


Request for Decision City Council

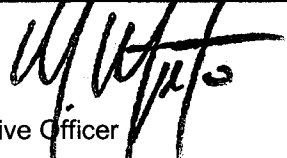


Type of Decision									
Meeting Date		February 27, 2008				Report Date		February 22, 2008	
Decision Requested		✓	Yes		No	Priority		✓	High
		Direction Only				Type of Meeting		✓	Open
									Closed

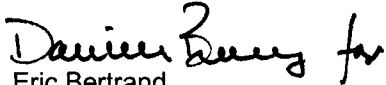
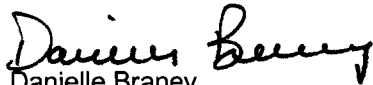
Report Title
Contract ISD08-5, RFP for Purchase of Two (2) Rubber Tired Wheel Loaders

Budget Impact / Policy Implication	Recommendation
<p>n/a This report has been reviewed by the Finance Division and the funding source has been identified.</p> <p>There is no budget impact. The purchase will be funded from the 2008 Fleet Capital budget.</p>	<p>That the City of Greater Sudbury purchase two John Deere 624J Loaders from Ontrac Equipment Services Inc., for \$305,100.00 including taxes, all in accordance with the report dated February 22, 2008 from the General Manager of Infrastructure Services.</p>
Background Attached	Recommendation Continued

Recommended by the Department
 Greg Clausen, P. Eng. General Manager of Infrastructure Services

Recommended by the C.A.O.
 Mark Mieto Chief Administrative Officer

Date: February 22, 2008

Report Prepared By	Division Review
 Eric Bertrand Manager of Fleet Services	 Danielle Braney Director of Asset Services

BACKGROUND:

This report is before Council as it is a requirement of the City's Purchasing Bylaw to seek Council approval for any purchase over \$200,000.00.

As part of the City's vehicle/equipment replacement plan, the requirement to purchase two (2) rubber tired wheel loaders was identified. These two (2) units will replace two (2) existing units which will be removed from service and sold at our annual auction. The units have outlived their life expectancy.

Typically vehicles are purchased through a tendering process. In this instance, to have some flexibility in choosing a model that would best suit the needs of the end-users, a Request for Proposal was selected to be the better avenue to purchase the equipment. The RFP process allows the City to rate the proposals on a number of criteria other than price alone, as it is the case for a Tender.

A set of specifications was described in the RFP such as the expected performance of the equipment, the type and size of engine, transmission, power train, brakes and hydraulic system, the refill capacity, warranties, mobile radio equipment and greasing system. Nine (9) submissions were received which were reviewed and evaluated by Eric Bertrand, Manager of Fleet Services and Mark Coppo, Supplies and Services Coordinator. The details of the submissions are outlined in the table below.

A predetermined scoring grid was utilized to evaluate and rate the nine (9) submissions based on price, warranty, lead time, local service and specifications. Only three (3) of the bids met all the specifications as identified with an **asterisk** on the chart below. The bid submitted by Ontrac Equipment Services Inc. met all specifications, achieved the highest score and was the lowest bid price submitted.

Date: February 22, 2008

Staff is recommending that the City of Greater Sudbury purchase two John Deere 624J Loaders from Ontrac Equipment Services Inc., for \$305,100.00 including taxes with funds from the 2008 Fleet Capital budget.

DEALER	BID PRICE	RATING
Ontrac Equipment Services Inc. *	\$305,100.00	98
Grant Equipment	\$312,216.60	85
Tracks & Wheels Equipment	\$322,156.22	89
Wajax Industries	\$322,954.00	87
Grant Equipment *	\$323,070.35	92
McDowell Brothers Industries	\$338,821.46	84
Equipment Sales & Service *	\$345,780.00	93
Strongco Equipment	\$355,950.00	89
Toromont Cat	\$418,077.40	85

*** bids that met all specifications**

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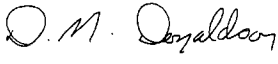
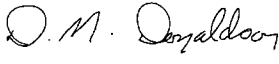
Type of Decision									
Meeting Date		Feb. 26, 2008				Report Date		Feb. 22, 2008	
Decision Requested		X	Yes		No	Priority		X	High
		Direction Only				Type of Meeting		X	Open
									Closed

Report Title
Request for Proposal - (Contract FES 08-1) for the Purchase of One Bush Fire Truck

Budget Impact / Policy Implication	Recommendation
<p>X This report has been reviewed by the Finance Division and the funding source has been identified.</p> <p><u>Policy Implication</u></p> <p>None</p> <p><u>Budget Impact</u></p> <p>Funding for this contract has been approved and is funded in the Fire Services Equipment Capital Account.</p> <p>New Fire Vehicles are PST Exempt.</p>	<p>That Request for Proposal - Contract FES 08-1 for the purchase of one bush fire truck for the Fire Services Division in the amount of \$113,578.50 (including GST) be awarded to C.E.T. Fire Pumps Mfg.</p>
Background Attached	Recommendation Continued

Recommended by the Department	Recommended by the C.A.O.
<p><i>D. M. Donaldson</i></p> <p>Donald M. Donaldson, Fire Chief</p>	<p><i>Mark Mieto</i></p> <p>Mark Mieto Chief Administrative Officer</p>

Date: Feb. 22, 2008

Report Prepared By	Division Review
 Donald M. Donaldson, Fire Chief	 Donald M. Donaldson FIRE CHIEF

Requests for Proposals were opened at the Tender Opening Committee Meeting of February 20, 2008, for the purchase of one Bush Fire Truck for the Fire Services Division.

This RFP specification was put together by a Committee from Fire Services and Supplies and Services, who were also involved in this recommendation. The specifications were developed based on our needs and are an accurate reflection of what is required to meet the long-term needs of the City of Greater Sudbury Fire Service with respect to Bush Fire Truck - they are similar to the last three bush trucks purchased. Prior to advertising the RFP a draft copy of the specifications only were sent to all suppliers for their input, none responded.

The Request for Proposal was advertised on the City's Website by our Supplies & Services Division within the City.

There were four bids submitted:

- C.E.T. Fire Pumps
- Seagrave Fire Apparatus
- Fort Garry Fire Trucks
- Dependable Fire Trucks

Part of the process was to rate the bids on the following criteria:

Specifications - 45 %
Price - 20 %
Local service - 15 %
Warranty - 10 %
Lead - 10%

From the 4 bids that were submitted the following are the evaluations using the above criteria weighting system:

Evaluation Grid for Flat Bed Bush Truck

Name	Price	Specificati on	Warranty	Lead Time	Local Service	Total
CET Pump Mfg.	20	44	10	10	10	89
Seagrave	18	45	5	5	15	88
Fort Garry	18	40	5	2	0	65
Dependable	15	36	10	7	0	68

Date: Feb. 22, 2008

As per the above evaluation grid I would recommend that the order go to C.E.T Fire Pumps Mfg. at a price of \$ 113,578.50.

The submitted prices from the other bidders are as follows:

Seagrave Fire Apparatus \$ 122,104.50

Fort Garry Fire Trucks \$ 122,443.65

Dependable Emergency Vehicles \$ 142,499.78

Proposals were evaluated by a staff committee comprised of Norm Buchy, Fleet and Equipment Co-ordinator; Donald Donaldson, Fire Chief and Roger Delaire, Supplies and Services Co-ordinator.

After evaluating and applying the Grid Criteria Weighting system, an award is recommended to C.E.T. Fire Pumps Mfg. for the purchase of one Bush Fire Truck in the amount of \$113,578.50 Canadian dollars. A Purchase Order will be issued to C.E.T. Fire Pumps Mfg.