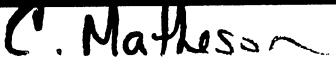



Request for Decision City Council

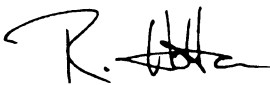
Type of Decision									
Meeting Date	March 29, 2006				Report Date	March 17, 2006			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title
Purchase and Installation of Ceiling Lifts for Pioneer Manor

Budget Impact & Policy Implication	Recommendation
<p>This report has been reviewed by the Finance Division and the funding source has been identified.</p> <p>There is no budget impact or policy implication.</p> <p>The purchase of ceiling lifts is funded 100% by the Ministry of Health and Long Term Care.</p>	<p>WHEREAS the Ministry of Health and Long Term Care has the patient/resident lift initiative in order to assist in reducing the risk of musculoskeletal injuries among nurses and other health care providers who lift and transfer patient/residents; and</p> <p>WHEREAS the Ministry of Health and Long Term Care approved one-time funding of \$172,835 for the purchase of 39 ceiling lifts;</p> <p>THEREFORE be it resolved that Pioneer Manor be approved to purchase and install 39 ceiling lifts from the successful bidder, Shoppers Home Health Care for a total of \$172,835.</p>
<input type="checkbox"/> Background Attached	<input checked="" type="checkbox"/> Recommendation Continued

Recommended by the Department
 Catherine Matheson General Manager, Community Development

Recommended by the C.A.O.
 Mark Mieto Chief Administrative Officer

Report Prepared By
 Randy Hotta Director, Pioneer Manor

Division Review
Name Title

Background

The Ministry of Health and Long Term Care (MOHLTC) approved a funding initiative for Pioneer Manor to purchase and install Patient/Resident Lifts up to \$172,835. The Ministry expedited the process by soliciting Requests for Proposals (RFP) from various suppliers through St. Joseph's Health System, Group Purchasing Organization. St. Joseph's was responsible for administering the RFP process and negotiating pricing across the province on behalf of the Ministry. All vendors were provided the opportunity to host a product demonstration in Sudbury prior to the the RFP process. Pioneer Manor and other health agencies eligible for this funding were invited to attend the product fair. The RFPs were provided to Pioneer Manor, and the proposal submitted by Shoppers Home Health Care was selected based on cost, product and local service availability.

There was a short turn around period (February 17 to March 31, 2006) for the approval of the letter of agreement and purchase of the lifts as the Ministry of Health and Long Term Care required that all equipment be ordered, purchased, and received by March 31, 2006.

The equipment purchased is comprised of 39 ceiling lift systems including 2 weigh scale kits and 3 slings per lift.

Request for Decision City Council





Type of Decision									
Meeting Date	March 29 th , 2006				Report Date	March 23 rd , 2006			
Decision Requested	<input checked="" type="checkbox"/>	Yes		No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title
Request for Proposal - (Contract IES06-14) for the Supply and Installation of a Gas Fired Burner Simulator System

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<u>Policy Implication</u> None	
<u>Budget Impact</u> None.	
<input type="checkbox"/> Background Attached	

Recommendation
<p>That the Request for Proposal - (Contract IES06-14) for the Supply and Installation of a Gas Fired Burner Simulator System be awarded to Draeger Safety Systems Ltd., in the amount of \$168,602.00 plus GST in the sum of \$11,802.14 for a total of \$180,404.14, and the funding be provided from the OFM Grant received from the Provincial Government in June of 2005.</p>
<input type="checkbox"/> Recommendation Continued

Recommended by the General Manager
 ALAN STEPHEN GENERAL MANAGER OF EMERGENCY SERVICES

Recommended by the C.A.O.
 MARK MIETO CHIEF ADMINISTRATIVE OFFICER

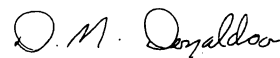
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Date: March 23rd, 2006

Report Prepared By

NORM BUCHY
FLEET & EQUIPMENT COORDINATOR

Division Review

DONALD M. DONALDSON
FIRE CHIEF

The Request for Proposal for the Supply and Installation of a Gas Fired Burner Simulator System's design and specifications were put together by a Committee from the Fire Services Division and were developed based on the Fire Service Division's needs. The RFP is an accurate reflection of what is required to meet a portion of the Division's training goals. The Request for Proposal was put together in conjunction with the Supplies and Services Division, and was advertised in accordance with the City's Purchasing By-law. The RFP was also sent to various potential contractors.

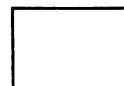
The Request for Proposals were opened at the Tender Opening Committee Meeting of March 14th, 2006.

One Bid was submitted that fully meets all of the requirements, specifications and budget amount.

Staff had prepared and submitted a Report to the Priorities Committee Meeting held on June 29th, 2005, wherein Council passed a Resolution that a Provincial grant of \$300,000 was to be received by Fire Services and be dedicated to Training. It also set out that any unused portion at year end would be deferred to 2006 and/or 2007.

Although the grant money was received in 2005, the unused revenue was deferred to 2006 in order to provide funding for the awarding of this Contract for the Supply and Installation of a Gas Fired Burner Simulator System along with other training.

It is recommended that the Request for Proposal for the Supply and Installation of a Gas Fired Burner Simulator System be awarded to Draeger Safety Systems Ltd., in the amount of \$168,602.00 plus GST of \$11,802.14, for a total of \$180,404.14, and that the funding be provided from the OFM Grant received from the Provincial Government in June of 2005.




Request for Decision City Council

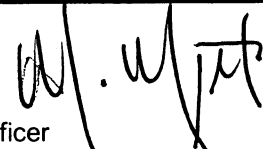


Type of Decision									
Meeting Date	March 29, 2006				Report Date	March 22, 2006			
Decision Requested	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High	<input type="checkbox"/>	Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed

Report Title
Request for Proposal for Rental of Voting Equipment and Services

Budget Impact & Policy Implication		Recommendation	
<input checked="" type="checkbox"/>	This report has been reviewed by the Finance Division and the funding source has been identified.		
<p><u>Budget Impact</u></p> <p>Funding will be from the Election Reserve Account.</p> <p><u>Policy Impact</u></p> <p>There is no policy impact.</p>		<p>That Council approve the award of Contract CPS06-02, Request for Proposal for Rental of Voting Equipment and Services to Election Systems & Software, Inc. for the 2006 Municipal Election.</p> <p>That the City Clerk be authorized to enter into an agreement with Election Systems & Software, Inc. for the provision of Voting Equipment and Services.</p>	
	Background Attached		Recommendation Continued

Recommended by the Department
 Caroline Hallsworth Executive Director Administrative Services

Recommended by the C.A.O.
 Mark Mieto Chief Administrative Officer

Date: March 22, 2006

Report Prepared By
Eric Labelle
Clerk Designate**Division Review**
Angie Hache
City Clerk**Executive Summary**

On November 24th, 2005, Council passed resolution 2005-394 which authorized the use of optical scan vote tabulators and voter assist terminals for 2006 Municipal Election. The Clerk's Section has recently obtained a proposal from Election Systems & Software, Inc. (hereinafter "ES&S") for the supply of voting equipment and services in relation to the upcoming Election. For the reasons described below, the Clerk's Section is recommending that Council award the contract to ES&S. The total contract price is \$320,467.05 and is within the election budget.

Background

For the 2003 Municipal Election, Council agreed to utilize optical scan vote tabulators. A Request for Proposals was issued and proposals were evaluated based on a number of criteria. ES&S was the successful proponent for the 2003 Municipal Election.

Subsequent to the award to ES&S in 2003, the Clerk's Section proceeded to develop extensive documentation with respect to ES&S's vote tabulators and the voting method in general. In particular, detailed training manuals and alternative voting procedures were developed and put into place.

For the 2006 Municipal Election, the Clerk's Section was cognizant that City staff, advance vote and election day workers as well as the public had a certain familiarity and comfort level with the voting equipment used in 2003. It was felt that efficiencies could be realized if the same supplier was chosen for the 2006 due to the fact that the City's voting procedures and training manuals from 2003 could be reused. Although all election workers will have to be trained prior to the 2006 election, many from the last election will return and it will be possible to build upon their previous training.

The *Municipal Elections Act, 1996*, requires that electors that are visually impaired be allowed to vote independently. For the 2006 Municipal Election, Council approved the use of a voter assist terminal, which is essentially a touchscreen that marks a paper ballot in accordance with the elector's choice. The voter assist terminal has an audio function with a headset for the visually impaired and allows them to vote independently in accordance with the requirements of the Act. The Voter Assist Terminal also allows electors with physical disabilities to cast their votes with a sip and puff device.

Although many suppliers have touchscreen machines with audio, to the knowledge of the Clerk's Section, ES&S is the only supplier with a machine that actually marks the same ballots used by other electors in the City after which all ballots are tabulated by the vote tabulators. We feel that there is a great benefit to having a complete "paper trail" for the entire election process. The proposal from ES&S includes five voter assist terminals for use during the advance vote in the 2006 Municipal Election.

Given the above, the Clerk's Section prepared a comprehensive RFP document in conjunction with the Purchasing Section and requested a proposal from ES&S. The bid price for the supply of vote tabulators, voter assist terminals, software, support, ballots and ballot boxes is for the total amount of \$320,467.05. This price is approximately \$50,000 less than what was paid for services for the 2003 Municipal Election.