
FOR THE **REGULAR MEETING** OF CITY COUNCIL
TO BE HELD ON **WEDNESDAY, SEPTEMBER 12, 2007 AT 7:00 P.M.**
IN THE **COUNCIL CHAMBER, TOM DAVIES SQUARE**

ADDENDUM (RESOLUTION PREPARED)

(Two-thirds Majority Required to Deal with the Addendum)

1. Declarations of Pecuniary Interest

BY-LAWS

THE FOLLOWING BY-LAWS APPEAR FOR THREE READINGS:

2007-240 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW
2007-161 RESPECTING THE APPOINTMENT OF OFFICIALS OF THE
CITY OF GREATER SUDBURY

2007-241 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW
2006-259 RESPECTING THE DELEGATION OF AUTHORITY TO
VARIOUS OFFICERS OF THE CITY OF GREATER SUDBURY

Report dated September 12, 2007 from the General Manager of Growth
and Development regarding Amendment to Appointments and Delegations
By-laws, Driver's Certification Program.

1 - 2

(REFERS TO BY-LAW 2007-240 AND 2007-241)

(Next Agenda Item: **CIVIC PETITIONS**)

**ANGIE HACHÉ
CITY CLERK**

**FRANCA BORTOLUSSI
COUNCIL SECRETARY**

Request for Decision City Council




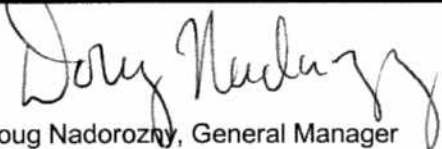
Type of Decision									
Meeting Date	September 12, 2007				Report Date	September 12, 2007			
Decision Requested	x	Yes		No	Priority	x	High		Low
	Direction Only				Type of Meeting	x	Open		Closed

Report Title
Amendment to Appointments and Delegations By-laws Driver's Certification Program

Budget Impact / Policy Implication	Recommendation
<div> <div>This report has been reviewed by the Finance Division and the funding source has been identified.</div> <div>Not applicable</div> </div>	<div>That By-laws be passed by Council to amend the Appointments and Delegations By-laws to provide that Roger Sauvé, Director of Transit Services, shall be the Recognized Authority Official for the City of Greater Sudbury for the Driver's Certification Program.</div>
<div>X</div> <div>Background Attached</div>	<div></div> <div>Recommendation Continued</div>

Recommended by the Department	Recommended by the C.A.O.
 Caroline Haysworth Executive Director, Administrative Services	 Mark Mieto Chief Administrative Officer

Date: September 12, 2007

Report Prepared By	Division Review
 Ron Swiddle City Solicitor	 Doug Nadorozny, General Manager Growth and Development

BACKGROUND

The Driver Certification program is a system through which an organization such as the City can obtain authority from the Ministry of Transportation to test drivers, using a training program approved by the Ministry, for the purpose of upgrading or renewing classified licences and/or endorsements.

Once an organization has successfully completed the application process and has been approved, the organization is referred to as a Recognized Authority (RA).

A Recognized Authority is authorized to do the following:

- test drivers in highway and driver safety based on a Ministry-approved training program,
- administer required written and road tests in the pre-approved licence classes,
- administer required vision screening,
- administer Air Brake (Z) Endorsement course and testing.

Each RA must nominate an employee who is to be directly responsible for the administration and maintenance of the driver training program offered by the RA. This individual is called the Recognized Authority Official (RA Official).

The RA Official should be a senior level employee in a supervisory position over the drivers who are to participate in the program.

Although the City currently has two Authorizations it currently only has one Recognized Authority Official. Staff have discussed centralizing the certification program and have communicated this to the Ministry. We have been advised that the City could have an Recognized Authority Official who does not necessarily supervise all drivers covered by the program by passing a By-law and submitting a request to the Ministry.

Having one Recognized Authority Official would allow the City to centralize its certification program, and it is recommended that Council pass the necessary By-laws.