

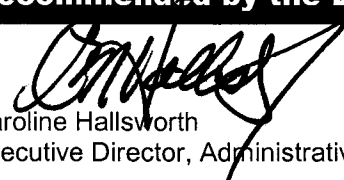
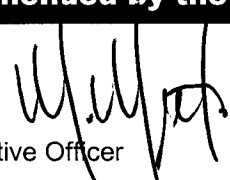
Request for Decision City Council



| Type of Decision | | | | | | | | | |
|--------------------|------------------|-----|--|----|-----------------|-----------------|------|--|--------|
| Meeting Date | January 31, 2007 | | | | Report Date | January 26 2007 | | | |
| Decision Requested | X | Yes | | No | Priority | X | High | | Low |
| | Direction Only | | | | Type of Meeting | X | Open | | Closed |

| Report Title |
|-----------------------------|
| Advisory Panels 2007 - 2010 |

| Budget Impact / Policy Implication | | Recommendation | |
|------------------------------------|---|--|--------------------------|
| N/A | This report has been reviewed by the Finance Division and the funding source has been identified. | <p>THAT the recommendations in the Report from the Executive Director, Administrative Services be adopted; and</p> <p>THAT staff be directed to advertise and/or recruit members for Advisory Panels as described in the Terms of Reference, and bring nominations to the Nominations Committee of Council for appointment and approval.</p> | |
| | | | |
| X | Background Attached | | Recommendation Continued |

| Recommended by the Department | Recommended by the C.A.O. |
|---|---|
|  Caroline Hallsworth Executive Director, Administrative Services |  Mark Mieto Chief Administrative Officer |

Date: January 26, 2007

| Report Prepared By | Division Review |
|--|-----------------|
| Caroline Hallsworth Executive Director, Administrative Services | |

Executive Summary

During the 2003-2006 term of Council, there were twenty-six different Committees, Advisory Panels and Roundtables as described below. This report reviews the status of each body and makes recommendations for Advisory Panels and Committees of Council for the term 2007-2010.

In addition to the Advisory Panels that are described in this report and recommended to continue, there are a number of other panels and committees which will be recommended to Council in separate reports. The Mayor's Inaugural Speech identified that four new bodies be created to include a Health Cluster Expert Panel, a Mining Revenues Expert Panel, a Performing Arts Centre Task Force and Recreation Centre Task Force, all of which will include Council representation. In addition, a Community Facility Liaison Advisory Panel to work with the Performing Arts Centre and Recreation Centre Panels will be proposed. The Constellation City Report recommends

That the City of Greater Sudbury continue to encourage the development of Community Action Networks at the local community level. Further, that the CGS establish Terms of Reference for 12 area CANs across the City.

Background

The Procedure By-Law makes provisions for Committees of Council and for Advisory Panels.

Committees of Council are formal committees "established by Council from time to time and composed only of Members of Council" (Procedure By-Law). Where citizens are appointed to Council Committees, they are non-voting members and only the Councillors on the Committee are entitled to vote. Committees of Council require formal agendas, minutes and resolutions; must follow the more formal requirements of the Procedure By-Law ;and public notice must be provided for all meetings.

While some of these practices were already in effect, the new Municipal Act extends record keeping requirements to all Committees of Council and states that the Committee

"shall record without note or comment all resolutions and other proceedings at a meeting of the body, whether it is closed to the public or not."

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Committees are supported both by the operational departments and by staff from the Clerk's Office who are obligated to maintain the formal meeting records. To provide context, all Committees of Council must now be held to the same standards of formality as the Priorities, Finance and Planning Committees.

Advisory Panels are established by resolution of Council for the purpose of providing advice, information and expertise to the municipality on specific municipal matters. Advisory Panels improve lines of communication between citizens, staff and Council, create greater opportunities for discussion of public issues and promote involvement in municipal government by providing an opportunity for participation by interested citizens.

Advisory Panels usually consist of six citizens who are appointed based on equal opportunity and are reflective of the demographic and geographical make up of the City of Greater Sudbury. Where appropriate, community agencies and groups are invited to contribute to Advisory Panels as resource members. Any resident of the City of Greater Sudbury who is an owner or tenant of land in the City of Greater Sudbury, or the spouse or same-sex partner of someone who is a Canadian citizen and at least 18 years old is eligible to serve on an Advisory Panel. Members of Advisory Panels receive no compensation beyond the satisfaction of making an important contribution to their community. Persons with disabilities who sit on Advisory Panels are provided with the resources and accommodations they require to participate fully in the meeting.

Members of Council are not required to sit on Advisory Panels although they may choose to be members, or to attend informally at meetings of those Panels which are of interest. Councillors who wish to sit on any of the Advisory Panels are asked to advise the Clerk who will prepare the necessary resolutions to be presented when Council confirms the nominations to the Advisory Panels.

Advisory Panels appoint a Chair from amongst the members. Meetings of Advisory Panels are informal so as to encourage full participation from the citizen members and are not required to follow the more formal meeting rules found in the Council Procedure By-Law. Advisory Panels do not use formal agendas or minutes, rather informal meeting notes are made and public notice and advertising of meetings is not required. Should more than 50% of the members of an Advisory Panel consist of members of Council, then the Advisory Panel becomes a "committee" under the Municipal Act and would be required to meet the formal meeting requirements as described under the Act. Currently, the municipality is not staffed to provide this level of support to the many Advisory Panels that are in place.

Advisory Panels make recommendations through senior staff, who report these recommendations to Council. Council may not always accept the recommendations of an Advisory Panel because of additional information available or a need to balance the recommendation with policy or community priorities.

Provision of support and assistance to Advisory Panels, Community Action Networks and Committees of Council requires extensive staff time and resources and the creation of any new bodies should be balanced with organizational priorities and the day-to-day operational requirements of the organization.

Date: January 26, 2007

Below is a list of the Committees, Advisory Panels and Roundtables that provided advice to Council during the 2003 - 2006 term of office. For each of these bodies, a recommended status for the term of 2007-2010 is included. Where citizen input is requested, it is recommended that the Advisory Panel model be used so as to give citizen members a full and equal voice.

| Committee/Advisory Panel /Roundtable 2003-2006 | Recommendation for 2007 - 2010 |
|---|--|
| Accessibility Advisory Panel | Required by Legislation - see Terms of Reference |
| Adanac Advisory Panel and Working Group | Recommended - see Terms of Reference |
| Agricultural Advisory Panel | Recommended that the Agriculture Advisory Panel and the Topsoil Committee be merged into one Advisory Panel - see Terms of Reference |
| Animal Control Advisory Panel | This Panel was established to review the Animal Control By-Law and to develop a spay and neuter program. The Panel did develop the spay and neuter program but did not discuss the by-law review and it appears that the by-law does not require review at this time. It is recommended that the Animal Control Advisory Panel is not required in this term of Council |
| Bicycle Advisory Panel | Recommended - see Terms of Reference |
| Bingo Charities Advisory Panel | The Bingo Charities Advisory Committee has completed its work and outstanding issues have been resolved. A information report describing the accomplishments of the Committee will be prepared |
| Business Licencing Committee | This Committee was formed in 2002 to assist in drafting a new Licencing By-Law and has not met since that date. It is recommended that the Business Licencing Committee is not required at this time. However, when the Department proceeds with the by-law review, it may request that an Ad-Hoc Panel be formed to assist with that review |
| Children First Roundtable | Recommended - see Terms of Reference |
| Civic Arts and Culture Advisory Panel | Recommended - see Terms of Reference |
| Development Liaison Advisory Committee | Recommended - see Terms of Reference |
| Diversity Advisory Panel | Recommended - see Terms of Council |
| Earthcare Sudbury Steering Committee | Recommended - see Terms of Reference |
| Fire Advisory Panel | Created to provide input on the Fire Master Plan, this Advisory Panel has completed its mandate, has not met since 2004 and is not required for this term of Council |

Date: January 26, 2007

| Committee/Advisory Panel /Roundtable 2003-2006 | Recommendation for 2007 - 2010 |
|---|---|
| Greater Sudbury Lake Improvement Advisory Panel | Recommended - see Terms of Reference |
| Healthy Community Cabinet | Recommended - see Terms of Reference |
| Lake Ramsey Advisory Panel | Recommended - see Terms of Reference |
| Parking Advisory Panel | In 2006, as part of the Downtown Vision document, the Greater Sudbury Development Corporation, Downtown Sudbury and the Downtown Village Development Corporation agreed to come together in partnership to advance downtown revitalization programs and activities. Since then, the three way partnership has come together to develop and implement the Streetscape Design Project. Through the GSDC, this ongoing partnership can incorporate the "parking advisory" component into the downtown vision mandate |
| Physician Recruitment & Retention Roundtable | Function is being handled by the Greater Sudbury Development Corporation and the Hospital |
| Seniors' Roundtable | Recommended - see Terms of Reference |
| Solid Waste Advisory Panel | Recommended - see Terms of Reference |
| Street Naming Committee | Recommended to continue as an Advisory Panel - see Terms of Reference |
| Summer Operations Committee | The Committee has met and prepared recommendations for inclusion in the 2007 Budget and has completed its work and is not required at this time. |
| Topsoil Committee | Recommended that the Agriculture Advisory Panel and the Topsoil Committee be merged into one Advisory Panel- see Terms of Reference |
| Transit Committee | A separate report will be presented to the Priorities Committee (as part of their discussions about the Constellation City Report), to seek direction on the status and form of a Transit Committee/Panel. |
| VETAC Committee | Recommended - see Terms of Reference |
| Volunteerism and Civic Awards Advisory Panel | Recommended - see Terms of Reference |

Once Council has confirmed its decision as to which of these Advisory Panels it wishes to continue for 2007-2010, the Clerk will advertise all of the opportunities in local newspapers and on the City of Greater Sudbury website. Applications will be received and submitted to the Nominating Committee of Council which will make recommendations on the appointments for the term of office.

Accessibility Advisory Panel

Mandate:

Required under the Ontarians with Disabilities Act, 2001 and the Accessibility for Ontarians with Disabilities Act, 2005. The Accessibility Advisory Panel provides advise to Council on matters related to accessibility for persons with disabilities

Primary Objectives:

- To advise Council about the preparation, implementation and effectiveness of the City of Greater Sudbury Accessibility Plan and the City of Greater Sudbury Transit Accessibility Plan
- To advise Council about the requirements and implementation of accessibility standards and accessibility reports
- To advise Council on accessibility in buildings, structures or premises that the council leases, purchases, constructs or significantly renovates
- To advise Council on matters related to review of site plan control areas as described in Section 41 of the Planning Act

Membership:

- Up to twelve (12) members, the majority of whom shall be persons with disabilities as defined in Section 2(1) of the Accessibility for Ontarians with Disabilities Act, 2005
- Members of the Panel who are persons with disabilities will be provided with those resources and accommodations necessary for them to participate fully in meetings, which resources might include services such as sign language interpretation

Time Commitment:

The Panel meets quarterly, with additional meetings scheduled as required

Term:

To coincide with the term of Council to November 30, 2010

Adanac Advisory Panel

Mandate:

To assist the City of Greater Sudbury with the planning of operational and facility improvements at the Adanac Ski Hill leading to an efficient and effective delivery of skiing and snow boarding services to the residents of our community

Primary Objectives:

- To assist in the co-ordination of efforts between the City of Greater Sudbury, Adanac Ski Club, School Boards and the Canadian Ski Patrol
- To assist with the promotion of, and serve as ambassadors for, the Adanac Ski Hill and the sports of skiing and snow boarding as healthy, active pursuits
- To assist with planning site developments and improvements
- To assist with the safe delivery of skiing and snow boarding at the Adanac Ski Hill

Membership:

- Eight (8) citizens, as appointed by Council, including:
 - One (1) representative from the Adanac Ski Club
 - One (1) representative from the Canadian Ski Patrol
 - One (1) representative from local School Boards
 - Five (5) community members

Time Commitment:

The Panel meets six (6) times per year, with additional meetings scheduled as required

Term:

To coincide with the term of Council to November 30, 2010

Agriculture and Topsoil Advisory Panel

Mandate:

To provide input and advice on agricultural issues in the community, including such matters as agricultural land use, the promotion of the agricultural sector of the local economy and topsoil preservation

Primary Objectives:

- To recognize and promote agriculture as an important means of expanding the economic base of the community
- To address issues related to topsoil preservation

Membership:

- Five (5) citizens, as appointed by Council

Time Commitment:

The Panel meets a minimum of four (4) times per year

Term:

To coincide with the term of Council to November 30, 2010

Arts and Culture Grant Advisory Panel

Mandate:

To evaluate funding applications from not-for-profit arts and cultural sector groups in the City of Greater Sudbury, and to make recommendations to Council regarding the allocation of the Arts and Culture Grant budget

Primary Objectives:

- To develop an understanding of the City's arts and culture charter, strategy and grant policy, and to evaluate funding applications in accordance with the City's goals for arts and culture
- To advocate for arts and cultural issues as they pertain to the City's Arts and Culture Grant Program
- To maintain active links with arts and culture community groups in an effort to ensure the goals are achieved

Membership:

- Six (6) citizens, as appointed by Council
- Members may not be current board members, volunteers, or employees of groups eligible for funding
- Ability to communicate in French is an asset

Time Commitment:

The Panel meets in the first and second quarters, with additional meetings scheduled as required

Term:

Two (2) to four (4) years

Bicycle Advisory Panel

Mandate:

The Bicycle Advisory Panel has been established in order to assist staff and Council in implementing a vision for a safe and attractive bicycle transit system that links communities across the City of Greater Sudbury through a network of recreational and utilitarian trails designed to promote alternative non-motorized modes of transport

Primary Objectives:

- To assist staff, Council, Rainbow Routes and other community partners in implementing the recommended BAP Bicycle Route System
- To promote safe cycling through the development of a Share the Road campaign and other programs
- To develop programs to encourage businesses to be more bicycle-friendly
- To develop recommendations for bicycle infrastructure/support facilities such as bicycle racks and storage systems

Membership:

- Six (6) citizens, as appointed by Council
- One (1) representative from Rainbow Routes

Time Commitment:

The panel meets quarterly

Term:

To coincide with the term of Council to November 30, 2010

Children First Roundtable (Advisory Panel)

Mandate:

A committed partnership of elected representatives, local experts, businesses and citizens working together to build a sense of civic responsibility to improve the quality of life for children

Primary Objectives:

- To act as a support to the Mayor and Council on matters relating to children by providing advice on the development of policies and programs to address the needs of ALL children in the City of Greater Sudbury
- To encourage and promote Sudbury's efforts to put children first by increasing awareness of the importance of healthy childhood development and by reaching out to members of the community who have not traditionally been involved in this kind of activity
- To ensure that information that measures the community's progress in becoming more child friendly is collected and disseminated
- To support strategies that foster and promote Sudbury's capacity to support children, parents and healthy child development, especially for those children who are disadvantaged due to poverty or any other factors that puts them at risk

Membership:

The Mayor and Council's "Children First" Roundtable shall consist of a membership of fourteen. At least four (4) members shall be citizens with interests and experience related to children's issues, and at least eight (8) shall be invited community "experts" representing one or more of the following sectors: education, research and planning, labour, health, recreation, early child development, children's program funding, specialized children's services, media/marketing and business, plus others. The membership must be able to represent the diversities within our child population related to culture, language, abilities and age. The Mayor or his designate will act as Chair.

All members must demonstrate a commitment to working towards the well-being of children in our community and a willingness to be involved in actively developing and promoting strategies to improve the lives of children in our community. Community "expert" members must also demonstrate a solid understanding of their wider sector (for example education).

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Time Commitment:

The Mayor and Council's "Children First" Roundtable will meet a minimum of one (1) evening every two (2) months. Sub-committees will usually meet during the work day, approximately one (1) time per month.

Term:

To coincide with the term of Council to November 30, 2010

Development Liaison Advisory Panel

Mandate:

To bring together key development/construction industry interests (developers, construction associations, development consultants and approval authorities) for the purpose of maintaining and improving the development/construction environment within the City of Greater Sudbury

Primary Objectives:

- To provide interaction/liaison between the City and development community
- To provide a forum to facilitate better understanding between stakeholders
- To explore development issues of mutual interest and concern
- To explore process improvements with respect to development applications

Membership:

- Membership is based on stakeholder interest and commitment and are not appointments by Council. Current membership includes representatives from:
 - Sudbury and District Homebuilders Association
 - Sudbury Construction Association
 - Sudbury Real Estate Board
 - Ontario Architects Association - Sudbury Chapter
 - Professional Engineers of Ontario - Sudbury Chapter
 - Ontario Land Surveyors - Sudbury Chapter
 - Ontario New Home Warranty Program
 - Chair of Planning Committee and Planning Committee Members ex-officio

Time Commitment:

The Panel meets approximately six (6) times per year with sub-committee meetings scheduled as required

Term:

Members are appointed on the basis of interest and willingness to participate in sub-committee workloads.

Diversity Advisory Panel

Mandate:

To use its knowledge and expertise to provide advice to the City of Greater Sudbury (CGS) Council on, and act as a liaison with any/all external bodies on barriers to, the harmonious participation in public life within the boundaries of the City of Greater Sudbury. The panel will also help foster the achievement of cultural, social and economic well being for all current and future citizens, as well as those who visit

Primary Objectives:

- To ensure strength of representation exists and is maintained
- To encourage, co-ordinate and support overall progress in relation to the prioritized themes, goals and projects undertaken
- To monitor results and outcomes, and to provide feedback
- To co-ordinate an assessment process, which would be measurable and communicated to the public
- To ensure meaningful progress and tangible results are made to ensure completion of the prioritized goals
- To co-ordinate any public consultation related to the seven (7) Diversity Themes
- To make recommendations to CGS Council in relation to the seven (7) Diversity Themes and related goals/projects, with City staff input
- To co-ordinate an annual joint community consultation to review access, equity and human rights issues, and to provide input on planning, policy and program development

Membership:

- Two (2) representatives from each of the five (5) core areas (Aboriginal, Francophone, Multi-cultural, Community and Youth) as identified in the Diversity Thrives Here Initiative

Time Commitment:

The Panel meets monthly, and sub-committees meet on an as required basis

Term:

To coincide with the term of Council to November 30, 2010

Earthcare Sudbury Advisory Panel

Mandate:

To enhance our environment, ensuring economic sustainability, and reducing greenhouse gas emissions to improve the quality of life in our community. Key environmental challenges include climate change, environmental sustainability, biodiversity, ecosystem protection

Primary Objectives:

- To promote the goals and objectives contained in the Earthcare Sudbury Local Action Plan
- To work with Community Partners and expand the Partnership
- To become a Sustainable Community

Membership:

- Twelve (12) members from the Earthcare Partnership

The Panel acts on behalf of all community partners in promoting the Earthcare agenda

Time Commitment:

The Panel meets bi-monthly

Term:

To coincide with the term of Council to November 30, 2010

Greater Sudbury Lake Improvement Advisory Panel

Mandate:

The City of Greater Sudbury is a “City of Lakes”. Stewardship of this component of our natural heritage is a high priority for the community. The purpose of the Panel is to serve as a link between Council, the stakeholders with various interest in the stewardship of our lakes, and the community at large

Primary Objectives:

- To provide technical advice and community leadership on the City’s Lakes
- To promote stewardship and ecological health of City Lakes
- To work with individual lake stewardship committees
- To host educational opportunities for lake homeowners and the public

Membership:

- Six (6) citizens, as appointed by Council
- Six (6) water quality technical experts appointed by staff from various water agencies

Time Commitment:

The Panel will meet a minimum of four (4) times a year with early evening meetings lasting no longer than three (3) hours. It is anticipated that additional sub-committee meetings may be required

Term:

To coincide with the term of Council to November 30, 2010

Healthy Community Cabinet Advisory Panel

Mandate:

The appointment of a Healthy Community Cabinet is the next phase of the implementation process that will advance the objectives of the Healthy Community Charter and realize the goals of the Healthy Community Strategy. The Health Community Cabinet will oversee the work of multiple sub-committees, and will collectively guide the successful creation of various initiatives that will directly affect the social, environmental and economic status of individuals and families within the community. The decisions and direction of the Healthy Community Cabinet are critical and will significantly influence the City of Greater Sudbury's success as a Regional Centre of Expertise.

The purpose of the City of Greater Sudbury's Healthy Community Cabinet is to implement the Healthy Community Strategy by using the Regional Centre of Expertise (RCE) model as a guide for sustainable development

Primary Objectives:

- To endorse the Healthy Community Charter and the designation of the Greater Sudbury RCE by communicating its importance to the community and mobilizing stakeholders to participate as part of the process
- To appoint lead agencies to oversee the work of sub-committees under the Broad Implementation Team. Each agency will represent at least one of the four pillars of a healthy community: Active Living / Healthy Lifestyle, Natural Environment, Civic Engagement / Social Capital, and Economic Growth
- To develop the Terms of Reference for each of the three sub-committees, including: Communications / Public Awareness Working Group, Broad Implementation Team, and Research Committee
- To implement the RCE model on education for sustainable development using the Healthy Community Strategy as a guide
- To routinely inform City Council about the progress achieved by the Healthy Community Cabinet and its sub-committees
- To inform and update the United Nations and submit interim reports as required on RCE activities

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Membership and Term:

- To be comprised of eighteen (18) members, with the following terms:
 - ▶ 10 (10) members with a term of four (4) years
 - ▶ 4 (4) members with a term of three (3) years
 - ▶ 4 (4) members with a term of two (2) years

In keeping with past practice, key community stakeholders representing one of the three functional areas of a healthy community (economic growth, environmental stewardship, or social development) will be recommended to Council for appointment

Members appointed to the Cabinet will select a Chair who will serve in that capacity for a period of two (2) years

Time Commitment:

The Panel meets quarterly, unless, with additional meetings scheduled as required

Lake Ramsey Advisory Panel

Mandate:

To serve as a link between the City of Greater Sudbury and stakeholders with various interest in the stewardship of Ramsey Lake and the community at large. It shall provide the technical advice and community leadership to achieve the vision for the Lake as set forth in the Ramsey Lake Community Improvement Plan

Primary Objectives:

- To promote the objectives of the Ramsey Lake Community Improvement Plan
- To comment on significant development applications impacting the Lake
- To create the Ramsey Lake Trust

Membership:

- Five (5) citizens, as appointed by Council

Time Commitment:

The Panel generally meets four (4) times a year with evening meetings lasting no longer than three (3) hours. It is anticipated that additional sub-committee meetings will be required

Term:

To coincide with the term of Council to November 30, 2010; however, should the Ramsey Lake Trust come into effect during this time frame, the Panel's mandate will be concluded

Seniors' Advisory Panel

Mandate:

To advise and respond to requests by the Mayor and Council on Seniors' Issues, and to promote the development of a continuum of services for seniors.

Primary Objectives:

- To address the needs of an aging population by advising on policy
- To ensure that seniors are actively involved in planning for their concerns

Membership:

- Six citizens, as appointed by Council
- Must be 55 plus years of age and have an interest in seniors' issues

Time Commitment:

The Panel meets quarterly, with additional meetings scheduled as required

Term:

To coincide with the term of Council to November 30, 2010

Solid Waste Advisory Panel

Mandate:

To provide assistance to staff in recommending additional programs and/or processes needed to reach a diversion rate of 65%

Primary Objectives:

- To review existing technologies for processing organic waste to add landfill gas to the collection system considering cost and efficiencies
- To review additional programs to reduce the amount of solid waste being deposited at the landfill sites

Membership:

- Six (6) citizens, as appointed by Council

Time Commitment:

The Panel meets quarterly at a minimum, with additional meetings scheduled as required

Term:

To coincide with the term of Council to November 30, 2010

Note: The Waste Optimization Study has been completed. The recommendations have, for the most part, been implemented. The City has targeted a rate of diversion of solid waste from the landfill site at 65%. Prior to the Panel being appointed, the diversion rate was 15%. At the end of 2005, the diversion rate sits at 36.8%. More work is needed to reach Council's goal. The Panel has been instrumental in assisting staff to implement the co-collection system, the one-stream re-cycling facility, the organics pilot project, the gas collection system, and the sale of the gas. The Panel would continue to provide valuable input to staff, and would support staff's recommendations before Council.

Street Naming Advisory Panel

Mandate:

To provide advise to Council on matters related to Street Naming and Numbering

Primary Objectives:

- To provide advise to Council on matters related to Street Naming
- To provide advise to Council regarding acceptable street names
- To provide advise to Council on building numbering
- To provide advise to Council related to duplicate street names, broken streets and street re-naming

Membership:

- Six (6) citizens, as appointed by Council

Time Commitment:

The Panel meets quarterly, with additional meetings scheduled as required

Term:

To coincide with the term of Council to November 30, 2010

Vegetation Enhancement Technical Advisory Panel

Mandate:

To recommend an annual reclamation program and initiatives to enhance vegetation and restore the environment within the City, taking into account program objectives and the budget allocations approved by Council.

Primary Objectives:

- Restore barren and semi-barren landscapes by grassing and tree planting
- Promote vegetation enhancement and greening within the City
- Educate the public on greening methods

Membership:

Membership consists of volunteer technical experts from government, academia, industry and the community. Members are not appointed by Council but are selected by the Panel on the basis of their interest and qualifications

Time Commitment:

The Panel meets monthly, with additional meetings scheduled as required

Term:

Membership is for a one-year term, renewable with elections for the positions of Chair and Vice-Chair held each year in January

Volunteerism and Civic Awards Advisory Panel

Mandate:

Responsible for both the Civic Awards for Volunteerism Program and for providing advice and direction in ensuring support for, and celebrations of, Volunteerism and community involvement in the City of Greater Sudbury

Primary Objectives:

- To provide advice, expertise, information and recommendations to Council and Senior Staff
- Through strategic direction, to promote volunteerism to the entire community
- To provide leadership and a community perspective on issues relating to volunteerism
- To foster and encourage partnerships with other levels of government and agencies that deal with volunteer issues; i.e. Volunteer Sudbury
- To develop a City Volunteer Management Policy
- To issue a call for nominations, review applications and make recommendations to Council for Civic Award recognition

Membership:

- Five (5) citizens, as appointed by Council
- One (1) representative from the Board of Volunteer Sudbury

Time Commitment:

The Panel meets quarterly, with additional meetings scheduled or as required

Term:

To coincide with the term of Council to November 30, 2010