

Request for Decision City Council



Type of Decision											
Meeting Date		February 28, 2007				Report Date		February 23, 2007			
Decision Requested		X	Yes		No	Priority		X	High		Low
		Direction Only				Type of Meeting		X	Open		Closed

Report Title
Expert and Advisory Panels

Budget Impact / Policy Implication		Recommendation	
X	This report has been reviewed by the Finance Division and the funding source has been identified.	<p>THAT Council accept the terms of reference for, and appoint the members of, the Expert Panel on Health Cluster Development, the Advisory Panel on Municipal Mining Revenues, the Performing Arts Centre Advisory Panel, the Recreational Complex Advisory Panel and the Community Facility Liaison Advisory Panel as described in the Terms of Reference as tabled at the Council meeting of February 28, 2007; and</p> <p>THAT the \$50,000 for the Advisory Panel on Municipal Mining Revenues be funded by a contribution from the Tax Rate Stabilization Reserve.</p>	
<p>Two of the panels, being the Performing Arts Centre Advisory Panel and the Recreational Complex Advisory Panel, have each been allocated \$50,000 in the 2007 budget for costs associated with their project work. \$50,000 for the Advisory Panel on Municipal Mining Revenues will be funded by a contribution from the Tax Rate Stabilization Reserve, leaving a remaining balance of \$422,260.</p>			
X	Background Attached		Recommendation Continued

Recommended by the Department	Recommended by the C.A.O.
 Caroline Hallsworth Executive Director, Administrative Services	 Mark Mieto Chief Administrative Officer

Date: February 23, 2007

Report Prepared By	Division Review
Caroline Hallsworth Executive Director, Administrative Services	

BACKGROUND

Advisory Panels and Task Forces are established by resolution of Council for the purpose of providing advice, information and expertise to the municipality on specific municipal matters. Advisory panels improve lines of communication between citizens, staff and Council, create greater opportunities for discussion of public issues and promote involvement in municipal government by providing an opportunity for participation by interested citizens.

The Terms of Reference for the Expert Panel on Health Cluster Development, the Advisory Panel on Municipal Mining Revenues, the Performing Arts Centre Advisory Panel, the Recreational Complex Advisory Panel and the Community Facility Liaison Advisory Panel have been developed in consultation with various community stakeholders, staff and Council. The attached Terms of Reference include the names of the Chairs and Vice-Chairs for each Panel and Task Force. Updated Terms of Reference, including the names of those members which have been confirmed, will be tabled at the meeting of Wednesday, February 28, 2007.

Two of the panels, being the Performing Arts Centre Advisory Panel and the Recreational Complex Advisory Panel, have each been allocated \$50,000 in the 2007 budget for costs associated with their project work. It is recommended that \$50,000 for the Advisory Panel on Municipal Mining Revenues be funded by a contribution from the Tax Rate Stabilization Reserve.

City of Greater Sudbury Expert Panel on Health Cluster Development
Terms of Reference

Mandate:

Identify opportunities to leverage the Health Care sector so as to promote community growth.

Work with the Greater Sudbury Development Corporation to establish projects designed to exploit the identified opportunities.

Primary Objectives:

- Bring forward opportunities to the Greater Sudbury Development Corporation;
- Research the growing Canadian Health Care sector to identify opportunities for growth within this sector.
- Consult with the public and with community interest groups with regards to their vision for an expanded Health Care sector within Greater Sudbury;
- Identify opportunities to build on the strengths of Northern Ontario Medical School, the Cancer Treatment Centre, local cardiac care programs and medical specialists who are in the community;
- Provide advice to GSDC as to how to leverage the Health Care sector to further promote community growth and economic development;
- Consider an integrated community based model to develop and advance research similar to that in the UK, deemed a Centre of Excellence;
- Consider joint community proposals and initiatives with senior government support to advance initiatives;
- Build a partnership network to identify ways to assist all stakeholders in Greater Sudbury;
- Leverage emerging expertise in rural northern health, telehealth, distant education, aboriginal and francophone health.

Membership:

Chair – Jim Gordon, Former Mayor, City of Greater Sudbury

Vice Chairs – Councillor Ted Callaghan and Councillor Janet Gasparini

Members:

One member of the Greater Sudbury Development Corporation Board.
Up to 12 citizens with background and expertise appropriate to the panel's mandate.

Time Commitment:

The panel will meet quarterly with additional meetings scheduled as required.

Term:

To coincide with the term of Council to November 30, 2010.

City of Greater Sudbury Advisory Panel on Municipal Mining Revenues
Terms of Reference

Mandate:

Research the current regimes of mining taxation and royalty policies and of the municipal services required for sustainable mining and processing activities and identify opportunities for resource revenue sharing that Council may be able to pursue to make the finances of the City of Greater Sudbury more sustainable.

Primary Objectives:

- Research the policies associated with mining income taxation, property taxation and royalties;
- Review how mining taxation and royalties, property taxation and municipal services have changed historically and are continuing to change in response to significant technological and organizational changes in the industry;
- Consider how the City of Greater Sudbury responds to the needs and practices of the mining industry in regards to emissions, energy use, transportation, firefighting, emergency handling, security and other services;
- Expand cooperative linkages with local mining companies, research institutions and the Provincial and Federal governments to assist in the Panel's effort;
- Advise Council on any revenue source options for the City of Greater Sudbury, especially sustainable ones, which are revealed by the Panel's work;
- Alert Council of revenue-raising or service improvement opportunities arising from the activities of the Association of Municipalities of Ontario (AMO) and/or the Federation of Canadian Municipalities (FCM);
- Keep Council apprised of the progress of panel work and present an interim report by January 2008.

Membership:

Chair – José Blanco, Former Vice President, Inco Ltd.

Vice Chair – Councillor Joe Cimino

Members:

One member of the Greater Sudbury Development Corporation Board.

Up to 12 citizens with background and expertise appropriate to the panel's mandate.

Time Commitment:

The panel meets at minimum bi-monthly but initially more frequently.

Required Resources:

Staff support will be provided by the Finance Section, with assistance from Long Range Planning and Economic Development.

It is expected that this panel will require the ability to engage expertise to assist in obtaining and analyzing the detailed information required to develop a rational and defensible position in this complex issue. A preliminary budget of \$50,000 is proposed for their work.

Term:

To coincide with the term of Council to November 30, 2010.

City of Greater Sudbury Performing Arts Centre Advisory Panel
Terms of Reference

Mandate:

To develop a business and operational plan for a proposed performing arts centre in the City of Greater Sudbury.

Primary Objectives:

- Establish consultation process to engage community stakeholders;
- Identify functional components of centre including scope, size, costs and location;
- Determine the impact and benefits of the performing arts centre on the Greater Sudbury community;
- Identify and define phases of development including site selection, planning and construction costs;
- Develop conceptual drawings of project;
- Define capital and annual operational costs;
- Develop a communication plan that will engage the community in the process;
- Explore the potential for private/public partnerships, commercial activity and other funding sources;
- Explore partnership opportunities, including co-location with recreational complex;
- Review options and recommend governance model;
- Work with the Community Facilities Liaison Committee;
- Present interim report in June 2007 and final report in October 2007;
- Assist GSDC to conduct due diligence analysis;
- Pursue project implementation following Council approval.

Membership:

Chair – Diane Salo, Owner, Furniture World and Director, Greater Sudbury Chamber of Commerce

Vice Chairs – Councillor Doug Craig and Councillor Evelyn Dutrisac

Members:

One representative of the Greater Sudbury Development Corporation Board.
Up to 12 citizens.

Time Commitment:

The panel meets monthly with additional meetings scheduled as required.

Required Resources:

Staff support will be provided by the Tourism Section, with assistance from Long Range Planning.

It is expected that this panel will require the ability to engage expertise to assist in developing detailed concepts and preliminary drawings. A preliminary budget of \$50,000 is proposed for their work.

Term:

To coincide with the term of Council to November 30, 2010.

City of Greater Sudbury Recreational Complex Advisory Panel
Terms of Reference

Mandate:

To develop a business and operational plan for a proposed multi use recreational complex within the City of Greater Sudbury.

Primary Objectives:

- Establish consultation process to engage community stakeholders;
- Identify functional components of complex including scope, size, costs and location;
- Determine the impact and benefits of the multi-use recreational complex on the Greater Sudbury community;
- Identify and define phases of development including site selection, planning and construction costs;
- Develop conceptual drawings of complex;
- Define capital and annual operational costs;
- Develop a communication plan that will engage the community in the process;
- Explore the potential for private/public partnerships, commercial activity and other funding sources;
- Review options and recommend governance model;
- Work with the Community Facilities Liaison Committee;
- Present interim report in June 2007 and final report in October 2007;
- Assist GSDC to conduct due diligence analysis;
- Pursue project implementation following Council approval.

Membership:

Chair – Cory McPhee, Manager of Public Relations, CVRD Inco

Vice Chairs – Councillor Jacques Barbeau and Councillor Ron Dupuis

Members:

One member of the Greater Sudbury Development Corporation Board.
Up to 12 citizens.

Time Commitment:

The panel meets monthly with additional meetings as required.

Required Resources:

Staff support will be provided by the Leisure Services Section with support of Long Range Planning.

It is expected that this panel will require the ability to engage expertise to assist in developing detailed concepts and preliminary drawings. A preliminary budget of \$50,000 is proposed for their work.

Term:

To coincide with the term of Council to November 30, 2010.

Community Facility Liaison Advisory Panel

Mandate:

The Community Facility Liaison Advisory Panel provides direction, guidance and a financial oversight role to the Performing Arts Centre and Recreation Centre Advisory Panels.

Primary Objectives:

- Ensures communication and coordination between the Performing Arts Centre and Recreation Centre Advisory Panels;
- Acts as a sounding board and provides guidance to the Performing Arts Centre and Recreation Centre Advisory Panels;
- Coordinates any public or private sector funding requests related to these projects;
- Coordinates terms of reference for any proposed Community Fundraising Campaigns;
- Protects the corporate and community interest.

Membership:

Mayor

Chair, Priorities Committee

Chair, Finance Committee

Chair, Greater Sudbury Development Corporation (GSDC)

Chair, GSDC Community Economic Development Committee

Chair, Performing Arts Centre Advisory Panel

Chair, Recreation Centre Advisory Panel

Time Commitment:

The Facility Liaison Advisory Panel meets as required.

Term:

To coincide with the term of Council to November 30, 2010.

Request for Decision City Council



Type of Decision

Meeting Date	February 28, 2007				Report Date	February 22, 2007			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title

Transfers to Reserve for 2006 Projects

Policy Implication & Budget Impact

<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input checked="" type="checkbox"/>	Background Attached

Recommendation

That funding for the following projects/purchases be reserved in the approximate amounts of:

Mayor's Office	\$ 10,000
Administrative Services	43,000
Information Technology	350,000
Lake Water Quality	10,000
Earthcare Sudbury	14,000
Financial Services	50,000
Community Development	27,500
Pioneer Manor Equipment	113,000
Water Meters	37,500
Fire Services	10,000
Emergency Medical Services	82,000
Total	\$747,000

Recommendation Continued

Recommended by the Department


Lorella Hayes
Chief Financial Officer/Treasurer

Recommended by the C.A.O.


Mark Mieto
Chief Administrative Officer

Report Prepared By

Cheryl Mahaffy
Deputy Treasurer


Division Review

Name
Title

BACKGROUND

Despite every effort being made to ensure that items budgeted for in the Current Budget are received/completed by year-end, there are inevitably a few areas that cannot be finalized and funds must be set aside to complete ongoing budgeted projects. The projects must still be completed and this will be done in 2007.

RESERVE DETAILS***Mayor's Office - \$10,000***

Money was budgeted for an Economic Development study to be undertaken in 2006; however, this undertaking has been deferred until 2007 with a request to carry the funding forward.

Administrative Services - \$43,000

Accessibility Planning is underspent by about \$43,000 for 2006. Accessibility Planning is an ongoing project, and the reserved amount will be required in 2007.

Information Technology - \$350,000

All of the upgrades to the ERP system (\$300,000) could not be completed in 2006, but will be done in 2007; consequently, the budget is still required. In addition, a further \$50,000 budgeted for computer leases needs to be reserved in order to enable temporary staffing to install the PCs in 2007.

Lake Water Quality - \$10,000

This is an ongoing project, and the funding will be added to the 2007 budget.

Earthcare Sudbury - \$14,000

The MIRARCO project scheduled to be undertaken in 2006 has been delayed until 2007. Consequently the funding for this undertaking needs to be reserved.

Financial Services - \$50,000

A few financial services projects are underway but could not be completed in 2006, consequently the funding is required for 2007.

Community Development - GM's Office - \$27,500

Quality of Life projects, and related training which were budgeted in 2006 have not been completed. The expenditures will occur in January and February of 2007, necessitating the funds being carried forward.

Pioneer Manor - \$113,000

Due to interim bed allocations and the fire, equipment budgets have not been fully spent. The equipment is required and the funding needs to be reserved.

Water Metering - \$37,500

Although an order has been placed, the equipment (water metering test bench) will not arrive until early 2007. Consequently the funding for this equipment needs to be reserved.

Fire Services - \$10,000

Fire Services budgeted for the move to the Centre Lionel & Lalonde Centre in 2006. The move will take place early in 2007 when the funding will be required.

Emergency Medical Services - \$82,000

A number of budgeted items have not been finalized, including security, the Rayside site, events and the night landing sites (helipads). A total of \$82,000 should be reserved and brought forward to 2007.

In total, about \$747,000 from the 2006 budget needs to be reserved for projects underway. The related expenditures will occur in 2007. It should be noted that these items were projected to be fully spent when the corporate year-end position (a surplus of just over \$700,000) was estimated for 2006. Reserving the funds will not have a negative impact on this projection.

Request for Decision City Council



Type of Decision

Meeting Date	February 28, 2007				Report Date	February 19, 2007			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title

**Anonymous Donation to Pioneer Manor Staff
Service Recognition Award**

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

There is no budget impact.

Recommendation

Whereas an anonymous donor has requested to provide a one time \$500 financial award to each employee of Pioneer Manor who has attained 20 or more years of continuous service at Pioneer Manor; and

Whereas the Sudbury Community Foundation will manage the funds associated with this donation on behalf of the donor;

THEREFORE IT BE RESOLVED, that the City of Greater Sudbury Council authorize the General Manager of Community Development to enter into an Agreement with the Sudbury Community Foundation to manage these funds until they are expired.

☒ Background Attached

Recommendation Continued

Recommended by the Department Head


C Matheson

Catherine Matheson
General Manager - Community Development

Recommended by the C.A.O.

Mark Mieto

Mark Mieto
Chief Administrative Officer

Report Prepared By		Division Review
		
Randy Hotta Director of Pioneer Manor and Seniors Services		

Background

Last year, a donor offered a financial benefit to all employees of Pioneer Manor who attain 20 years of continuous service. The intent of the donor was to recognize their hard work and dedication to the residents of Pioneer Manor.

The first year for distributing this award is intended in 2007 and would include all staff with 20 years or more of service. Thirty-four staff are currently employed who have 20 or more years of continuous service at Pioneer Manor. Over the next five years the number of eligible employees will be about 5 or 6 employees per year.

The calculation of service is based on a formula that is consistent with the ONA and CUPE Collective Bargaining Agreements. Service for non-union staff will be calculated by Human Resources and in accordance with existing procedures.

An agreement between the City and the Sudbury Community Foundation is necessary in order for the City to receive and distribute the service recognition.