

# Request for Decision City Council



Type of Decision									
Meeting Date	November 27, 2006				Report Date	December 13, 2006			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of	<input checked="" type="checkbox"/>	Open		Closed

Report Title
Wild at Heart Refuge Centre

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<p>The uncommitted balance in the 2006 Economic Development Capital Envelope is currently in the amount of \$355,505. This recommendation for \$52,100 would leave an uncommitted balance of \$303,405 for future projects.</p>	
Background Attached	

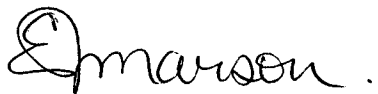
Recommendation
<p>Whereas, the Greater Sudbury Development Corporation Board of Directors has recommended support of the capital campaign for the establishment of a new wildlife rehabilitation and education facility,</p> <p>Therefore, be it resolved that City Council support the development of the Wild at Heart Refuge Centre with a contribution in the amount of \$52,100 from the 2006 Economic Development Capital Envelope, conditional upon funding support being received from senior levels of government.</p>
Recommendation Continued

Recommended by the General Manager
 Doug Nadorogny General Manager, Growth and Development Department

Recommended by the C.A.O.
 Mark Mieto Chief Administrative Officer

Date: December 13, 2006

Report Prepared By



Eleethea Marson, Business Development  
Growth & Development

Division Review



Helen Mulc, Manager, Business Development  
Growth & Development

## Executive Summary

The Wild at Heart Refuge Centre is constructing a new facility that will be located on land donated by Dr. Jouppi adjacent to the Walden Animal Hospital. This new facility will be an eco-tourism attraction open to the public, complete with interactive, educational exhibits, tours, on-site educational programming, and wildlife viewing through one way glass or live video feed. The new facility will also contain indoor housing and veterinary treatment areas for wildlife patients, as well as outdoor enclosures, a large flight cage for raptors like hawks and owls, and several aviaries for song birds. Wild at Heart is committed to protecting wildlife and the environment.

The new facility will be built using environmentally friendly materials and methods including:

**Straw Bale Walls:** Straw is a renewable construction material that provides excellent insulation to promote efficient energy use.

**Alternative Energies:** Wild at Heart will be using low-carbon, renewable energies to reduce the impact of the building's energy use on global climate change.

**Water and Energy Conserving System:** These systems will be designed to use less water and energy to save on long term costs and reduce environmental impacts.

**Sustainable Building Materials:** The new facility will use building materials that are renewable and contain fewer chemicals than standard building materials.

Workshops and information about sustainable building will be available at the new facility, to serve as an encouragement to homebuilders to create more environmentally-friendly dwellings that lessen impacts on global climate change, water consumption and energy consumption. This environmental focus is intended to assist in building upon Sudbury's vision and serve as an example of how communities can work together to improve their environmental landscape. Other synergies with the new "Living with Lakes Centre" at Laurentian University are expected to develop over the next several years.

The Wild at Heart Refuge Centre's mandate is two-fold:

- ▶ Provide education to the public about wildlife and environmental issues, and
- ▶ Provide veterinary care and rehabilitation to injured and orphaned wild animals from Northern Ontario.



**Date:** December 13, 2006

Wild at Heart is a registered charity that is currently based within the Walden Animal Hospital in Lively. Dr. Rod Jouppi, D.V.M. is the owner of the Walden Animal Hospital and the President of the Board of Directors for Wild at Heart. Dr. Jouppi has been treating wild animals from his clinic for 25 years. Wild at Heart has been a registered charitable organization since 2004 (registration# 85776 7206 RR0001) and employs two paid staff and over 30 dedicated volunteers to assist with public education, wildlife care and fund-raising. Wild at Heart currently treats 300-500 wild animals per year and provides education to the public through brochures, educational displays, media releases, a website and presentations to groups and schools.

## **Background**

The new facility for Wild at Heart will provide:

- ▶ Educational exhibits open daily to citizens of Sudbury and visiting tourists
- ▶ On-site curriculum-focused educational programming for school groups
- ▶ On-site programming for community groups
- ▶ Learning opportunities for post secondary students involved in wildlife rehabilitation training

Wild at Heart Refuge Centre will position itself as an eco tourism destination for citizens of Greater Sudbury and visitors to the city. The eco-tourism industry has experienced significant growth in Northern Ontario as visitors seek "wilderness experiences" that cannot be realized elsewhere in Ontario. Visitors to the new facility will be exposed to Northern Ontario's wildlife that are being treated at the new facility through one way glass and video feed. Further, Wild at Heart intends to partner with marketing groups such as PEAT (Partners in Eco-Adventure Tourism) and Sudbury Discoveries to assist in promoting eco-tourism in Greater Sudbury.

The new facility will be a leading example of energy efficient and sustainable building design. Wild at Heart will offer educational "know-how" about sustainable building design to other businesses and individuals in the community, thus helping to advance the sustainable design movement in Greater Sudbury and building on the community's existing reputation for supporting positive environmental change.

Wild at Heart currently treats 300-500 wild animals per year. The new facility will enable them to treat upwards of 1000 animals per year. There is no other licensed wildlife rehabilitation centre in Northern Ontario and the next closest centre is located in Rosseau.

In order to achieve long term sustainability, the newly developed Wild at Heart Refuge Centre will charge an admission fee for tours and educational programming in order to cover on-going operating expenses, thus making the organization less dependent on government funding. The new facility will also include a retail area to generate revenue through the sale of merchandise to visitors.



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The following are the partners that have been approached and confirmed for this project.

**Northern Ontario Heritage Fund Corporation:** Has confirmed funding for \$165,300.00 to be put towards the capital costs for the construction of the new facility for Wild at Heart.

**Federal Government:** Funding has been requested in the amount of \$165,000.00 to be put towards the capital costs for construction of the new facility. The proposal is in the final stage of the environmental assessment.

**Walden Animal Hospital:** The Walden Animal Hospital provides veterinary treatment, medicines, surgical equipment and some food for the treatment of wildlife as an in-kind donation to Wild at Heart. The donation of supplies and vet services totals \$100,000.00 per year. The Walden Animal Hospital has also donated 2-acres of land valued at \$50,000.00 to Wild at Heart.

**Science North:** Science North will be a key partner for the development of educational programs and the development of the exhibit space in the new facility.

**Anderson Farm Museum and the Rainbow Routes Association:** The Rainbow Routes Association is considering the development of a public walking trail that would travel from Wild at Heart, through Meadowbrook Senior's Complex, to the Anderson Farm Museum. The Anderson Farm Museum and the Wild at Heart would work in partnership to promote tourism and experiential education, particularly in Lively. The connecting trail would cement this partnership and allow for easy access for groups visiting one tourism location to get to the other. The trail would also promote physical activity for citizens of Walden and help bring visitors to Wild at Heart's new facility.

**Cambrian College:** Cambrian College is working with Dr. Jouppi on the possible development of a Wildlife Rehabilitation Certificate Program that would include hands on training for students at the Wild at Heart Refuge Centre.

**Laurentian University:** Dr. Jouppi acts as a consultant for animal care at Laurentian University. Dr. Frank Mallory of the Biology Department has expressed public support of the Wild at Heart expansion project.

**Provincial Elk Restoration Advisory Committee:** Both Dr. Jouppi and Allison Muckle are members of the Elk Restoration Advisory Committee. The possibility of creating a treatment and rehabilitation area within Wild at Heart for the elk population in Burwash, as well as other ungulates like deer and moose, is being explored.

**Whitefish Lake First Nation:** Wild at Heart and Whitefish Lake First Nation are exploring the possibility of a wildlife release site on Whitefish Lake First Nation lands.

**Ministry of Natural Resources:** The Ministry of Natural Resources has brought injured or orphaned animals to Wild at Heart for treatment and is supportive of the new facility. The Ministry of Natural Resources is the governing body that provides Wild at Heart with their license to care for wildlife.

**Sudbury Regional Hospital:** The Sudbury Regional Hospital has donated medical equipment and building supplies to Wild at Heart. Total in kind value is \$20,000.00.

**Sudbury Kinsmen Club:** Donated \$3000.00 towards technology for educational programs.



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**CTV Northern Ontario:** Has pledged to provide up to \$50,000.00 of in-kind advertising for Wild at Heart in the form of television commercials. The production crew has already taken footage of wildlife patients and the commercial is pending.

**The Sudbury Star:** Public exposure in the form of a monthly wildlife column and in-kind advertising is pending.

**Shell Environmental Fund:** Donated \$4,697.00 to be used for the construction of wildlife enclosures.

**Canadian Wildlife Federation:** Donated \$2,500.00 towards the development of educational programming.

**Animal Welfare Foundation of Canada:** Donated \$1,000.00 towards the purchased of wildlife handling equipment.

## Budget

### Project costs over 12 months:

Description	Cost
Architecture Fees	\$ 25,000.00
Perimeter Fence	\$ 18,000.00
Structure	\$ 290,000.00
Project Administrator Fee	\$ 30,000.00
Education Area Costs	\$ 13,400.00
Volunteer Resource Centre Costs	\$ 8,700.00
Structural Engineering Fees	\$ 5,000.00
Sustainable Design Fees	\$ 7,500.00
Contract Administration	\$ 10,000.00
	\$ 50,000.00
Land Costs	
Contractor Fee	\$ 50,000.00
Trail Construction	\$ 5,000.00
2 Small Bird Aviaries	\$ 6,000.00
Equipment Costs	\$ 20,000.00
Outdoor Signs	\$ 5,000.00
4 Small Mammal Cages	\$ 2,000.00
Mechanical/Electrical Engineering Fees	\$ 3,500.00
Raptor Flight Cage	\$ 15,000.00
Parking/Landscaping	\$ 10,000.00
<b>Total:</b>	<b>\$ 574,100.00</b>

### Cost Sharing (Proposed):

NOHFC	\$ 165,300.00
Federal Government	\$ 165,000.00
City of Greater Sudbury	\$ 52,100.00
Wild at Heart (In-Kind)	\$ 145,200.00
Wild at Heart (Cash)	\$ 46,500.00
<b>Total:</b>	<b>\$ 574,100.00</b>

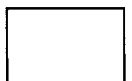


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The creation of a new wildlife rehabilitation and education facility for the Wild at Heart Refuge Centre will contribute to the economic development of the City of Greater Sudbury by:

- ▶ Establishing a state-of-the-art eco-tourism facility where tourists will be drawn by the opportunity to view wild animals receiving care.
- ▶ Establishing a centre for curriculum-based educational programming to area schools and other groups with a focus on the natural sciences.
- ▶ Establishing an energy efficient, environmentally friendly building that will serve as an example of sustainable building design and assist with the movement towards energy efficient and sustainable building practices for the City of Greater Sudbury.

The Wild at Heart Refuge Centre project was presented to the Community Economic Development (CED) committee on September 29<sup>h</sup> and later approved by the Greater Sudbury Development Corporation (GSDC) Board of Directors at their November 8th meeting. The total cash value of the project is \$574,100 and the Greater Sudbury Development Corporation's proposed financial contribution of \$52,100 accounts for nine percent (9%) of the total cost of the project.



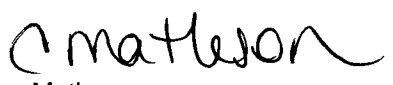

# Request for Decision City Council




Type of Decision									
Meeting Date	December 13, 2006				Report Date	November 3, 2006			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title
Greater Sudbury Housing Corporation Reserves

Budget Impact & Policy Implication		Recommendation	
<input checked="" type="checkbox"/>	This report has been reviewed by the Finance Division and the funding source has been identified.	<p>That Council endorses the creation of the Reserve accounts for Greater Sudbury Housing Corporation as outlined in the attached report beginning in the 2007 fiscal year.</p>	
<p>No budget impact at this time.</p>			
<input checked="" type="checkbox"/>	Background Attached	Recommendation Continued	

Recommended by the Department	Recommended by the C.A.O.
 Catherine Matheson General Manager, Community Development	 Mark Mieto Chief Administrative Officer

Date: November 3, 2006

Report Prepared By
 Denis Desmeules Manager, Housing Services

Division Review
Name Title

## Background

The Greater Sudbury Housing Corporation (GSHC) is one of 44 independent non-profit housing providers in our community who offer rent-geared-to-income housing to needy households. The GSHC was created by the Province in 2001. Through the Social Housing Reform Act (SHRA), the corporation inherited the local Public Housing portfolio formerly owned by the Ontario Housing Corporation. The GSHC owns and operates over 1800 units across the CGS.

Housing Services, acting as Service Manager on behalf of the CGS, oversees the funding and program compliance of the GSHC and other local housing providers.

## Details

Housing provider funding is subject to SHRA rules and regulations. These were put in place to ensure providers a consistent funding base. Due to historical funding patterns held by the Province prior to the downloading of social housing, there are differences in the funding mechanisms between the GSHC and the other local providers. One area of difference involves the funding of provider held reserves.

The Province requires Service Managers to fund housing provider replacement reserves. This reserve is used to offset future provider capital expenditures. The replacement reserve funding is included as part of the annual subsidies forwarded to providers by the CGS.

Housing providers are also able to retain under expenditures from their CGS operating subsidies and place the funds in an operating reserve. The monies are used at a later time to help offset emergency operating expenditures or unforeseen cost pressures i.e. high utility costs.

The funding mechanism utilized by the Province to fund the former Public Housing portfolio was different then the formula utilized for the other non-profit housing corporations. That mechanism saw the Province provide annual funds to the Ontario Housing Corporation to offset its annual program expenditures. There was no allowance for capital or operating reserves. Any underspending was recovered by the Province. The Province continued this approach through the download of housing. As a result, the GSHC does not currently retain reserves for any of its three program streams. Although the Province could have eliminated this funding difference at the point of the social housing transfer, it chose to leave the decision to the local Service Managers.

The GSHC has now asked the Service Manager to allow it to establish reserves. If permitted, the GSHC would fund the reserves through annual underspending and/or savings. The reserves would then be used to offset emergencies and/or in-year cost pressures. Interest from the reserve funds would accrue to the funds therefore further increasing the pool of available funds.



**Date:** November 3, 2006

Annual subsidies from the City to the GSHC are governed by a funding formula. As such, the amount of CGS annual subsidy is predetermined and adjusted annually for inflation. It is not intended that the annual subsidy will be automatically increased as a means of increasing the reserve. Once the province provides the adjusting factors, Housing Services determines the annual subsidy. At year end, Housing Services reviews the GSHC's annual audited statements to ensure compliance to program requirements.

The GSHC currently receives over \$8 million in subsidies annually from the CGS. Since 2001, GSHC underspending for all 3 program areas has never exceeded \$300,000 in any given year. The majority of the underspending has been in the Rent Supplement Program stream. The GSHC has been unable to obtain and fund the full number of units allocated under that program. They continue to make progress in this area though local market conditions have made the acquisition of new units more difficult and the cost of existing units more expensive. Underspending on capital generally occurs due to favourable tender results. Savings in operating are generally realized through savings on utility costs due to favourable weather conditions or through the collection of higher rental revenues as a result of increased employment opportunities in the community.

The following is a list identifying the advantages and disadvantages in allowing the GSHC establish the reserves:

Pros:

- the GSHC would be provided with an additional incentive to operate efficiently. Any savings would be available for future GSHC needs
- the GSHC would be expected to fund its emergencies and in year cost pressures from the reserves. This is consistent with the process followed by the other housing providers
- the creation of GSHC reserves could postpone additional funding requests to the CGS. Only when the reserves had been depleted would the GSHC be able to submit a business case to the CGS for additional subsidies
- the establishment of the reserves gives the GSHC the same level of autonomy and accountability as other local housing providers
- the reserves would assist the GSHC in its long term planning and viability

Cons:

- what the GSHC considers surplus or underspending is in fact, a CGS subsidy overpayment. If the GSHC did not require the subsidy to meet its obligations or needs, whether due to reduced spending, higher revenues etc., the funding is to be returned to the CGS. The CGS could use these funds for other housing programs or municipal services
- currently, the recovery of subsidy overpayments can be used by the CGS to offset its funding pressures. Allowing the GSHC to retain the subsidies would mean that these funds would no longer be available

Should the GSHC reserves be permitted, the GSHC would establish and retain three (3) separate accounts: a capital reserve, an operating reserve and a rent supplement reserve. Similar to the other non-profit programs, the GSHC would be able to contribute to and/or withdraw monies from the reserves only with the prior written consent of Housing Services, acting on behalf of the Service Manager. Such consent would be at the sole discretion of the Housing Services. This is consistent with the requirement for Municipal Non-Profit Housing projects and for Federal housing providers. Further, the Service Manager could recall the reserve funds at any time should it be deemed necessary and appropriate to do so.

**Date:** November 3, 2006

At this time, we do not anticipate setting a limit on the capital and rent supplement reserve. The budgets for these program areas are very tight and the capacity for underspending is limited. It is proposed that the operating reserve would retain the same limit imposed by the Province for other non-profit providers (\$500 per unit). Consistent with the program requirement for other non-profit housing providers, the contribution would be shared 50/50 with the Service Manager once the unit limit had been reached. The GSHC would also require Service Manager approval of its reserve investment policy.

It is recommended that the GSHC be permitted to establish reserves for each of its program areas as detailed above. Each reserve is to be funded from GSHC annual under expenditures in that specific program area. Contributions/withdrawals from the reserves will require Housing Services prior approval.

# Request for Decision City Council



Type of Decision									
Meeting Date	December 13, 2006				Report Date	December 6, 2006			
Decision Requested	✓	Yes		No	Priority	✓	High		Low
	Direction Only				Type of Meeting	✓	Open		Closed

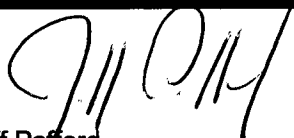

Report Title
Greater Sudbury Youth Centre Review

Budget Impact / Policy Implication	Recommendation
<p>✓ This report has been reviewed by the Finance Division and the funding source has been identified.</p> <p>If approved options will be developed for the 2007 budget process.</p>	<p>WHEREAS the funding and support provided to youth drop-in centres in Greater Sudbury varies considerably for each program; and</p> <p>WHEREAS the Rayside-Balfour Youth Action Network and the Valley East Youth Centre have recently lost major sources of funding; and</p> <p>WHEREAS Council recognizes the numerous social and health benefits that youth centres provide;</p> <p>THEREFORE be it resolved that a budget enhancement option(s) be prepared for Council's consideration during the 2007 budget deliberations for the equitable and sustainable funding for all youth centres.</p>
Background Attached	Recommendation Continued

Recommended by the Department	Recommended by the C.A.O.
<p><i>C Matheson</i></p> <p>Catherine Matheson General Manager of Community Development</p>	<p><i>Mark Mieto</i></p> <p>Mark Mieto Chief Administrative Officer</p>

Date: December 6, 2006

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Report Prepared By	Division Review
 Jeff Pafford Community Development Coordinator	 Réal Carré Director of Leisure Services

**Executive Summary**

There are seven youth drop-in centres operating within the City of Greater Sudbury which are either directly run by the City or partially supported financially by the municipality. The financial support received and operational model of each centre differs from site to site. In the past year, two of the non-for-profit run centres (Rayside-Balfour Youth Action Network and the Valley East Youth Centre) were notified that provincial funding sources which they had relied on for staff support and operations had been discontinued.

As a result of budget discussions in 2006, Council requested a review of the youth centre operations. Community Partnerships staff have met with youth centre representatives including front line staff, volunteers and Board of Directors where applicable, to discuss methods for ensuring sustainability at each of the sites and to explore joint programming and sharing of best practices.

**Background**

Youth drop-in centres offer a variety of supervised activities for participants from pre-teens to individuals aged 18 or 19. As the name suggests, drop-in centres do not require registration and none of the programs currently running in the City of Greater Sudbury charge a participant fee. Centres offer a wide range of opportunities including sports, pastimes such as billiards and video games, movie night and dances. Internet access, homework assistance, peer mentoring, workshops and participation in community events are also offered. Centres pride themselves on being smoke, drug and alcohol-free venues for young people to interact in a safe and non-judgmental environment.

In the past centres operated under a variety of organization structures and were supported in a variety of ways. Some were directly staffed by recreation departments and operated in municipally owned community centres. Others were operated by not-for-profit board of directors housed in municipally owned facilities.

Within the structure of the City of Greater Sudbury, operational models and relationships with youth-drop in centres have remained consistent. Those that were delivered directly by municipalities became Leisure Services programs. Staffing levels and operations have remained unchanged for these programs. Services take place in a multi-purpose rooms within a community centre.

Those programs which operate under the direction of not-for-profit organizations, continue to be responsible for staff and operational costs. The City has continued to provide space and associated building costs at municipal facilities. However in recent years, these agencies have lost

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major funding sources. The Rayside-Balfour Youth Action Network had received Trillium Funding for staff and operational costs, but were notified in 2005 that they were no longer eligible for funding. The Valley East Youth Centre had received funding from various provincial sources until 2005 and have been struggling to continue programming since. The Sudbury Action Centre for Youth offers an evening drop-in program as part of the many services provided only through diligent fund-raising efforts.

### City Operated Drop-In Centres

The four municipally staffed and run youth drop-in centres operate out of City owned community centres in multi-purpose spaces. Staff wages are a component of annual operating budgets for the various community centre sites. Staff are part time employees working under the guidance of the Leisure Services Division. These programs operate during the school year with the exception of the Capreol Youth Drop-In Centre which runs extended hours during the summer in conjunction with the municipally operated Skate Park at the Capreol Arena.

Centre (Location)	Schedule	# of Weekly Staff Hours	C.G.S. Annual Staff \$
Capreol Youth Drop-In Centre (Capreol Millennium Centre)	Fridays & Saturdays 7 p.m. to 12 a.m. Mondays to Fridays Noon to 3 p.m. & 6 p.m. to 9 p.m. (summer)	10 hours 30 hours (summer)	\$5000
Dowling Youth Drop-In Centre (Dowling Leisure Centre)	Mondays & Wednesdays 5:30 p.m. to 9 p.m.	18 hours	\$7000
Levack/Onaping Youth Drop-In Centre (Onaping C.C.)	Tuesdays & Thursdays 5:30 p.m. to 9 p.m.	18 hours	\$7000
Walden Youth for Youth (Earl Mumford CSC)	Mondays to Fridays 2 p.m. to 8 p.m.	30 hours	\$16,300

### Non City Operated Drop-In Centres

As mentioned, there are three other youth drop-in centres operating in Greater Sudbury which are not directly staffed by the City. A description of the mandate of each of the programs and current status is provided below:

#### *Rayside-Balfour Youth Action Network*

Opened in 1996, the Rayside-Balfour Youth Action Network is dedicated to improving the quality of life for the youth of Azilda and Chelmsford. The Network's objectives are to provide a variety of programs and services that continually meet the needs of youth and to provide information about services available within the community. There are 386 registered members of the centre who attend on a regular basis. Since losing Trillium Funding in 2005, the centre has relied on one-time grants from the City of Greater Sudbury, Councillor CIP/NPP funding and fundraising initiatives to maintain programs. The centre has no funding in place beyond December 31, 2006. An application has been submitted to Town Youth Participation Strategies (TYPS) for emergency funding but no confirmation has been received to date.

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*Sudbury Action Centre for Youth*

The mission of SACY is to offer at-risk youth of the Sudbury area, a warm, safe and non-judgmental place to access support and services so that they may reach their full potential. Services offered at the location include housing support, peer mentoring, employment services and harm reduction programs. There is also a youth drop-in program which has expanded to evening hours recently where youth can socialize, take part in recreational activities and gain access to support services. In 2003-2004, 3,459 youth accessed the drop-in program.

*Valley East Youth Centre*

The Valley East Youth Centre has been in operation for over 20 years. Originally an initiative of St. Kevan's Church, the centre is now run by a volunteer board of directors. Until 2005, the centre received funding from the Provincial government allowing the Centre to hire three full time employees to deliver programs, but have operating on a volunteer basis since. Due to the lack of funding, the centre is now open only one day of the week (Fridays) and the centre attendance has been significantly reduced. The Valley East Youth Centre has received some positive indications from TYPS regarding emergency funding, although confirmation of support has yet to be received.

Centre (Location)	Schedule	City Support	Youth Centre Responsibilities
Rayside Balfour Youth Action Network (Coté Park, Chelmsford)	Mondays to Thursdays 5 p.m. to 9 p.m.	<ul style="list-style-type: none"> <li>•City owns building</li> <li>•City provides snow removal, grounds keeping, some building maintenance, building insurance</li> <li>•One time grant in amount of \$38,000 provided in 2006 to assist with operational costs</li> <li>•Ward Councillors have provided assistance through CIP/NPP funds.</li> </ul>	<ul style="list-style-type: none"> <li>•Operated by volunteer Board and the Youth Action Network</li> <li>•Responsible for wages, operational costs, content and liability insurance, telephone costs, security system costs, office expenses</li> </ul>
Sudbury Action Centre for Youth (Elm Street, Downtown Sudbury)	Mondays to Fridays 4 p.m. to 8 p.m.	<ul style="list-style-type: none"> <li>•City provides minimal support for drop-in program.</li> <li>•Some marketing assistance through Leisure Guide</li> </ul>	<ul style="list-style-type: none"> <li>•SACY responsible for all building costs, including rent, utilities, insurance as well as all staffing costs</li> </ul>
Valley East Youth Centre (next to Centennial Arena, Hanmer)	Fridays 6 p.m. to 11 p.m.	<ul style="list-style-type: none"> <li>•City owns the building</li> <li>•City provides building insurance, grounds maintenance including snow plowing, utility costs, some building repairs</li> <li>•City provided a one time grant in the amount of \$2400 in 2006</li> </ul>	<ul style="list-style-type: none"> <li>•Operated by volunteer Board of Directors</li> <li>•Board responsible for staff wages and benefits, supply costs, liability and content insurance</li> </ul>

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### **Youth Centre Benefits**

Examples of the manner in which youth centres impact positively on the lives of participants include:

- Centre activities result in increased physical fitness levels.
- Centres provide youth a voice as they are involved with the planning of centre activities.
- Working in the community fosters and promotes the concept of civic engagement.
- Centres provide a non-judgmental place where youth feel safe.
- Centres develop skills such as budgeting, fundraising through special event planning.
- Centres recognize and celebrate youth achievements.
- Centres increase employment opportunities through the development of resume writing and interview skills.
- Centres provide access to service agencies and referral services that youth may require.
- Participation at youth centres is open to all youth and there is no charge for entry.

There are many examples of the positive work of Greater Sudbury youth centres. Recently, the Sudbury Action Centre for Youth was named the best social service agency in Canada, receiving the Donner Canadian Foundation Award for excellence in the delivery of social services. The Rayside-Balfour Youth Action Network and the Levack-Onaping Teen Centre were instrumental in assisting with skateboard park development in the communities of Chelmsford and Onaping respectively. Centres have been active within the community as evidenced by the Dowling Teen Centre participation in the annual Winter Carnival and the operation of the Capreol Ski Hill concession by Capreol Drop-In Centre participants. Finally, the City of Greater Sudbury has been invited to complete a second phase application to recognize our municipality as 'Youth Friendly', largely because of the services and programs offered by various youth centres.

### **Leisure Master Plan**

The Parks, Open Space and Leisure Master Plan addresses a broad variety of issues related to parks, open space, and leisure facilities, programs and services. The Master Plan identifies detailed strategies that guide the ongoing provision and management of municipal parks and leisure services and facilities to the year 2014 and beyond.

One of the main service delivery strategies recommended within the plan is to "maintain and/or increase staffing in the areas of community development, enhanced volunteer training and leadership, seniors programming, **youth services (especially for youth-at-risk)**, arena management and maintenance where warranted'. The Master Plan also states that residents are supportive of the development of youth programs in schools and the community and of the provision of more recreational opportunities such as skateboard parks and rollerblading areas. One of the most common themes identified by community groups as part of the Master Plan process was the need for more activities for youth.

### **Opportunities and Recommendations**

After discussions with youth centre representatives, staff and participants, a number of opportunities and recommendations for the future success of all youth centres have emerged.

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Given Council approval of this report, a range of options will be prepared for budget consideration.

- There is a need to ensure that there is sustainable funding for all youth centre programs. Time is spent by volunteers and staff at non-City run centres fundraising for staff wages could be better utilized developing new program ideas and initiatives.
- When providing sustainable support for youth centres, there are options for program delivery. A strong board of directors with community support would benefit from an annual grant for staff/operational support. Alternatively centres can be staffed by City of Greater Sudbury employees such as the four existing City programs are run.
- Funding should be allocated equitably based on population and local needs.
- Input should be sought from centre participants, volunteers, Community Action Networks and other community groups in terms of operating hours and programs and services offered at youth centre sites.
- Regardless of the operational models of the various youth centres, it is recommended that one staff person from the Leisure Services Division be identified to work with all programs to ensure consistency in support and service delivery.
- Operating manuals, standard operating procedures and staff training programs are initiatives that should be developed in partnership with all facilities early in the new year.
- In addition to support for staff costs, it is recommended that funds be allocated for youth centre staff training and development on an annual basis.
- Working with all youth centres, the Leisure Services Department can assist with the development of shared programs, partnerships and special events for improved services at all sites. The development of a city-wide Youth Week could be planned and implemented by participants and staff of youth centres.
- Consideration should be given for summer programming at key locations. There are funding opportunities through HRSDC to offset staff costs to extend operations into summer months. Currently the Capreol Youth Centre operates very successfully during the summer months, and historically the Rayside-Balfour Youth Action Network has been able to provide summer programming through HRSDC funding.
- It is recommended that each centre have a minimum of two employees working during any given shift for safety and service delivery purposes. Currently, the Capreol Youth Centre and Walden Youth for Youth only have one employee working at a time.
- Due to the aging facility used by the Valley East Youth Centre, Leisure Services staff should work with youth centre volunteers, participants, the Valley East CAN and Ward Councillors to develop options to improve the building or to investigate other potential program sites. Significant capital investment will be required if the program continues to operate out of the current location to address deficiencies with the building roof, windows, floors and other needs.
- Town Youth Participation Strategies (TYPs) is an organization which works to encourage,



support and provide information and training to youth and youth groups in rural areas, towns and small cities in Canada. There are numerous opportunities through TYPs including funding for anti-tobacco programs, participation recording systems and policy and procedure assistance. There is a nominal membership fee per site (\$250) and it is recommended that all youth centres become affiliates of TYPs and take advantage of the services it has to offer.

- A consistent theme with all centres was the issue of transportation to centres for many participants. Opportunities exist to work with Greater Sudbury Transit to develop innovative methods to allow youth to access sites.
- Finally, in consideration of sustainable funding for existing youth centres, Council may want to consider supporting the development of new programs where there is currently a gap in service. For example there are no programs offered in the Garson/Falconbridge area or in Minnow Lake where there are large populations of youth. CGS facilities such as the Falconbridge Community Centre and Minnow Lake Place provide potential locations for such programs.


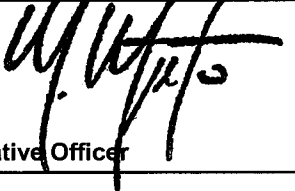
# Request for Decision City Council

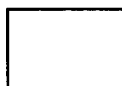


Type of Decision									
Meeting Date	December 13, 2006				Report Date	December 8, 2006			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of	<input checked="" type="checkbox"/>	Open		Closed

Report Title
Council Appointment - Federation of Northern Ontario Municipalities

Policy Implication + Budget Impact		Recommendation
N/A	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.	<p>That Councillor _____ be appointed to the Board of Directors of the Federation of Northern Ontario Municipalities as the representative of the City of Greater Sudbury for the term ending December 31, 2008.</p>
<p><b>Policy Implication:</b></p> <p>The term of Office for the Board of Directors of FONOM ended November 30, 2006. The City of Greater Sudbury is entitled to one (1) representative.</p> <p><b>Budget Impact:</b></p> <p>There is no budget impact associated with this Request for Decision.</p>		
<input checked="" type="checkbox"/>	Background Attached	Recommendation Continued

Recommended by the General Manager	Recommended by the C.A.O.
 Caroline Hallsworth General Manager of Corporate Services	 Mark Mieto Chief Administrative Officer



**Report Prepared By**

*A. Haché*

Angie Haché  
City Clerk

**Division Review**

**Executive Summary:**

The purpose of this Report is to appoint one Member of Council to the Board of Directors of FONOM for the term ending December 31, 2008.

**Background:**

**FONOM - Mandate:**

FONOM's mandate is: "to work together for the betterment of municipal government in Northern Ontario and to strive for improved legislation respecting local government in the north."

**City Representation:**

FONOM by letter dated November 6, 2006 (copy attached) has advised that the term of office for the Board of Directors ended on November 30, 2006. Council has therefore been requested to appoint a Member of Council for the term ending December 31, 2008.



Federation of Northern Ontario Municipalities

P.O. Box 117  
Corbeil, Ontario  
POH 1K0

Telephone (705) 752-2783  
Facsimile (705) 752-1138

www.fonom.org  
fonom@sympatico.ca

FAX TRANSMITTAL FORM

---

To: Angie, City of Greater Sudbury	From: Vonda Croissant
Date Sent: December 7, 2006	Phone:
Number of Pages: 6 (including cover page)	Fax: 1-705-671-8118
Re: Representative on FONOM Board of Directors	

---

Message:

Angie:

As you requested, I am faxing you my letter of November 6, 2006 regarding the City of Greater Sudbury's representative on the FONOM board. As I mentioned on the phone, we have rescheduled the next FONOM board meeting to **February 2, 2007 in North Bay** so your resolution can be sent later than the original deadline in my letter which was December 15, 2006.

Please call me if you have any questions about this matter.

Regards,

Vonda Croissant  
Executive Director, FONOM

# FONOM

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Austin Hunt  
President

Vonda Croissant  
Executive Director

November 6, 2006

Mark Mieto, CAO  
City of Greater Sudbury  
P.O. Box 5000, Station A  
Sudbury, ON P3A 5P3

Dear Mr. Mieto:

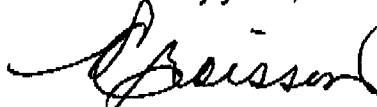
**Re: Representative on FONOM Executive Committee (Board)**

The Constitution of the Federation of Northern Ontario Municipalities (FONOM) of which the City of Greater Sudbury is a member, allows for a representative from the City sit on the Executive Committee (Board of Directors) of FONOM. As the current board appointments expire at the end of the current municipal term of office, it is necessary that your City appoint a member to that position for the period 2007 to 2008.

Please advise me of the name and contact information for your appointee to the FONOM board following the upcoming general municipal elections. A sample resolution is attached. Your resolution can be sent to me by mail to Box 117, Corbeil, ON, P0H 1K0, or by fax to (705) 752-1138. As the first meeting of the new FONOM board will be held Friday and Saturday, January 19 and 20, 2007, I would appreciate receiving the name of your appointee **by Friday, December 15, 2006**. Also attached for your information is the section of FONOM's Constitution regarding membership on its Executive Committee.

If you have any questions regarding this matter, please contact me by telephone or by email to [fonom@sympatico.ca](mailto:fonom@sympatico.ca). Thank you for your assistance with this matter and thank you for your City's continuing support of FONOM.

Sincerely yours,



Vonda Croissant  
Executive Director

Attach. 2

---

**FEDERATION OF NORTHERN ONTARIO MUNICIPALITIES**

P.O. Box 117, Corbeil, Ontario P0H 1K0 Telephone: (705) 752-2783 E-mail: [fonom@sympatico.ca](mailto:fonom@sympatico.ca)

### **Sample Resolution Appointing a Member to the FONOM Executive Committee**

WHEREAS the Executive of the Federation of Northern Ontario Municipalities (FONOM) is comprised of one representative from each of the major municipalities/cities of North Bay, Sault Ste. Marie, Greater Sudbury, Timmins and one representative from each of the seven territorial districts of Northeastern Ontario: Algoma, Cochrane, Manitoulin, Nipissing, Parry Sound, Timiskaming and Sudbury; and

WHEREAS the Constitution of the Federation of Northern Ontario Municipalities stipulates that the term of office of the FONOM Executive shall commence with the first meeting following general municipal elections; and

WHEREAS general municipal elections took place on Monday, November 6, 2006; and

WHEREAS the City of Greater Sudbury is a member in good standing of the Federation of Northern Ontario Municipalities; then

THEREFORE BE IT RESOLVED THAT the City of Greater Sudbury hereby appoints as its representative on the FONOM Executive (Name of representative) who was elected to office in said municipality by qualified electors pursuant to the provisions of the Municipal Elections Act, 1996, as amended; and

FURTHER BE IT RESOLVED that the CAO/Clerk notify the Executive Director of FONOM of the name of this representative and provide FONOM with all contact information for this representative including name, address (residence and business), telephone number (residence and business) and email address.

## FEDERATION OF NORTHERN ONTARIO MUNICIPALITIES

### C O N S T I T U T I O N (Excerpt)

Amended May, 1986  
 Amended May, 1989  
 Amended May, 1992  
 Amended May, 1995  
 Amended May, 1996  
 Amended May, 2000  
 Amended May, 2002  
 Amended May, 2003  
 Amended May, 2006

## PART VI

### EXECUTIVE COMMITTEE

The Executive shall consist of:

President  
 Immediate Past President  
 First Vice President  
 Second Vice President  
 Eight Directors

An Immediate Past President shall remain a member of the Executive Committee of the Association as long as that person continues to be an elected council member of a member municipality. If the Immediate Past President ceases to hold elected office, the most Immediate Past President who holds elected office in a member municipality may be appointed to serve on the Executive.

The Executive shall be comprised of one representative from each of the major municipalities/cities: North Bay, Sault Ste. Marie, Greater Sudbury, Timmins and one representative from each of the seven territorial districts of Northeastern Ontario: Algoma, Cochrane, Manitoulin, Nipissing, Parry Sound, Timiskaming and Sudbury.

**Duties and Number.** The affairs of the Federation shall be managed by an Executive Committee who may be known and referred to as Directors. The Executive shall consist of 11 directors or such other number of directors as may be determined from time to time by resolution at the annual general meeting.

**Qualifications.** Every member of the Executive shall be 18 or more years of age. Every member of the Executive appointed from each of the Federation's major municipalities/cities/territorial district:

- a) Shall be holder of office in such municipality/city/territorial district and elected to such office by qualified electors pursuant to the provisions of the Municipal Elections Act, 1996, as amended, and

- b) Shall be appointed to the Executive by resolution of their respective Council and/or Municipal Association.
- c) Where no *bona fide* Municipal Association exists, the Executive member representing that territorial district shall be selected by resolution of a majority of all the member municipalities within said territorial district.

**Term.** The term of office of the Executive shall commence with the first meeting following general municipal elections. At that meeting the officers of the Executive shall be selected. These officers (President, First Vice President, Second Vice President) shall remain in office for two years subject to confirmation on a yearly basis or until a replacement may be required as a result of a resignation in the two year period.

At the expiration of the above-noted two-year term, a new term of office of the Executive shall commence with the first meeting following the two-year anniversary of the most recent general municipal elections. At that meeting the officers of the executive shall again be selected. These officers (President, First Vice President, Second Vice President) shall remain in office for two years subject to confirmation on a yearly basis or until a replacement may be required as a result of a resignation in the two year period.

**Powers of Officers.** The Officers of the Association shall have power and authority to act for the Executive in relation to the following matters:

1. During the interval between the meetings of the Executive, the Officers shall possess and may exercise (subject to any regulations which the Board may, from time to time, impose) all the powers of the Executive in the management of the affairs of the Association in such manner as the Officers shall deem best for the interests of the Association in all cases in which specific directions shall not have been given by the Executive.
2. Develop the agenda for the Executive meetings.
3. Respond to emergency issues, policy matters and resolutions.
4. Recommend to the Executive the terms and conditions of employment of the Executive Director and to enter into such contracts in this regard. To assess the Executive Director's compensation in relation to the annual performance review by the Officers. To recommend to the Executive when an Executive Director search should be undertaken.

**Honorarium.** The President and Vice President of the Federation of Northern Ontario Municipalities (FONOM) shall receive a yearly honorarium of \$2,000 and \$1,000 respectively.

**Vacancies.** The position of a member of the Executive shall automatically be vacated:



- a) If the member is found to be mentally incompetent or becomes of unsound mind;
- b) If the member, by notice in writing, to the Federation resigns office, which resignation shall be effective at the time it is received by the Executive Director of the Federation or at the time specified in the notice, whichever is later;
- c) If the member dies;
- d) If the member ceases to be a holder of an office in such municipality, city, territorial district, and is not elected to such office by qualified electors pursuant to the provisions of the Municipal Elections Act, 1996 as amended.

**Filling Vacancies.** In the event a vacancy occurs in the Executive, such vacancy shall be filled by a new member from the municipality/city/territorial district from which the vacancy originated within 30 days of the creation of such vacancy. Any new member of the Executive appointed pursuant to the terms hereof shall hold office for the remainder of the removed member's term.

Upon the absence of a member of the Executive from three consecutive meetings, the Association/City/District represented by that member shall be requested to appoint a new representative.

# Request for Decision City Council



Type of Decision									
Meeting Date	December 13, 2006				Report Date	November 28, 2006			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title
Appointment of two (2) Deputy Mayors - Term ending December 31, 2008

Policy Implication + Budget Impact		Recommendation
N/A	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.	<p>THAT Councillors:</p> <p>1. _____</p> <p>2. _____</p> <p>be appointed as Deputy Mayors for the term December 13, 2006 to and including December 31st, 2008 or until their successors are appointed, whichever occurs later.</p>
<p><b><u>Policy Implication:</u></b></p> <p>The requirement and procedure for the appointment of the two (2) Deputy Mayors is in accordance with Council's Procedure By-law 2006-100, as amended.</p> <p>A By-law to confirm the appointments will be introduced for three readings.</p>		
<p><b><u>Budget Impact:</u></b></p> <p>There is no budget impact associated with this Request for Decision.</p>		
<input checked="" type="checkbox"/>	Background Attached	
		Recommendation Continued

Recommended by the General Manager
 Caroline Hallsworth Executive Director, Administrative Services

Recommended by the C.A.O.
 Mark Mieto Chief Administrative Officer

Report Prepared By	Division Review
<p>Angie Haché City Clerk</p> <p><i>A. Haché</i></p>	

## Executive Summary:

This Report sets out the procedure for the election by Council of two (2) Deputy Mayors for the term December 13, 2006 to and including December 31, 2008.

The selection criteria require that Council should consider the abilities of one of the candidates for Deputy Mayor to speak fluently in both English and French, so as to ensure that at least one Deputy Mayor is bilingual.

These appointments will be made by resolution and then confirmed by by-law.

## Background:

### Deputy Mayors:

Article 5 of the Procedure By-law provides that Council shall, by by-law appoint two (2) of its members as Deputy Mayors to hold office for one half of the term of Council, ending on December 31, 2008 or until their successors are appointed.

The Deputy Mayors act from time to time in the place and stead of the Mayor while the Mayor is absent from the municipality or is absent through illness or his office is vacant. Deputy Mayors also chair the Committee of the Whole *in camera* meetings of Council and the Nomination Committee of Council. The two (2) Deputy Mayors will Chair these meetings on a monthly rotation schedule.

When appointing Deputy Mayors, Council, in accordance with its procedural rules, should take into consideration the abilities of one of the candidates for Deputy Mayor to speak fluently in both the English and French languages, so as to ensure that at least one Deputy Mayor is bilingual.

No Member of Council shall simultaneously serve as a Deputy Mayor and Chair of the Planning Committee, Priorities or Finance Committees.

## **Remuneration**

The position of Deputy Mayor is remunerated \$4,012 per annum.

## **Selection:**

The selection of the Deputy Mayors is conducted in accordance with Section 37 of the Procedure By-law.

Where two (2) Members of Council are nominated, a motion to appoint the nominees shall be presented and voted upon.

If more than two (2) Members of Council are nominated, then Council shall hold an election, in accordance with Article 37 of the Procedure By-law. If more than two (2) Members are nominated, then a roll call vote of Council shall be conducted. In the event a member of Council requests a vote by paper ballots a supply of ballots has been prepared.

Where all Members of Council are in attendance, seven (7) votes are required to fill the vacancy. Each Member is entitled to two (2) votes for these positions.

It is always in order for a Member of Council to nominate themselves and to vote for themselves. Under *Robert's Rules of Order* a nomination does not need a second.

Where no applicant receives the majority required for appointment and where two or more applicants are tied with the least number of votes, a special roll call vote shall be taken to decide which of the tied applicants with the least number of votes shall be dropped from the list of names to be voted on in the next vote.

In the event of an equality of votes, then the successful candidate is to be determined by lot conducted by the Clerk.

A copy of Article 37 is attached to this report for the convenience of Members of Council.

Once the two (2) successful candidates have been selected, then a resolution will first be introduced appointing the successful candidates.

**VOTING CHART**  
**Majority Vote**  
**(7 Members of Council are required for quorum)**

<b>Number of Members Present and Voting</b>	<b>Majority Vote</b>
13	7
12	7
11	6
10	6
9	5
8	5
7	4

RULES OF PROCEDURE BY-LAW 2006-100

**ARTICLE 37**

**NOMINATION COMMITTEE - CITIZEN APPOINTMENTS**

**37.1      Made by Committee of the Whole - Procedure**

Appointments to the various local boards, Advisory Panels and corporations of the City shall be recommended by the Nomination Committee at a meeting called for that purpose. In making such appointments, the procedure set out in this article shall apply unless otherwise provided in a shareholders' declaration.

**37.2      Advertising - position - requirements - to local citizens**

At least thirty (30) days prior to the Committee meeting at which a Citizen appointment is scheduled to be considered, the Clerk shall place an advertisement in a local newspaper to run on at least two occasions and place an advertisement on radio or television or both, as the Clerk deems advisable, on at least one (1) occasion outlining the position to be filled and inviting applications from interested citizens. A copy of each advertisement shall be provided to each Member of the Committee.

**37.3      Applications - in writing - time limitation**

All Citizen applications for appointment must be in writing and received by the Clerk at least four (4) clear days prior to the meeting of the Committee.

**37.4 Applications - qualifying - included - Committee of the Whole Agenda**

Copies of all applications received for each position from qualifying applicants shall be included with the agenda material for the Committee of the Whole meeting concerned.

**37.5 Applicants - qualified - exact number - motion**

Where there are only the exact number of qualified applicants as required for any position or positions, a motion to appoint the applicants to the position or positions concerned shall be presented and voted upon.

**37.6 Applicants - qualified - more than required - selection**

If there are more qualified applicants than positions available, then the Committee shall recommend from the qualified applicants the ones to fill the position or positions concerned.

**37.7 Roll call vote - Committee - taken - regarding applicants**

A roll call vote of the Committee shall be taken with respect to the qualified applicants for each position available.

**37.8 Appointment - determined - by vote - exception**

If upon the first roll call vote no applicant receives the votes of the majority of Members present, the name of the applicant receiving the least number of votes shall be dropped and the Members shall proceed to vote anew and so continue until either an applicant receives the votes of the majority of Members present, at which time such applicant shall be declared to be the recommended candidate; or, it becomes apparent by reason of an equality of votes that no applicant can be recommended by the voting process.

**37.9 Voting - unsuccessful - position selected - by lot**

Where by reason of an equality of votes, it becomes apparent that no applicant can be selected by the voting process, then the recommended applicant shall be the applicant selected by lot by the Clerk.

**37.10 Special vote - applicants tied - least number of votes**

In the case where no applicant receives the majority required for appointment on a roll call vote, and where two or more applicants are tied with the least number of votes, a special roll call vote shall be taken to decide which of the tied applicants with the least number of votes shall be dropped from the list of names to be voted on in the next roll call vote.

**37.11 Staff Member - appointment - conditions**

Except where prohibited by law, the Committee may recommend the appointment of a Member of staff to a local board or outside agency in the place of a Member of Council when no Member of Council wishes to be appointed.

**37.12 Further votes**

If no person receives more than half the votes, the Clerk shall take another vote, excluding the person who received the fewest votes in the previous vote; if two or more persons received the fewest votes, the Clerk shall choose the person to be excluded by lot.

**37.13 Term of Appointment - Citizens**

Citizens appointed by the Committee to Advisory Panels, local boards and committees shall be appointed for the term of office coinciding with the term of Council, or the terms set out in such appointments, and until their successors are appointed unless otherwise provided by Council, the Committee or by law.

**37.14 Council Appointments - ballots**

At the first regular meeting of a new Council, or as soon thereafter as is reasonable, Council shall appoint Members to Committees by way of simultaneous, written, signed ballots which will be read aloud by the Clerk and recorded in the minutes.

**37.15 Council Appointments - destruction of ballots**

These ballots, as well as ballots used for simultaneous roll-call votes generally, may be destroyed by the Clerk and need not be retained following the confirmation of the minutes.

**EXAMPLES OF TIE VOTES  
(All Members of Council Present - Four Nominees)**

Candidate	Votes Received
A	6
B	4
C	3
D	0

**Result: Candidate D is dropped from the next vote.**

Candidate	Votes Received
A	5
B	4
C	3
D	1

**Result: Candidate D is dropped from the next vote.**

**EXAMPLES OF VOTES  
(All Members of Council Present)  
(Three Nominees Remaining)**

Candidate	Votes Received
A	6
B	4
C	3

**Result: Candidate C is dropped from the next vote.**

Candidate	Votes Received
A	5
B	3
C	3
D	1

**Result:**

- 1. Candidate D is dropped.**
- 2. A special roll call vote is taken to decide which of the tied Candidates B or C shall be dropped from the list of names to be voted on in the next roll call vote.**
- 3. Then a roll call vote shall be taken of the remaining two Candidates: A and one of B or C.**



**THE CONSEQUENCES OF SAMPLE TIE VOTES  
(All Members of Council Present - Five Nominees)**

Candidate	Votes Received
A	3
B	4
C	2
D	2
E	2

**Result:**

1. A special roll call vote is taken to decide which of the tied Candidates (C, D, or E) shall be dropped from the list of nominees to be voted on in the next roll call vote.
2. Then a roll call vote shall be taken of the remaining four Candidates: A, B and two of C, D or E.

**THE CONSEQUENCES OF SAMPLE ZERO VOTES  
(All Members of Council Present - Six Nominees)**

Candidate	Votes Received
A	4
B	4
C	2
D	3
E	0
F	0

**Result:**

1. Candidates E and F are dropped from the next vote.
2. Then a roll call vote shall be taken of the remaining four Candidates: A, B, C and D.

# Request for Decision City Council



Type of Decision									
Meeting Date	December 13, 2006				Report Date	December 4, 2006			
Decision Requested	X	Yes		No	Priority	X	High		Low
	Direction Only				Type of Meeting	X	Open		Closed

Report Title
Appointment of Chair and Vice-Chair - Priorities Committee Term Ending December 31, 2007

Policy Implication & Budget Impact	
N/A	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<p><b><u>Policy Implication:</u></b></p> <p>The requirement and procedure for the appointment of the Chair and Vice-Chair of the Priorities Committee of Council are made in accordance with Council's Procedure By-law 2006-100.</p> <p><b><u>BUDGET IMPACT:</u></b></p> <p>There is no budget impact associated with this Request for Decision.</p>	
X	Background Attached

Recommendation
<p>THAT Councillor _____ be appointed as Chair and Councillor _____ be appointed as Vice-Chair of the Priorities Committee for the term ending December 31, 2007, or until such time as their successors are appointed, whichever occurs later.</p>
Recommendation Continued

Recommended by the Department
 Caroline Hallsworth Executive Director of Administrative Services

Recommended by the C.A.O.
 Mark Mieto Chief Administrative Officer

Date: December 4, 2006

**Report Prepared By**Angie Haché  
City Clerk*A. Haché***Division Review****Executive Summary:**

This Report sets out the procedure for the election by Council of the Chair and Vice-Chair of the Priorities Committee of Council for the term ending December 31, 2007 or until their successors are appointed, whichever occurs later.

The Procedure By-law provides that a member of Council shall be appointed annually by Council to serve as Chair of the Priorities Committee. As well, a Vice-Chair is also appointed annually.

No Member of Council shall simultaneously serve as a Deputy Mayor and Chair of the Planning, Priorities or Finance Committees Committee.

The above appointments need only be confirmed by resolution.

**Background:****Remuneration**

The Chair of the Priorities Committees is paid \$4,012 per annum.

**Selection:**

The selection of the Chair and Vice-Chair is to be conducted in accordance with Section 37 of the Procedure By-law. Section 37 of the Procedure By-law is attached to the report regarding the appointment of Deputy Mayors.

Council's procedure requires that in the event more than one (1) candidate is nominated for either the Chair's or Vice-Chair's positions, then a roll call vote of Members of Council shall be held.

In the event a member of Council requests a vote by paper ballot, a supply of ballots has been prepared.

Where all Members of Council are in attendance, **seven (7) votes are required to fill each vacancy.** **Each Member is entitled to one (1) vote** for each of the Chair's and Vice-Chair's positions.

Date: December 4, 2006

Where no applicant receives the majority required for appointment and where two or more applicants are tied with the least number of votes, a special roll call vote shall be taken to decide which of the tied applicants with the least number of votes shall be dropped from the list of names to be voted on in the next vote.

In the event of an equality of votes, then the successful candidate is to be determined by lot conducted by the Clerk.

It is always in order for a Member of Council to nominate themselves and to vote for themselves. Under *Robert's Rules of Order* a nomination does not need a second.

Once the successful candidates have been selected, then a resolution will be introduced confirming the appointment of the successful candidates.

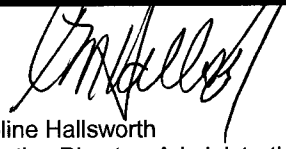
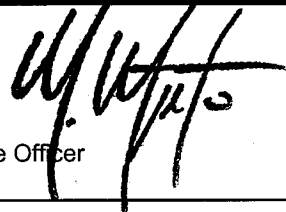
# Request for Decision City Council

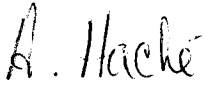


Type of Decision									
Meeting Date	December 13, 2006				Report Date	December 4, 2006			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of	<input checked="" type="checkbox"/>	Open		Closed

Report Title
Appointment of Chair and Vice-Chair - Finance Committee Term Ending November 30, 2010

Policy Implication + Budget Impact		Recommendation	
N/A	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.		
<p><b>Policy Implications:</b></p> <p>The requirement and procedure for the appointment of the Chair and Vice-Chair of the Finance Committee are made in accordance with Council's Procedure By-law 2006-100.</p> <p>A Resolution to confirm the appointments will be presented.</p> <p><b>Budget Impact:</b></p> <p>There is no budget impact associated with this Request for Decision.</p>		<p>That Councillor _____ be appointed as Chair and Councillor _____ be appointed as Vice-Chair of the Finance Committee for the term ending November 30, 2010 or until their is appointed, whichever occurs later.</p>	
<input checked="" type="checkbox"/>	Background Attached	<input checked="" type="checkbox"/>	Recommendation Continued

Recommended by the General Manager	Recommended by the C.A.O.
 Caroline Hallsworth Executive Director, Administrative Services	 Mark Mieto Chief Administrative Officer

Report Prepared By	Division Review
 Angie Haché City Clerk	

### Executive Summary:

This Report sets out the procedure for the election by Council of the Chair and Vice-Chair of the Finance Committee of Council for the term ending November 30, 2010 or until his/her successor is appointed, whichever occurs later.

The Procedure By-law provides that a member of Council shall be appointed to serve as Chair and Vice-Chair of the Finance Committee for the term of Council.

No Member of Council shall simultaneously serve as a Deputy Mayor and Chair of the Planning, Priorities or Finance Committees Committee.

The above appointments need only be confirmed by resolution.

### Background:

#### Remuneration

The Chair of the Finance Committee is paid \$2,675 per annum.

#### Selection:

The selection of the Finance Committee Chair and Vice-Chair are to be conducted in accordance with Section 37 of the Procedure By-law. Section 37 of the Procedure By-law is attached to the report regarding the appointment of Deputy Mayors.

Council's procedure requires that in the event more than one (1) candidate is nominated for either the Chair's or Vice-Chair's positions, then a roll call vote of Members of Council shall be held.

In the event a Member of Council requests a vote by paper ballots, a supply of ballots has been prepared.

Where all Members of Council are in attendance, **seven (7) votes are required to fill each vacancy. Each Member is entitled to one (1) vote** for each of the Chair's and Vice-Chair's positions.

Where no applicant receives the majority required for appointment and where two or more applicants are tied with the least number of votes, a special roll call vote shall be taken to decide which of the tied applicants with the least number of votes shall be dropped from the list of names to be voted on in the next vote.

In the event of an equality of votes, then the successful candidate is to be determined by lot conducted by the Clerk.

It is always in order for a Member of Council to nominate themselves and to vote for themselves. Under *Robert's Rules of Order* a nomination does not need a second.

Once the successful candidates have been selected, then a resolution will be introduced confirming the appointment of the successful candidates.



# Request for Decision City Council




Type of Decision									
Meeting Date	December 13, 2006				Report Date	December 1, 2006			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title
Appointment of Planning Committee -Term Ending November 30, 2010

Policy Implication + Budget Impact		Recommendation	
N/A	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.		
<p><b>Policy Implication:</b></p> <p>The requirement and procedure for the appointment of the Members of the Planning Committee, its Chair and Vice-Chair are made in accordance with Council's Procedure By-law 2006-100.</p> <p>A by-law to confirm the appointments will be introduced for three readings.</p> <p><b>Budget Impact:</b></p> <p>There is no budget impact associated with this Request for Decision.</p>		<p>That the following five (5) Members of Council are hereby appointed to the Planning Committee for the term ending November 30, 2010 or until their successors are appointed, whichever occurs later:</p> <p>1. _____</p> <p>2. _____</p> <p>3. _____</p> <p>4. _____</p> <p>5. _____</p>	
<input checked="" type="checkbox"/>	Background Attached	<input checked="" type="checkbox"/>	Recommendation Continued

Recommended by the General Manager	Recommended by the C.A.O.
 Caroline Hallsworth Executive Director, Administrative Services	 Mark Mieto Chief Administrative Officer



Report Prepared By	Division Review
 Angie Haché City Clerk	

### Recommendation continued:

AND THAT Councillor \_\_\_\_\_ be appointed as Chair of the Planning Committee for the term ending December 31, 2007 or until his/her successor is appointed, whichever occurs later;

AND THAT Councillor \_\_\_\_\_ be appointed as Vice-Chair of the Planning Committee to hold office for the term ending December 31, 2007 or until his/her successor is appointed, whichever occurs later.

### Executive Summary:

The purpose of this Report is to appoint five (5) Members of Council to the Planning Committee, one of whom shall be selected as Chair and another as Vice-Chair.

No Member of Council shall simultaneously serve as a Deputy Mayor and Chair of Planning, Priorities and Finance Committees.

The above appointments will first be made by resolution and then confirmed by by-law.

### Background:

#### Planning Committee:

Article 33 of the Procedure By-law provides for a Planning Committee to be composed of five (5) Members of Council one (1) of whom shall be appointed as Chair and one (1) other Member who shall be appointed as Vice-Chair.

The Members of the Planning Committee shall hold office for the term of Council (2006 to 2010) however, both the Chair and Vice-Chair shall be appointed annually. Both the Chair and Vice-Chair are eligible for reappointment to consecutive terms.

Council will first appoint the five (5) Members of the Planning Committee and then the Chair and Vice-Chair in that order. No Member of Council shall simultaneously serve as a Deputy Mayor and Chair of the Planning, Priorities and Finance Committees.

### **Remuneration**

Planning Committee Members receive \$1,092 per annum. The Chair of the Planning Committee is paid \$2,675 per annum.

### **Selection:**

The selection of the five (5) Members of the Planning Committee, its Chair and Vice-Chair are conducted in accordance with Section 37 of the Procedure By-law. Section 37 of the Procedure is attached to the report regarding the appointment of Deputy Mayors.

Council's procedure requires that in the event more than five (5) candidates are nominated for Membership or more than one (1) candidate is nominated for either the Chair's and Vice-Chair's positions, then a roll call vote of Members of Council shall be held.

In the event a member of Council requests a vote by paper ballots, a supply of ballots has been prepared.

Where all Members of Council are in attendance, seven (7) votes are required to fill the vacancies. Each Member is entitled to five (5) votes for the Members of the Planning Committee and one (1) vote each for the positions of Chair and Vice-Chair.

Where no applicant receives the majority required for appointment and where two or more applicants are tied with the least number of votes, a special roll call vote shall be taken to decide which of the tied applicants with the least number of votes shall be dropped from the list of names to be voted on in the next vote.

In the event of an equality of votes, then the successful candidate is to be determined by lot conducted by the Clerk.

It is always in order for a Member of Council to nominate themselves and to vote for themselves. Under *Robert's Rules of Order* a nomination does not need a second.

Once the successful candidates have been selected, then a resolution will first be introduced appointing the successful candidates



# Request for Decision City Council



Type of Decision											
Meeting Date		December 13, 2006				Report Date		December 8, 2006			
Decision Requested		x	Yes		No	Priority		x	High		Low
		Direction Only				Type of Meeting		x	Open		Closed

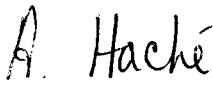
Report Title
Amendments to Procedure By-law 2006-100

Budget Impact / Policy Implication	Recommendation
<p>This report has been reviewed by the Finance Division and the funding source has been identified.</p> <p><b><u>Policy Implication:</u></b></p> <p>Amendment to Procedure By-law 2006-100</p> <p><b><u>Budget Impact:</u></b></p> <p>There is no budget impact associated with this request for decision.</p>	<p>That staff be authorized to prepare and give public notice to amend the Procedure By-law to:</p> <ol style="list-style-type: none"> <li>1. Remove the requirement for three readings of by-laws and allow by-laws to be passed with one resolution instead of two.</li> <li>2. That recorded votes be held in the same manner as Council's seating arrangements by Ward Number.</li> </ol>
<p><b>Background Attached</b></p>	<p><b>Recommendation Continued</b></p>

Recommended by the Department	Recommended by the C.A.O.
 Caroline Hallsworth Executive Director, Administrative Services	 Mark Mieto Chief Administrative Officer

Date: December 8, 2006

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Report Prepared By	Division Review
 Angie Haché City Clerk	Name Title

**BACKGROUND**

Two minor amendments to the Procedure By-law have been noted following e-mails and meetings with the Mayor and Members of Council. It is necessary to amend the Procedure By-law to reflect these changes, however, public notice must first be given.

The recommended changes can be described as follows:

1. The current Procedure By-law requires that by-laws be voted on twice by Council. Firstly, they are presented for first and second reading where no discussion is permitted. Immediately following, they are presented for third reading and discussed. This procedure can be simplified by deleting the three readings. In this way, the by-laws would be presented to Council once for discussion and voting. This is a system used by the former Regional Municipality of Sudbury and is used by many other municipalities.
2. It is also necessary to amend the Procedure By-law to reflect the seating arrangement chosen by Council to sit by ward numbers. The Procedure By-law calls for recorded votes to be held in alphabetically and this should be changed to reflect the seating arrangement.


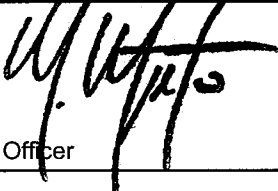
# Request for Decision City Council

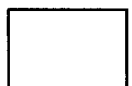



Type of Decision									
Meeting Date	December 13, 2006				Report Date	December 4, 2006			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of	<input checked="" type="checkbox"/>	Open		Closed

Report Title
Appointments to Local Boards & Corporations (Term 2006 to 2010)

Policy Implication + Budget Impact		Recommendation
N/A	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.	A Resolution to confirm the appointments will be presented immediately following the selection of Members for each Local Board or Corporation.
<p><b><u>Policy Implication:</u></b></p> <p>The procedure for the appointment of the Members of Council to various Local Boards and Corporations will be made in accordance with Council's Procedure By-law 2006-100.</p> <p><b><u>Budget Impact:</u></b></p> <p>There is no budget impact associated with this Request for Decision.</p>		
<input checked="" type="checkbox"/>	Background Attached	Recommendation Continued

Recommended by the General Manager	Recommended by the C.A.O.
 Caroline Hallsworth Executive Director, Administrative Services	 Mark Mieto Chief Administrative Officer



Report Prepared By	Division Review
 Angie Haché City Clerk	

### Executive Summary:

The purpose of this report is to appoint Members of Council to various local boards and corporations for the term of Council (2006 - 2010).

All appointments will be confirmed by resolution of Council. Reports will be presented for additional Boards, Committees and Advisory Panels in the new year.

### Background:

#### Boards and Corporations:

The following chart lists various local boards and corporations requiring Council appointments for the Council term 2006 to 2010 and the number of Members of Council to be appointed to each of these bodies.

Reports regarding appointments to other local boards and corporations will be presented to Council at future meetings. These include Greater Sudbury Community Development Corporation, Greater Sudbury Utilities Inc. and the Sudbury Airport Community Development Corporation.

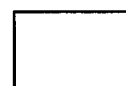
Citizen appointments to various boards and committees will be advertised. Selection of citizen appointments will be made by Council in 2007.

#### Committees and Advisory Panels

The following is a list of existing Committees and Advisory Panels:

##### Committees

Business Licencing Committee  
Street Naming Committee  
Topsoil Committee  
Transit Committee



### Advisory Panels

Accessibility Advisory Panel  
Adanac Advisory Panel and Working Group  
Agricultural Advisory Panel  
Animal Control Advisory Panel  
Bicycle Advisory Panel  
Bingo Charities Advisory Panel  
Children First Roundtable  
Civic Arts and Culture Advisory Panel  
Development Liaison Advisory Panel  
Diversity Advisory Panel  
Fire Advisory Panel  
Healthy Community Cabinet  
Lake Improvement Advisory Panel  
Lake Ramsey Advisory Panel  
Parking Advisory Panel  
Physician Recruitment and Retention Roundtable  
Seniors' Issues Roundtable  
Summer Operations Advisory Panel  
Vegetation Enhancement Technical Advisory Committee  
Volunteerism and Civic Awards Advisory Panel  
Waste Optimization Study Advisory Panel

A report will be presented for Council's consideration in the new year appointments to the Advisory Panels. As new advisory panels are created to reflect changing priorities, other advisory panels will have completed their mandate and may be not be required for this term of Council. This report will include the terms of reference for each Committee and Advisory Panel as well as a recommendation as to their status for the next term.

### Optional Appointments

There are a number of agencies which have requested Council appointees to sit on their Boards. These include the Children's Aid Society, Earth Care Sudbury, Older Adult Centre Sudbury, Sudbury Theatre Centre and NORCAT (The Northern Centre for Advanced Technology Inc.). While these Boards include Council representation in their terms of reference, there is no binding legal requirement for Councillors to sit on these bodies.

### Other

Council is also legislated to appoint Fenceviewers and Livestock Valuers, as well as appoint Members to the Committee of Adjustment and Court of Revision (Drainage). Traditionally, Council has made citizen appointments to these positions with the exception of the Court of Revision, which was comprised of Members of Council. Advertisements for citizen appointment will be placed in the local newspapers for the Fenceviewers, Livestock Valuers and Committee of Adjustment positions and a report brought to the Nominating Committee for selection of candidates. A report on appointments to the Court of Revision and One Eleven Senior Citizens' Centre will also be presented to Council at a future meeting.



### Business Improvement Area Boards

It is anticipated that the new Municipal Act may be proclaimed early in 2007. There may be some implications in the new Municipal Act which may affect the Business Improvement Area Boards therefore these appointments should be made in the new year.

#### Selection:

The selection of these positions are to be conducted in accordance with Section 37 of the Procedure By-law. Section 37 of the Procedure By-law is attached to the report regarding the appointment of Deputy Mayors.

Council's procedure requires that in the event more candidates are nominated for the required position(s), then a roll call vote of Members of Council shall be held.

In the event a member of Council requests a vote by paper ballots a supply of ballots has been prepared.

Where all Members of Council are in attendance, **seven (7) votes are required to fill each vacancy. Each Member is entitled to one (1) vote** for each of the Chair's and Vice-Chair's positions.

Where no applicant receives the majority required for appointment and where two or more applicants are tied with the least number of votes, a special roll call vote shall be taken to decide which of the tied applicants with the least number of votes shall be dropped from the list of names to be voted on in the next vote.

In the event of an equality of votes, then the successful candidate is to be determined by lot conducted by the Clerk.

It is always in order for a Member of Council to nominate themselves and to vote for themselves. Under *Robert's Rules of Order* a nomination does not need a second.

Once the successful candidates have been selected, then a resolution will be introduced confirming the appointment of the successful candidates.





COUNCIL APPOINTMENTS TO LOCAL BOARDS AND CORPORATIONS						
BOARD	AUTHORITY	MEMBERS OF COUNCIL	CITIZEN APPOINTMENTS	REMUNERATION	MEETING DATE & TIME	TERM
Greater Sudbury Police Services Board	Police Services Act, RSO 1990, c.P. 15. Section 27 (5)	2 Members of Council (Councillor and Mayor - if Mayor chooses not to be member another Member of Council shall be appointed)	One Citizen	Elected Members - No Remuneration Chair - \$1,090.	2 <sup>nd</sup> Monday 5 p.m.	Term of Council or until successors appointed
Nickel District Conservation Authority	Conservation Authorities Act, RSO 1990, C. 27	4 Councillors	3 Citizens	\$34 per meeting plus car mileage	3 <sup>rd</sup> Thursday 7 p.m.	3 years or until successors appointed
Sudbury & District Health Unit	Ontario Regulation 462/01	7 Members - At least one of the 7 must be a Member of Council and at least one of the 7 must be a person other than a Member of Council.		Chair - \$2,500 Vice-Chair - \$1,500 Member - \$1,000	3 <sup>rd</sup> Thursday 1:30 p.m.	Term of Council or until successors appointed
Greater Sudbury Housing Corporation	Shareholders Declaration between City of Greater Sudbury & Greater Sudbury Housing Corp.	2 Councillors	5 Citizens to be nominated by the GSHC Nominations Committee	None	4 <sup>th</sup> Tuesday 5 p.m.	Term of Council or until successors appointed

COUNCIL APPOINTMENTS TO LOCAL BOARDS AND CORPORATIONS						
BOARD	AUTHORITY	MEMBERS OF COUNCIL	CITIZEN APPOINTMENTS	REMUNERATION	MEETING DATE & TIME	TERM
Management Board, Pioneer Manor	Homes for the Aged and Rest Homes Act	3 Councillors	Not Applicable	None	Meet Quarterly or as Required	Term of Council or until successors appointed
Greater Sudbury Public Library Board & Greater Sudbury Heritage Museum Board	Library Board Resolution #2003-10	2 Councillors	Six Citizens, with option for one additional Citizen to represent City's Museums	None	3 <sup>rd</sup> Thursday 3 p.m.	Term of Council or until successors appointed

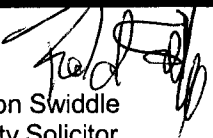
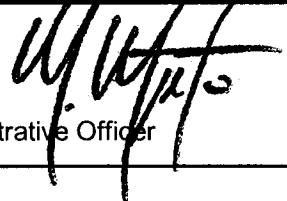
# Request for Decision City Council



Type of Decision									
Meeting Date	December 13, 2006				Report Date	December 8, 2006			
Decision Requested	x	Yes		No	Priority	x	High		Low
	Direction Only				Type of Meeting		Open	x	Closed

Report Title
SHAREHOLDER'S DECLARATION FOR GREATER SUDBURY UTILITIES INC.

Budget Impact / Policy Implication	Recommendation
<div> <div>This report has been reviewed by the Finance</div> <div>Not applicable</div> </div>	<div>That a By-law be passed updating the Shareholder's Declaration for the Greater Sudbury Utilities Inc. and subsidiary companies in order to reduce the size of the Boards of these Corporations.</div>
<div>X</div> <div>Background Attached</div>	<div></div> <div>Recommendation Continued</div>

Recommended by the Department	Recommended by the C.A.O.
<div>  <div>Ron Swiddle City Solicitor</div> </div>	<div>  <div>Mark Mieto Chief Administrative Officer</div> </div>

Report Prepared By	Division Review
Ron Swiddle City Solicitor	Caroline Hallsworth, Executive Director Administrative Services

## BACKGROUND:

In November of 2003, Council passed By-law 2003-297, adopting the Shareholder's Declaration for the Greater Sudbury Utilities Inc. and its subsidiary companies. This Declaration provided for a one-third independence from Greater Sudbury Utilities Inc. and its subsidiaries. Up until the passage of that By-law, the Greater Sudbury Utilities Inc. and its subsidiaries were all governed by Boards that consisted of the same ten individuals appointed by Council.

The Affiliate Relationships Code of the Ontario Energy Board, however, required that certain of these Boards be one-third independent, and so Council passed By-law 2003-297 and subsequently 2006-137 in order to bring the Shareholders Declaration in line with this Code.

Mayor Rodriguez has requested that this Report proceed at this time in order to reduce the size of these Boards. The proposal set out below would be the minimum size for these Boards that could practically be obtained, given the one-third independence rule of the Affiliate Code.

Under the reduced Board size, the following would occur:

- Greater Sudbury Hydro Inc. (WIRESKO) and West Nipissing Energy Services Ltd. will consist of:
  - Mayor/Mayor's designate
  - 1 citizen/chair
  - 1 citizen

This would be a reduction from 6 Directors to 3.

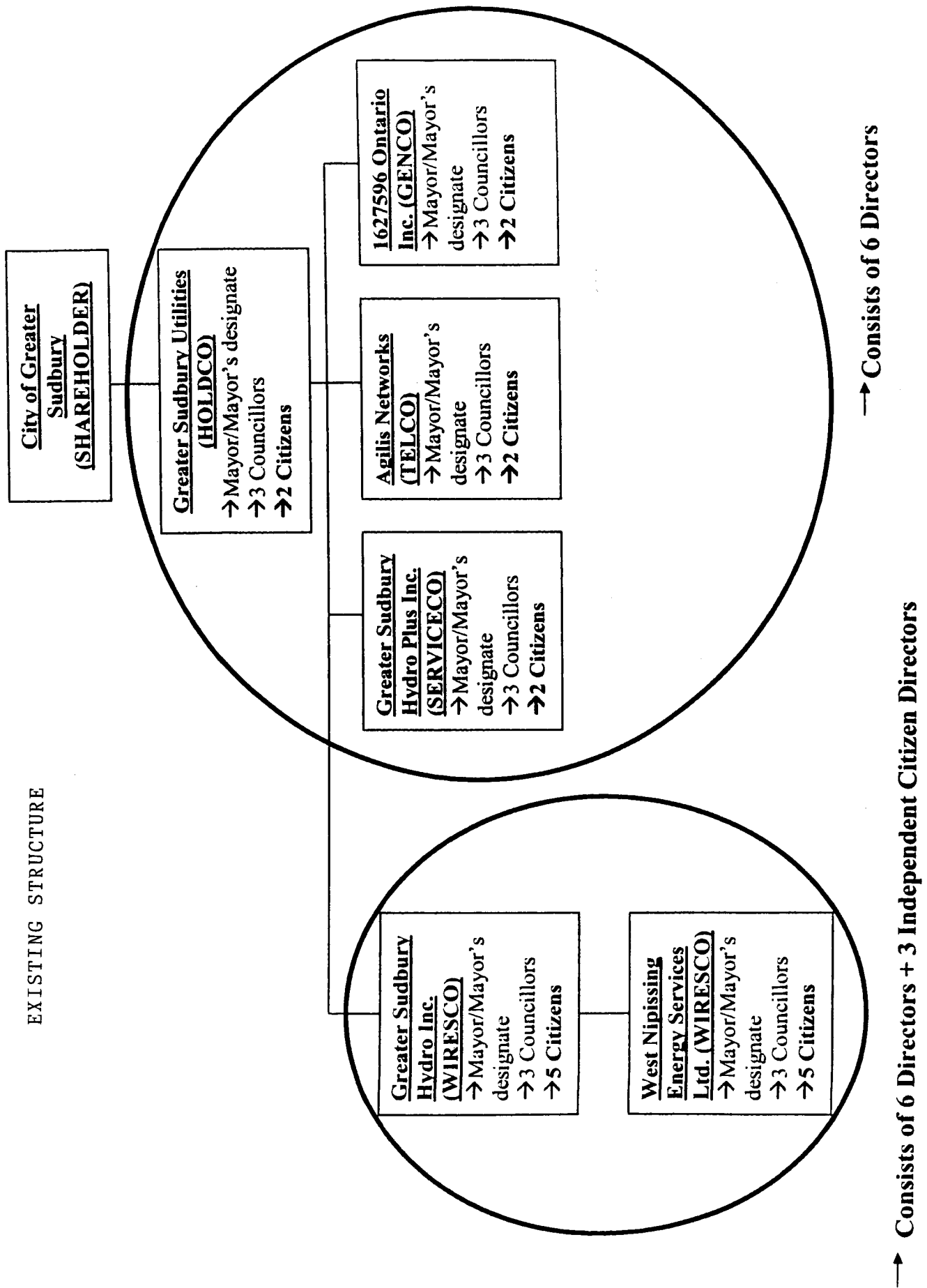
- Greater Sudbury Utilities Inc. (HOLDKO), Greater Sudbury Hydro Plus Inc. (SERVICECO), Agilis Networks (TELCO) AND 1627596 Ontario Inc. (GENCO) will consist of:
  - Mayor/Mayor's designate
  - 1 citizen/chair
  - 1 citizen

This would also be a reduction from 6 Directors to 3, but the citizen appointment would be independent from the citizen director of HOLDKO.

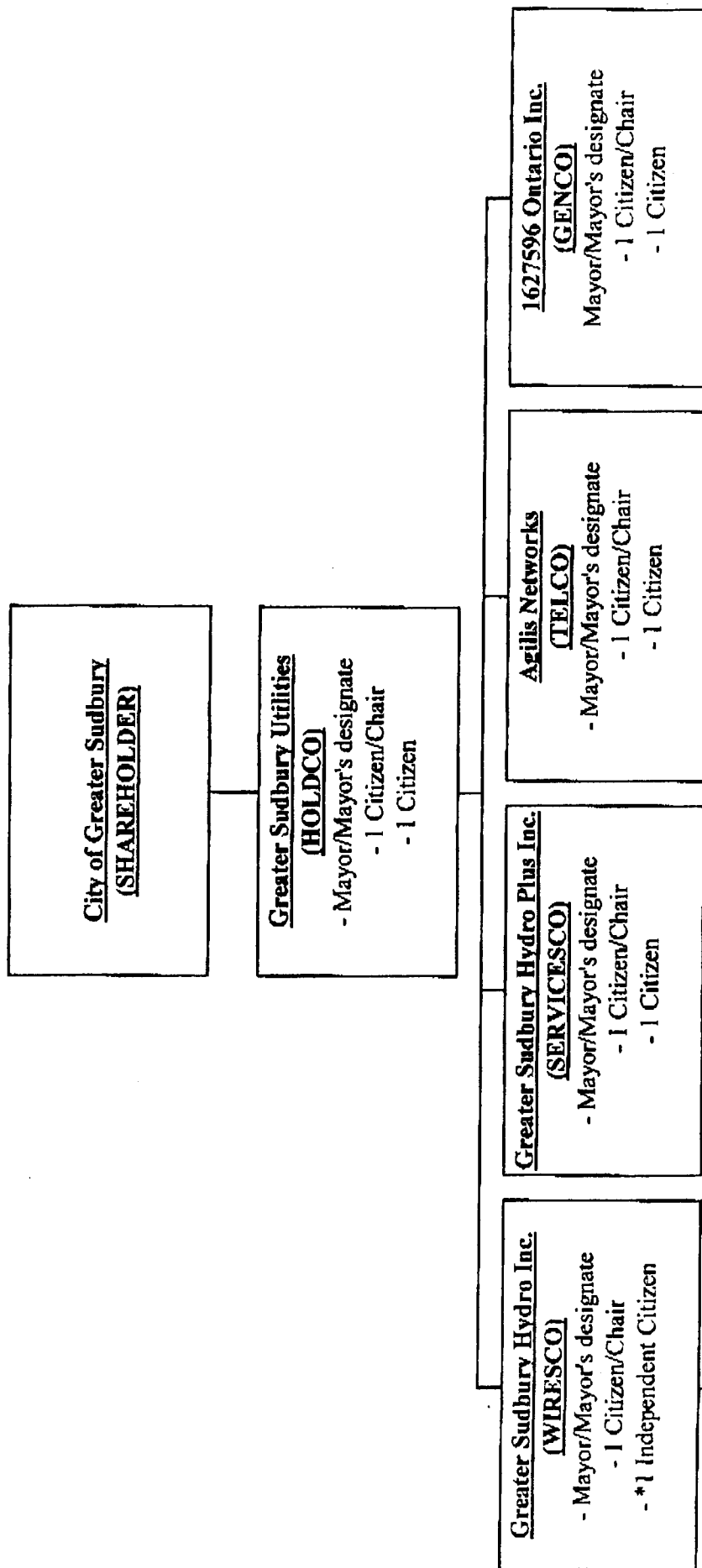
If Council approves the Board size at this time, advertising will then proceed to seek citizens candidates to be appointed by Council in the new year. It is not proposed that appointments be made at this time.

A chart showing the existing Board structure is attached, along with a chart outlining the proposed structure. A By-law to give effect to this Declaration will be presented to Council as part of the Addendum at the Council meeting.

# EXISTING STRUCTURE



# PROPOSED STRUCTURE



\* WIRESCO must have 1/3 independent Directors not sitting on HOLDSCO Board.

Total requirement = Mayor + 3 citizens. One citizen will Chair all Boards.