

Request for Decision City Council




Type of Decision									
Meeting Date	July 11, 2007				Report Date	June 11, 2007			
Decision Requested		Yes	X	No	Priority		High	X	Low
	Direction Only				Type of Meeting		Open		Closed

Report Title
<p>Progress Report Recreational Complex Advisory Panel Development of a Multi-use Recreational Complex</p>

Budget Impact / Policy Implication	Recommendation
<p>X This report has been reviewed by the Finance Division and the funding source has been identified.</p> <p>As part of the 2007 Capital Budget, Council approved an allocation of \$50,000 towards the cost of a feasibility study.</p>	<p>For Information Only</p>
<p>X Background Attached</p>	<p>Recommendation Continued</p>

Recommended by the Department	Recommended by the C.A.O.
<p><i>C Matheson</i> Catherine Matheson General Manager of Community Development</p>	<p><i>Mark Mieto</i> Mark Mieto Chief Administrative Officer</p>

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Report Prepared By	Division Review
 Réal Carré Director of Leisure Services	

Background

The Recreational Complex Advisory Panel was approved by Council on February 28, 2007. Members of the advisory panel are as follows:

Chairman - Cory McPhee

Vice-Chairs - Councillor Barbeau
- Councillor Dupuis

Members - John Arnold
- Lionel Courtemanche
- Anne Cryderman
- Peter Hellstrom
- Pam Hull
- Lisa Kivinen
- Carla Lacelle
- Dr. Darren Stinson

Staff - Réal Carré
- Stephanie Cundari
- Cindy Dent
- Ray Mensour
- Tony Parmar
- Liliane Portelance
- Mark Simeoni

On March 8 and 9, 2007 a few members of the panel along with committee staff members toured a number of newly built facilities in Oakville, Etobicoke, Hamilton, St. Catharines and Vaughn. These included 4 plex ice facilities with meeting rooms. St. Catharines and Hamilton developed outdoor playfields in addition to the ice facilities. The tour provided members of the committee with information on the construction of new facilities along with partnership and option funding. To this date, the advisory panel has held three planning meetings: March 30, April 19 and June 7.

Public Meeting

The advisory panel hosted a public meeting on Thursday, June 7 at 7:00 p.m. in Council Chambers, Tom Davies Square. The chairman included the following basic questions as part of the power point presentation:

Where are we going?
Why can't things stay as they are?
What do you need from me?

How are we going to get there?
What's in it for me?

Eighteen [18] presenters spoke of the challenges their club/organization face regarding the existing recreational facilities and what they would like to see in a new multi-use facility.

Recommendations

- | | | |
|---------------------------|-----------------------------|-------------------------|
| - multi ice pad facility | - meeting rooms | - large multi-use hall |
| - gymnasium | - outdoor oval track | - Olympic size ice pad |
| - indoor running track | - soccer complex [8 fields] | - lit ballfields |
| - artificial turf | - baseball complex | - larger dressing rooms |
| - equipment storage rooms | - retail space | - licensed restaurant |

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- theatre arts/concert hall
- off-ice training/fitness area
- squash/badminton courts
- green space for Ultimate Frisbee
- clubhouse [changerooms]

Sub-Committees

The advisory panel selected the following four [4] sub-committees to assist with providing information which will be beneficial for the completion of a feasibility study: Finance, Site Selection, Programs/User Groups and Aging Facilities.

Provincial Officials

Letters were forwarded to Mr. Doug Clarke, Ministry of Tourism, Culture and Recreation and also to Ms. Jean Lam, Assistant Deputy Minister, Ministry of Health Promotion seeking their support in this endeavour.

Feasibility Study

A Request for Proposal was issued on Wednesday, May 30, 2007 to implement a feasibility study.

Terms of Reference

CONTRACT CDS07-08
REQUEST FOR PROPOSAL FOR A FEASIBILITY STUDY TO DEVELOP
A MULTI-USE RECREATIONAL COMPLEX
TERMS OF REFERENCE

Project Scope

To provide the Recreational Complex Advisory Panel and City Council with a report of recommendations regarding the feasibility of developing a multi-use recreational complex.

The program elements of the multi-use recreational complex will be determined based on community and stakeholder consultation. The Feasibility Study will include options for program elements of the recreational facility, including a cost estimate for the construction of the facility, exploration of sources of grant funding, operating costs and recommendation of potential partners from the private sector to invest in and/operate the facility.

SPECIFIC OBJECTIVES AND PROJECT REQUIREMENTS OF PROFESSIONAL SERVICES

1. Review the City of Greater Sudbury's Parks, Open Space and Leisure Master Plan [completed June 2004} and available for view on the City's website at http://www.city.greatersudbury.on.ca/content/div_planning/documents/Parks_Master_Plan.pdf in relation to leisure facility action plan for the development of new recreational facilities and the development of a multi-use recreational complex as a basis for decision making on this project..
2. Prepare and compile data from an extensive process of community and stakeholder consultation through surveys, public meetings/workshops to determine the demand and need for a multi-use recreational complex. All planning and preparation related to public meetings/workshops, consultation with stakeholders will be the responsibility of the City of

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meetings/workshops, consultation with stakeholders will be the responsibility of the City of Greater Sudbury. In addition to the planning and preparation for the consultation process, the City will be responsible to promote, schedule facilities and print survey [if required]. The City of Greater Sudbury and the Recreational Complex Advisory Panel will advise and provide direction on meeting locations, participants, and other resources, as required. The public and city participation process will involve the following consultation initiatives:

- a] Six [6] workshops with stakeholder groups and the general public
- b] Interviews with key City staff
- c] Interview with the members of the Recreational Complex Advisory Panel
- d] Interviews with City Councillors and the Mayor

3. Provide a functional study to analyze and determine the building facility amenities, parking and site and space requirements. Content would include but not limited to:

- * Activity/program overview - the Parks, Open Space and Leisure Master Plan recommended the construction of a multi-use recreational complex and new recreational facilities. The parameters [program component] recommended included: ice pads, multi-purpose space, outdoor soccer and football fields [1 artificial turf], indoor soccer facility, active living centre and indoor pool. The master plan also recommended that other elements identified through a feasibility study, should be developed.
- * Area of requirements estimates - current space requirements seating, programming components, net area and building gross areas for operational requirements and total acres required.
- * Provide cost estimates using current construction costs including contingencies.
- * Provide a conceptual drawing laying out components of the site and building.
- * Review and identify key energy efficiency/conservation design features and components that the City should consider in the construction of a multi-use recreation complex. (LEEDS consideration and implication).

4. In addition to the option of constructing the recommended multi-use recreational facility in it's entirety, the consultant will also provide options for phasing in of the individual components of the facility over a longer period of time. The phasing in will include an estimated construction cost for each phase.
5. Review and analyze financing strategies to fund the construction of the multi-use recreational complex. The consultant will be required to provide:
 - a] A partnership option involving private and public funding related to the construction and operation of the facility.
 - b] Compile other funding sources and/or options such as government grants, private funding sources, fundraising, municipally funded strategies.
 - c] Provide an estimate operating cost of the facility.
6. Consultant shall prepare a time line reflecting the scope of work outlined in the RFP. The Consultant will be responsible to present the draft report to the Multi-use Recreation Complex Advisory Panel for their review and approval.

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7. The City will provide the consultant any and all existing public documents and information that is currently under the control of the City, that relate to this project, for the purposes of completing this project. This may include, but is not limited to such things as statistical information, reports, records and mapping. Upon request, the City shall provide the consultant with such information, and within a reasonable time frame of the receipt of the request. This does not include information, documents or mapping that must be developed or does not exist in the format required by the consultant. The City will not develop or prepare information for the express purposes of completing this project where such information does not exist, this shall be the responsibility of the consultant. The City will provide the consultant with site selection options for the multi-use recreational complex.
8. Thirty-five [35] copies of the final report, and any interim reports, shall be provided in a printed version suitable for reproduction in either black and white or color. An electronic version shall also be provided in an MS Word Format. For maps and drawings in the report, the electronic version shall be compatible with ESRI Shape files or AutoCAD 2004 or later.

As either the final report, and any interim reports, and/or portions of them may be placed on the Internet, there shall not be any content (eg, special charts or tables) within the document that cannot translate into HTML, PDF or other forms of WEB presentation.

9. Participate in the presentation of the draft Multi-Use Recreational Complex Feasibility Study to the Recreational Complex Advisory Panel and present the final report to Council - October 2007.

The advisory panel will work closely with the successful bidder to implement the feasibility study. A draft report will be reviewed in the fall. It is the objective of the committee to present the final report to Council prior to year end.