

Closed Meetings

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Executive Director, Administrative

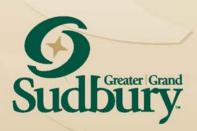
Services

Municipal Act

Section 239: A meeting may be closed to the public if the subject matter being considered is:

- Security of property
- Personal matters about an identifiable individual
- Acquisition or disposition of land
- Labour relations or employee negotiations
- Litigation or potential litigation

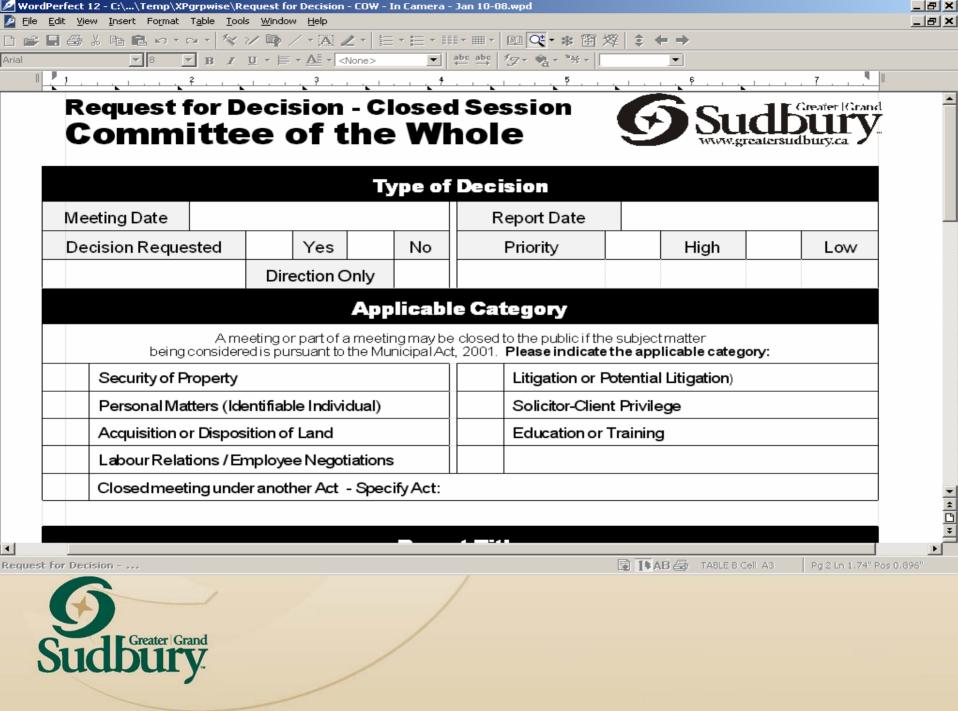
- Advice subject to solicitor-client privilege
- Matters for which closed meetings may be held under another Act
- Education and training that does not advance decision making



Closed Meetings

- Reports prepared as public reports whenever possible
- When reports are required to be in Closed Session, reports will:
 - Clearly identify reason for being in Closed Session
 - Indicate if there is a date and circumstance when some or all of the information can be released to the public





Closed Meetings

- Resolution to Meet in Closed Session and Closed Session Agendas
 - Include the general nature of the subject matter
- Votes are taken in Open Session, except for:
 - Procedural matters
 - Giving directions/instructions to staff







Thank You - Questions?