

Nomination Committee AGENDA

***NINTH MEETING OF THE NOMINATION COMMITTEE
TO BE HELD ON WEDNESDAY, JUNE 14, 2006 AT 4:00 P.M.
IN COUNCIL CHAMBER, TOM DAVIES SQUARE***

DEPUTY MAYOR CRAIG, IN THE CHAIR

(PLEASE ENSURE CELL PHONES AND PAGERS ARE TURNED OFF)

The Council Chamber of Tom Davies Square is wheelchair accessible. Please speak to the City Clerk prior to the meeting if you require a hearing amplification device. Persons requiring assistance are requested to contact the City Clerk's Office at least 24 hours in advance of the meeting if special arrangements are required. Please call (705) 671-2489, extension 2471. Telecommunications Device for the Deaf (TTY) (705) 688-3919. Copies of Agendas can be viewed on the City's web site at www.greatersudbury.ca.

1. Declarations of Pecuniary Interest

MANAGERS' REPORTS

PAGE NO.

2. Report dated 2006-06-05, with attachments, from the Executive Director of Administrative Services regarding Appointments - Citizens' Panel on Council Remuneration.

1 - 9

(RESOLUTION PREPARED)

(REPORT AND APPLICATIONS UNDER SEPARATE COVER)

ADJOURNMENT (4:30 P.M.)

(RESOLUTION PREPARED)

**THE IN-CAMERA MEETING OF CITY COUNCIL WILL CONVENE
IN C-11 AT 4:30 P.M.**

2006-06-09

**DEPUTY MAYOR CRAIG
CHAIR**

**CORRIE-JO CAPORALE
COUNCIL SECRETARY**

NOMINATION COMMITTEE (9TH) (2006-06-14)

-II-

Request for Recommendation Nomination Committee



Type of Decision

Meeting Date	June 14, 2006				Report Date	June 5, 2006			
Decision Requested	X	Yes		No	Priority	X	High		Low
	Direction Only				Type of Meeting	X	Open		Closed

Report Title

Appointments - Citizens' Panel on Council Remuneration

Policy Implication & Budget Impact

N/A This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

Policy Implications:

Appointments to the Citizens' Panel on Council Remuneration are to be made in accordance with Council's Procedure By-law 2006-100.

Financial Impact: There is no financial impact associated with this report.

Background Attached

Recommendation

That Council appoint the following five (5) citizen members to the Citizens' Panel on Council Remuneration for the term ending October 31, 2006.

Recommendation Continued

Recommended by the Department

Caroline Hallsworth,
Executive Director of Administrative Services

Recommended by the C.A.O.

Mark Mieto
Chief Administrative Officer

Date: June 5, 2006

Report Prepared By

Angie Hache
City Clerk

A. Haché

Division Review

Name
Title

Executive Summary

The purpose of this report is to outline the appointment process and provide background information regarding the Citizens' Panel on Council Remuneration.

Background

Appointments to the Citizens' Panel on Council Remuneration will be confirmed by Council resolution on June 14, 2006.

Advertisements were placed in local newspapers and the City's website in accordance with Council's Procedure By-law for recruitment to the Citizens' Panel on Council Remuneration. Attached are copies of the advertisements in the French and English languages.

A chart listing the names of the applicants and copies of applications have been circulated to members of Council under separate cover.

All appointments will end October 31, 2006.

Appointment Procedure

The Citizen appointments are to be filled in accordance with Article 37 of the Procedure By-law. A copy of Article 37 is attached.

It is recommended that the Chair introduce one motion nominating all of the applicants. The Chair has the option of waiving the reading of the motion before it is voted on by the Nomination Committee.

Where all Members of Council are in attendance, **seven (7) votes are required to fill each vacancy. Each Member is entitled to five (5) votes.**

The Procedure By-law states that a roll call vote of the Nominating Committee be taken with respect to appointments to the positions. In the event a Member of Council requests a vote by paper ballot a supply of ballots has been prepared.

Once the successful candidates have been selected, a resolution will be introduced confirming the appointment of the successful candidates.

Date: June 5, 2006

Selection Criteria

Membership on the Citizens' Panel will consist of five (5) citizen members and consideration will be given to nominees with experience in municipal government, human resources, and financial affairs and ensure a balance representation that is reflective of community demographics and those who are currently under represented on Council.

ARTICLE 37

NOMINATION COMMITTEE - CITIZEN APPOINTMENTS

37.1 Made by Committee of the Whole- Procedure

Appointments to the various local boards, Advisory Panels and corporations of the City shall be recommended by the Nomination Committee at a meeting called for that purpose. In making such appointments, the procedure set out in this article shall apply unless otherwise provided in a shareholders' declaration.

37.2 Advertising - position - requirements - to local citizens

At least thirty (30) days prior to the Committee meeting at which a Citizen appointment is scheduled to be considered, the Clerk shall place an advertisement in a local newspaper to run on at least two occasions and place an advertisement on radio or television or both, as the Clerk deems advisable, on at least one (1) occasion outlining the position to be filled and inviting applications from interested citizens. A copy of each advertisement shall be provided to each Member of the Committee.

37.3 Applications - in writing - time limitation

All Citizen applications for appointment must be in writing and received by the Clerk at least four (4) clear days prior to the meeting of the Committee.

37.4 Applications - qualifying - included - Committee of the Whole Agenda

Copies of all applications received for each position from qualifying applicants shall be included with the agenda material for the Committee of the Whole meeting concerned.

37.5 Applicants - qualified - exact number - motion

Where there are only the exact number of qualified applicants as required for any position or positions, a motion to appoint the applicants to the position or positions concerned shall be presented and voted upon.

37.6 Applicants - qualified - more than required - selection

If there are more qualified applicants than positions available, then the Committee shall recommend from the qualified applicants the ones to fill the position or positions concerned.

37.7 Roll call vote - Committee - taken - regarding applicants

A roll call vote of the Committee shall be taken with respect to the qualified applicants for each position available.

Date: June 5, 2006

37.8 Appointment - determined - by vote - exception

If upon the first roll call vote no applicant receives the votes of the majority of Members present, the name of the applicant receiving the least number of votes shall be dropped and the Members shall proceed to vote anew and so continue until either an applicant receives the votes of the majority of Members present, at which time such applicant shall be declared to be the recommended candidate; or, it becomes apparent by reason of an equality of votes that no applicant can be recommended by the voting process.

37.9 Voting - unsuccessful - position selected - by lot

Where by reason of an equality of votes, it becomes apparent that no applicant can be selected by the voting process, then the recommended applicant shall be the applicant selected by lot by the Clerk.

37.10 Special vote - applicants tied - least number of votes

In the case where no applicant receives the majority required for appointment on a roll call vote, and where two or more applicants are tied with the least number of votes, a special roll call vote shall be taken to decide which of the tied applicants with the least number of votes shall be dropped from the list of names to be voted on in the next roll call vote.

37.11 Staff Member - appointment - conditions

Except where prohibited by law, the Committee may recommend the appointment of a Member of staff to a local board or outside agency in the place of a Member of Council when no Member of Council wishes to be appointed.

37.12 Further votes

If no person receives more than half the votes, the Clerk shall take another vote, excluding the person who received the fewest votes in the previous vote; if two or more persons received the fewest votes, the Clerk shall choose the person to be excluded by lot.

37.13 Term of Appointment - Citizens

Citizens appointed by the Committee to Advisory Panels, local boards and committees shall be appointed for the term of office coinciding with the term of Council, or the terms set out in such appointments, and until their successors are appointed unless otherwise provided by Council, the Committee or by law.

37.14 Council Appointments - ballots

At the first regular meeting of a new Council, or as soon thereafter as is reasonable, Council shall appoint Members to Committees by way of simultaneous, written, signed ballots which will be read aloud by the Clerk and recorded in the minutes.

37.15 Council Appointments - destruction of ballots

These ballots, as well as ballots used for simultaneous roll-call votes generally, may be destroyed by the Clerk and need not be retained following the confirmation of the minutes.

Date: June 5, 2006

VOTING CHART
Majority Vote
(7 Members of Council are required for quorum)

Number of Members Present and Voting	Majority Vote
13	7
12	7
11	6
10	6
9	5
8	5
7	4

EXAMPLES OF VOTES
(All Members of Council Present - Four Nominees)

Candidate	Votes Received
A	6
B	4
C	3
D	0

Result: Candidate D is dropped from the next vote.

Candidate	Votes Received
A	5
B	4
C	3
D	1

Result: Candidate D is dropped from the next vote.

Date: June 5, 2006

EXAMPLES OF VOTES

**(All Members of Council Present)
(Three Nominees Remaining)**

Candidate	Votes Received
A	6
B	4
C	3

Result: Candidate C is dropped from the next vote.

Candidate	Votes Received
A	5
B	3
C	3
D	1

Result:

1. Candidate D is dropped.
2. A special roll call vote is taken to decide which of the tied Candidates B or C shall be dropped from the list of names to be voted on in the next roll call vote.
3. Then a roll call vote shall be taken of the remaining two Candidates: A and one of B or C.

Date: June 5, 2006

**THE CONSEQUENCES OF SAMPLE TIE VOTES
(All Members of Council Present - Five Nominees)**

Candidate	Votes Received
A	3
B	4
C	2
D	2
E	2

Result:

1. A special roll call vote is taken to decide which of the tied Candidates C, D, or E shall be dropped from the list of nominees to be voted on in the next roll call vote.
2. Then a roll call vote shall be taken of the remaining four Candidates: A, B and two of C, D or E.

**THE CONSEQUENCES OF SAMPLE ZERO VOTES
(All Members of Council Present -Six Nominees)**

Candidate	Votes Received
A	4
B	4
C	2
D	3
E	0
F	0

Result:

1. Candidates E and F are dropped from the next vote.
2. Then a roll call vote shall be taken of the remaining four Candidates: A, B, C and D.

Citizen Appointments

Participate on the Citizens' Panel on Council Remuneration

Purpose

The Citizens' Panel on Council Remuneration will review a total remuneration package and Code of Ethics for Members of the Council of the City of Greater Sudbury.

Membership

Membership on the Citizens' Panel will consist of five (5) citizen members. Consideration will be given to nominees with experience in municipal government, human resources, and financial affairs and ensure a balanced representation that is reflective of community demographics and those who are currently under-represented on Council. The Chair of the Citizens' Panel will be chosen by the members at its first meeting. The members of the Citizens' Panel shall serve in a volunteer capacity.

Time Frame

The term of the appointment will be from June 2006 to October 31, 2006

How Appointments are made

The City Clerk's Office will provide a copy of all the applications received to each Member of Council. Council will then vote on the appointments.

How to Apply

Citizens who are interested in sitting on the Citizens' Panel on Council Remuneration are invited to apply stating their interest and/or qualifications. Application forms are available at the City Clerk's Office, 2nd Floor, 200 Brady Street, Sudbury, all Citizen Service Centres or can be downloaded from www.greatersudbury.ca

Mail written applications to:

City Clerk's Office,
2nd Floor, Tom Davies Square,
P.O. Box 5000, Strn 'A'
200 Brady Street, Sudbury P3A 5P3
Monday to Friday from
8:30 a.m. to 4:30 p.m.

Applications may also be
faxed to 671-8118.

Deadline for Applications

Interested citizens are asked to submit their application by noon on Friday, June 2, 2006.

Addition Information

For additional information please contact the City Clerk's Office at (705) 671-CITY, Ext. 4206 or view the report at www.greatersudbury.ca under Public Notices.

my/sudbury

 **Sudbury** Greater/Grand

La nomination de citoyens

Le but

Le Comité de citoyens sur la rémunération des conseillers municipaux examinera un système total de rémunération et un code de déontologie à l'intention des conseillers municipaux du Grand Sudbury.

La composition

Le comité de citoyens se composera de cinq (5) citoyens de la Ville. On prendra en considération les candidats ayant de l'expérience en administration municipale, ressources humaines et opérations financières et on veillera à une représentation équilibrée par rapport aux données démographiques des collectivités et aux collectivités qui sont sous-représentées au sein du Conseil municipal. Le président du Comité de citoyens sera choisi parmi les membres lors de la première réunion. Les membres du Comité de citoyens siégeront à titre de bénévoles.

Le calendrier

Le mandat durera de juin 2006 au 31 octobre 2006.

La procédure de nomination

Le Bureau du greffier municipal fournira une copie de la liste de toutes les candidatures à chaque conseiller municipal. Le Conseil municipal votera ensuite sur les nominations.

Participez au Comité de citoyens sur la rémunération des conseillers municipaux

La demande de candidature

Les citoyens intéressés à siéger au Comité de citoyens sur la rémunération des conseillers municipaux sont invités à faire demande en indiquant leur intérêt ou leurs titres et qualités. Vous pouvez vous procurer un formulaire de demande au Bureau du greffier municipal, 2^e étage, 200, rue Brady, à Sudbury, à tous les centres de services aux citoyens ou vous pouvez le télécharger du site Web www.grandsudbury.ca.

Postez les demandes écrites à l'adresse suivante :

Bureau du greffier municipal
2^e étage, place Tom Davies
200, rue Brady, Sudbury
Du lundi au vendredi
De 8 h 30 à 16 h 30.

Vous pouvez aussi télécopier votre demande au 671-8118.

La date limite de demande

On demande aux citoyens intéressés de faire demande avant midi le vendredi 2 juin 2006.

Les renseignements additionnels

Pour obtenir plus de renseignements, veuillez communiquer avec le Bureau du greffier municipal au (705) 671-2489, poste 4206 ou consulter le rapport au site Web www.grandsudbury.ca sous « Avis publics ».

my/sudbury

 Greater/Grand
Sudbury