public transit system because vehicles have to be taken out of service for scheduled maintenance and body work. Greater Sudbury Transit has one bus in the body shop and one scheduled for preventative maintenance at all times. A sufficient number of spares have to be ready for service at all times to respond to unforeseen circumstances such as on-route breakdowns, accidents, etc.

The "spare ratio" is a unit of measure which identifies the percentage of spare vehicles in the fleet at peak operating time. Typically, most transit properties will target a minimum 20% spare ratio depending on the age and condition of the fleet. Greater Sudbury Transit currently has 48 buses and requires 39 buses on the road during peak hours which represents an approximate 18% spare ratio. The spare ratio will likely be further reduced this September in light of the double cohort university/college enrollment which may result in having to add doubles during peak hours on the busiest university and college routes.

Date: August 5, 2003

The addition of two used buses to the fleet will bring Greater Sudbury Transit's spare ratio back in line with other Transit properties across the province and provide assurances that services can be maintained at peak hours during the most challenging circumstances.

Proposal submissions were received from the following companies:

Capital Bus Parts, Dupont Industries Inc., 3090-2860 Quebec Inc. and Transcar Manufacturer Inc.

Based on review of the individual submissions, Capital Bus Parts' proposal far exceeded the other proposals with respect to cost, quality and age of vehicles.

Greater Sudbury Transit is under a very tight time line to purchase the buses and place them into full service. Based on the foregoing, it is recommended that Council award the RFP bus purchase to Capital Bus Parts at a total cost of \$319,700 and a net cost of \$308,580 (after GST rebate). The actual bid price is significantly less than the estimated cost of \$500,000. Based on the bid received, the cost of the two used buses which will increase the fleet complement and will be financed 100% by the City is \$140,970 (net of GST). The cost of the two replacement buses will be shared between the City and the Province in the amounts of \$111,740 and \$55,870 (1/3 OTRP funding), respectively.

# Memorandum

TO: C. Hallsworth, General Manager of Citizen & Leisure Services  
D. Wuksinic, General Manager, Corporate Services  
D. Belisle, General Manager of Public Works  
S. Jonasson, Director of Finance/City Treasurer  
E. Stankiewicz, Co-Ordinator of Current Budget  
R. Swiddle, Director of Legal Services/City Solicitor  
B. Johnston, Director of Transportation Services

FROM: Gloria Ward, Council Secretary

DATE: June 6<sup>th</sup>, 2003

SUBJECT: Transit Capital Program & Transit Renewal Funding Program

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On 2003-05-29, the Council of the City of Greater Sudbury passed the following resolution:

2003-255 That Council approve \$800,000 in expenditures from the Equipment Replacement Reserve Fund for Greater Sudbury Transit fleet expansion, renewal and replacement and that this \$800,000 come from the \$1.7 million that was reallocated to the Equipment Replacement Reserve Fund by Council on April 23, 2003;

And further that the Council of the City of Greater Sudbury request an allocation of \$225,000 from the Ontario Transit Renewal Program for the replacement and rebuilding of conventional transit vehicles during 2003.

For your information.

RECEIVED

JUN - 2 2003

DIRECTOR'S OFFICE  
TRANSPORTATION SERVICES

# Request for Decision City Council

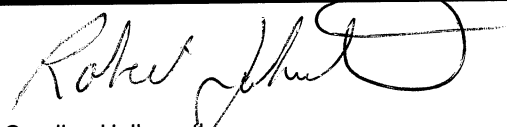


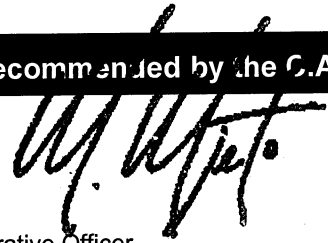
Type of Decision									
Meeting Date	August 12, 2003				Report Date	July 24, 2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title
Dasher Board System at Coniston Arena

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input type="checkbox"/>	Background Attached

Recommendation
That Council approve the expenditure of \$65,000 from the 2003 Public Works Building Envelope for Municipal Arenas and \$10,000 from the 2002 Citizen and Leisure Services capital envelope <b>for</b> the construction of a new dasher board system at the Coniston Community Centre / Arena.
Recommendation Continued

Recommended by the General Manager
 Caroline Hallsworth General Manager, Citizen and Leisure Services

Recommended by the C.A.O.
 Mark Mieto Chief Administrative Officer



Date: July 24, 2003

## Report Prepared By

Richard Ahola  
Manager Municipal Arenas and Community Centres

## Division Review

Réal Carré  
Director of Leisure, Community and Volunteer Services**Executive Summary:**

As was reported to Council on May 22, 2002, the Coniston Arena did not have its glass system replaced through the Superbuild Municipal Arenas Health and Safety Project as the rink board system at the Coniston Arena could not safely support a new glass system. Council was advised that a new rink board system for the Coniston Arena would be addressed through the Capital Program. Council is being requested to reallocate \$65,000 from 2003 Public Works Building Envelope, originally budgeted for roof upgrades to the Falconbridge Arena, for Municipal Arenas and \$10,000 from the 2002 Citizen and Leisure Services Capital Envelope which is available as some projects came in slightly under budget, ~~for the~~ construction of a new dasher board system at the Coniston Community Centre / Arena for a total project cost of \$75,000.

**Background:**

The dasher or rink board system at the Coniston Community Centre / Arena was constructed of wood a number of years ago and is not designed to accommodate the new higher glass systems that meets the 1998 Canadian Hockey Association, the Ontario Hockey Association and the Hockey Development Centre of Ontario "Ice Hockey Facilities Safety Recommendations". Furthermore, the rink boards have deteriorated to the point at which the supports are splitting and the glass enclosure system has shifted due to ongoing humidity and off season drying effects. The Coniston Arena dasher boards need to be replaced so that we can ensure the safety of all participants at this venue.

The proposed dasher board system would be constructed of galvanized steel and specifically engineered for the building. Unfortunately, dasher board systems can not be transferred between buildings unless the building design is identical as the location of benches, penalty boxes and ice resurfacer gates impacts on the design of the board system. However, glass systems can be moved and so the new tempered glass system from the Barrydowne Arena that was funded through the Superbuild Municipal Arena Health and Safety Project, can, with the permission of the Ministry, be moved to the Coniston Arena. Furthermore, the support posts and resurfacer gate from Barrydowne can also be used in this project. By moving equipment between facilities, we will reduce the overall project cost by \$25,000 from \$100,000 to \$75,000.

The anticipated completion of the project would be mid-September in preparation for the facility opening on October 1, 2003.

# Request for Decision City Council




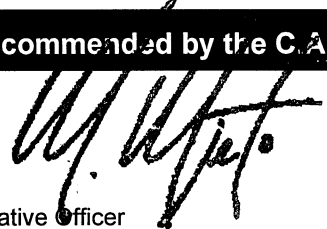
Type of Decision									
Meeting Date	August 12, 2003				Report Date	August 1, 2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title
Elgin Street Renewal - Phase II

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<p>\$45,000 draw from the City Engineering Capital budget</p> <p>\$105,000 from the Parking Reserve fund</p>	
<input checked="" type="checkbox"/>	Background Attached

Recommendation
<p>THAT this Council authorizes the Elgin Street Phase II streetscape beautification project in the total amount of \$200,000 based on a funding partnership between the Sudbury Metro Centre and the City of Greater Sudbury. Sudbury Metro Centre will contribute 25% for a total of \$50,000, and the City will contribute 75% or \$150,000 to the project. The City's contribution will be provided from the following sources:</p> <p>a) \$45,000 from the City Engineering Capital budget which consists of monies remaining from the Elgin Street Phase I project and set aside to complete the Elgin Street Phase II improvements;</p> <p>b) \$105,000 from the Parking Reserve Fund.</p>
Recommendation Continued

Recommended by the General Manager
 Robert Johnston Acting General Manager

Recommended by the C.A.O.
 Mark Mieto Chief Administrative Officer

Date: August 1, 2003

## Report Prepared By

Robert Johnston  
Director of Transportation Services

## Division Review

During the late 1980's and the early 1990's, the Downtown Central Business District received an injection of capital to undertake road infrastructure and streetscape improvements as part of a provincial initiative referred to as the PRIDE program. During this period, four funding partners which included the Region, City, Sudbury Metro Centre and the Province contributed approximately \$7,693,900 towards the construction. The attached table provides a summary of the monies provided by each of the contributing partners.

In 2000, as part of the Region's capital plan, total road reconstruction was undertaken on Elgin St. from Minto to Durham. The City and Sudbury Metro Centre again partnered with the Region by contributing funds to address the streetscape component of the project which included lockstone sidewalks, planters and lighting.

In the spring of this year, Sudbury Metro Centre staff met with the City staff to discuss completing Phase II of the streetscape beautification along the west side of Elgin Street from Durham Street to Elm Street. Sudbury Metro Centre issued a "Request For Proposal" to local landscape architectural firms in Sudbury to determine the landscape design details and a preliminary cost estimate to undertake the work. The firm of William Fryer, Landscape Architect, working in partnership with Northland Engineering, was chosen as the successful proponent to prepare the landscape plan. Attached is a rendering of the proposed landscape improvements, which will cost an estimated \$200,000 to complete.

The intent of the Elgin Street Phase II concept is to delineate the west edge of downtown Sudbury with tree planting and increased lighting. This will provide a buffer and separation between the railway lands and Elgin Street. The secondary purpose of the plan is to improve the visual approach to the Farmer's Market entrance off Elgin Street. It is proposed to place graphic panels at the fence line in view of the entrance. Decorative lighting at pedestrian scale will follow the row of planting along the edge of the parking lot. The large planting area closest to Brady Street will be a mixed planting (Boréal forest) with the concept of little or no maintenance. The detail of the Grande Wall (large concrete wall units) will provide a variable grade separation at Elgin Street, and the parking lot and this section repeats the detail used in Phase I. Of special note is the use of conifers as street tree planting.

Given that the Market Square parking lot is adjacent Elgin Street roadway at the location of the proposed improvements, the parking lot was also a very important focus of the architectural review, both from a functional and visual design aspect. As Council will recall, the 2003 capital budget included monies to carry out a Downtown Strategic Plan for the Parking Section. Staff are currently working on the plan's terms of reference and are hoping to complete the study and present it to Council during the early part of 2004. Aesthetic and functional parking lot improvements will be the major focus of the plan, derived on the principles of parking excellence set by the national standards established under the PERC program, Parking Excellence Recognized in Canada. This program has been structured to help parking owners and operators reach acceptable and consistent standards in specific major categories: signage, lighting security, safety, staff and maintenance. The scope of the Elgin Street Phase II project integrates several of these major elements into the plan which will bring us closer to the acceptable standards defined under the PERC program.

Date: August 1, 2003

The collaborative effort between the previous municipalities (Region and the City) and various business partners in downtown to clean up unsightly areas of the central business district has been extremely successful and has produced some very positive results. Streetscape improvement is one of many initiatives which have contributed to the downtown's revitalization. A noticeable change in the community's attitudes and the perception of the downtown is evident as a result of these initiatives. The downtown is viewed as a safer place to be and a good place to invest which has stimulated new economic activity.

With the end of summer fast approaching, there is still time to undertake the full scope of the downtown improvements this year and have them completed before the end of October. It is recommended that the project be completed this year to take advantage of work efficiencies gained by including the work as part of this construction season and not spreading it over two years.

We are recommending the costs of the Elgin Street Phase II work be shared between contributing partners using a 25% Sudbury Metro Centre/75% City funding partnership. The City's contribution will consist of \$45,000 from the City Engineering Section and \$105,000 from the Parking Reserve Fund. The \$45,000 contribution from Engineering is funding remaining from the Elgin Street Phase I project and earmarked for the completion of the Elgin Street Phase II improvements. A resolution of the Sudbury Metro Centre Board approved a contribution of \$50,000 from their special reserve fund to fulfill their commitment to the project.

# CONTRIBUTORS

PROGRAM	TOTAL COST	CITY	METRO	PROVINCIAL	REGION
<u>i PRIDE PROGRAM</u>					
a) street scape	2,495,900	626,200	623,200	1,246,500	—
b) road work	3,201,100	—	—	—	3,201,100
c) sewer/water	1,288,700	—	—	—	1,288,700
<u>ii ADDITIONAL IMPROVEMENT</u>					
- signal	708,200	605,300			102,900
- resurfacing					
- sidewalk/lockstone					
- intersection improvements					
- TV monitor camera					
GRAND TOTAL	\$7,693,900	\$1,231,500	\$623,200	\$1,246,500	\$4,592,700

RECEIVED

JUL 29 2003

DIRECTOR'S OFFICE  
TRANSPORTATION SERVICES**REGULAR BUSINESS****R-1 Downtown Beautification****• Elgin Street Phase 2**

Further to Board direction at the April Board meeting, M. Luoma provided an overview of the design concept, and costing, as prepared by Wm. Fryer (Landscape Architect) and Northland Engineering, for Phase 2 (Durham - Elm).

Staff was requested to investigate the possibility of planting in the area of the bridge (between the end of Phase 1 and the beginning of Phase 2).

Further to discussion, the following resolution was presented:

**03-182 Fiorino - Davey**

**WHEREAS** Elgin Street Phase 1 (Minto to Durham) was completed two years ago;

**AND WHEREAS** it was the intent that this project would continue as Elgin Street is one of the main traffic arteries of downtown;

**AND FURTHER THAT** it was the intent to beautify that area leading to/from 'Market Square';

**BE IT THEREFORE RESOLVED THAT** the Board supports the design concept as prepared by Wm. Fryer Landscape Architect and Northland Engineering for Elgin St. Phase 2 (Durham-Elm);

**AND FURTHER THAT** the Board commits \$50,000 from the Special Projects Reserve Fund for this purpose;

**AND FURTHER THAT** this is a partnership with the City of Greater Sudbury, to be undertaken this season.

**CARRIED**

...3

**William Fryer Landscape Architect**  
369 John Street  
Sudbury, Ontario P3E 1R2  
Tel: [705] 675-8088 Fax: [705] 675-8883

RECEIVED

JUL 30 2003

e-mail: [wfryer@attglobal.net](mailto:wfryer@attglobal.net)



DIRECTOR'S OFFICE  
TRANSPORTATION SERVICES

July, 2003

## ELGIN STREET PHASE 2

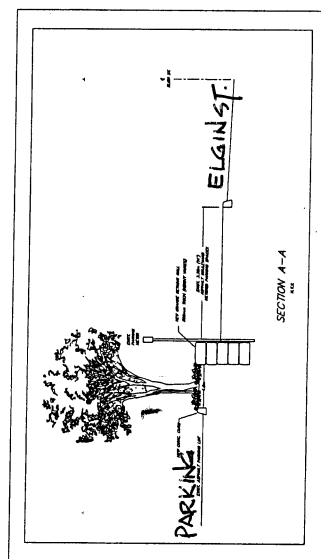
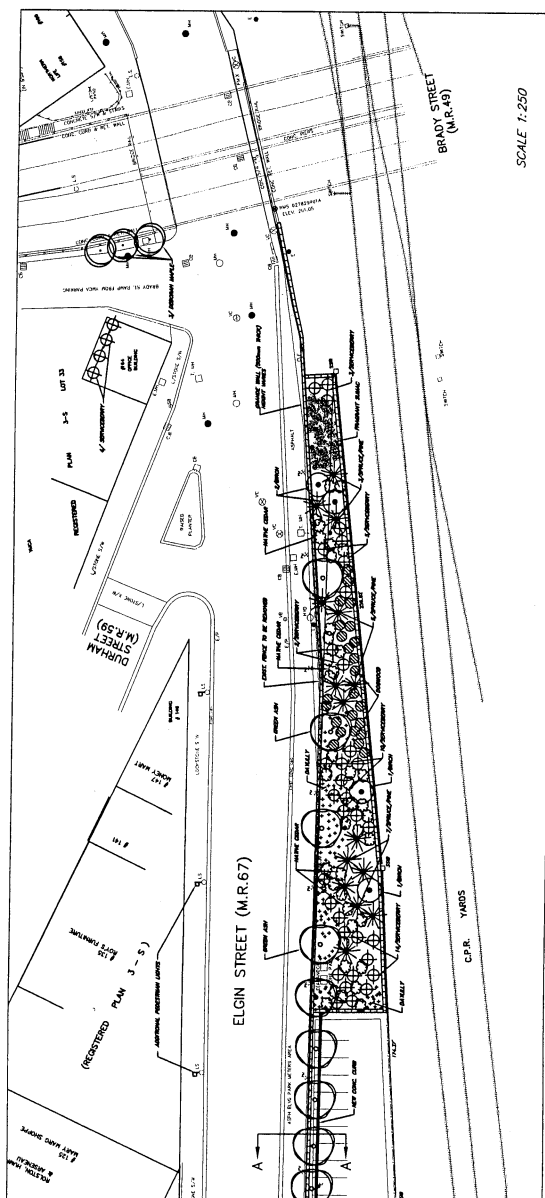
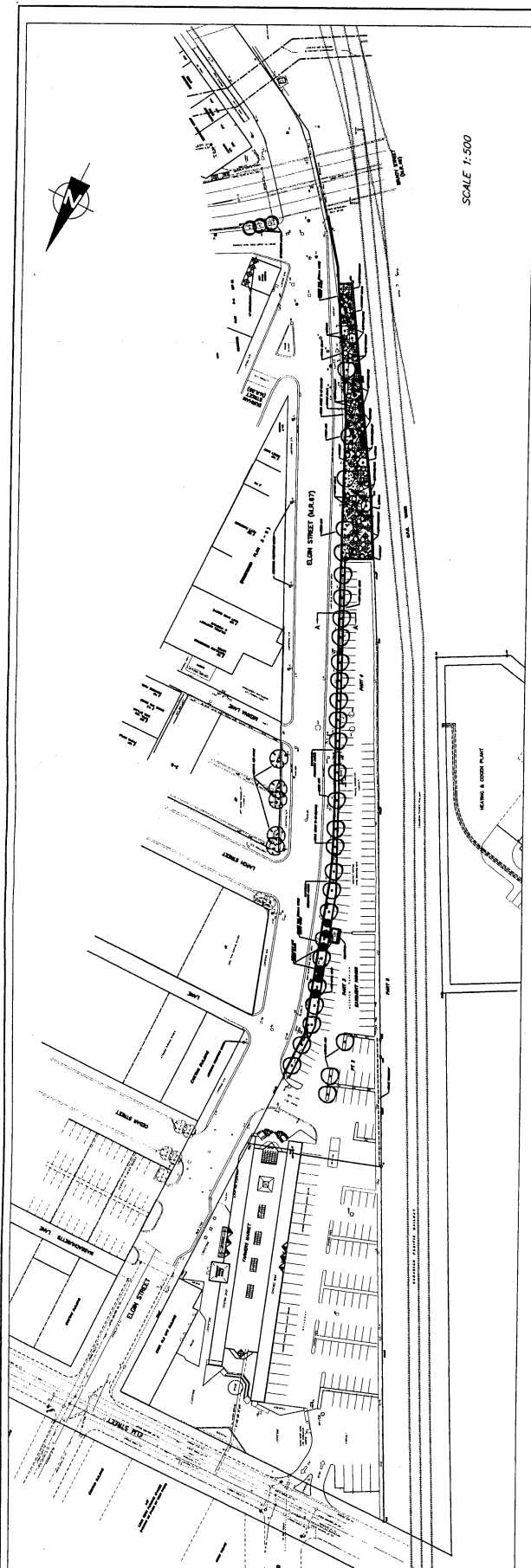
The intent of the Elgin Street Phase 2 Concept is to delineate the west edge of downtown Sudbury with tree planting and increased lighting. This will provide a buffer and separation between the railway lands and Elgin Street. The secondary purpose of the plan is to improve the visual approach to the Farmer's Market entrance off Elgin Street. It is proposed to place graphic panels at the fence line in view of the entrance. Decorative lighting at pedestrian scale will follow the row of planting along the edge of the parking lot. The large planting area closest to Brady Street will be a mixed planting [Boreal forest] with the concept of little or no maintenance. The detail of the Grande Wall [large concrete wall units] will provide a variable grade separation at Elgin Street and the parking lot and this section repeats the detail used in Phase 1. Of special note is the proposed use of conifers as street tree planting.

### SCOPE OF WORK [preliminary]

• Fence removal and repairs [allowance]	\$2,500.
• Soil removals for planting area	\$3,000.
• Grande wall + curb	\$80,000.
• Decorative lighting [allowance][10 post-top fixtures at \$2,000.]	\$20,000.
• Topsoil	\$12,000.
• Irrigation [allowance]	\$7,500.
• Graphic boards for fence at market parking area [allowance]	\$7,500.
• Plant materials	\$32,000.
• Planters [10 x \$800.]	\$8,000.
• Unit pavers/parking area repairs [allowance]	\$5,000.
• Contingency/fees	\$12,500.
• TOTAL	\$190,000.

NOTE: Development option could include sitting area with shade structure in location of large planting area. This would add approximately \$10,-\$15,000. to cost estimate.

William Fryer,  
Landscape Architect



REVISIONS		CAUTION	
	DATE	BY	DETAILS
		- ALL UTILITIES ARE NOT NECESSARILY SHOWN ON THIS PLAN.	
		- WHERE UTILITIES ARE SHOWN, LOCATIONS ARE NOT GUARANTEED.	
		- LOCATION & SIZE OF ALL UTILITIES MUST BE VERIFIED IN THE FIELD.	

**northland engineering  
(1987) Limited**  
Consulting Engineers and Planners  
Suite 600  
Vancouver BC V6C 2T8

**William Fryer Ltd.**  
SURVEY PARTNERS

Project	Date	Scaled by W.F.	Drawing No.
SUDBURY METRO CENTRE BEAUTIFICATION	MAY 14 / 03	[Signature]	SU-3449 --1-

Drawn by D.A.R./M.E.L.  
 Scaled AS SHOWN  
 Checked by W.F.

Project No. SU-3449  
 Drawing SU-3449 --1-



# Request for Decision City Council



## Type of Decision

Meeting Date	August 12, 2003				Report Date	August 1, 2003			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

## Report Title

Disposal of Surplus Fill, Dalron Construction (South Bay Rd. & Paris St.) & Maria Zimany (Treeview Rd.) & William Day Construction (M.R. #35)

## Policy Implication + Budget Impact

n/a	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input checked="" type="checkbox"/>	Background Attached

## Recommendation

-THAT due to a lack of suitable land available for disposal of excavated material for Contract 2003-01, Paris Street Trunk Watermain - Walford Road to Fire Hall, City of Greater Sudbury, that disposal be permitted on the following properties:

- i) Part of Lot 6, Con. 1, Parcel 45795, S.E.S., Twp. of McKim, City of Greater Sudbury, owned by Dalron Construction off Paris St.
- ii) Part of Lot 3, Con. 2, now designated as Pt. 1 53R-16920, PT of Parcel 30769, S.E.S., Twp. of McKim, City of Greater Sudbury, owned by Dalron Construction off South Bay Rd.

Recommendation Continued

## Recommended by the General Manager


  
Don Bélisle  
General Manager of Public Works

## Recommended by the C.A.O.

  
Mary Wiets  
Chief Administrative Officer

**Date:** August 1, 2003

**Report Prepared By**

 Aug 05/03

Kevin Shaw, P.Eng.  
Manager of Construction Services

**Division Review**



R.G. (Greg) Clausen, P.Eng.  
Director of Engineering Services

**Recommendation Continued:**

- iii) **Part of Lot 8, Con. 5, designated as Parts 1 and 2 on Plan 53R-16974, Twp. of Broder, City of Greater Sudbury, owned by Maria Zimany off Treeview Rd.**

**-THAT due to a lack of suitable land available for disposal of excavated material for Contract 2003-16, M.R. # 35 Reconstruction - Clarabelle to Big Nickel Road and Contract 2002-17, M.R. #35, Reconstruction - Notre Dame (Azilda to Clarabelle Rd.), City of Greater Sudbury, that disposal be permitted on Parcel 51604, S.E.S., being Part of Lot 11, Con. 6, (Portion to be dumped on is described as PT 1, 53R-16088 of the above parcel), Twp. of McKim, City of Greater Sudbury, owned by William Day Construction Ltd.**

**Background:**

Regional policy previously established by the Public Works Committee used successfully in the past and now adopted by the City of Greater Sudbury, requires that surplus material from construction projects be disposed of on public property with the exception that property owners providing easements may retain the material from the easement. Resolution 83-113 of the Engineering Committee and the report dated August 30, 1983 outline the policy (see attached).

The City of Greater Sudbury has provided a location at the Frobisher Depot for rock, asphalt and concrete, however, we feel that an alternate location may be required to receive excess fill.

Requests have been received from Dalron Construction who has land suitable for such disposal on Paris St. and South Bay Rd. The Paris St. property is described as Part of Lot 6, Con. 1, Parcel 45795, S.E.S., Twp. of McKim, City of Greater Sudbury. The South Bay Rd. property is described as Part of Lot 3, Con. 2, now designated as PT 1, 53R-16920, PT of Parcel 30769, S.E.S., Twp. of McKim, City of Greater Sudbury, as shown on the attached plans.

A request has been received from Ms. Maria Zimany who has land suitable for such disposal on Treeview Rd. The property is described as Part of Lot 8, Con. 5, designated as Parts 1 and 2 on Plan 53R-16974, Twp. of Broder, City of Greater Sudbury, as shown on the attached plans.

A request has been received from William Day Construction Ltd. who has land suitable for such disposal on M.R. # 35 (Old Hwy. 144). The property is described as Parcel 51604, S.E.S., being Part of Lot 11, Con. 6, (portion to be dumped on is described as PT 1, 53R-16088 of the above parcel), Twp. of McKim, City of Greater Sudbury, as shown on the attached plans.

Policy - Disposal  
of Surplus  
Excavated Material  
Regional  
Construction  
Projects

Report dated August 30, 1983 was received from the Regional Engineer regarding policy for the disposal of surplus excavated material from Regional construction projects.

83-113 Peck-Hayduk: That the present policy respecting the disposal of surplus excavated material from Regional construction projects be reconfirmed:

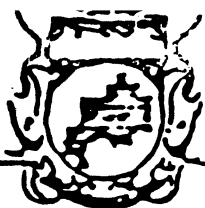
1. That the material be placed on public properties only, except for work carried out on easements.

2. For work carried out on easements the surplus material generated from the easement can be left on the abutting property.

3. If suitable public property is not available for disposal of surplus material, alternate arrangements be approved by the Engineering Committee for disposal of material.

Policy - Disposal  
of Surplus  
Excavated Material  
Regional  
Construction  
Projects (Cont'd)

CARRIED



# Regional Municipality of Sudbury

From P.J. Morrow, P.Eng., Regional Engineer

Date August 10, 1983

☒ For Action

☐ For Information

File No. \_\_\_\_\_

☐ Planning Committee

☐ Sudbury Regional Development Corp

☒ Engineering Committee

☐ Finance Committee

☐ Health and Social Services Committee

☐ PAC

☐ Committee of the Whole

☐ Council

☐ Other

## Subject

Disposal of surplus excavated material from Regional construction projects.

## Recommendation

That the present policy respecting the disposal of surplus excavated material from Regional construction projects be re-confirmed:

1. That the material be placed on public properties only, except for work carried out on easements.
2. For work carried out on easements the surplus material generated from the easement can be left on the abutting property.
3. If suitable public property is not available for disposal of surplus material, alternate arrangements be approved by the Engineering Committee for disposal of the material.

## RECOMMENDED FOR APPROVAL

SIGNATURE

P.J. Morrow, P.Eng.  
Regional Engineer

## Background

The matter of disposal of surplus excavated material from Regional construction projects was requested to be brought back to the Committee for examination. This matter has been to the Committee on several occasions in the past.

Engineering Committee  
Re: Disposal of surplus excavated material  
August 30, 1983

Background - continued

Resolutions 82-15 and 74-28 of the Committee and reports dated January 28, 1982 and February 6, 1974 outline the policy. The policy requires that surplus material be disposed of on public property with the exception that property owners providing easements may obtain material from the easement. If, however, we do not have a public property suitable for disposal within a reasonable haul distance from the construction site, the matter is to be referred to the Engineering Committee.

Such has been the case for the 1983 Algonquin Road project and the Vermilion Lake Road project.

We are still of the opinion that surplus material should go to public properties, or lands abutting an easement and that disposal should not become the responsibility of the contractors. If left in the hands of the contractors disposal could be carried out on individual properties in the construction area and unsightly areas could develop where the material is dumped. When the public property is unavailable, other arrangements would only be carried out with the concurrence of your Committee. The preferred alternate arrangement is disposal on large parcels of private property such as has been agreed to for the Algonquin Road and Vermilion Lake Road Projects.

Attachments



Southwind

## LETTER OF CONSENT

July 21, 2003

This is to confirm that the City of Greater Sudbury and its contractors have my authority to enter and dump excess excavated material from Contract 2003-01 PARIS ST. TRUNK  
WATERMAIN (WATER TO FIREHALL) onto my property known as PART OF LOT 6  
CON 1, PARCEL 45795 561 Township of McKen

It is understood that levelling of the fill will be my responsibility. I will direct the City and/or its contractors where to place the material and will ensure that any flood plain land is not filled and that any drainage courses are not obstructed.

I understand and acknowledge the City of Greater Sudbury and/or its contractor assumes no responsibility whatsoever for the material, not its' transport and dumping onto my property. Furthermore I understand and acknowledge the City assumes no responsibility for the choosing of location to place the material on my property.

  
(Witness)  
(Signature of Owner)Ron Arnold  
Name of Owner (please print)

## Interoffice Correspondence

---

Date: JULY 07 / 03

TO: Al Bonis

FROM: K. Shaw

RE: Inquiry on Flood Plain

---

We have received a request to provide fill material on PART OF LOT 6 CON 1  
TOWNSHIP OF MCKIM PARCEL 45795 SES

---

---

  
K.J. Shaw  
Manager, Construction Services

Please indicate if this property is situated in flood plain:

YES \_\_\_\_\_


NO ☒

Additional Remarks: \_\_\_\_\_

---

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Dated: July 14 2003 Signature: 

48



City of Greater Sudbury  
PO Box 5000, Station A  
Sudbury, ON  
P3A 5P3

June 17, 2003

Attention: Kevin Shaw

RE: Request for Fill

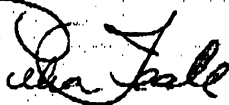
Dear Sir:

It is our understanding that the City may need sites for fill placement. We would request consideration for the following sites as per attached drawings.

- Southwind off of Paris Street
- Pagnutti site off Countryside Drive
- South Bay Road Twin Lakes site
- South Bay Road adjacent to the long term care facility as per sketch

Thank you for your consideration, and please give me a call if you require additional information.

Yours truly



Celia Teale



St Jo's site

## LETTER OF CONSENT

July 21, 2003

This is to confirm that the City of Greater Sudbury and its contractors have my authority to enter and dump excess excavated material from Contract 2003-01 Paris St Thru  
Watermain (walked to Fire Hill) onto my property known as PART OF LOT 3 COND  
NOW DESIGNATED AS R1 S3R-16920 Pt. of Parcel 30769<sup>SH</sup> Township of Mackin

It is understood that levelling of the fill will be my responsibility. I will direct the City and/or its contractors where to place the material and will ensure that any flood plain land is not filled and that any drainage courses are not obstructed.

I understand and acknowledge the City of Greater Sudbury and/or its contractor assumes no responsibility whatsoever for the material, not its' transport and dumping onto my property. Furthermore I understand and acknowledge the City assumes no responsibility for the choosing of location to place the material on my property.

  
(Witness)  
(Signature of Owner)Ron Arnold  
Name of Owner (please print)

# Interoffice Correspondence

Date: JULY 03/03

TO: **Al Bonis**

FROM: **K. Shaw**

RE: **Inquiry on Flood Plain**

We have received a request to provide fill material on PART OF LOT 3 CON 2  
MCKIM TOWNSHIP NOW DESIGNATED AS PT 1  
53R-16920 PART OF PARCEL 30769 SEJ

  
\_\_\_\_\_  
K.J. Shaw  
Manager, Construction Services

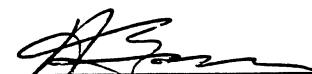
Please indicate if this property is situated in flood plain:

YES \_\_\_\_\_

NO X

Additional Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

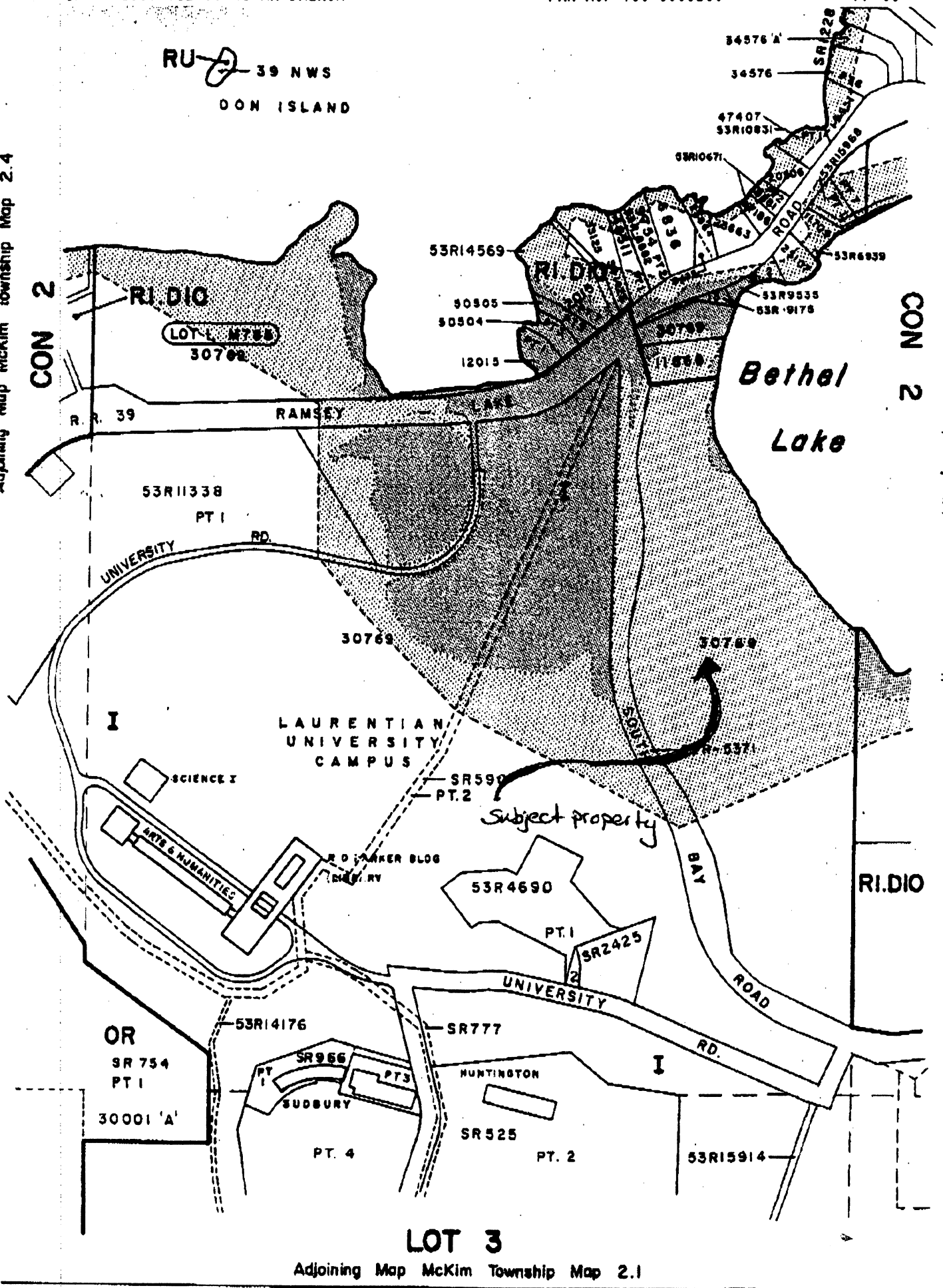
Dated: July 4/03

Signature:  \_\_\_\_\_

RU 39 NWS  
DON ISLAND

Adjoining Map McKim Township Map 2.4

Adjoining Map McKim Township Map 1.4



LOT 3

Adjoining Map McKim Township Map 2.1

City of Greater Sudbury  
PO Box 5000, Station A  
Sudbury, ON  
P3A 5P3

June 17, 2003

Attention: Kevin Shaw

RE: Request for Fill

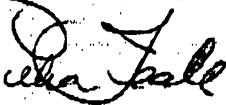
Dear Sir:

It is our understanding that the City may need sites for fill placement. We would request consideration for the following sites as per attached drawings.

- Southwind off of Paris Street
- Pagnutti site off Countryside Drive
- South Bay Road Twin Lakes site
- South Bay Road adjacent to the long term care facility as per sketch

Thank you for your consideration, and please give me a call if you require additional information.

Yours truly



Celia Teale



## LETTER OF CONSENT

July 21, 2003

This is to confirm that the City of Greater Sudbury and its contractors have my authority to enter and dump excess excavated material from Contract 2003-01 PARIS ST. TRUNK  
WATERMAIN (WALKWAY TO FIREHALL) onto my property known as PART OF LOT 8 CON 5  
DESIGNATED AS PLOTS 1 & 2 ON PLAN 53R-16974 Township of BRUDER

It is understood that levelling of the fill will be my responsibility. I will direct the City and/or its contractors where to place the material and will ensure that any flood plain land is not filled and that any drainage courses are not obstructed.

I understand and acknowledge the City of Greater Sudbury and/or its contractor assumes no responsibility whatsoever for the material, not its transport and dumping onto my property. Furthermore I understand and acknowledge the City assumes no responsibility for the choosing of location to place the material on my property.

John Zimany  
(Witness)

Maria Zimany  
(Signature of Owner)

MARIA ZIMANY  
Name of Owner (please print)

## Interoffice Correspondence

Date: July 03/03

TO: Al Bonis

FROM: K. Shaw

RE: Inquiry on Flood Plain

We have received a request to provide fill material on PART OF LOT 9 CONS  
TOWNSHIP OF BRUDER DESIGNATED AS PARTS 1 & 2 ON  
PLAN 53R-16974, PARCEL 53645 S.E.S.

  
K.J. Shaw  
Manager, Construction Services

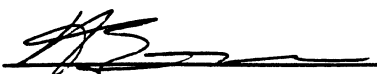
Please indicate if this property is situated in flood plain:

YES \_\_\_\_\_

NO ☒

Additional Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dated: July 4/03

Signature: 

May 27, 2003

To: Mr. Kevin Shaw  
Greater City of Sudbury

From: Maria Zimany  
(705) 983-5389

FAX SAME N  
phone #

Re: Fill for vacant property on Treeview Road,  
Sudbury, Ontario

Please find the Legal Description and Sketches of property as requested. Please contact me further if you require any additional information. Thank you for your consideration.



# Legal Description

74-123

SCHEDULE			
PART	LOT	CONCESSION	PARCEL
1	8	5	PART OF PARCEL 2067 S.E.S.
2			
			TOWNSHIP OF BRODER

PLAN 53R-16974

RECEIVED AND DEPOSITED  
DATE 2001-06-21

S. Cooney  
A. DEPT. LAND REGISTRAR FOR THE LAND  
TITLES DIVISION OF SUDBURY

I REQUIRE THIS PLAN TO BE DEPOSITED  
UNDER THE LAND TITLES ACT.

DATE June 20, 2001 Terry Del Bosco, O.L.S.

PLAN OF SURVEY OF  
**PART OF  
 LOT 8  
 CONCESSION 5**  
 GEOGRAPHIC TOWNSHIP OF BRODER  
 CITY OF GREATER SUDBURY  
 DISTRICT OF SUDBURY  
 TERRY DEL BOSCO, ONTARIO LAND SURVEYOR  
 2001

SCALE 1" = 50'

13

Municipal Address  
**Treeview Rd**  
**Sudbury, ON**

MIDDLE LAKE



3/3

MIDDLE

LAKE

147.64'

Part

Part

W

53R-15558

389.8

PLAN

BE  
AREA 1.13 ± ACRES

328.5'

EXISTING DWELLING

TO BE  
RETAINED

2967 sq ft

155.6'

TREEVIEW ROAD

FRONTAGE @  
6' SETBACK  
150.0' ±

SOUTH WEST

BY-PASS



RECEIVED  
JUL 23 2003

## LETTER OF CONSENT

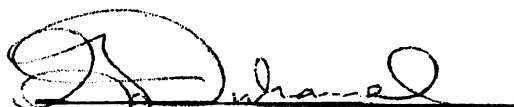
JULY 21, 2003

This is to confirm that the City of Greater Sudbury and its contractors have my authority to enter and dump excess excavated material from Contract 2003-17, MR 35 RECONSTRUCTION NOTRE DAME (AZULDA) TO CLARA BELLE RD, onto my property known as PARCEL 576045ES BEING PT. OF LOT 11, CON 6, Township of McKim

NOTE: PORTION TO BE DUMPED ON IS DESCRIBED AS PT 1 53R-16088 OF THE ABOVE MENTIONED PARCEL

It is understood that levelling of the fill will be my responsibility. I will direct the City and/or its contractors where to place the material and will ensure that any flood plain land is not filled and that any drainage courses are not obstructed.

I understand and acknowledge the City of Greater Sudbury and/or its contractor assumes no responsibility whatsoever for the material, not its' transport and dumping onto my property. Furthermore I understand and acknowledge the City assumes no responsibility for the choosing of location to place the material on my property.

  
(Witness)

  
(Signature of Owner)

DARREN DAY  
Name of Owner (please print)

# Interoffice Correspondence

Date: JULY 04/03

TO: **Al Bonis**

FROM: **K. Shaw**

RE: **Inquiry on Flood Plain**

We have received a request to provide fill material on PARCEL 51604 SES  
BEING PT. OF LOT 11 CON 6 TOWNSHIP OF MCKIM.  
(PORTION FILL TO BE DUMPED ON IS DESCRIBED AS  
PT 1. 53R-16080 OF THE ABOVE PARCEL)

  
\_\_\_\_\_  
K.J. Shaw  
Manager, Construction Services

Please indicate if this property is situated in flood plain:

YES \_\_\_\_\_

NO X

Additional Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dated: July 14, 2003

Signature:  \_\_\_\_\_

CON 6  
TOWN OF

SUDBURY

M4

30 N.W.S.

PT. 12

53R-10589

PT. 13

50 N.W.S.

53R16088

PT. 1

51604

PT. 4

53R11133

PTS 12-14

M3

16 N.W.S

53R-16812

Now

Rel. 5351

McKIM MINE (VALCO)

53R-8217

PT. 1

PT. 1

PT. 2

53R15380

PTS 1-6

53R11133

44870

53R-6380

806 N.W.S.

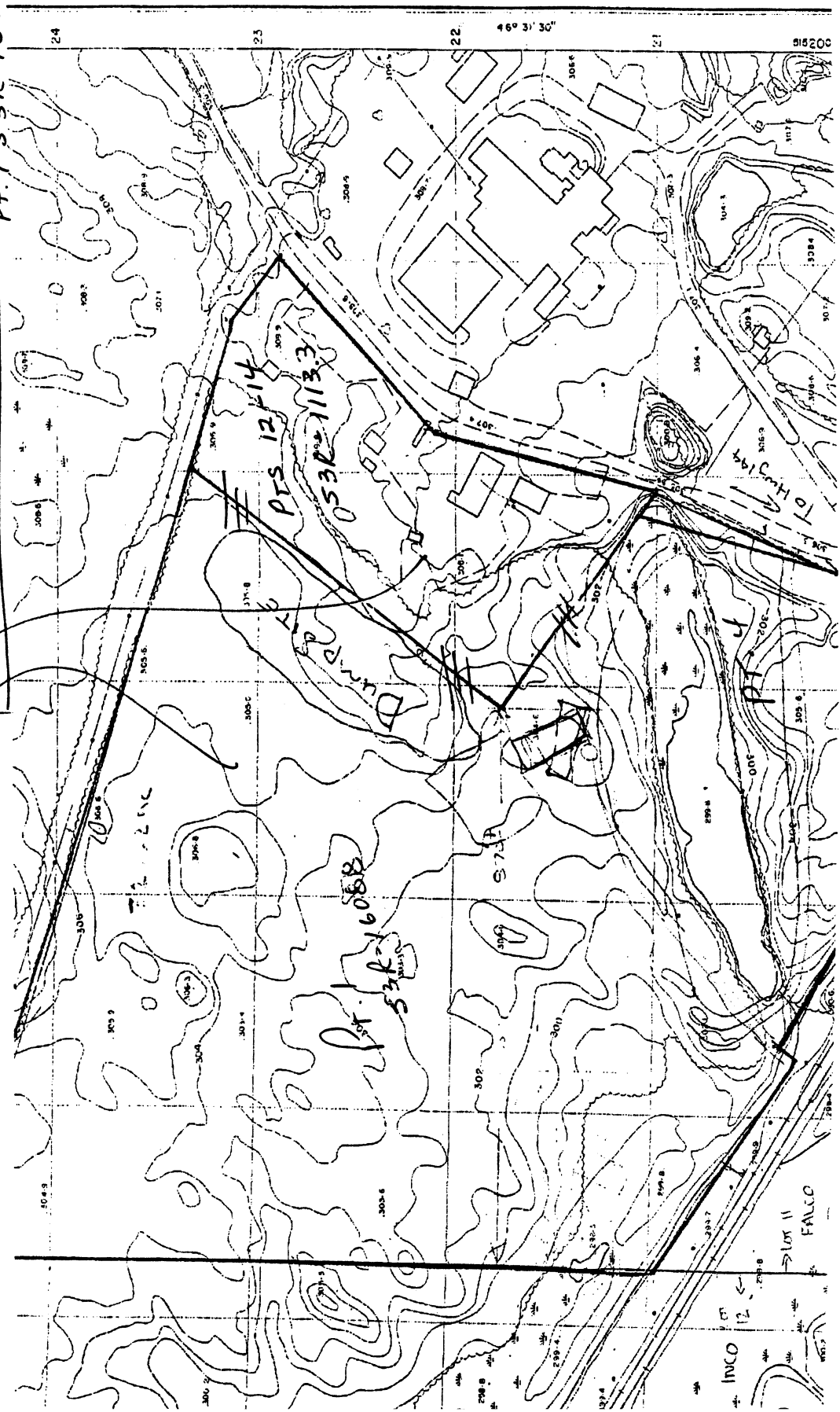
CON 9

62

DESC.

ALL PARCEL S1604 S.E.S.  
BEING PT. OF LOT 11 CONG  
TOWNSHIP OF MCKIM

(PTN. FOR DUMPING  
APPEARS TO BE OVER  
PT. 1 S3R-16088)



Gerry Duhamel  
2500 Elm Street  
Copper Cliff, Ontario  
POM 1N0  
Phone-705-682-1555  
705-682-2739  
E-Mail-gerry.duhamel@daygroup.ca

**William Day  
Construction Limited**

**Fax**

RECEIVED  
JUL 2 - 2003

CITY OF GREATER SUDBURY ENGINEERING

**To:** Kevin Shaw **From:** Gerry Duhamel  
**Fax:** 673-5171 **Pages:** 2  
**Phone:** **Date:** 7/2/2003  
**Re:** Dump Site **CC:**  
☐ Urgent ☐ For Review ☐ Please Comment ☐ Please Reply ☐ Please Recycle

• **Comments:**

As discussed we would like to be added to your list as an approved dump site for the road improvement projects on Highway 144.

I have attached a map indicated the desired location. Access to the site is excellent.

Thank you,

JULY 03/02

PAULETTE

THIS LOCATION IS ADJACENT TO MANSOUR MINING  
ON MR # 35.

THE PROPERTY DESCRIPTION FOR MANSOUR MINING  
IS PART OF LOTS 10 & 11, CON 6, PCL 53569  
SES (IF THAT HELPS YOU)

RJL