

# Minutes

# THE EIGHTEENTH MEETING OF THE COUNCIL OF THE CITY OF GREATER SUDBURY

Council Chamber  
Tom Davies Square

Wednesday, October 10, 2007  
Commencement: 6:00 p.m.

## HIS WORSHIP MAYOR JOHN RODRIGUEZ, IN THE CHAIR

### Present

Councillors Cimino; Barbeau; Berthiaume; Rivest; Thompson (A6:50pm); Callaghan; Craig; Caldarelli; Gasparini; Landry-Altmann (A6:10pm)

### City Officials

M. Mieto, Chief Administrative Officer; C. Matheson, General Manager of Community Development; D. Nadorozny, General Manager of Growth & Development; G. Clausen, General Manager of Infrastructure Services; J. Nicholls, Acting Chief of Emergency Medical Services; C. Hallsworth, Executive Director of Administrative Services; L. Hayes, CFO/Treasurer; I. Davidson, Chief of Police, Greater Sudbury Police Services; C. Dawe, Assistant City Solicitor; I. Wood, Special Advisor to the Mayor; J. McKechnie, Executive Assistant to the Mayor; K. Rossi, Coordinator of Senior Community Services; A. Haché, City Clerk, M. Laalo, Licensing & Assessment Clerk; F. Bortolussi, Council Secretary

### Others

W. MacKinnon, President, CUPE Local 4705

### News Media

Sudbury Star; Persona 10 News; Le Voyageur; Northern Life

### Declarations of Pecuniary Interest

None declared.

### Rules of Procedure

Council, by a two-thirds majority, agreed to dispense with the Rules of Procedure, to alter the order of the Agenda and deal with Community Delegations at the end of the Agenda.

## **PART I CONSENT AGENDA**

### Consent Agenda

The following resolution was presented to adopt the items contained in Part I, Consent Agenda:

2007-441 Barbeau-Cimino: THAT Consent Agenda Items C-1 to C-6 inclusive and Item C-8 be adopted and Item C-7 be received for information only.

**CARRIED**

## **MINUTES**

Item C-1 Report No. 17 City Council <u>2007-09-26</u>	2007-442 Barbeau-Cimino: THAT Report No. 17, City Council Minutes of 2007-09-26 be adopted.  <b>CARRIED</b>
Item C-2 Report No. 17 Planning Committee <u>2007-10-02</u>	2007-443 Barbeau-Cimino: THAT Report No. 17, Planning Committee Minutes of 2007-10-02 be adopted.  <b>CARRIED</b>
Item C-3 Report No. 3 Nomination Committee <u>2007-10-03</u>	2007-444 Barbeau-Cimino: THAT Report No. 3, Nomination Committee Minutes of 2007-10-03 be adopted.  <b>CARRIED</b>
Item C-4 Report No. 17 Priorities Committee <u>2007-10-03</u>	2007-445 Rivest-Gasparini: THAT Report No. 17, Priorities Committee Minutes of 2007-10-03 be adopted.  <b>CARRIED</b>
Item C-5 TOC <u>2007-09-27</u>	2007-446 Gasparini-Rivest: THAT Report of the Tender Opening Committee Minutes of 2007-09-27 be received.  <b>CARRIED</b>
Item C-6 GSHC <u>2007-08-28</u>	2007-447 Rivest-Gasparini: THAT Report of the Greater Sudbury Housing Corporation Minutes of 2007-08-28 be received.  <b>CARRIED</b>

## **CORRESPONDENCE FOR INFORMATION ONLY**

Item C-7 <u>Tender Award - Paint and Related Supplies</u>	Report dated 2007-09-27 was received from the General Manager of Infrastructure Services regarding Tender Award - Paint and Related Supplies, for information only.
C-8 Recap of Public Input Results - 2008 <u>Budget</u>	Report dated 2007-10-04 was received from the Chief Financial Officer/Treasurer regarding Recap of Public Input Results - 2008 Budget.  The following resolution was presented:  2007-448 Cimino-Barbeau: THAT Council direct staff to prepare the Budget Enhancement Options as outlined in the report from the Chief Financial Officer/Treasurer dated October 4 <sup>th</sup> , 2007 for consideration during the 2008 budget deliberations.  <b>CARRIED</b>

## **PART II**

### **REGULAR AGENDA**

#### **MANAGERS' REPORTS**

Item R-1  
Closed Circuit TV  
Security System for  
Centre Lionel E.  
Lalonde Centre

Report dated 2007-10-03 was received from the Chief of Emergency Services regarding Closed Circuit TV Security System for Centre Lionel E. Lalonde Centre.

The following resolution was presented:

2007-449 Gasparini-Rivest: WHEREAS the development of the Centre Lionel E. Lalonde Centre has a need to install a Closed Circuit TV (CCTV) system at an approximate cost of \$91,000;

WHEREAS the Greater Sudbury Police Services Board by way of Resolution #2007-82 authorized the implementation and standardization of the Closed Circuit TV (CCTV) security solution for Police Services and a portion of common areas at the Centre Lionel E. Lalonde Centre with Northern Video Systems in the approximate amount of \$54,000 including Provincial Sales Tax (PST);

AND THAT Council approve Emergency Medical Services' portion of the CCTV security solution at the Centre Lionel E. Lalonde Centre with Northern Video Systems in the approximate amount of \$37,000 including PST from funds that were reserved in 2006 for security issues.

**CARRIED**

Item R-2  
Pioneer Manor  
Reserve Fund -  
Heritage Place  
Courtyard and the  
Winter Park  
Landscaping Project

Report dated 2007-08-28 was received from the General Manager of Community Development regarding Pioneer Manor Reserve Fund - Heritage Place Courtyard and the Winter Park Landscaping Project.

The following resolution was presented:

2007-450 Rivest-Gasparini: WHEREAS Pioneer Manor's Resident Donation Reserve Fund has \$109,000;

AND WHEREAS the City of Greater Sudbury By-law 2005-15F states that this fund shall be used to assist in the improvements of the Pioneer Manor's grounds and courtyards upon authorization by Council;

AND WHEREAS Pioneer Manor's Heritage Place and Winter Park Courtyards will have a safe, secure and accessible courtyard for their residents, families and visitors;

THEREFORE BE IT RESOLVED THAT \$88,000 be allocated to the Heritage Place Courtyard Landscaping Project and the Winter Park Courtyard.

**CARRIED**

Item R-3  
Graffiti Abatement  
Program

Report dated 2007-08-28 was received from the General Manager of Community Development regarding Graffiti Abatement Program.

The following resolution was presented:

THAT Council approve the development of a By-law to restrict the sale of spray paint to unaccompanied minors (persons under the age of 18);

AND THAT a budget option be prepared to address:

- a) the cost of communications and advertising of the By-law;
- b) the development of the Adopt-A-Spot program;
- c) the allocation of dollars for the continuation of two (2) annual Graffiti Eradication Days; and
- d) the development and implementation of a program to address the removal of graffiti on municipal buildings and facilities, and approve the annual funds required for implementation.

Motion for Referral

With the concurrence of Council, Councillor Gasparini moved that the foregoing item be referred to the Priorities Committee for discussion.

**BY-LAWS**

**THE FOLLOWING BY-LAW APPEARED FOR THIRD READING:**

2007-213    3<sup>rd</sup>    A BY-LAW OF THE CITY OF GREATER SUDBURY TO STOP UP AND CLOSE A PORTION OF ST. MICHEL STREET DESCRIBED AS PARTS 16 AND 27, PLAN 53R-12291

Third Reading

2007-451 Craig-Cimino: THAT By-law 2007-213 be read a third time and passed.

**CARRIED**

**THE FOLLOWING BY-LAW APPEARED FOR TWO READINGS:**

2007-254    2    A BY-LAW OF THE CITY OF GREATER SUDBURY TO DECLARE SURPLUS, STOP-UP, CLOSE LOWCREST AVENUE, BRAMBLE COURT, DAY STREET, NORTHWOOD DRIVE, CHERRYTREE ROAD, FIFTH STREET, RUE ALLISTON STREET, RUE ECCLESTONE STREET, BIRCHLEAF CRESCENT, AIR STREET, THIRD STREET AND ALDERWOOD AVENUE AND TRANSFER THEM AND OTHER LANDS TO DALRON CONSTRUCTION LIMITED

Planning Committee Recommendation 2007-248

## **BY-LAWS (continued)**

### **Two Readings**

2007-452 Cimino-Craig: THAT By-law 2007-254 be read a first and second time.

**CARRIED**

### **THE FOLLOWING BY-LAWS APPEARED FOR THREE READINGS**

2007-255A 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS MEETING OF OCTOBER 10<sup>TH</sup>, 2007

2007-256Z 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW 95-500Z, THE COMPREHENSIVE ZONING BY-LAW FOR THE FORMER CITY OF SUDBURY

Planning Committee Recommendation 2007-235

(This by-law rezones the property from "C4", Office Commercial to "C-4-Special", Office Commercial-Special to permit single detached and duplex dwellings on the ground floor provided that there are no non-residential uses within the building and also includes a minimum westerly interior side yard of 1.5m - 275 Larch Street, Sudbury - Mary Elizabeth Gibbons)

2007-257Z 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW 95-500Z, THE COMPREHENSIVE ZONING BY-LAW FOR THE FORMER CITY OF SUDBURY

Planning Committee Recommendation 2003-157

(This by-law rezones the subject property to "C4-19", Special Office Commercial to permit a former student residence to be converted to alternative uses. In addition to the uses permitted in a C4 zone a rooming house shall be permitted - 1498240 Ontario Limited - Antonio Guidoccio, 885 Regent Street, Sudbury)

2007-258Z 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW 95-500Z, THE COMPREHENSIVE ZONING BY-LAW FOR THE FORMER CITY OF SUDBURY

Planning Committee Recommendation 2007-221

(This By-law rezones the subject property to eliminate a split zoning that results from the transfer of City-owned lands to an abutting landowner for a driveway - City of Greater Sudbury, Agent: Jack Rocca, 420-422 Cross Street, Sudbury)

2007-259T 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO APPOINT MUNICIPAL ENFORCEMENT OFFICERS TO ENFORCE THE PRIVATE PROPERTY AND DISABLED PARKING SECTIONS OF BY-LAW 2001-1 AND FIRE ROUTE BY-LAW 2003-30T

(This updates the list of Parking Control Officers to enforce parking restrictions on private property.)

**BY-LAWS (continued)**

2007-260     3     A BY-LAW OF THE CITY OF GREATER SUDBURY TO SELL PARTS 1 AND 10 PLAN 53R-13570 ON R.R. #84, CAPREOL TO D. JOANIS HOLDING LIMITED

Planning Committee Recommendation 2007-239

2007-261     3     A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW 2006-259 RESPECTING THE DELEGATION OF AUTHORITY TO VARIOUS OFFICERS OF THE CITY

Planning Committee Recommendation 2007-240

- (1. This amending By-law authorizes any one of the General Manager of Infrastructure Services, the City Engineer, and the Director of Roads and Transportation to sign releases and other documentation as required to confirm the City makes no claim to title to the land on which abandoned roadway known as Old Lake Road is located.
2. It also adds a new provision to authorize the Director of Planning Services to provide the necessary notices to applicants and prescribed persons and public bodies that certain provisions of the *Planning Act* and the Official Plan have been satisfied.
3. Other up-dates have been added to the By-law to reflect staffing changes.)

2007-262     3     A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW 2007-161 RESPECTING THE APPOINTMENT OF OFFICIALS OF THE CITY OF GREATER SUDBURY

(This By-law reflect recent staffing changes and other changes)

2007-263     3     A BY-LAW OF THE CITY OF GREATER SUDBURY TO DEEM CERTAIN LOTS, STREETS AND BLOCKS ON PLANS M-1130, M-1131 AND M-1132 NOT TO BE A PLAN OF SUBDIVISION FOR THE PURPOSES OF SUBSECTION 3 OF SECTION 50 OF THE PLANNING ACT

Planning Committee Recommendation 2007-248

2007-264P    3     A BY-LAW OF THE CITY OF GREATER SUDBURY TO ADOPT OFFICIAL PLAN AMENDMENT NUMBER #247 FOR THE SUDBURY PLANNING AREA

**Three Readings**

2007-453 Gasparini-Craig: THAT By-law 2007-255A to and including By-law 2007-264P be read three times and passed.

**CARRIED**

## **MOTIONS**

### **Junction Creek Safety Committee**

The following resolution was presented by councillor Landry-Altmann:

2007-454 Landry-Altmann-Cimino: WHEREAS drownings in Junction Creek have occurred over the past several years;

AND WHEREAS concerned citizens, Councillors and City Staff wish to establish educational and public safety programs and review infrastructure criteria along the Junction Creek Corridor;

THEREFORE BE IT RESOLVED THAT an Ad Hoc Committee comprised of a minimum of two Councillors, supported by a representative from the Nickel District Conservation Authority, a representative from the Junction Creek Stewardship Committee and City Staff, be mandated to establish terms of reference aimed at developing educational and safety programs, and to review infrastructure criteria for the area along Junction Creek;

FURTHER THAT the Junction Creek Safety Committee hold a minimum of one public consultation and bring forward a report to Council by April 2008 outlining the Committee's recommendations;

FURTHER THAT information garnered from this Committee be applied to other similarly identified waterbodies;

AND THAT Councillors Landry-Altmann and Cimino be appointed to the Junction Creek Safety Committee.

**CARRIED**

## **ADDENDUM**

### **Addendum to Agenda**

2007-455 Craig-Gasparini: THAT the Addendum to the Agenda be dealt with at this time.

**CARRIED**

### **Declarations of Pecuniary Interest**

None declared.

## **BY-LAWS**

### **THE FOLLOWING BY-LAW APPEARED FOR THREE READINGS:**

2007-265Z 3 A BY-LAW OF THE CITY OF GREATER SUDBURY TO AMEND BY-LAW 95-500Z, THE COMPREHENSIVE ZONING BY-LAW FOR THE FORMER CITY OF SUDBURY

Planning Committee Recommendation 2007-241

(This by-law rezones the subject property to "R2", Double Residential in order to permit the a consolidation of the subject land with PIN 73586-0409 and eliminate a split zoning, Spruce Street, Sudbury - City of Greater Sudbury, Agents: Claudette & Eugene Clarke)



## **BY-LAWS (continued)**

### **Three Readings**

2007-456 Barbeau-Cimino: THAT By-law 2007-265 be read three times and passed.

**CARRIED**

## **CIVIC PETITIONS**

### **Boxed Culvert Along Junction Creek**

Councillor Landry-Altmann submitted a petition to the City Clerk signed by approximately 355 people, which will be forwarded to the General Manager of Infrastructure Services. The petition is requesting that the City erect and block off the boxed culvert along Junction Creek, especially on Louis Street, or erect fencing topped with barbed wire around the boxed culvert.

## **QUESTION PERIOD**

### **Dog Parks**

Councillor Cimino indicated he has received calls in the last few months regarding dog parks and asked if there was City owned property that can be used for dog parks.

The General Manager of Growth & Development advised that an inventory of green space in the City is now being prepared and the Green Space Advisory Panel, when it is established, can recommend which properties can be used for dog parks.

### **Community Signs**

Councillor Barbeau indicated that the signs coming into Walden have been removed. He asked why they were removed before the new signs were erected and when the new signs would be erected.

The General Manager of Growth & Development advised that the City is still negotiation with the Ministry of Transportation regarding the height of the new signs but he will provide an update and time line.

## **COMMUNITY DELEGATIONS**

### **Seniors' Information and Referral Line**

Report dated 2007-09-21 was received from the General Manager of Community Development regarding Seniors' Information and Referral Line.

Councillor Callaghan made an electronic presentation regarding the Senior's Information Line. He indicated it all began at the June 1<sup>st</sup>, 2006 Symposium resulting in the creation of Greater Sudbury Seniors' Community Network. He listed the Network partners and their goals. He stated that ParkSide OACS volunteered to lead the initiative and received approval for a FedNor Intern for the service. He indicated seniors will be able to place one call and speak to a 'live person', Monday to Friday, 8:30 a.m. to 4:30 p.m. He outlined their marketing strategy and the next steps to sustain funding to maintain the phone line and then prepare a business plan.

Seniors' Information  
and Referral Line  
(continued)

Joan Babij, ParkSide OACS, advised the information line will provide support to seniors in Sudbury. She thanked the partners and volunteers involved in the creation of this service

The following resolution was presented:

2007-457 Callaghan-Craig: WHEREAS seniors continue to be one of the fastest growing demographics in the City of Greater Sudbury;

AND WHEREAS a June 1, 2006 seniors' symposium recommended the need to implement a service that would allow older adults and seniors the ability to easily access information;

AND WHEREAS senior service providers within the City of Greater Sudbury worked together to establish the Greater Sudbury Seniors' Community Network:

AND WHEREAS the ParkSide OACS has worked with the Greater Sudbury Seniors' Community Network and have hired a FedNor Intern to establish the ParkSide OACS Seniors' Information Line;

AND WHEREAS the "Action Planning for Sudbury's Golden Opportunity" Report (2004) indicated that Greater Sudbury is well positioned to become a high quality retirement destination;

AND WHEREAS the City of Greater Sudbury could position itself to be a leader in the delivery of seniors programs and services;

THEREFORE BE IT RESOLVED that the City of Greater Sudbury support this initiative;

AND THAT a budget option in the amount of \$25,000 be forwarded to the 2008 budget process for consideration.

**CARRIED**

City of Greater  
Sudbury Expert Panel  
on Health Cluster  
Development

Report dated 2007-10-04 was received from the General Manager of Growth & Development regarding City of Greater Sudbury Expert Panel on Health Cluster Development.

Jim Gordon made a verbal presentation regarding the City of Greater Sudbury Expert Panel on Health Cluster Development. He introduced Dan Draper, Karen Pappin, Ted Callaghan and Dr. Amadeo Parissenti, members of the Panel present. He indicated their vision is that Sudbury would become a leader in health research and innovation and would make Sudbury well known for health expertise and ability throughout Northern Ontario. He stated it is possible to have a health research and innovation centre in Greater Sudbury because a previous Council decided they wanted to do something to bring jobs to the area and improve health care for the citizens of Sudbury and beyond. He outlined the history of the work of the Panel and the plans for the Northeastern Ontario Pharmacology Network and the Northeastern Ontario Genetics Institute.

City of Greater  
Sudbury Expert Panel  
on Health Cluster  
Development  
(continued)

Dr. Parissenti advised that, when he was asked to do a proposal for Greater Sudbury, he looked at the expertise and infrastructure present to support the goals. He stated there is a market for contractual work to do research for pharmaceutical companies as it is more cost effective and we have the expertise. He indicated that in the area of genetics, local researchers have published a number of high impact articles. He concluded by stating that he feels the work can be done because of the expertise and partnerships with institutions.

Councillor Callaghan stated that there are many people in our community that have excellent ideas but all they need is a format to present their ideas. He indicated that community forums will be conducted and they have a tentative schedule. There will be a standardized format and everyone will have an opportunity to participate and present their ideas. The Panel will then look at a manageable number of ideas.

Adjournment

2007-458 Gasparini-Craig: THAT this meeting does now adjourn.  
Time: 7:35 p.m.

**CARRIED**

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Mayor John Rodriguez

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Angie Haché, City Clerk

# THE TENTH MEETING OF THE FINANCE COMMITTEE OF THE CITY OF GREATER SUDBURY

Council Chamber  
Tom Davies Square

Monday, October 15, 2007  
Commencement: 7:04 p.m.

Chair

**COUNCILLOR TED CALLAGHAN, IN THE CHAIR**

Present

Councillors Cimino; Barbeau; Berthiaume; Dutrisac; Dupuis; Rivest; Thompson; Caldarelli; Gasparini; Landry-Altmann; Mayor Rodriguez

City Officials

M. Mieto, Chief Administrative Officer; D. Nadorozny, General Manager of Growth & Development; C. Matheson, General Manager of Community Development; G. Clausen, General Manager of Infrastructure Services; D. Donaldson, Fire Chief; T. Beadman, Chief of Emergency Services; L. Hayes, Chief Financial Officer/Treasurer; G. Lamothe, Manager of Communications & French Language Service; I. Wood, Special Advisor to the Mayor; D. Dumontelle, Manager of Financial Support and Budgeting; B. Mangiardi, Acting Executive Director of Administrative Services; N. Benkovich, Director of Water/Wastewater Services; D. Braney, Director of Asset Services; R. Carré, Director of Leisure Services; B. Falcioni, Director of Roads & Transportation; R. Henderson, Director of Citizen Services; T. Parmar, Manager of Quality, Administration & Financial Services; P. Chiesa, Acting Director of Engineering Services; B. Johns, Water/Wastewater Engineer; E. Vildis, Capital Projects Coordinator; C. Mathieu, Manager of Environmental Services; E. Bertrand, Mechanical Foreperson; L. Webster, Budget Coordinator - IES; B. Sedgwick, Roads Engineer; Wendi Mannerow,, Water/Wastewater Engineer; S. Turner, Financial Analyst; A. Haché, City Clerk; J. Nelson, Clerk's Services Coordinator; M. Laalo, Licensing & Assessment Clerk; F. Bortolussi, Council Secretary

News Media

Sudbury Star; MCTV, Persona 10 News, Northern Life

Declarations of  
Pecuniary Interest

None declared.

**MANAGERS' REPORTS**

Item 2  
2008 Capital Budget  
and 2009 and 2010  
Capital Estimates

Report dated 2007-10-09 was received from the Chief Financial Officer/Treasurer regarding 2008 Capital Budget and 2009 and 2010 Capital Estimates.

Mark Mieto, Chief Administrative Officer, and Lorella Hayes, Chief Financial Officer/Treasurer provided an electronic presentation regarding the 2008 Capital Budget and 2009 and 2010 Capital Estimates.

Mark Mieto outlined the Capital Budget planning process. He stated Council's priorities of infrastructure investment and fiscal sustainability which are consistent with the key themes from the Public Input Sessions. He explained the long term financial plan which includes management of the City's capital assets and the use of debt financing where appropriate.

Lorella Hayes explained the gap between capital needs and the forecasted budget from 2008 to 2010 and ways of narrowing the gap. She outlined the 2008 capital budget highlights, the 2008 funding sources and the federal gas tax revenues. She also outlined the proposed allocation of the 2008 capital levy with four options.

The Chair commenced the review of the Capital Budget.

Infrastructure Services  
2008-2010 Capital  
Budgets

Greg Clausen, General Manager of Infrastructure Services, provided an electronic presentation regarding Infrastructure Services 2008 to 2010 Capital Budgets. He provided a history of infrastructure capital budgets from 2004 to 2008 and highlighted key items on each budget division; i.e. environmental services, facilities, fleet services, road, water and wastewater. Directors and other staff were present to answer questions or provide clarification.

Councillor Caldarelli asked the General Manager of Growth & Development to develop an option for 2009 capital budget for a rapid transit system or an alternative form of transportation between the City core and the Valley in an attempt to lower the number of cars on the road. This was placed in the parking lot.

Council agreed with a request from Councillor Caldarelli that all departments provide a presentation on their 2008 capital requests.

The Chair directed the City Clerk to email Members of Council for a meeting date in the next two weeks for a Finance Committee Meeting where the Senior Management Team would present their 2008 Capital Budgets.

Capital Levy  
Allocation for 2008

Report dated 2007-10-09 was received from the Chief Financial Officer/Treasurer regarding Capital Levy Allocation for 2008.

The following recommendation was presented:

2007-18 Rivest-Berthiaume: THAT Council approve the proposed allocation of the Capital Levy as outlined in the report dated October 9<sup>th</sup>, 2007 from the Chief Financial Officer/Treasurer;

AND THAT staff be directed to prepare four budget options for a Capital Levy in the range of .5% to 2.27% for Council's consideration during the 2008 budget deliberation.

**CARRIED**

Adjournment

2007-19 Cimino-Landry-Altmann: THAT this meeting does now adjourn. Time: 9:55 p.m.

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Councillor Ted Callaghan, Chair

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Franca Bortolussi, Council Secretary

**THE EIGHTEENTH MEETING OF THE PLANNING COMMITTEE  
OF THE CITY OF GREATER SUDBURY**

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**Council Chamber  
Tom Davies Square**

**Tuesday, October 16th, 2007  
Commencement: 5:32 p.m.  
Adjournment: 7:28 p.m.**

**COUNCILLOR FRANCES CALDARELLI PRESIDING**

<u>Present</u>	Councillors Cimino, Berthiaume, Dutrisac, Rivest (A5:48pm)
<u>Staff</u>	B. Lautenbach, Director of Planning Services; A. Potvin, Manager of Development Approvals; R. Webb, Supervisor of Development Engineering; B. Falcioni, Director of Roads and Transportation; T. North, Deputy Clerk; M. Laalo, Licensing & Assessment Clerk; M. Vezina, Planning Committee Secretary
<u>News Media</u>	None
<u>Declarations of Pecuniary Interest</u>	None declared

**MATTERS ARISING FROM THE CLOSED SESSION**

**{NONE}**

**PUBLIC HEARINGS**

**APPLICATION TO EXTEND A TEMPORARY USE BY-LAW IN ORDER TO PERMIT THE USE OF A SECOND DWELLING UNIT FOR A MAXIMUM TEMPORARY PERIOD OF THREE (3) YEARS, 75 ARLINGTON DRIVE, DOWLING - YVAN GUINARD**

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**The Planning Committee meeting was adjourned and the Public Hearing was opened to deal with the following application.**

Report dated October 2nd, 2007 was received from the Director of Planning Services and the General Manager of Growth and Development regarding an application to extend a temporary use by-law in order to permit the use of a second dwelling unit for a maximum temporary period of three (3) years, 75 Arlington Drive, Dowling - Yvan Guinard

## **PUBLIC HEARINGS (cont'd)**

### **APPLICATION TO EXTEND A TEMPORARY USE BY-LAW IN ORDER TO PERMIT THE USE OF A SECOND DWELLING UNIT FOR A MAXIMUM TEMPORARY PERIOD OF THREE (3) YEARS, 75 ARLINGTON DRIVE, DOWLING - YVAN GUINARD (cont'd)**

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Yvan Guinard, the applicant, was present.

The Director of Planning Services outlined the application to the Committee. He informed the Committee that the Nickel District Conservation Authority does not approve of this application as the floodproofing measures have been removed from the property by the applicant. Therefore, the staff recommendation for the approval of the application includes the condition of replacing the floodproofing measures as per the Nickel District Conservation Authority's requirements.

When asked, Mr. Guinard stated he had removed the floodproofing measures as per the request of the City's Building Services department. He states that because of the type of floodproofing measures he used Building Services had concerns with safety when exiting the addition. Mr. Guinard noted he has resided in his home since 1972 and he has not had any flooding to his residence or the addition to date. He suggested that the previous application for extension was approved without the floodproofing requirement and asked that the condition of replacing the floodproofing measures be removed.

When asked, the Director of Planning noted that two agreements were made with the applicant, one exempting the City from any liability for flooding damages as a result of the floodproofing measures being removed. The second is that the applicant would respect all Granny Suite requirements.

The Manager of Developmental Approvals noted the removal of the condition for passing the by-law would not exempt the applicant from adhering to Building Code and Nickel District Conservation Authority requirements.

The Committee approved Mr. Guinard's request to waive the application fee with the exception of the advertising portion as this is a recurring application.

The Chair asked whether there was anyone in the audience who wished to speak in favour or against this application and seeing none:

**The Public Hearing concerning this matter was closed and the Planning Committee resumed in order to discuss and vote on the application.**



**PUBLIC HEARINGS (cont'd)**

**APPLICATION TO EXTEND A TEMPORARY USE BY-LAW IN ORDER TO PERMIT THE USE OF A SECOND DWELLING UNIT FOR A MAXIMUM TEMPORARY PERIOD OF THREE (3) YEARS, 75 ARLINGTON DRIVE, DOWLING - YVAN GUINARD (cont'd)**

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The following recommendation was presented:

**Recommendation #2007:**

THAT the application by Yvan Guinard to amend By-law 83-300 being the Comprehensive Zoning By-law for the (former) Towns of Valley East and Onaping Falls on lands described as Parcel 20023 S.W.S., being Lot 25, Plan M-587 in Lot 3, Concession 4, Township of Dowling in order to permit the use of a second dwelling unit for a maximum temporary period of three (3) years, pursuant to Section 39 of the *Planning Act*, be approved subject to the following condition:

- a) That prior to the enactment of the amending by-law, the owner shall replace the floodproofing measures to the satisfaction of the Nickel District Conservation Authority.

The following amendment to the recommendation was presented:

**Recommendation #2007-250:**

THAT the condition #1 be removed.

**YEAS:**        **Councillors Cimino, Berthiaume, Dutrisac, Caldarelli**

**CARRIED**

The main recommendation as amended was presented:

**Recommendation #2007-251:**

Cimino-Berthiaume: THAT the application by Yvan Guinard to amend By-law 83-300 being the Comprehensive Zoning By-law for the (former) Towns of Valley East and Onaping Falls on lands described as Parcel 20023 S.W.S., being Lot 25, Plan M-587 in Lot 3, Concession 4, Township of Dowling in order to permit the use of a second dwelling unit for a maximum temporary period of three (3) years, pursuant to Section 39 of the *Planning Act*, be approved.

**YEAS:**        **Councillors Cimino, Berthiaume, Dutrisac, Caldarelli**

**CARRIED**

## **PUBLIC HEARINGS (cont'd)**

### **APPLICATION FOR DRAFT PLAN OF SUBDIVISION, TOWNSHIP OF GARSON, 90 NATIONAL STREET, GARSON - 1558782 ONTARIO INC.**

**The Planning Committee meeting was adjourned and the Public Hearing was opened to deal with the following application.**

Report dated October 1st, 2007 was received from the Director of Planning Services and the General Manager of Growth and Development regarding an application for Draft Plan of Subdivision, Township of Garson, 90 National Street, Garson - 1558782 Ontario Inc.

Dale Harndon, John Hicks, applicants and D.S. Dorland, agent for the applicant, were present.

The Director of Planning Services outlined the application to the Committee.

D.S. Dorland, agent for the applicant, advised after going door to door to inform the surrounding property owners he felt there was no need for an official public meeting and has received no objections to the development of this property. He noted the public is aware these lots will be used as per the current land use requirements. Mr. Dorland informed the Committee that the applicants will be consulting an Engineer to assist with the configuration of the lots and the issues with the drainage ditch on the property before the registration of the Final Plan.

When asked, Mr. Dorland noted there will be a Traffic Impact Study conducted to address the traffic issues on Maley Drive. Mr. Dorland is confident the City and the applicant can resolve any issues that may be identified through this study.

The Chair asked whether there was anyone in the audience who wished to speak in favour or against this application and seeing none:

**The Public Hearing concerning this matter was closed and the Planning Committee resumed in order to discuss and vote on the application.**

The following recommendation was presented:

#### **Recommendation #2007-252:**

Berthiaume-Cimino: THAT the City of Greater Sudbury Council's delegated Official be directed to issue the draft approval for the subject subdivision not sooner than 14 days following the date of the public meeting in accordance with the requirements of Section 51 (20) of the Planning Act, and subject to the following conditions:

## **PUBLIC MEETINGS (cont'd)**

### **APPLICATION FOR DRAFT PLAN OF SUBDIVISION, TOWNSHIP OF GARSON, 90 NATIONAL STREET, GARSON - 1558782 ONTARIO INC. (cont'd)**

#### **Recommendation #2007-252 (cont'd)**

1. That this draft approval applies to the draft plan of subdivision of PINs 73496-0007, 73496-0450 and 73496-0218, part of Lot 10, Concession 1, Township of Garson, as shown on a plan of subdivision prepared by D.S. Dorland Limited, O.L.S., and dated July 4, 2007.
2. That the final plan for registration include a 10 metre wide drainage channel block, to be transferred to the City, in a location and configuration to the satisfaction of the Director of Planning Services and the lots abutting the drainage channel block shall also be reconfigured from that shown on the draft plan to the satisfaction of the Director of Planning Services.
3. Lot 1 on the Plan, shall either be divided into two lots at the boundary between the M1 and M2 zones or Lot 1 shall be rezoned to be all within one zone to the satisfaction of the Director of Planning Services.
4. That the standard conditions of draft plan approval be imposed.
5. Prior to the submission of servicing plans, the owner shall, to the satisfaction of the Director of Planning, provide an updated geotechnical report prepared, signed, sealed, and dated by a geotechnical engineer licensed in the Province of Ontario. Said report shall, as a minimum, provide factual information on the soils and groundwater conditions within the proposed development. Also, the report should include design information and recommend construction procedures for storm and sanitary sewers, stormwater management facilities, watermain, roads to a 20 year design life, the mass filling of land, surface drainage works, erosion control, slope stability, slope treatment and building foundations. The geotechnical information on building foundations shall be to the satisfaction of the Chief Building Official and Director of Planning Services.
6. The owner shall provide a detailed lot grading plan prepared, signed, sealed, and dated by a professional civil engineer with a valid certificate of authorization for the proposed lots as part of the submission of servicing plans. This plan must show finished grades around new buildings, retaining walls, swales, slopes and lot corners. The plan must show sufficient grades on boundary properties to mesh the lot grading of the new site to existing properties.

## **PUBLIC MEETINGS (cont'd)**

### **APPLICATION FOR DRAFT PLAN OF SUBDIVISION, TOWNSHIP OF GARSON, 90 NATIONAL STREET, GARSON - 1558782 ONTARIO INC. (cont'd)**

#### **Recommendation #2007-252 (cont'd)**

7. The boundaries of the 10 metre wide block drainage channel shall be fenced by the owner (minimum 1.2 metres in height). Any modifications to the location of the proposed ditch and associated City drainage block must be made into the satisfaction of the Director of Planning Services.
8. Prior to the submission of servicing plans, the owner shall have a stormwater management report and plan prepared, signed, sealed, and dated by a professional engineer with a valid certificate of authorization. Said report shall establish how the quantity and quality of stormwater will be managed for the subdivision development and assess the impact of stormwater runoff from this developed subdivision on abutting lands, on the downstream storm sewer outlet systems and on downstream water courses. The report shall deal with the control of both the 1:5 year and Regional Storm events, so as to limit the volume of flow generated on the site to pre-development levels. The Regional Storm flow path is to be set out on the plan(s). The report shall set out any necessary improvements to downstream storm sewers and water courses. The civil engineering consultant shall meet with the Development Approvals Section prior to commencing the stormwater management report.
9. The owner shall be required to have all stormwater management facilities constructed and approved by the City prior to initial acceptance of roads and sewers or at such time as the Director of Planning Services may direct. The owner shall provide lands for said facilities as required by the City.
10. The proposed internal subdivision roadways are to be built to urban standards, including curbs, gutters, storm sewers and related appurtenances to the City of Greater Sudbury Engineering Standards at the time of submission.
11. The owner agrees to provide the required soils report, stormwater, water, sanitary sewer and lot grading master planning reports and plans to the Director of Planning Services prior to the submission of servicing plans for any phase of the subdivision.
12. Streetlights for this subdivision will be designed and constructed by Greater Sudbury Hydro Plus Inc., at the cost of the owner.
13. The owner will be required to ensure that the corner radius for all intersecting streets is to be 9.0m.

## **PUBLIC MEETINGS (cont'd)**

### **APPLICATION FOR DRAFT PLAN OF SUBDIVISION, TOWNSHIP OF GARSON, 90 NATIONAL STREET, GARSON - 1558782 ONTARIO INC. (cont'd)**

#### **Recommendation #2007-252 (cont'd)**

14. A notice must be placed on title for each lot that prior to development the water and sanitary capacities must be reviewed with the City's Development Engineering Department to determine if there is water and sanitary sewer capacity available and if it found that capacity is not available, the costs associated with upgrading the water or sanitary sewer system to provide said capacity will be borne totally by the developer.
15. The owner shall provide a utilities servicing plan showing the location of all utilities including City services, Greater Sudbury Hydro Plus or Hydro One, Bell, Union Gas, and Persona. This plan must be to the satisfaction of the Director of Planning Services and must be provided prior to construction for any individual phase.
16. That the registered Plan be integrated with the City of Greater Sudbury Control Network to the satisfaction of the Coordinator of the Geographic Information, Surveys and Mapping Section; provision of the final plan coordinate listings and an AutoCAD file of the resultant parcel fabric shall formulate part of this requirement.
17. The owner be required to undertake a traffic impact study to identify any road improvements that may be required as a result of the development to the satisfaction of the General Manager of Infrastructure. The owner will be responsible to participate in the cost of any improvements identified in the traffic Impact Study.

**YEAS:            Councillors Cimino, Berthiaume, Dutrisac, Rivest, Caldarelli  
CARRIED**

### **APPLICATION FOR REZONING IN ORDER TO PERMIT A MINE DEVELOPMENT ON LANDS DESIGNATED AS MINERAL RESERVE, BOWELL TWP - XSTRATA NICKEL (AGENT: FIRST NICKEL INC.)**

**The Planning Committee meeting was adjourned and the Public Hearing was opened to deal with the following application.**

Report dated October 1st, 2007 was received from the Director of Planning Services and the General Manager of Growth and Development regarding an application for rezoning in order to permit a mine development on lands designated as Mineral Reserve, Bowell Twp - Xstrata Nickel (Agent: First Nickel Inc.)

## **PUBLIC HEARINGS (cont'd)**

### **APPLICATION FOR REZONING IN ORDER TO PERMIT A MINE DEVELOPMENT ON LANDS DESIGNATED AS MINERAL RESERVE, BOWELL TWP - XSTRATA NICKEL (AGENT: FIRST NICKEL INC.) (cont'd)**

Paul Davis, Manager, Lockerby Mines, Mike Dufresne, Project Manager for First Nickel Inc. and Gerry Bilodeau, General Manager of First Nickel Inc., and agent for the applicant, were present.

The Director of Planning Services outlined the application to the Committee.

Mr. Davis, Manager of Lockerby Mines, informed the Committee that they held two (2) public information sessions with area residents. Some of the concerns expressed by area residents were: the speed of traffic on Desmarais Road, the shortage of stop signs, the added truck traffic and the affect to the road quality. It was suggested a yellow line be painted on the road to help with safety issues. There was concern expressed with the use of jake brakes and the added noise. Mr. Davis expressed the applicants willingness to work with the City to address the area resident concerns. After completing an economic study, Mr. Davis stated that they determined that a private haul road would be more cost efficient for the mine rather than hauling down Desmarais Road. Mr. Davis indicated there would be minimum tonnage from the site using Desmarais Road while the haul road between Strathcona Mill and the site is completed. A maximum of six (6) months is anticipated for this increased truck activity on Desmarais Road.

Donald McDowell, area resident, expressed concerns with the speed vehicles travel on Desmarais road and requested that stop signs be added to Desmarais Road to slow traffic down. He also indicated the trucks traveling down this road are shaking his house and causing damage to the bricks on his house.

Patricia Kuca, area resident, noted her concerns with the condition of Desmarais Road, because of the small shoulders, haul trucks traveling down Desmarais Road can make it hazardous for people to walk alongside the road. She noted the difficulty turning onto Desmarais Road from Hwy 69 and asked whether the added truck traffic will make these conditions worse. Ms. Kuca would like to see some street lights added to Desmarais Road and Highway 69 intersection. She also stated her house shakes with the passing of the trucks on Desmarais Road.

In response to area resident concerns, Mr. Davis stated there would be minimal tonnage trucked down Desmarais Road and no hauling late at night. He indicated the use of Desmarais Road would be temporary until the private haul road can be built between Strathcona and the mine.

The Director of Roads and Transportation advised a Traffic Committee is currently reviewing the City standards for installing stop signs and street lights. With the new standards they will be reviewing requests submitted by area residents. He also indicated there needs to be further discussion with the

## **PUBLIC HEARINGS (cont'd)**

### **APPLICATION FOR REZONING IN ORDER TO PERMIT A MINE DEVELOPMENT ON LANDS DESIGNATED AS MINERAL RESERVE, BOWELL TWP - XSTRATA NICKEL (AGENT: FIRST NICKEL INC.) (cont'd)**

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applicant to determine the capital improvements required to the roadways identified by staff that will be affected by this application.

The Chair asked whether there was anyone else in the audience who wished to speak in favour or against this application and seeing none:

**The Public Hearing concerning this matter was closed and the Planning Committee resumed in order to discuss and vote on the application.**

The following recommendation was presented:

#### **Recommendation #2007-253:**

Berthiaume-Cimino: THAT the application by Xstrata Nickel (Agent: First Nickel Inc.) to amend By-law 83-300 being the Comprehensive Zoning By-law for the (former) Towns of Valley East and Onaping Falls by changing the zoning classification on lands described as Part of PIN 73331-0005 (LT), Part of Parcel 1434 S.W.S., being Mining Locations WD-241 and WD-242 in Lots 9 & 10, Concession 1, Township of Bowell from "RU", Rural to "M4", Mining Industrial be approved subject to the following condition:

- a) That prior to the enactment of the amending by-law, the owner shall enter into an agreement with the City to provide for capital improvements to roadways identified by staff, to the satisfaction of the Director of Roads and Transportation.

**YEAS: Councillors Cimino, Berthiaume, Dutrisac, Rivest, Caldarelli**

**CARRIED**

## **PART I - CONSENT AGENDA**

The following recommendation was presented to adopt Items C-1 to C-2 contained in Part 1 of the Consent Agenda:

#### **Recommendation #2007-254:**

Cimino-Berthiaume: THAT Items C-1 to C-2 contained in Part 1, Consent Agenda, be adopted.

**CARRIED**

## **PART I - CONSENT AGENDA (cont'd)**

### **ROUTINE MANAGEMENT REPORTS**

Item C-1  
Draft plan of  
subdivision  
approval  
Municipal Road  
55, Lively

Report dated October 1st, 2007 was received from the General Manager of Growth and Development to extend draft plan of subdivision approval - Municipal Road 55, Lively, Pineridge Subdivision (Walden Lands Inc.)

#### **Recommendation #2007-255:**

Cimino-Berthiaume: THAT upon the payment of the processing fee of \$1,282.00 prior to the November 3, 2007 lapsing date, the conditions of draft approval of plan of subdivision for Parcel 13763 S.W.S., thirdly, being Part 1, Plan 53R-8730 in Lot 8, Concession 4, Township of Waters, City of Greater Sudbury, File 780-8/04008, be amended as follows:

a) By deleting Condition #20 and replacing it with the following:

20. That this draft approval shall lapse on November 3, 2009.

b) By deleting Condition #15 and replacing it with the following:

15. Prior to the submission of servicing plans, the owner shall, to the satisfaction of the General Manager of Infrastructure Services, provide an updated geotechnical report prepared, signed, sealed, and dated by a geotechnical engineer licensed in the Province of Ontario. Said report shall, as a minimum, provide factual information on the soils and groundwater conditions within the proposed development. Also, the report should include design information and recommend construction procedures for storm and sanitary sewers, stormwater management facilities, watermain, roads to a 20 year design life, the mass filling of land, surface drainage works, erosion control, slope stability, slope treatment and building foundations. The geotechnical information on building foundations shall be to the satisfaction of the Chief Building Official and Director of Planning Services.

c) By adding the following as Condition #24:

24. The applicant/owner shall provide to the City, as part of the submission of servicing plans a



## **PART I - CONSENT AGENDA (cont'd)**

### **ROUTINE MANAGEMENT REPORTS (cont'd)**

#### **Recommendation #2007-255 (cont'd):**

Siltation Control Plan detailing the location and types of sediment and erosion control measures to be implemented during the construction of each phase of the project. Said plan shall be to the satisfaction of the General Manager of Growth and Development and the Nickel District Conservation Authority. The siltation control shall remain in place until all disturbed areas have been stabilized. All sediment and erosion control measures shall be inspected daily to ensure that they are functioning properly and are maintained and/or updated as required. If the sediment and erosion control measures are not functioning properly, no further work shall occur until the sediment and/or erosion problem is addressed.

d) By adding the following as Condition #25:

25. Prior to the submission of servicing plans, the owner shall have a stormwater management report and plan prepared, signed, sealed, and dated by a professional engineer with a valid certificate of authorization. Said report shall establish how the quantity and quality of stormwater will be managed for the subdivision development and assess the impact of stormwater runoff from this developed subdivision on Meatbird Creek, the downstream water course. The report shall deal with the control of both the 1:5 year and Regional Storm events, so as to limit the volume of flow generated on the site to pre-development levels. The Regional Storm flow path is to be set out on the plan(s). The report shall set out any necessary improvements to downstream storm sewers and water courses. The civil engineering consultant shall meet with the Development Approvals Section prior to commencing the stormwater management report.

e) By adding the following as Condition #26:

**PART I - CONSENT AGENDA (cont'd)**

**ROUTINE MANAGEMENT REPORTS (cont'd)**

**Recommendation #2007-255 (cont'd):**

26. The owner shall provide a utilities servicing plan showing the location of all utilities including City services, Hydro services, Bell, Union Gas, and Persona. This plan must be to the satisfaction of the Director of Planning Services and must be provided prior to construction for any individual phase.

**CARRIED**

Item C-2  
Surplus and Close  
by By-law the  
unopened  
portions of  
Tarneaud Street  
(aka Glendowr  
Street) and St.  
Raphael Street,  
Sudbury

Report dated October 2nd, 2007 was received from the General Manager of Infrastructure Services declare Surplus and Close by By-Law the unopened portions of Tarneaud Street (aka Glendowr Street) and St. Raphael Street, Sudbury

**Recommendation #2007-256:**

Cimino-Berthiaume: THAT part of St. Raphael Street legally described as PIN 73583-0580 (LT) and part of Tarneaud Street (aka Glendowr Street) legally described as PIN 73583-0044 (LT), Part of Lot 4, Concession 3, Township of McKim, be closed by by-law, and declared surplus to the City's needs, all in accordance with the report from the General Manager of Infrastructure Services dated October 2, 2007.

**CARRIED**

Adjournment

**Recommendation #2007-257:**

Berthiaume-Cimino: That we do now adjourn.  
Time: 7:28 p.m.

**CARRIED**

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DEPUTY CLERK

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COUNCILLOR FRANCES CALDARELLI

# THE EIGHTEENTH MEETING OF THE PRIORITIES COMMITTEE OF THE CITY OF GREATER SUDBURY

Dr. Edgar Leclair Community Centre  
158 St. Agnes Street, Azilda

Wednesday, October 17th, 2007  
Commencement: 6:03 p.m.

Chair

**COUNCILLOR GASPARINI, IN THE CHAIR**

Present

Councillors Cimino; Barbeau; Berthiaume (D7:25); Dutrisac; Dupuis; Rivest; Craig; Caldarelli; Landry-Altmann

City Officials

M. Mieto, Chief Administrative Officer; C. Matheson, General Manager of Community Development; D. Nadorozny, General Manager of Growth & Development; G. Clausen, General Manager of Infrastructure Services; T. Beadman, Chief of Emergency Services; D. Donaldson, Fire Chief; C. Hallsworth, Executive Director of Administrative Services; L. Hayes, Chief Financial Officer/Treasurer; R. Carré, Director of Leisure Services; C. Gore, Manager of Community Partnerships; J. Pafford, Community Development Coordinator; R. Skelly, Manager of Tourism, Culture and Marketing; R. Humeniuk, Marketing Officer - Physician Recruitment; A. Haché, City Clerk; F. Bortolussi, Council Secretary

News Media

Sudbury Star; MCTV; CIGM; Persona 10 News; Northern Life

**COMMUNITY TOUR**

Lionel E. Lalonde  
Centre

Prior to the meeting, the Members of the Priorities Committee participated in a tour of the Lionel E. Lalonde Centre.

**PART I**

**6:00 P.M. TO 8:30 P.M.**

Opening Remarks

The Chair welcomed the thirty-five (35) people in attendance to the Priorities Committee meeting.

Declarations of  
Pecuniary Interest

Councillor Gasparini declared a conflict regarding Item 4 (Physician Recruitment and Retention Program 2008 - 2010, as her daughter is graduating from medical school this year.

**CITIZEN DELEGATIONS**

Item 2  
Rayside-Balfour  
Community Action  
Network Update

Carole Champagne provided an electronic presentation regarding the Rayside-Balfour Community Action Network (CAN). She provided a history of the CAN from an interest group meeting on January 17, 2005 to the inaugural meeting of the CAN on April 5, 2005. She listed the members and the various sub-committees of the CAN. She indicated that a survey received close to 300

Item 2  
Rayside-Balfour  
Community Action  
Network Update  
(continued)

responses. Its purpose was to understand the needs of Rayside-Balfour residents and to confirm if the CAN was working in the right direction. She stated the survey revealed that the priorities of the residents include more activities for local youth and better utilization of local recreational facilities. She encourage Council to take action regarding the abandoned water slide sight as it is an eyesore and a safety issue for children.

Carole Champagne submitted a petition to the City Clerk signed by approximately 1309 people which will be forwarded to the General Manager of Growth & Development regarding the 4-laning of Municipal Road 35 from the eastern entrance of Notre-Dame Street in Azilda to Chelmsford.

Azilda Let Them Be Kids

Ziggy Zaldiner, Chair of Azilda Let Them Be Kids Organized Committee, presented a video of the Azilda Let Them be Kids project to revitalize Rick McDonald Memorial Park. He indicated that September 23, 2007 was 'build day' at the Park, named in honour of Rick McDonald and in memory of Danny McDonald, with the help of 300 people including members of the armed forces, police and citizens. He stated that this facility will be well used. He thanked City Council and staff for the services provided. He indicated the community response was phenomenal with businesses providing help and the community raising \$60,000 to \$70,000 in order to complete this project.

Certificates and tokens of appreciation were presented to the Co-Chairs and Member of the Azilda Let Them Be Kids Committee.

Rules of Procedure

Council, by a two-thirds majority, agreed to dispense with the Rules of Procedure, to alter the order of the Agenda and deal with Item 7 (Fair Wage Policy).

**POLICY DISCUSSION PAPERS - DECISION REQUESTED**

Item 7  
Fair Wage Policy

Report dated 2007-10-10 was received from the Executive Director of Administrative Services regarding Fair Wage Policy.

The revised Fair Wage Policy was circulated to the Committee Members.

Paragraph 2 of Section 7(b) of the policy was revised at the meeting by changing the word 'may' to 'shall'.

**RECOMMENDATION 2007-52: Moved by Councillor Barbeau:**

WHEREAS on June 13, 2007, the Council of the City of Greater Sudbury agreed in principle to adopt a Fair Wage Policy for Municipal Construction Projects;

Item 7  
Fair Wage Policy

AND WHEREAS Councillors Cimino and Berthiaume worked with staff in consultation with community stakeholders to develop a Fair Wage Policy for the City of Greater Sudbury;

THEREFORE BE IT RESOLVED THAT Council receive the report dated September 26, 2007 from the Executive Director of Administrative Services on Fair Wage Policy;

AND FURTHER THAT the Fair Wage Policy be adopted as revised and the necessary by-laws be prepared.

**CARRIED**

**POLICY DISCUSSION PAPERS - PRELIMINARY DISCUSSION**

Change of Chair

At 6:50 p.m., Councillor Gasparini vacated the chair.

**COUNCILLOR BARBEAU, IN THE CHAIR**

Item 4  
Physician  
Recruitment and  
Retention Program  
2008 - 2010

Report dated 2007-10-09 was received from the General Manager of Growth & Development regarding Physician Recruitment and Retention Program 2008 - 2010.

An information package provided through their recruitment initiatives was distributed to the Committee Members.

Rob Skelly, Manager of Tourism, Culture and Marketing, provided an electronic presentation regarding the draft Strategic Physician Recruitment and Retention Program 2007 - 2011. He stated the status of health care in the City of Greater Sudbury and outlined the current major initiatives such as Physician and Family Appreciation Day, Docs on Greens Golf Tournament and MedNorth Conference. He stated that 2007 in the end of the mandate for the Mayor's Roundtable on Physician Recruitment and Retention and it needs to be continued and extended to include medical learners, physicians in outlying communities and representation from City of Lakes Family Health Team. He outlined the current incentives. He listed and explained the plans for moving forward as:

- Priority 1 - Providing Accessible Primary Care
- Priority 2 - Northern Ontario School of Medicine
- Priority 3 - Homegrown Human Resources
- Priority 4 - Ensuring Continuity of Care for our Citizens.

He outlined the two enhancement options being the City of Greater Sudbury Medical Student Bursary Fund and the Medical Residents Purchase of Service Agreement. He summarized setting out the costs and the net yield of the program. He concluded by stating that it is necessary to revitalize the approach to physician recruitment and asked for Council's support to improve the recruitment program.

Item 4  
Physician  
Recruitment and  
Retention Program  
2008 - 2010  
(continued)

The following recommendation was presented:

WHEREAS, satisfying the health care needs of local citizens is a priority of the City of Greater Sudbury;

AND WHEREAS competition between municipalities for recruitment and retention of physicians has intensified in recent years;

AND WHEREAS it is in the best interests of the citizens of the City of Greater Sudbury to have a competitive and effective Physician Recruitment and Retention program;

THEREFORE BE IT RESOLVED that the Draft Strategic Physician Recruitment and Retention Program 2007 - 2011 dated October 9<sup>th</sup>, 2007 be approved and implemented subject to available funding in 2007;

AND FURTHER that budget options be prepared for funding in 2008, 2009 and 2010.

The Chair advised that this item is for preliminary discussion only and will be voted on at the Priorities Committee meeting of November 21, 2007.

Change of Chair

At 7:47 p.m., Councillor Barbeau vacated the chair.

**COUNCILLOR GASPARINI, IN THE CHAIR**

Item 5  
Graffiti Abatement  
Program

Report dated 2007-10-11 was received from the General Manager of Community Development regarding Graffiti Abatement Program.

Councillor Landry-Altmann asked that the program be revised to provide for legal graffiti billboards in parks, stronger requirements under the Property Standards By-law and charges against persons under 18 years of age being found with spray paint.

Councillor Dutrisac recommended that the City work with "Myths and Mirrors" and the Chair suggested they be invited to make a presentation to the Priorities Committee at their meeting of November 21, 2007.

The following recommendation was presented:

THAT Council approve the development of a By-law to restrict the sale of spray paint to unaccompanied minors (persons under the age of 18);

AND THAT a budget option be prepared to address:

- a) the cost of communications and advertising of the By-law;
- b) the development of the Adopt-A-Spot program;

Item 5  
Graffiti Abatement  
Program  
(continued)

- c) the allocation of dollars for the continuation of two (2) annual Graffiti Eradication Days; and
- d) the development and implementation of a program to address the removal of graffiti on municipal buildings and facilities, and approve the annual funds required for implementation.

The Chair advised that this item is for preliminary discussion only and will be voted on at the Priorities Committee meeting of November 21, 2007.

Item 6  
Appointment of  
Closed Meeting  
Investigator

Report dated 2007-10-09 was received from the Executive Director of Administrative Services regarding Appointment of Closed Meeting Investigator.

The following recommendation was presented:

THAT City Council chose Option 2 with respect to appointing a Closed Meeting Investigator:

AND THAT staff be authorized to enter into the necessary agreements to implement the option selected;

AND THAT the necessary by-laws be passed.

The Chair advised that this item is for preliminary discussion only and will be voted on at the Priorities Committee meeting of November 21, 2007..

**FOR INFORMATION ONLY**

Item 9  
Constellation City  
Report - Workplan

Report dated 2007-10-10 was received from the Executive Director of Administrative Services regarding Constellation City Report - Workplan.

C. Hallsworth, Executive Director of Administrative Services provided a verbal presentation regarding the Constellation City Report - Workplan. She indicated that progress has been made on all of the 35 recommendations contained in the report.

The Chair stated that the public should be made aware of all the work that has been done and suggested that it be placed on the City website, forwarded to Members of the Community Solutions Team and provided to the Chairs of the Community Action Networks.

Newsletter

With respect to the newsletter distributed to all households four time a year, which is one of the Constellation Report recommendations, Councillor Dutrisac asked that Councillors be advised of the dates the newsletters are being provided and Councillors be permitted to include information in the flyer about things going in their respective wards.

## **COMMUNITY INPUT**

Jeff Perreault stated he own a business, called MEDIA, that removes graffiti. He stated that while a by-law is a good idea, it is 'a small patch to fix a big leak'. He stated that the people who are doing the graffiti are not buying the spray paint; they are stealing it. He offered his assistance in providing solutions.

## **Adjournment**

### **RECOMMENDATION 2007-53: Moved by Councillor Cimino:**

THAT this meeting does now adjourn. Time: 8:15 p.m.

**CARRIED**

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Councillor J. Gasparini, Chair

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Angie Haché, City Clerk



# NICKEL DISTRICT CONSERVATION AUTHORITY

## Minutes of General Board Meeting

Thursday, October 4, 2007

Room C-10  
Tom Davies Square

Commenced: 5:00 p.m.  
Adjourned: 6:31 p.m.

PRESENT:           Bob Rogers, Chair  
                      Jacques Barbeau  
                      Joe Cimino  
                      John Dennis  
                      Evelyn Dutrisac  
                      Joscelyne Landry-Altmann  
                      Liette Vasseur

ALSO PRESENT:    A. Bonnis  
                      P. Sajatovic

1.     Chair Rogers opened the meeting.
2.     No declarations of conflict were declared.
3.     Adoption of Agenda

Resolution 2007-56

Vasseur - Landry-Altmann

That the October 4, 2007 agenda be adopted as circulated.

Carried.

4.     Adoption of Minutes of Previous Meeting

- a)     June 28, 2007

Resolution 2007-57

Vasseur - Landry-Altmann

That the minutes of the June 28, 2007 General Board meeting, as duplicated and circulated, be approved.

Carried.

- b)     Business Arising from Minutes

- i)     Nickeldale Dam - Issues dealing with serious graffiti problems and debris being deposited at the dam site had been previously discussed. Staff had been

directed to take action to deal with the problems and report back to the General Board members.

It was noted that approximately 5,000 pounds of garbage had been removed. The type of debris included old car parts, tires, glass, paint cans, trays, rollers, etc. The site is being monitored.

Further, staff met at the site with Greater Sudbury Police concerning the extent of the graffiti. Various options were suggested by the police to deal with this unwanted activity. General Board members discussed the options in detail, and the following resolution was then presented.

Resolution 2007-58

Landry-Altmann - Vasseur

That the N.D.C.A. proceed to deal with the graffiti problems at the Nickeldale Dam, as discussed.

Carried.

- ii) Maley Dam Lands - At the June, 2007 General Board meeting, members discussed recent concerns that had been brought to the attention of the N.D.C.A., that some of the adjacent private property owners may have structures and other things encroaching on the Maley Reservoir lands. Staff was directed to gather information on what it would cost to prepare a property survey and then to deal with possible encroachments. A report was presented, and members thoroughly discussed the issue. Following the discussion, a resolution was tabled.

Resolution 2007-59

Dutrisac - Vasseur

That the N.D.C.A. proceed to deal with the Maley land issue based on the proposal from Del Bosco Surveying,  
AND THAT the cost of this work will be charged to the Levy Stabilization Reserve,  
AND THAT the maximum cost be \$7,100.00, including all disbursements.

Carried.

## 5. Presentation - Generic Regulations Review

### a) Approval of Rules of Procedure for Permit Application Review

A. Bonnis had made a presentation on this topic to General Board members at the May, 2007 meeting. It was now being recommended that the N.D.C.A. General Board adopt this process document as policy. A very thorough discussion ensued with many questions being answered. The following resolution was then passed.

Resolution 2007-60

Landry-Altmann - Vasseur

That the Nickel District Conservation Authority 's RULES OF PROCEDURE FOR PERMIT APPLICATION REVIEW in accordance with Ontario Regulation 156/06, made under Section 28 of the Conservation Authorities Act be approved,

AND FURTHER that the rules will only be amended or rescinded by approval of the full Authority General Board.

Carried.

b) Appointment of Members to N.D.C.A. Regulations Review Committee

Resolution 2007-61

Landry-Altmann - Vasseur

That the following N.D.C.A. General Board members are hereby appointed to the Section 28 and 29 Regulations Review Committee, in accordance with the Supplementary Administration Regulation, until the Annual Meeting in 2008:

- 1) John Dennis - Vice Chair
- 2) Evelyn Dutrisac
- 3) Jacques Barbeau

Carried.

c) DRAFT Hazard Land Management Policy

A. Bonnis proceeded to give an overview of the content and need for this policy. Members were advised that this policy and others would be dealt with by the Regulations Review Committee. Final recommendations will then be made to the General Board to adopt final versions of the policies as they are dealt with by the Regulations Review Committee over the next few months.

6. General Business

a) N.D.C.F. Funding Request

Resolution 2007-62

Dutrisac - Cimino

That the Nickel District Conservation Foundation be requested to provide \$9,000 in funding support for the Lake Laurentian Environmental-Education Program.

Carried.

b) Ontario Land Trust Alliance Membership

The Ontario Land Trust Alliance had appeared at the June, 2007 Conservation Ontario. The mandate; ongoing works; and funding mechanisms for the alliance, were discussed by General Board members. It was decided by members that the N.D.C.A. should join the alliance for one year, and then reassess possible continuation in 2008 before any possible renewal.

Resolution 2007-63

Cimino - Dutrisac

That the N.D.C.A. join the Ontario Land Trust Alliance for one year at a fee of \$500.00, to be funded from the General Expenses - Administration budget, in an effort to improve awareness at the Alliance that there are lands in northern Ontario that are ecologically significant and worthy of conservation,

AND FURTHER that continuation of the membership will be reviewed in 2008 before any possible renewal.

Carried.

c) 2008 CO/CA Biennial Tour

During the summer months, committee members and staff had been working on all major components for the tour. Reports were given including a detailed day-by-day itinerary and preliminary budget. It was noted that by the end of the year, an initial notice will be sent out to generate interest in attending the tour. Chair Rogers will be giving an update report on the planning for the tour at the October Conservation Ontario Council meeting.

d) Drinking Water Source Protection Project - Program Staffing

Resolution 2007-64

Barbeau - Cimino

That the N.D.C.A. immediately proceed to advertise the Drinking Water Source Protection Officer job posting,

AND FURTHER that a recommendation to hire a candidate will be made to the General Board as soon as possible in November, 2007.

Carried.

e) Development, Interference with Wetlands and Alteration to Shorelines/Watercourses and Fisheries Applications

Section 28 of the Conservation Authorities Act, and Ontario Regulation 97/04 empowers Conservation Authorities to establish regulations to prevent the loss of life

and property due to flooding and erosion. N.D.C.A. staff have delegated approval authority for permits under Regulation 156/06, subject to final endorsement by the General Board. A report for permits issued from June to September, 2007, was given to members, and the following resolution was then passed.

Resolution 2007-65

Cimino - Barbeau

That the N.D.C.A. Permit Numbers 2007-08 to and including 2007-19, be approved as outlined in the June to September, 2007 Development, Interference with Wetlands and Alterations to Shorelines/Watercourses and Fisheries Files report.

Carried.

f) Lake Laurentian Environmental Education Program

The N.D.C.A. has offered environmental-education programs at the Lake Laurentian Conservation Area for 40 years. Recent initiatives by the Province have emphasized the renewed importance of integrating environmental education into the curriculum. The N.D.C.A. wishes to pursue an expanded partnership with the four local school boards. Members reviewed a part of the submission planned for the school boards and asked many questions. The following resolution was then passed.

Resolution 2007-66

Barbeau - Cimino

That the N.D.C.A. proceed with the Lake Laurentian Environmental-Education Program proposal to the four local school boards, based on the information presented.

Carried.

g) August 25, 2007 Heavy Rainfall Event (Junction Creek Occurrences)

A major rainfall event, which had not been forecast, occurred over a very short period of time on August 25, 2007. A major problem occurred at a project cleanup site on Junction Creek. As well, a very tragic event occurred at another location on Junction Creek due to the intense rainstorm. A teenager drowned in the creek. The N.D.C.A. was involved at both events and provided information to the City of Greater Sudbury and Police Services. As a result of the drowning incident, a working group is being developed to create water safety communications products. P. Sajatovic will represent the N.D.C.A. on the working group once it is established.

h) 2007 Expenditure/Revenue Variance Report

A report with actual revenues and expenditures to August 31, 2007 was presented to members. Members questioned the actuals-to-date and the estimates to year-end, in light of the fact that expenditures were shown to exceed revenues. It was pointed out to members that the N.D.C.A. never receives enough revenue, especially provincial grants, to cover eligible expenditures. Unless expenditures can be reduced to match revenues for the full year, the N.D.C.A. must always use reserve funds, subject to

General Board approval, in order to balance the budget.

Resolution 2007-67

Cimino - Barbeau

That the 2007 Expenditure/Revenue Variation Report, to August 31, 2007, be received for information.

Carried.

I) N.D.C.A. 2008 DRAFT Operating/Capital Budgets and 2008 Business Plan

At this point in the meeting, because a number of members had to leave to attend other meetings/functions, it was decided to defer the budget review and discussion to the next General Board meeting on October 25, 2007. However, P. Sajatovic indicated that City Treasury staff would be contacted to determine if a delay to October 26<sup>th</sup> in providing N.D.C.A. budget information would create a problem. Members will be advised of the City's response, and action will be taken, as required.

7. In-Camera Matters

Resolution 2007-68

Cimino - Vasseur

That we go in-camera at 6:13 p.m.

Carried.

At 6:28 p.m. the Chair of the in-camera session reported that a property/legal matter had been discussed, and that no resolutions would be forthcoming at this time.

8. New Business

- a) Two items of new business were introduced, however, they could not be discussed due to time limitations. The issues will be raised at the next General Board meeting.
- b) The next regularly scheduled General Board meeting will be held on **Thursday, October 25, 2007, in Room C-12, Tom Davies Square**, following the next Greater Sudbury Source Protection Authority meeting.

No other business was transacted.

9. Adjournment

Resolution 2007-69

Dennis - Cimino

That we do now adjourn.

Carried.

**UNAPPROVED MINUTES – FOURTH MEETING  
SUDBURY & DISTRICT BOARD OF HEALTH  
BOARDROOM, SECOND FLOOR, SUDBURY & DISTRICT HEALTH UNIT  
THURSDAY, APRIL 19, 2007 AT 1:30 P.M.**

**BOARD MEMBERS PRESENT**

M. Dennis  
V. Gagné  
J. Gasparini  
R. Pilon

R. Dupuis  
L. Gamble  
P. Kinoshameg  
B. Spencer

I. Edwards  
R. Garbutt  
K. Noland

**REGRETS**

D. Craig

E. Dutrisac

**STAFF MEMBERS PRESENT**

L. Bacon  
S. Lacle  
Dr. P. Sutcliffe

B. Fortin  
I. Michel

Dr. V. Etches  
R. Quesnel (Secretary)

Media

**J. GASPARINI PRESIDING**

**1.0 CALL TO ORDER**

The meeting was called to order at 1:30 p.m.

**2.0 ROLL CALL**

**3.0 DECLARATION OF CONFLICT OF INTEREST**

None.

**4.0 DELEGATION / PRESENTATION**

**i) Food Recalls**

- Stacey Pettigrew, Manager, Environmental Health Division

Dr. P. Sutcliffe introduced S. Pettigrew stating that the presentation on food recall is timely given the E. coli and botulism-related food recalls that have taken place in the past year.

S. Pettigrew indicated that food recalls are undertaken to remove from the market food products that have violated legislation and are necessary in order to prevent or minimize cases of human illness.

Food recalls are in important process given that an estimated 11 to 13 million Canadians suffer from food borne illness every year. The Canadian Food Inspection Agency (CFIA) inspects national and international food manufacturers in order to ensure compliance with CFIA food safety legislation. The Sudbury & District Health Unit inspects local food premises in order to ensure that they are in compliance with the Ontario Food Premises Regulation.

The two different types of recalls which include voluntary and mandatory as well as the three classifications of food recalls were explained. The process for which health unit's assistance is sought in the effectiveness checks of food recalls was outlined.

Questions were entertained.

P. Sutcliffe reported that although provincial health units can choose to take on different levels of effectiveness checks, certain food recalls are a priority for us and our teams are reassigned to conduct the verification of recalls throughout our catchment area.

S. Pettigrew was thanked for her presentation.

## **5.0 MINUTES OF PREVIOUS MEETING**

### **i) Third Meeting – March 15, 2007**

#### **18-07 APPROVAL OF MINUTES**

*Moved by Noland – Garbutt: THAT the minutes of the Board of Health meeting of March 15, 2007 be approved as distributed.*

**CARRIED**

## **6.0 BUSINESS ARISING FROM MINUTES**

It was requested at the previous board meeting that we advocate to the Federal Minister of Health to eliminate designated smoking rooms (DSRs) in federally-regulated workplaces. A letter advocating for the amendment of the Non-Smokers' Health Act has since been sent to the Minister and a copy was distributed the board members for information today. The Medical Officer of Health was thanked for this follow-up.

## **7.0 REPORT OF THE MEDICAL OFFICER OF HEALTH / CHIEF EXECUTIVE OFFICER**

### **i) April 2007 – Medical Officer of Health / Chief Executive Officer Report**

The legislative history of Bill 171, Health System Improvements Act, is referenced in today's Medical Officer of Health (MOH) report. We are hoping that the recommendation to establish the Ontario Health Protection and Promotion Agency will be moving forward.

P. Sutcliffe shared the enormity of the Knowledge to Action project and of the work that has taken place. More importantly, we are hopeful that our work will have an impact on the direction of public health research, professional development and knowledge



exchange as the final report will be submitted to the Ministry of Health and Long-Term Care later this spring. The workshop binder which was developed for the workshop participants was circulated to the board members during the meeting for information.

Board of Health members are invited to the official grand opening of the Sudbury East branch office scheduled for Friday, May 4 at 2 p.m. Board members interested in attending should contact the board secretary who can coordinate car pooling from the health unit to the Sudbury East branch office.

The financial statements for the period ending February 28, 2007, were attached to the MOH report. It was noted that the 2006 audited financial statements may be delayed coming to the board as the auditors cannot finalize the statements until our 2006 settlement forms are released by the Ministry of Health and Long-Term Care.

The MOH report highlights several divisional activities for the board members. P. Sutcliffe highlighted a recent motion by the Advisory Board of Sudbury Safe Communities supporting the development of a Children's Safety Village for the City of Greater Sudbury in which our injury team will be involved.

Questions were entertained. Clarification was provided regarding water sampling by public health and regarding the management of respiratory outbreaks in long-term care facilities given the impact of isolation on the clients and their families.

#### **19-07 ACCEPTANCE OF REPORT**

*Moved by Edwards – 2nd: THAT the Report of the Medical Officer of Health for the month of April 2007 be accepted as distributed.*

**CARRIED**

### **8.0 NEW BUSINESS**

#### **i) Items for Discussion**

##### **a) 2007 One-Time Funding Request**

Further to the 2007 Board-approved budget, it has now been possible to obtain cost estimates for the renovations of the space that was previously leased by Early Years at the Sudbury & District Health Unit main office and of the space we will be occupying in the downtown Sudbury area for our outreach program.

The board's support is required to request one-time funding from the Ministry of Health and Long-Term Care for these two projects.

P. Sutcliffe reviewed the contingency funding plan for the renovations projects if the Ministry does not grant us the one-time funding given our need to proceed and the expected delay in response from the Ministry.

## **20-07 APPROVAL OF 2007 ONE-TIME FUNDING REQUEST**

***Moved by Edwards - Gamble: THAT Sudbury & District Board of Health direct the Medical Officer of Health to include a request for one time funding in the 2007 Program-Based Grant submission to the Ministry of Health and Long-Term Care for the costs associated with renovations to the Sudbury & District Health Unit main office and the establishment of the downtown Sudbury satellite office.***

**CARRIED**

### **ii) Correspondence**

#### **a) Healthy Babies Healthy Children Program Funding**

Letters From: Kingston, Frontenac and Lennox & Addington Board of Health to the Minister of Children and Youth Services and to the Association of Local Public Health Agencies (aLPHa) dated April 4, 2007

Letters From: North Bay Parry Sound District Board of Health to the Minister of Children and Youth Services dated March 28, 2007

Two provincial health units are advocating to the provincial ministries for adequate funding of the 100% provincially funded Healthy Babies Healthy Children Program. P. Sutcliffe recapped that this board has also voiced its concern to the Ministry in the past and to date our concerns have been met with one-time funding for the shortfalls. It was concluded that we will await for the Association of Local Public Health Agencies' response before proceeding with this issue any further action.

#### **b) Highway Traffic Act**

Letter From: Premier of Ontario to Sudbury & District Health Unit Medical Officer of Health dated April 2, 2007

No discussion.

#### **c) Smoke-Free Ontario Strategy One-Time Grant Funding**

Letter From: Ministry of Health Promotion to the Sudbury & District Health Unit dated March 26, 2007

No discussion.

#### **d) TransFat Task Force Recommendations: TRANSforming the Food Supply, June 2006**

Letter From: Thunder Bay District Board of Health dated March 26, 2007

No discussion.

**e) Reduction of Child Poverty**

Letter From: Northwestern Health Unit to the Toronto Board of Health  
dated March 1, 2007

No discussion.

**f) Nutritious Food Basket for the Northwestern Health Unit Catchment Area**

Letter From: Northwestern Health Unit to the Premier of Ontario  
dated March 1, 2007

No discussion.

**g) Fluoridation of Drinking Water**

Letter From: alPHA on behalf of Council of Medical Officers of Health  
(COMOH) dated January 25, 2007 to the Minister of  
Health and Long-Term Care

Letter From: Middlesex-London Board of Health to the Sudbury &  
District Board of Health dated March 23, 2007

Further to an inquiry regarding drinking water fluoridation, Dr. Sutcliffe reiterated  
the public health benefits of this measure.

**h) Guidelines for Inspection of Food Premises**

Letter From: alPHA on behalf of COMOH dated January 25, 2007 to  
the Minister of Health and Long-Term Care

No discussion.

**21-07 ACCEPTANCE OF NEW BUSINESS ITEMS**

***Moved by Kinoshameg - Gamble: THAT this Board of Health receives  
New Business items 8 i) to ii).***

***CARRIED***

**9.0 ITEMS OF INFORMATION**

- |      |  |                  |
|------|--|------------------|
| i)   | Senior Management Executive Committee<br>Minutes | February 7, 2007 |
| ii)  | Public Health Pulse                              | Spring 2007      |
| iii) | Inside Edition                                   | February 2007    |
| iv)  | Community Health Connections<br>Newsletter       | Spring 2007      |
| v)   | Workplace Wellness Newsletter                    | Spring 2007      |

These items are shared for the board's information.

## 10.0 ADDENDUM

### 22-07 ADDENDUM

**Moved by Gamble - Kinoshameg: THAT this Board of Health deals with the items on the Addendum.**

**CARRIED**

**i) Support for Trans Fat**

Letter From: Municipality of Shuniah to Dr. Cameron (Thunder Bay Medical Officer of Health), dated April 11, 2007

No discussion.

**ii) Ontario Public Health Standards**

Letter From: Program Standards Technical Review Committee dated April 13, 2007

Summary Report: Ontario Public Health Standards e-Survey Summary Report

The Program Standards Technical Review Committee has provided another update regarding the consultation process that has taken place for the review of the draft *Ontario Public Health Standards* through electronic surveys. A summary report highlights key themes and recommendations that arose from the e-survey.

Dr. Sutcliffe reviewed the salient points from the e-survey which include more accountability, more attention to healthy public policy, the importance of integrating social determinants of health and supportive environments.

The consultation input will be reviewed by the Technical Review Committee and taken into consideration as the draft of the standards are finalized to be sent to the Chief Medical Officer of Health.

**iii) 2007 aPHa Annual Conference (Page 7-10)**

Draft Program at a glance and Registration Information

The number of voting delegates at the aPHa meeting is based on population for the respective health unit area. The Sudbury & District Health Unit has four votes. Dr. Sutcliffe will be attending leaving three other voting delegates for our health unit.

### 23-07 Association of Local Public Health Agencies (aPHa) Annual Conference

**Moved by Spencer - Noland: THAT the following Board of Health members attend the aPHa 2007 Annual Conference in Windsor on June 10-12, 2007:**

1. Madeleine Dennis
2. Phyllis Kinoshameg
3. Doug Craig

**CARRIED**

iv) **Inside Edition – March 2007 Issue**

For information.

**11.0 IN CAMERA**

**24-07 IN CAMERA**

*Moved by Noland – Edwards: THAT this Board of Health goes in camera.  
Time: 2:10 p.m.*

**CARRIED**

**R. DUPUIS PRESIDING**

i) **Personnel**

**12.0 RISE & REPORT**

**25-06 RISE & REPORT**

*Moved by Spencer – Noland: THAT this Board of Health rises and reports.  
Time: 2:37 p.m.*

**CARRIED**

**J. GASPARINI PRESIDING**

It was reported that one personnel issue was discussed during in-camera for which the board agreed by consensus to grant Dr. P. Sutcliffe, Medical Officer of Health and Chief Executive Officer, a leave of absence as requested. The leave will commence July 2007 and be for 13 months duration. Upon the Board Executive Committee's recommendation at a meeting held prior to this board meeting, Dr. P. Sutcliffe has agreed to extend her employment contract by an additional year. The board will respond to the MOH/CEO in writing confirming the board's agreement. The communication plan will take place as appropriate.

**13.0 ANNOUNCEMENTS / ENQUIRIES**

R. Dupuis suggested investigating the possibility of having a Sudbury & District Board of Health meeting in Chapleau. Staff will investigate the feasibility and cost of having a future board meeting in Chapleau.

It was noted that a recent Walk21 conference encouraging physical activity was well received and included knowledgeable presenters. Given the Sudbury & District Health Unit was involved and present at the workshop, a report will be provided at the next board meeting.

Board members were informed that Justice Archie Campbell who lead the SARS Commission, has died at age of 65 from pulmonary fibrosis.

#### 14.0 ADJOURNMENT

##### 26-07 ADJOURNMENT

*Moved by Dupuis – Dennis: THAT we do now adjourn. Time: 2:45 p.m.*

**CARRIED**

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(Chair)

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(Secretary)

Unapproved

**UNAPPROVED MINUTES – FIFTH MEETING  
SUDBURY & DISTRICT BOARD OF HEALTH  
BOARDROOM, SECOND FLOOR, SUDBURY & DISTRICT HEALTH UNIT  
THURSDAY, MAY 17, 2007 AT 1:30 P.M.**

**BOARD MEMBERS PRESENT**

D. Craig  
E. Dutrisac  
L. Gamble  
P. Kinoshameg  
B. Spencer

M. Dennis  
I. Edwards  
R. Garbutt  
K. Noland

R. Dupuis  
V. Gagné  
J. Gasparini  
R. Pilon

**STAFF MEMBERS PRESENT**

L. Bacon  
R. Quesnel (Secretary)

B. Fortin  
Dr. P. Sutcliffe

Dr. V. Etches

Media

**J. GASPARINI PRESIDING**

**1.0 CALL TO ORDER**

The meeting was called to order at 1:38 p.m.

S. Ranger, 2<sup>nd</sup> year Cambrian College journalism student, was welcomed.

**2.0 ROLL CALL**

**3.0 DECLARATION OF CONFLICT OF INTEREST**

None.

**4.0 DELEGATION / PRESENTATION**

**i) West Nile Virus - 2007**

- Ed Gardner, Manager, Environmental Health Division

E. Gardner was introduced to provide information on West Nile Virus and the Sudbury & District Health Unit's action plan for 2007.

Subsequent to sharing some local and provincial facts and statistics regarding the mosquito to human transmission of WNV, E. Gardner provided an overview of the legislation which guides WNV control efforts.

The 2007 West Nile Virus action plan at a local level will include the following activities:

- Dead bird surveillance: sightings and submissions effective May 28
- Mosquito surveillance effective June 11
- Horse surveillance (lead by the OMAFRA)
- Human surveillance
- Public awareness
- Municipal source reduction

Questions were entertained and clarification was provided regarding human health risks, dead bird surveillance and measures that can be taken to reduce stagnant water.

Dr. Sutcliffe concluded that personal protection and source reduction around the home are key measures that can be taken.

## **5.0 MINUTES OF PREVIOUS MEETING**

### **i) Fourth Meeting – April 19, 2007**

#### **27-07 APPROVAL OF MINUTES**

*Moved by Dennis – Gamble: THAT the minutes of the Board of Health meeting of April 19, 2007 be approved as distributed.*

**CARRIED**

## **6.0 BUSINESS ARISING FROM MINUTES**

No Business Arising items.

## **7.0 REPORT OF THE MEDICAL OFFICER OF HEALTH / CHIEF EXECUTIVE OFFICER**

### **i) May 2007 – Medical Officer of Health / Chief Executive Officer Report**

The opening words for thought in the May Medical Officer of Health report references a significant activity for all Sudbury & District Health Unit (SDHU) staff held on April 26. This year's staff day theme focused on work-life harmony and was facilitated by Nora Spinks. In addition to this receiving information on this important subject, the day provided staff an opportunity to connect and continue to get to know each other. N. Spinks will also spend a day with the Management Leadership Team to further drill-down on work-life balance for staff and the management team.

Dr. Sutcliffe was pleased to inform Board members that N. Lacasse, current Manager of Health Promotion, has agreed to take on the role of Acting Director of Health Promotion to replace S. Laclé who will be Acting Chief Executive Officer during Dr. Sutcliffe's leave of absence.

I. Edwards was thanked for expressing best wishes to the St.-Charles Wellness Centre on behalf of the Sudbury & District Board of Health at the May 4 grand opening of the Wellness Centre and of our Sudbury East branch office. M. Dennis, V. Gagné, R. Garbutt and P. Kinoshameg were also thanked for attending the event.



The financial statement variance for the period ending March 31, 2007 is \$224,627 which includes a reallocation from gapped salaries and benefits. The audit financial statements will be tabled at the June Board meeting.

Board members are invited to the annual Sudbury & District Health Unit BBQ which will be held from 11:30 a.m. – 1:30 p.m. on June 21 prior to the Board meeting. Dr. Sutcliffe informed new board members that this is a casual event which is held at front of the health unit.

P. Sutcliffe reported on a meeting that was held today with herself, V. Etches and T. Tilleczeck from the Northeast Local Health Integrated Networks (LHINs). The purpose of the meeting was to provide an opportunity to dialogue and discuss roles and possible collaborations. We will be participating at the LHINs CEO Roundtable and are seeking opportunities for further dialogue between Boards.

Staff had an opportunity to share Sudbury & District Health Unit initiatives with the Director and Senior Policy Adviser with the Strategic Policy and Planning Support Branch from the Ministry of Health Promotion this morning during a visit to Sudbury.

Questions were entertained related to the salaries and benefits line in the year to date financial statements and food establishment charges. In response to a question regarding the future direction of LHINs as it relates to public health, Dr. Sutcliffe stated that recommendations from the Capacity Review Committee on this matter have been put on hold until the mandate review is completed.

The Sudbury & District Board of Health extended its gratitude to the Sudbury & District Health Unit Public Health Nurses in honour of last week's Nurses Week.

#### **28-07 ACCEPTANCE OF REPORT**

***Moved by Edwards – Garbutt: THAT the Report of the Medical Officer of Health for the month of May 2007 be accepted as distributed.***

**CARRIED**

### **8.0 NEW BUSINESS**

#### **i) Items for Discussion**

##### **a) Medical Officer of Health Leave of Absence**

A Board motion is required to ensure appropriate signing authority for the Sudbury & District Health Unit is assigned during the Medical Officer of Health and Chief Executive Officer's leave of absence.

## **29-07 MEDICAL OFFICER OF HEALTH LEAVE OF ABSENCE**

**Moved by Pilon - Edwards: WHEREAS the Medical Officer of Health will be on leave from June 30, 2007 to August 4, 2008 inclusive; and**

**WHEREAS as per the Health Protection and Promotion Act, R.S.O 1990, c.H.7, s68(2), where the office of medical officer of health of a board of health is vacant or the medical officer of health is absent or unable to act, the associate medical officer of health of the board shall act as and has all the powers of the medical officer of health; and**

**WHEREAS for the duration of this leave, S. Laclé will hold the title, Acting Chief Executive Officer and manage the day-to-day operations of the health unit in appropriate consultation with the Medical Officer of Health or Acting Medical Officer of Health; and**

**WHEREAS to fulfill such functions, the Acting Chief Executive Officer must have signing authority as outlined in the Board of Health By-law 01-93;**

**THEREFORE BE IT RESOLVED THAT the Board of Health assigns signing authority to the Acting Chief Executive Officer for the duration of the leave period of the Medical Officer of Health.**

**CARRIED**

### **b) Greater Sudbury Healthy Community**

This motion is in recognition of the Healthy Communities initiative that has been undertaken by the City of Greater Sudbury and the Healthy Communities Cabinet since 2004. The Healthy Communities strategy includes four strategic priorities which would be championed by four identified local agencies.

Priority/Pillar	Lead Agency
Active Living/Healthy Lifestyle	Sudbury & District Health Unit
Natural Environment	Earth Care
Civic Engagement/Social Capital	Social Planning Council
Economic Growth	GSDC

It was pointed out that although the motion tabled today does not address pragmatic actions, yesterday's session to launch the Regional Centre of Expertise identified a plan that included specific activities that will be forthcoming.

## **30-07 GREATER SUDBURY HEALTHY COMMUNITY**

**Moved by Garbutt - Gamble: WHEREAS a healthy and sustainable community is a strategic priority of the Greater Sudbury City Council; and**

**WHEREAS the development of a Healthy Community Initiative is an extensive project requiring sustainable initiatives that must involve the dedication and collaboration of many local experts; and**

**WHEREAS the implementation of the Healthy Community strategy has begun with the appointment of the Healthy Community Cabinet and chosen lead agencies which will represent the four pillars of the Healthy Community Strategy; and**

**WHEREAS the lead agencies have expertise and mandates in line with the objectives of the Healthy Community strategy; and**

**WHEREAS boards of health are mandated to promote health, including the promotion of healthy lifestyles and active living; and**

**WHEREAS the Sudbury & District Board of Health embraces a vision of healthier communities in which the SDHU plays a key role and includes among its strategic priorities the need to intensify partnerships to address public health issues; the need to increase connections with neighbourhoods and communities and the need to increase community voices for public health; and**

**WHEREAS multiple policy and support strategies working in tandem are required for sustainable positive change to levels of physical activity, food security and nutrition and resultant improved health outcomes;**

**THEREFORE BE RESOLVED THAT the Sudbury & District Board of Health Unit will assume the lead in a 'championing' role for the Healthy Lifestyle/Active Living pillar; and to this end will foster the development and maintenance of inclusive community partnerships; and**

**FURTHER THAT the Sudbury and District Board of Health officially endorses the City of Greater Sudbury Healthy Community Charter.**

**CARRIED**

**ii) Correspondence**

**a) Support for TRANS Fat Task Force Recommendations:**

**"Transforming the Food Supply", June 2006**

**(Sudbury & District Board of Health #55-06)**

**Letter From: Kingston, Frontenac and Lennox & Addington Public Health dated April 25, 2007**

**Letter From: Toronto Board of Health dated April 16, 2007**

**No discussion.**

**31-07 ACCEPTANCE OF NEW BUSINESS ITEMS**

**Moved by Dupuis - Garbutt: THAT this Board of Health receives New Business items 8 i) to ii).**

**CARRIED**

## 9.0 ITEMS OF INFORMATION

- |      |  |                    |
|------|--|--------------------|
| i)   | Letter from the Acting Chief Medical Officer of Health Re: National Nursing Week 2007                  | May 9, 2007        |
| ii)  | Letter from the Assistant Deputy Minister, Ministry of Health and Long-Term Care Re: Nursing Week 2007 | May 7, 2007        |
| iii) | Senior Management Executive Committee Minutes  | March 21, 2007     |
| iv)  | Women of Distinction Awards featuring Sudbury & District Health Unit's Ghislaine Goudreau              |                    |
| v)   | Inside Edition   | March & April 2007 |

These items are shared for the board's information.

## 10.0 ADDENDUM

### 32-07 ADDENDUM

**Moved by Dennis - Dupuis: THAT this Board of Health deals with the items on the Addendum.**

**CARRIED**

- i) **Re: Non-Smokers' Health Act**  
Press Release From: Federal Minister of Labour and Minister of the Economic Development Agency of Canada dated May 15, 2007  
Letter From: Durham Region Commissioner and Medical Officer of Health dated May 7, 2007 supporting Sudbury & District Board of Health letter to the Federal Minister of Health

P. Sutcliffe was pleased to report that, consistent with the Board's advocacy last month to the Federal Minister of Health requesting that designated smoking rooms in federally-regulated workplaces be eliminated, the federal government has publicly announced its intention to amend the regulation.

- ii) **Re: World No Tobacco Day**  
Letter From: Ministry of Health Promotion to Dr. P. Sutcliffe dated May 9, 2007  
Poster: World No Tobacco Day - May 31, 2007

May 31 is designated as World No Tobacco Day and marks the one-year anniversary of the enactment of the Smoke-Free Ontario Act. The Ministry of Health Promotion has provided us with one-time funding and we will be undertaking educational campaigns and other initiatives on May 31.

**11.0 ANNOUNCEMENTS / ENQUIRIES**

No announcements.

**12.0 ADJOURNMENT**

**33-07 ADJOURNMENT**

*Moved by Noland – Edwards: THAT we do now adjourn. Time: 2:31 p.m.*

**CARRIED**

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(Chair)

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(Secretary)

Unapproved

**UNAPPROVED MINUTES – SIXTH MEETING  
SUDBURY & DISTRICT BOARD OF HEALTH  
BOARDROOM, SECOND FLOOR, SUDBURY & DISTRICT HEALTH UNIT  
THURSDAY, JUNE 21, 2007 AT 1:30 P.M.**

**BOARD MEMBERS PRESENT**

M. Dennis	R. Dupuis	I. Edwards
V. Gagné	L. Gamble	R. Garbutt (left at 1:40 p.m.)
J. Gasparini	P. Kinoshameg (arrived at 1:55 p.m.)	K. Noland
R. Pilon	B. Spencer	

**BOARD MEMBERS REGRETS**

D. Craig	E. Dutrisac
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**STAFF MEMBERS PRESENT**

L. Bacon	B. Fortin	Dr. V. Etches
S. Laclé	I. Michel	R. Quesnel (Secretary)
Dr. P. Sutcliffe		

Media

**J. GASPARINI PRESIDING**

**1.0 CALL TO ORDER**

The meeting was called to order at 1:30 p.m.

**2.0 ROLL CALL**

**3.0 DECLARATION OF CONFLICT OF INTEREST**

None.

**4.0 DELEGATION / PRESENTATION**

**i) Walking the Walk in Sudbury & Manitoulin Districts**

- Carol Coffyn, Public Health Nurse, Nutrition Physical Activity Action Team, Health Promotion Division

Dr. Sutcliffe stated this presentation will help better inform board members regarding built environments and relates to the motion on environmental supports for physical activity included in today's board agenda under item 8 i) a).

C. Coffyn outlined that the built environment, which encompasses all buildings, spaces and products that are created, or modified, by people, significantly affects the public's health.

Since the 19<sup>th</sup> century, the focus of the connection between public health and the built environment has varied; however, it continues to be an important connection today as nearly all aspects of the built environment are shaped by law and governmental decisions.

The varying approaches and initiatives by local, provincial and federal bodies that have had an important effect on programming, policies, and research were reviewed.

In concluding, board members were informed of the next steps for the Sudbury & District Health Unit (SDHU) in continuing its work in this area.

C. Coffyn was thanked for her presentation.

## **5.0 MINUTES OF PREVIOUS MEETING**

### **i) Fifth Meeting – May 17, 2007**

#### **34-07 APPROVAL OF MINUTES**

*Moved by Noland – Gamble: THAT the minutes of the Board of Health meeting of May 17, 2007 be approved as distributed.*

**CARRIED**

## **6.0 BUSINESS ARISING FROM MINUTES**

### **i) Association of Local Public Health Agencies (alPHA) 2007 Annual Conference, June 10-12, 2007, Windsor, Ontario**

Dr. Sutcliffe circulated information from the 2007 alPHA Conference held in Windsor which she and three board members attended from June 10-12. Board members were briefed regarding the status of the resolutions considered during the resolutions session of the conference.

M. Dennis reported on the conference. M. Dennis, P. Kinoshameg and D. Craig attended the meeting. The Sudbury & District Health Unit staff was congratulated for receiving the 2007 alPHA fitness challenge award.

## **7.0 REPORT OF THE MEDICAL OFFICER OF HEALTH / CHIEF EXECUTIVE OFFICER**

### **i) June 2007 – Medical Officer of Health / Chief Executive Officer Report**

Echoing the board's accolade to staff for which the SDHU received #1 status in this provincial initiative, Dr. Sutcliffe referred to the Words for Thought in her report which summarized the SDHU's physical activity initiatives for the alPHA fitness challenge held May 17.

With the Royal Assent of Bill 171 and the legislation to establish the Ontario Agency for Health Protection and Promotion, the ongoing recruitment for a Chief Medical Officer of Health and the pending government response to the Capacity Review Committee's report, there are significant developments in public health. Dr. Sutcliffe reiterated the importance of our strong workforce to the local success of public health renewal.

Being her last board meeting before her leave for Québec City from July 2007 to August 2008, Dr. Sutcliffe thanked the board for their ongoing support and confidence in her and also for the support they will be extending to V. Etches and S. Laclé in their respective roles as Acting Medical Officer of Health and Acting Chief Executive Officer during her leave.

Board members were apprised of the meetings and conferences which Dr. Sutcliffe attended, including the 25<sup>th</sup> anniversary conference of the Association of Ontario Health Centres and the Examination Board for the Community Medicine through the Royal College of Physicians and Surgeons of Canada. Highlights from the 2007 annual alpha conference included a guest appearance from Dr. S. Basrur, former Chief Medical Officer of Health and a panel discussion with representatives from the Local Health Integrated Networks (LHIN).

SDHU initiated community agency tours of the City of Greater Sudbury downtown core on May 28 and 29 which was hosted by the Social Planning Council. The tours provided opportunities to dialogue with front-line social service agencies and served to sensitize health unit management and will help inform future program planning.

The draft report from the Knowledge to Action project is being finalized to submit to the Ministry of Health and Long-Term Care. It is hoped that the report recommendations and proposed model will help inform a model for workforce development, applied research and knowledge exchange that will best support these functions in local public health.

The SDHU has signed-off on the City of Greater Sudbury 2007-2008 Best Start Community Plan which aims at providing seamless point of access to services, based on local needs and available resources. We are also actively engaged with the Sudbury & Manitoulin Districts Plan which is nearly complete. Dr. Sutcliffe took the opportunity to recognize S. Laclé and S. Caverson for their contribution in this commendably inclusive process.

The audited financial statements for the year ended December 31, 2006 and management's response to the Audit Findings Report were reviewed. The 2006 year-end resulted in a surplus of \$691,800 for which \$12,180 is due to the Ministry and \$633,350 transferred to the working capital reserve.

The audited statements have historically come forward to the board earlier than June as explained at the last board meeting. L. Bacon and her staff were commended for their diligence and efficiency in their financial responsibilities throughout the year and to the year end audit. Dr. Sutcliffe recapped the 2006 budget implementation plan that took place in light of uncertain funding caps for the 2006 board budget approved in November 2006. Kudos were extended for prudent financial planning and implementation of the 2006 budget and for a successful year-end audit.



Board members reviewed the management response to the Audit Findings Report. In discussion regarding the auditor's recommendations about audit committee functions, the board decided to maintain the status quo. This allows the full board to receive the audited financial statements, as well as the full audit findings report to the Sudbury & District Board of Health along with management's response to the same. Noted was that the current terms of reference for the Board of Health Executive Committee include the ability of the full board, from time to time, to assign responsibilities including finance to the Board of Health Executive Committee.

The board also discussed the auditor's recommendation regarding the Canadian Institute of Chartered Accountants Public Sector Accounting Standards Board's new standard for tangible capital assets. Board members were informed that the SDHU is well positioned to respond to this new standard.

Board members were thanked for joining the Sudbury & District Health Unit BBQ today on this first day of summer. As per the Board Executive Committee Terms of Reference, the Board Executive Committee would be convened in July or August should an issue arise given the board does not meet over the summer.

Partners in Parenting positions from the Healthy Babies Healthy Children program will now be titled Family Home Visitor to be further in line with provincial terminology.

Board members were informed that since the release of the Medical Officer of Health report, an update indicates that there is one active case of TB being followed.

Dr. Sutcliffe informed the board that the SDHU continues to actively participate in meetings and teleconferences related to lead in drinking water. Draft regulations currently being reviewed would require additional sampling of municipal water samples.

Further highlights included a progress report on the evaluation of the SDHU's 2006-2008 strategic plan and highlights from the Northern Health Research Conference in Sault Ste. Marie on June 2.

It was suggested that the feasibility of a community fitness challenge be explored.

### **35-07 ACCEPTANCE OF REPORT**

***Moved by Gagne – Edwards: THAT the Report of the Medical Officer of Health for the month of June 2007 be accepted as distributed.***

**CARRIED**

## **8.0 NEW BUSINESS**

### **i) Items for Discussion**

#### **a) Environmental Supports for Physical Activity**

The motion proposed today on environmental supports for physical activity ties in with today's presentation on build environment and our lead role for the Healthy

Lifestyle/Active Living pillar of the City of Greater Sudbury's Healthy Community Strategy.

### **36-07 Environmental Supports for Physical Activity**

**Moved by Edwards – Gagné: WHEREAS the Ottawa Charter for Health Promotion recognizes that effective health promotion must be inter-sectoral and include approaches that build supportive environments for individual healthy decision making; and**

**WHEREAS the World Health Organization identifies that the promotion of physical activity requires the action of local governments and municipalities to develop local legislation and policy to support physical activity; and**

**WHEREAS the Prevention Institute indicates that there are seven key aspects of the built environment that appear to be central to reducing health disparities: activity-promoting environments, nutrition-promotion environments, housing, transportation, environmental quality, product availability and aesthetic/ambiance; and**

**WHEREAS in May 2006, the Sudbury & District Board of Health motion #19 06 adopted the Municipal Pedestrian Charter that encourages the provision and maintenance of infrastructure that gives pedestrians safe and convenient passage; and**

**WHEREAS in May 2007, the Sudbury & District Board of Health assumed the lead role in 'championing' the Healthy Lifestyle/Active Living pillar of the City of Greater Sudbury's Healthy Community Strategy; and**

**THEREFORE BE IT RESOLVED that the Sudbury & District Board of Health endorses a supportive environment approach to physical activity promotion and directs the Medical Officer of Health to continue to seek opportunities to enhance public health programming in this area; and**

**FURTHER THAT the Sudbury & District Board of Health recognizes that coordinated action with other sectors, including local municipalities, is required in order to develop a comprehensive, community-based approach to address supportive environments for physical activity, and**

**FURTHER THAT the Sudbury & District Health Unit staff continue to educate the public and policy makers on the link between supportive environments and physical activity;**

**FURTHER THAT copies of this motion be shared with the Chief Medical Officer of Health, Ministry of Health Promotion, Association of Local Public Health Agencies, Ontario Public Health Association, Federation of Northern Ontario Municipalities and all Ontario Boards of Health.**

**CARRIED**

**b) Operation Health Protection**

**i) Ontario Public Health Standards**

- Letter from the Program Standards Technical Review Committee dated June 8, 2007
- Letter of Transmittal to the Chief Medical Officer of Health (A) from the Program Standards Technical Review Committee
- Introduction and Foundation of the Draft Ontario Public Health Standards dated April 30, 2007

The Program Standards Technical Review Committee concluded its work in April 2007 and submitted the proposed *Ontario Public Health Standards* to the Acting Chief Medical Officer of Health. Boards of Health are thanked for their participation and providing useful input.

The letter of transmittal from the Technical Review Committee as well as introduction to the draft standards which were submitted to the Chief Medical Officer of Health on April 30, 2007, were referred to. We understand that the draft standards have been discussed with the Minister of Health. Verbal updates indicate that the Minister has requested that the proposed protocols be developed before the draft standards are considered for Ministry approval.

Dr. Sutcliffe proudly shared that the Sudbury & District Health Unit's contributions and wording related to health inequities through the consultation process have been rewardingly incorporated into draft statements.

**ii) Ontario Agency for Health Protection and Promotion**

- Excerpts from Bill 171

Excerpts from Bill 171 including Schedule K which deals with the establishment of the Ontario Agency for Health Protection and Promotion passed on June 4, 2007 were reviewed.

Dr. Sutcliffe shared that she is very pleased with the passing of the legislation, establishment of the Agency as well as the purpose of the Agency given it includes efforts to reduce health inequities work.

**c) Disclosure of Food Premises Inspection Information**

- Briefing Note and Appendices dated June 14, 2007

Board members were asked to review its current health unit policy for charges and convictions. Current board approved policy directs to release only statistical information on charges and convictions. The only exception is regarding the release of names for convictions related to tobacco sales to persons under the age of 19.

Notwithstanding this policy, the health unit has received requests for food premises inspection information under the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA) which, following legal consultation, have been denied given specific sections of MFIPPA.

The SDHU has proactively sought clarification regarding disclosure from the Information and Privacy Commissioner but was denied this request in the absence of an appeal. We have also requested that the provincial government develop a policy on disclosure and the most recent recommendation which comes from the Program Standards Technical Review Committee calls on the government to conduct further research into the implications of active disclosure.

There are a variety of approaches across the province to releasing information related to food premises inspections and enforcement; however, proactive disclosure is unique to large municipalities.

Although food borne illness can be serious, we are not aware of evidence specific to our setting to indicate that disclosure of inspection findings will protect the health of the public. The board is also aware of resource implications and potential liability in changing its current policy.

In the absence of provincial direction from the government, ruling from the Information and Privacy Commissioner or evidence of clear public health benefits as well as in the face of the potential liability and resource issues, Dr. Sutcliffe stated her recommendation to the board is to uphold its current policy regarding the release of Charge and Conviction information. Questions were entertained.

It was clarified that health risks identified in the course of inspections are remedied or the health unit takes action up to and including the closure of establishments. Upon a question regarding repeat offenders, it is the health unit's responsibility to conduct compliance checks. It was concluded that we would welcome an appeal if this would result in clarification from the Ontario Information and Privacy Commissioner. If there was specific direction from the Ontario Information and Privacy Commissioner or from the province or other developments, the Sudbury & District Board of Health policy would be reviewed again.

The board concurred with the recommended action to uphold its existing policy regarding the release of Charge and Conviction information as per board motion 06-02.

**d) Ontario Heart Health Project Funding**

Our current level of funding for this very inclusive project is \$88,000 which involves ten coalitions.

### **37-07 CONTINUATION OF ONTARIO HEART HEALTH PROJECT FUNDING**

**Moved by Dennis - Spencer: WHEREAS the Ontario Heart Health Project – Taking Action for Healthy Living (OHHP TAFHL) promotes and supports 36 community-based heart health and chronic disease prevention projects across Ontario, including the Sudbury & Manitoulin Districts Heart Health Project; and**

**WHEREAS the Sudbury & Manitoulin Districts Heart Health Project has established an elaborate network of community partnerships and actively engages 80 Heart Health volunteers in grassroots initiatives that address physical inactivity, unhealthy eating, exposure to tobacco smoke and coping with stress; and**

**WHEREAS the Ottawa Charter states that effective community development requires full and continuous access to information, learning opportunities for health, as well as funding support; and**

**WHEREAS the Ministry of Health Promotion's funding for Phase II (2003-2007) of the OHHP-TAFHL ends in December 2007; and**

**WHEREAS the Sudbury & District Health Board of Health, as the community host agency has demonstrated a 10-year history of support for the Sudbury & Manitoulin Districts Heart Health Project;**

**THEREFORE BE IT RESOLVED THAT the Sudbury & District Board of Health advocate to the Ministry of Health Promotion to build on the strengths of the current OHHP-TAFHL model and infrastructure and to maintain the momentum of local heart health projects by securing continued funding for Phase III of the OHHP-TAFHL; and**

**FURTHER THAT copies of this motion be shared with the Chief Medical Officer of Health, Ministry of Health Promotion, Association of Local Public Health Agencies, Ontario Public Health Association, Ontario Heart Health Network, Sudbury & Manitoulin Districts Heart Health Management Group and all Ontario Boards of Health.**

**CARRIED**

#### **ii) Correspondence**

##### **a) Federal Tobacco Control Program**

Letter From: Sudbury & District Health Unit Medical Officer of Health  
dated June 4, 2007

No discussion.

##### **b) Cooling Tower Inventory**

Letter From: Hamilton Board of Health dated May 8, 2007

No discussion.

**c) Non-Smokers' Health Act**

Letter From: Durham Region Council dated June 1, 2007 supporting the Sudbury & District Board of Health Letter to the Federal Minister of Health  
Letter From: Hamilton Board of Health dated May 31, 2007 supporting the Sudbury & District Board of Health Letter to the Federal Minister of Health  
Letter From: Federal Minister of Health to Dr. P. Sutcliffe dated May 22, 2007

No discussion.

**d) Healthy Babies Healthy Children Program Funding**

Letter From: Durham Region dated May 10, 2007

No discussion.

**e) Capacity Review Committee's Recommendation Supporting a Three-Year Rolling Forecast Budgeting Process**

Letter From: Leeds, Grenville & Lanark Board of Health dated June 7, 2007

No discussion.

**f) Support for TRANS Fat Task Force Recommendations: Transforming the Food Supply, June 2006  
(Sudbury & District Board of Health #55-06)**

Letter From: Leeds, Grenville & Lanark Board of Health dated May 31, 2007

No discussion.

**g) Small Drinking Water Systems**

Resolution From: Timiskaming Board of Health dated May 2, 2007

No discussion.

**38-07 ACCEPTANCE OF NEW BUSINESS ITEMS**

***Moved by Spencer - Dennis: THAT this Board of Health receives New Business items 8 i) to ii).***

***CARRIED***

## 9.0 ITEMS OF INFORMATION

- i) Windsor Start Article Re: Dr. S. Basrur, Former Chief Medical Officer of Health
- ii) Ministry of Health and Long-Term Care - Results-Based Plan Briefing Book 2007-2008
- iii) Summer 2007 Community Health Connections

These items are shared for the board's information.

## 10.0 ADDENDUM

### 39-07 ADDENDUM

***Moved by Kinoshameg - Noland : THAT this Board of Health deals with the items on the Addendum.***

**CARRIED**

- i) **Re: Partnership with the Program Training and Consultation Centre**  
Invitation Letter From: Cancer Care Ontario dated June 20, 2007 to the Sudbury & District Health Unit  
Response Letter From: Sudbury & District Health Unit dated June 21, 2007 to Cancer Care Ontario

Dr. Sutcliffe was pleased to share with the board that the SDHU has been invited by the Program Training and Consultation Centre (PTCC) to become one of two partner organizations of the PTCC along with the Waterloo Health Unit. Our response letter confirming our interest was also shared with the board.

The PTCC, which receives funding by the Ministry of Health Promotion and is administered by Cancer Care Ontario, is the lead provincial resource centre for the Smoke-Free Ontario Strategy and provides training and technical assistance to professionals working in tobacco control in Ontario.

The SDHU's role and the benefits to joining PTCC were outlined. This partnership would result in an additional two professional staff and part-time support staff in order for us to provide a provincial and regional pan-northern role. PTCC is excited about our partnership due to our track record in establishing smoking by-laws and advocacy on smoking policies. Acknowledgements were extended to B. Fortin and his environmental health division team for their track record in the tobacco area.

### ii) **May 2007 Inside Edition**

No discussion.

## 11.0 ANNOUNCEMENTS / ENQUIRIES

Board members were reminded that the 2007 annual Canadian Institute of Public Health Inspectors (CIPHI) conference will be hosted by the SDHU in Sudbury September 23-26, 2007. Environmental Health staff are busy organizing the 26<sup>th</sup> annual conference which

includes keynote speaker, Justin Trudeau. The Sudbury & District Board of Health Chair is invited to deliver opening remarks at the conference.

On behalf of the board, J. Gasparini wished Dr. Sutcliffe well for her upcoming leave in Québec concluding that the board looks forward to her return in August 2008.

Board members were wished a healthy and restful summer.

## 12.0 ADJOURNMENT

### 40-07 ADJOURNMENT

*Moved by Pilon – Noland: THAT we do now adjourn. Time: 2:40 p.m.*

**CARRIED**

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(Chair)

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(Secretary)

Unapproved



**UNAPPROVED MINUTES – SEVENTH MEETING  
SUDBURY & DISTRICT BOARD OF HEALTH  
BOARDROOM, SECOND FLOOR, SUDBURY & DISTRICT HEALTH UNIT  
THURSDAY, SEPTEMBER 20, 2007 AT 1:30 P.M.**

**BOARD MEMBERS PRESENT**

M. Dennis	E. Dutrisac (arrived at 1:34 p.m.)	I. Edwards
V. Gagné	L. Gamble	R. Garbutt
J. Gasparini	P. Kinoshameg	K. Noland
R. Pilon	B. Spencer	

**BOARD MEMBERS REGRETS**

D. Craig	R. Dupuis
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**STAFF MEMBERS PRESENT**

L. Bacon	B. Fortin	Dr. V. Etches
N. Lacasse	S. Laclé	V. Michel
R. Quesnel (Secretary)		

Media

**J. GASPARINI PRESIDING**

**1.0 CALL TO ORDER**

The meeting was called to order at 1:30 p.m. J. Gasparini welcomed board members back following their summer break from regular board meetings.

**2.0 ROLL CALL**

**3.0 DECLARATION OF CONFLICT OF INTEREST**

None.

**4.0 DELEGATION / PRESENTATION**

- i) **Building Public Health Capacity Through the Student Placement Program**
- Aisha Alladin, Officer Education Services, PHRED Program, Resources, Research, Evaluation and Development Division

Dr. V. Etches introduced Aisha Alladin highlighting that Aisha has served the Sudbury & District Health Unit's Student Placement Program for five years.

The purpose and benefits of the Student Placement Program were summarized for the Board. The diverse learning opportunities available for the students, and the variety of

teaching institutes from which the students come, have contributed to the success and continued growth of the Student Placement Program.

It was noted that the Sudbury & District Health Unit is recognized as a leader in Northern Ontario for its preceptorship training workshops which other northern health unit staff are invited to attend. Other exciting developments include a partnership with the Northern Ontario Dietetic Internship Program and the newly approved Community Medicine Residency Program which will be directed by Dr. Etches.

The Board congratulated the staff for positioning the Sudbury & District Health Unit well in terms of recruitment and retention through the Student Placement Program.  
A. Alladin was thanked for her presentation.

## **5.0 MINUTES OF PREVIOUS MEETING**

### **i) Sixth Meeting – June 21, 2007**

#### **41-07 APPROVAL OF MINUTES**

*Moved by Spencer – Kinoshameg: THAT the minutes of the Board of Health meeting of June 21, 2007 be approved as distributed.*

**CARRIED**

## **6.0 BUSINESS ARISING FROM MINUTES**

### **i) Sudbury & Manitoulin Districts Heart Health Project Funding**

Letter From: Minister of Health Promotion to the Sudbury & District Board of Health Chair dated June 21, 2007

At its June 21, 2007 meeting, the board passed motion 37-07 advocating for the Ministry of Health Promotion to maintain its support for the local heart health project. Dr. Etches was pleased to share that immediately following the June board meeting, the attached letter was received from the Minister announcing continued funding for the heart health program until 2008.

## **7.0 REPORT OF STANDING COMMITTEES**

### **i) Sudbury & District Board of Health Executive Committee**

- Minutes dated July 17, 2007

The Sudbury & District Board of Health Executive Committee met once this summer on July 17. The litigation matter raised will be further discussed today by the full Board under agenda item 13.0 In Camera

## **8.0 REPORT OF THE MEDICAL OFFICER OF HEALTH / CHIEF EXECUTIVE OFFICER**

### **i) September 2007 – Medical Officer of Health / Chief Executive Officer Report**

Acting Medical Officer of Health, D. V. Etches, reported that she and Sandra Laclé, Acting Chief Executive Officer, are working closely during this transition period since Dr. P. Sutcliffe's leave. Dr. Sutcliffe has informed us that she is working on continuing to improve her French in Québec city and she continues to communicate with us on a regular basis and provides support through consultations.

It was reflected that it has been one year since the Sudbury & District Board of Health celebrated its 50<sup>th</sup> anniversary. As we embark a new era, modern color photos have replaced the black and white historical photos in the boardroom to reflect the current work of public health.

The 2006 Sudbury & District Health Unit annual report has been distributed to board of health members via email and a hard copy is included with today's agenda package. The annual report has been distributed widely to keep citizens within our catchment area informed of our programs and services. We welcome feedback on the format given the 2007 annual report has taken on a new look.

V. Etches was thrilled to share that two Community Medicine residency program positions are currently being advertised for the new residency program with the Northern Ontario Medical School. The successful applicants will begin the program of study, which can lead to preparation for serving as Medical Officers of Health, in July 2008.

The Board was informed that the application process for the provincial appointment positions to the Sudbury & District Board of Health has begun. February 1, 2008 will be the end of the I. Edwards and P. Kinoshameg's term on this board. The dedication and contributions of these two ambassadors for public health will be missed.

S. Laclé was thanked for coordinating a visit from Chief Nursing Officer (CNO) from the provincial Nursing Secretariat. V. Burkosi, CNO, met with SDHU nursing staff and managers to discuss northern and rural nursing issues. The value of public health research, evaluation, staff development and workplace wellness practices was observed as a retention strategy that could be applied to other health care centres.

In line with our social inequities work as well as the nutritious food basket motion being tabled for the Board's consideration today, S. Laclé will be speaking regarding the costs of eating well at the Justice with Dignity press conference September 26.

The financial report for the period ending July 31, 2007 demonstrates a positive variance of \$734,894 which is less than last year's variance at this time last year.

On August 29, 2007 the Ministry of Health and Long-Term Care provided us notice that our mandatory cost shared programs and services were funded at the requested levels for 2007. The approved one-time capital project funding was not funded to the level requested and we will continue to dialogue with the Ministry about sources of funding for this work.

Renovations to 1300 Paris Street are progressing as the Board Executive Committee can attest, since the committee met in one of the new meeting rooms on the main floor.

Clinical Services began administering the now provincially funded Human Papillomavirus vaccination to Grade 8 girls within our catchment area. Dr. Etches indicated that vaccination remains one of the most effective ways of preventing disease and that the introduction of the new vaccine is going smoothly.

The Environmental Health Services division has a wide range of injury prevention activities which position us well for the recently announced provincial injury prevention strategy, included with today's addendum. The provincial strategy builds on the work of local public health units.

In follow-up to the June MOH report confirming that the Sudbury & District Health Unit was chosen as one of two partner agencies by the Program Training and Consultation Centre for the Smoke-Free Ontario Strategy, our work with this initiative is underway.

Mosquito collection for this season has ceased with no positive mosquito pools nor positive human cases for 2007 in comparison to 13 positive mosquito pools and one positive human case in 2006.

The Board had previously advocated for the Federal Ministry of Health to act on the recommendations from the Trans Fat Task Force report: *TRANSforming the Food Supply, June 2006*. Dr. Etches was pleased to share that the Ministry of Health and Long-Term Care has announced they will be urging Canada's food industry to lower their levels of trans fat over the next two years and if the government's recommendations are not implemented at that point, regulatory action will be taken by the government.

Board members were referred to the boardroom display titled *Rethink Your Drink* which has been launched collaboratively by three health promotion teams with the aim of educating the public about healthy beverage choices.

The Sudbury & District Health Unit is pleased to see the implementation of the *EatRight Ontario* telephone service which Ontarians can call to obtain tailored advice from a registered dietitian. Board members were provided with a fridge magnet displaying the *EatRight Ontario* toll-free telephone number.

Attached to today's agenda as an item of information is a table of content listing the inventory of research and evaluation projects which the Sudbury & District Health Unit has undertaken in 2006. The report displays the breadth of evaluation and research activity and demonstrates the significant number of partnership that we have within our catchment area. The inventory also provides valuable information on ways we can continue to improve our programs and services. Copies of the full report are available for those interested board members.

The PHRED program continues to be seen as a source of expertise on francophone health as evidenced through the province's request for the PHRED program to undertake a confidential project on this topic.

The Board thanked Dr. Etches and S. Laclé for ensuring a smooth leadership transition during Dr. Sutcliffe's leave. The Board also welcomed N. Lacasse, Acting Director of Health Promotion.

#### **42-07 ACCEPTANCE OF REPORT**

***Moved by Kinoshameg – Edwards: THAT the Report of the Medical Officer of Health for the month of September 2007 be accepted as distributed.***

**CARRIED**

#### **9.0 NEW BUSINESS**

##### **i) Items for Discussion**

##### **a) 2007 Provincial Grant for the Provision of Mandatory Health and Services Programs**

- Letter from the Minister of Health and Long-Term Care to the Sudbury & District Board of Health Chair dated August 29, 2007

Previously addressed under the September MOH report.

##### **b) Ontario Agency for Health Protection and Promotion**

- Public Appointments to the Ontario Agency for Health Protection and Promotion Board of Directors

With the passing of Bill 171, the establishment of the Ontario Agency for Health Protection and Promotion is progressing with the establishment of the Agency's Board of Directors. The Board membership was reviewed and it was clarified that the corporation shall consist of up to 13 board members of which the first seven have been appointed.

##### **c) Ontario Public Health Association (OPHA) 2007 Conference – November 18-21, 2007, Toronto, Ontario**

- Program Overview

Board members interested in attending the 2007 OPHA Conference November 18 -21, are asked to advise R. Quesnel.

V. Etches and S. Laclé will be participating in a social access and equity workshop being led by the OPHA Access, Equity and Social Justice Committee and the OPHA/alpha Social Determinants of Health Working Group at the end of the conference. S. Laclé is also assisting with the planning of this workshop that will provide an opportunity for public health practitioners to create synergies between the work of public health units under their mandate and other community agencies interested in promoting equity in health.

##### **d) Nutritious Food Basket (NFB)**

- The Cost of Eating in the Sudbury and Manitoulin Districts 2007 Report

The Sudbury & District Health Unit undertakes an annual exercise to measure the cost of healthy eating within the Sudbury and Manitoulin districts. Under the provincial protocol, this information helps inform Boards of Health.

V. Etches summarized findings listed in Table 1 of the *Nutritious Food Basket – The Cost of Eating in the Sudbury and Manitoulin Districts 2007* Report attached to today's agenda. The table includes the difference in percentage which a family of two adults and two children spend on food when they are average income earners (9% of income is spent on food) versus a family with two minimum wage earners (21% of income is spent on food) or a family on Ontario Works (33% of income is spent on food).

As outlined in the survey report conducted by alPHa with today's addendum, the Sudbury & Manitoulin Nutritious Food Basket costing costs approximately \$130.89 a week which is close to the \$135 average of 22 provincial health units. The alPHa survey results will assist in advocating and increasing awareness about the links between poor nutrition and health problems.

The board commended staff for their continued work with the nutritious food basket and related advocacy work.

The board requested staff further investigate the benefits of school breakfast program and whether there are opportunities for the board to further advocate for healthy food programs in the schools.

The Board Chair noted that she will share further information regarding a national call for municipal governments to implement local strategies to address poverty. As well, the Chair encouraged others to highlight the findings of the survey report when the item is put on municipal council agendas.

#### **43-07 NUTRITIOUS FOOD BASKET – THE COST OF EATING IN THE SUDBURY AND MANITOULIN DISTRICTS**

***Moved by Noland – Kinoshameg: WHEREAS a nutritious diet is a basic requirement for health; and***

***WHEREAS the 2007 Nutritious Food Basket Report highlights how households on social assistance or minimum wage cannot afford a nutritious diet after paying for housing costs and other necessities; and***

***WHEREAS the Sudbury & District Board of Health plays an essential role in fostering healthy communities and has under motion #41-05 endorsed the Public Health and Determinants of Health Position Statement; and***

***WHEREAS ensuring that people have enough funds to purchase an adequate and nutritious diet is an effective disease prevention strategy; and***

***WHEREAS under motion #56-05 the Sudbury & District Board of Health demonstrated further its support for the City of Greater Sudbury Food Charter by***

***requesting that the Premier take action to ensure adequate social assistance rates, adequate minimum wage rates and affordable, quality childcare; and***

***WHEREAS poverty reduction strategies have been implemented successfully in other communities;***

***THEREFORE BE IT RESOLVED THAT the Sudbury & District Board of Health request that the Province develop a comprehensive poverty reduction strategy; and***

***FURTHER THAT the Sudbury & District Board of Health request that the Province do the following:***

- i) Establish an independent committee including low-income people, policy experts and advocates to develop criteria for determining Ontario Works (OW) and Ontario Disability Support Program (ODSP) rates including an annual assessment of the median market rent for each local housing market;***
- ii) Implement OW and ODSP rates that reflect the cost of living and are indexed annually to reflect inflation, including the findings of yearly Nutritious Food Basket costing conducted by local Boards of Health based on protocols established by the Ontario Ministry of Health and Long-Term Care, and***

***FURTHER THAT the Sudbury & District Board of Health share the "Nutritious Food Basket: The Cost of Eating in the Sudbury and Manitoulin districts" with appropriate community agencies, Mayors and Councils in the City of Greater Sudbury and districts with the request that they consider supporting a poverty reduction strategy.***

**CARRIED**

**ii) Correspondence**

**a) Federal Tobacco Control Program**

Letter From: Sudbury & District Health Unit Medical Officer of Health  
dated June 4, 2007

No discussion.

**a) Smoke-Free Strategy – Tobacco Control Programming Funding**

Letter From: Minister of Health Promotion dated August 8, 2007

No discussion.

**b) Sudbury FOCUS Community Project Funding**

Letter From: Minister of Health Promotion dated August 2, 2007

No discussion.

**c) Canada's Tobacco Control Funding**

Letters From: Federal Minister of Health dated June 27, 2007 in response to the Sudbury & District Health Unit's Letter to the Federal Minister of Health dated June 4, 2007

No discussion.

**d) TRANS Fat**

News Release: Health Canada dated June 20, 2007 Re: Government Calls on Industry to Adopt Limits for Trans Fat

No discussion.

**44-07 ACCEPTANCE OF NEW BUSINESS ITEMS**

***Moved by Gamble - Garbutt: THAT this Board of Health receives New Business items 9 i) to ii).***

**CARRIED**

**10.0 ITEMS OF INFORMATION**

- i) Memo from Ministry of Health and Long-Term Care Re: Human Papillomavirus (HPV) Vaccination August 2, 2007
- ii) Letter from alPHA to Elections Ontario Re: Provision of Public Health Messages from the Provincial Government
- iii) Thank you letter from Ministry of Health and Long Term Care Re: Knowledge to Action Report July 12, 2007
- iv) Senior Management Executive Committee Minutes June 6, 2007
- v) Senior Management Executive Committee Minutes July 4, 2007
- vi) 2006 Inventory of Research and Evaluation Projects
- vii) Thank You Card from Retiree, Bev Pitfield
- viii) Inside Edition June, July, August 2007
- ix) Sudbury & District Health Unit 2006 Annual Report

These items are shared for the board's information.

**11.0 ADDENDUM**

**45-07 ADDENDUM**

***Moved by Garbutt - Gamble: THAT this Board of Health deals with the items on the Addendum.***

**CARRIED**

- i) **Re: Ontario Injury's Prevention Strategy**  
Memo From: Deputy Minister, Ministry of Health Promotion dated August 8, 2007  
Media Release From: Ontario Public Health Association (OPHA) dated August 8, 2007



The Sudbury & District Health Unit is pleased to see that the Ministry of Health Promotion has identified that the determinants of health are the foundation upon which other injury prevention strategies need to be addressed.

- ii) **Re: Nutritious Food**  
News Release From: Toronto Public Health dated September 19, 2007 Re: Cost of the Nutritious Food Basket – Toronto 2007  
Survey Report: Association of Local Public Health Agencies (alPHA) Nutritious Food Basket Survey Report dated September 14, 2007  
Letter From: alPHA to the Premier of Ontario dated April 12, 2007 re: Adequate Nutrition for Ontario Works and Ontario Disability Support Program Participants and Low Wage Earners

Previously referenced under 9.0 i) d).

- iii) **Re: 2007 Election Guide**  
Email From: alPHA to Boards of Health dated September 17, 2007

This correspondence has been shared by alPHA with all boards of health.

- iv) **Community Health Connections Newsletter**  
Fall 2007 Edition

This Sudbury & District Health Unit program newsletter is shared for information.

## 12.0 ANNOUNCEMENTS / ENQUIRIES

Upon an inquiry regarding lead and drinking water, an overview was provided regarding government direction for municipalities, school boards and child care centres to conduct drinking water tests.

## 13.0 IN CAMERA

### 46-07 IN CAMERA

*Moved by Edwards – Dennis: THAT this Board of Health goes in camera.  
Time: 2:08 p.m.*

**CARRIED**

**J. GASPARINI PRESIDING**

- i) **Litigation**

## 14.0 RISE & REPORT

### 47-07 RISE & REPORT

**Moved by Garbutt – Gamble: THAT this Board of Health rises and reports.  
Time: 2:30 p.m.**

**CARRIED**

**J. GASPARINI PRESIDING**

It was reported that one litigation issue was discussed during the in-camera session. Further to their July 17, 2007 and September 20, 2007 meetings, the Sudbury & District Board of Health Executive Committee recommends the following change in policy through the following motion to the Sudbury & District Board of Health:

**48-07 INSPECTION AND ENFORCEMENT INFORMATION**

**Moved by Dutrisac – Gagné: WHEREAS the Sudbury & District Board of Health has a duty to promote and protect the health of residents in the Sudbury and districts catchment area; and**

**WHEREAS in discharging this duty, the Board of Health upholds a variety of legislative acts, including those respecting freedom of information and protection of privacy and respecting food premises; and**

**WHEREAS the Board of Health has considered advice from the Information Privacy Commissioner (Ontario) and legal counsel; and**

**WHEREAS the Sudbury & District Board of Health recognizes the need for the Board and the community to be informed of enforcement activities with respect to protecting health;**

**NOW THEREFORE BE IT RESOLVED that the following will be Sudbury & District Board of Health policy on the release of enforcement information:**

- a) **Charges:**  
**Statistical information only (no identifying information) will be released to the Sudbury & District Board of Health at its regular meetings.**
- b) **Convictions:**  
**Information related to convictions will be released to the public on request.**
- c) **Closures related to Food Premises:**  
**Ordered closures of food premises will be released to the public on request.**
- d) **Routine Inspection Reports related to Food Premises:**  
**Routine Inspection Reports of food premises will be provided to the public on request.**
- e) **The cost associated with providing the information will be paid by the requestor who will be notified of such cost prior to fulfilling the request.**

***FURTHER THAT food premises be notified of the change in Board of Health policy and direction; and***

***FURTHER THAT motion 6-02 is hereby rescinded.***

**CARRIED**

**15.0 ADJOURNMENT**

**49-07 ADJOURNMENT**

***Moved by Gamble – Garbutt: THAT we do now adjourn. Time: 2:32 p.m.***

**CARRIED**

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(Chair)

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(Secretary)

*Unapproved*

**GREATER SUDBURY POLICE SERVICES BOARD MEETING**  
**Monday September 17, 2007 – 5:00 P.M.**  
**Police Headquarters, 5<sup>th</sup> Floor Boardroom, Tom Davies Square**

**PUBLIC MINUTES**

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**Present:**

David Petryna, Chair  
Dr. Rayudu Koka, Vice Chair  
Councillor Russ Thompson, Member  
Joanne Latendre, Executive Assistant

**Regrets:**

Sandra Campbell, Member  
Councillor Ron Dupuis, Member

**Staff:**

Ian Davidson, Chief of Police  
Frank Elsner, Deputy Chief  
Sharon Baiden, Director of Corporate Services  
Al Lekun, Superintendent  
Todd Zimmerman, Inspector  
Robert Keetch, A/Inspector

**Guests:**

None

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**News Media:**

Sonya Denton, CTV  
Rachel Punch, The Sudbury Star  
Teresa Lannin, Persona 10 News

Laurel Myers, Northern Life

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**Adoption of Minutes**

(2007-077) KOKA - THOMPSON: THAT the Greater Sudbury Police Services Board Minutes of June 19, 2007 be adopted as circulated and read.

CARRIED

**Declarations of Conflict of Interest**

None.

## **Auxiliary Appointment**

(2007-076) CAMPBELL - DUPUIS: THAT the Board approves the appointment of the following Auxiliary Members:

Auxiliary Constables : Joanne Foulem, Mitch Brunette, Destiny Gratton, Jacques Roberge, Sarah Mainville, Kyle Napoli, Cameron Recoskie, Ashley Smith, Brad Beadman, Patrick Perron, James Woodward, Chris Vitali, Nathan Sckopke.

CARRIED

## **Officer Recognition**

The Board was advised that Sergeant Gary Lavoie, officer in charge of our Traffic Management Unit, was recently acknowledged by the Ontario Association of Chief's of Police with the "Lifetime Achievement in Traffic Safety Award – Certificate of Recognition". Chief Davidson presented the award. Sergeant Lavoie was congratulated by all and was commended for his outstanding contributions in the field of traffic safety.

For the information of the Board.

## **Accident Support Services International**

Bob Gutwein of Accident Support Services International made a presentation to the Board on the Pilot Project that will be undertaken in relation to the Collision Reporting Centre.

(2007-078) THOMPSON - KOKA: THAT the Board enters into an Agreement with Sudbury Accident Support Services Limited for the purpose of conducting a six (6) month Pilot Project on the operation of a Collision Reporting Centre.

CARRIED

## **Year to Date Statistics**

Deputy Frank Elsner gave a report on the months of May, June and July 2007 statistics as compared to 2006 as well as a "year to date" overview of criminal offences. A number of incidents were addressed as either concluded or still under investigation. There was discussion around the content and context of the statistical reporting to the Board. Deputy Chief Elsner invited the Board to provide input as to what they would like to see in these reports.

Inspector Todd Zimmerman gave a report on alarm statistics.

For the information of the Board.

### **Special Constable Appointment**

The Board was presented with a report respecting the appointment of a Special Constable who will be assigned to the Courts Branch as a Court Security Officer.

(2007-079) KOKA - THOMPSON: THAT the Board approves the appointment of Sara Mainville as Special Constable pursuant to Section 53 of the *Police Services Act*.

CARRIED

### **Staffing Deployment Update**

The Board was presented a report on Staffing and Deployment since January 1, 2007.

(2007-080) THOMPSON - KOKA: THAT the Board, in accordance with Section 31(1)(a) of the *Police Services Act*, hereby appoints, as per Table B (attached), members of the Greater Sudbury Police Service on the dates specified.

AND FURTHER THAT the Board hereby accepts the resignations as per Table C (attached) of the following members from the positions on the effective dates specified.

CARRIED

### **Workforce Census Report**

Sharon Baiden advised that the final report in relation to the Workforce Census is now complete. This document is available to the Board for review on request. The findings from the Workforce Census will be used as a reference for the Business Plan and serve to guide the activities of the Human Resources Division.

For the information of the Board.

### **Bear Wise Media Campaign**

The Board was presented with a report respecting the Bear Wise Media Campaign. This has been an effective tool in educating the public on bears, what to do in the event of an encounter and how to prevent nuisance bear activities.

(2007-081) THOMPSON - KOKA: THAT the Board enters into an Agreement with the Ministry of Natural Resources for the purpose of effecting a Bear Wise Media Campaign and to receive funds not to exceed \$8,000.

CARRIED

### **Security Solution at Lionel L. Lalonde Centre**

The Board was presented with a report respecting the installation of security cameras at the Lionel E. Lalonde Centre. This is a collaborate initiative with Emergency Medical Services in order to provide for enhanced security at this site.

(2007-082) KOKA - THOMPSON: THAT the Board approves the implementation and standardization of the Closed Circuit TV (CCTV) security solution for police and a portion of common areas at the Lionel E. Lalonde Centre with Northern Video Systems in the approximate amount of \$54,000 including Provincial Sales Tax with funds to be drawn from 2006 Police Capital Accounts.

CARRIED

### **OPTIC Secondment – Kevin Deforge**

The Board was presented with a report respecting the secondment of Kevin Deforge, Communicator, to the Ontario Police Technology Information Cooperative.

(2007-083) THOMPSON - KOKA: THAT the Board enters into an Agreement with the Ministry of Correctional Services and Public Safety in relation to the secondment of Kevin Deforge to the Ontario Police Technology Cooperative for the period October 1, 2007 to March 31, 2008 with the possibility of a six month extension.

CARRIED

### **OAPSB Zone 5 Resolution to Annual General Meetings**

The Board was presented with correspondence from the Ontario Association of Police Services Boards – Zone 5 in relation to proposed changes to the Annual general Meeting and Conference. The change of format was discussed and it was decided to provide a letter in support of the recommendation.

For the information of the Board.

### **Ontario Association of Chiefs of Police**

The Board was updated on discussions held during the Ontario Association of Chiefs of Police Conference in June 2007 attended by Chief Davidson and Deputy Chief Elsner.

For the information of the Board.

### **Canadian Association of Chiefs of Police**

The Board was provided with an overview of deliberations at the Canadian Association of Chiefs of Police Conference in Calgary, Alberta in June 2007 attended by Chief Davidson and Deputy Chief Elsner.

For the information of the Board.

### **Canadian Association of Police Service Boards Annual Conference**

The Board was advised that member Sandra Campbell attended the Canadian Association of Police Services Boards Annual Conference in Calgary, Alberta from August 17 to 19, 2007. Ms. Campbell will provide an overview of the conference at the October Board meeting.

For the information of the Board.

### **Lionel E. Lalonde Centre Relocation Update**

The Board was apprised of the relocation of personnel and various branches to the Lionel E. Lalonde Centre. District 2 Station is now operational. A ceremony for the official opening will be held at a later date. In the meantime, the Board will hold a meeting at the Centre.

For the information of the Board.

### **Budget Update**

The Board was updated on the status of the 2008 budget. A special budget meeting with the Board will be scheduled once the budget timeline is known. Members agreed that a separate meeting would be in order.

For the information of the Board.

### **Board Trust Fund – Easter Seals Power Play Team**

The Board was presented with a report requesting funding from the Board Trust Fund in relation to supporting Easter Seals.

(2007-084) KOKA - THOMPSON: THAT the Board approves a Trust Fund donation in the amount of \$600.00 in support of the Greater Sudbury Police Easter Seals Power Play Team.

CARRIED



## **OAPSB Conference**

The Board was presented with an invitation to attend the Ontario Association of Police Services Boards Conference on Innovation, Issues and Information Critical to Police Services Board Members scheduled for November 1-2, 2007 at the Sheraton Parkway in Richmond Hill.

For the information of the Board.

## **Annual Awards Presentations**

The Board was advised that the Annual Awards Presentations will be held on Thursday November 1, 2007 at the Howard Johnson Plaza Hotel, 50 Brady Street commencing at 7:30 p.m. This is a Police Services Board hosted event and members are encouraged to attend.

For the information of the Board.

## **Notes of Appreciation**

Fifteen letters of appreciation have been received by the Chiefs Office since the June Board meeting. Copies of four were attached for review.

Jo-Anne Palkovits, President and CEO of St. Joseph's Health Centre, offered her gratitude for the Service's assistance during the recent hospital fire.

A call was received from an elderly citizen Patricia, who was pleased with the way officers Smuland, Hagen and Hasanefendic treated her at during a recent traffic stop.

An e-mail was received thanking Constable Arlington Mullens on his thorough investigation of a possible Break and Enter and for the reassurance he offered the 10 year old child in the home.

An e-mail was received from a British Columbia family that was visiting Sudbury. Constable Shane Foessl offered his support while their young son was being treated at St. Joseph's Health Centre. The family complimented our Service on our commitment to Community Based Policing.

For the information of the Board.

## **Motion to Deal with Addendum**

(2007-085) KOKA - THOMPSON: THAT this Board deals with the Addendum items on this date.

CARRIED

## **Return of Found Property**

The Board was presented with requests in writing for the return of found property to the finders as follows:

(2007-086) THOMPSON - KOKA: THAT the Board approves the return of the following found property as follows:

Georgette Bergeron – Assorted pieces of gold jewelry.  
(Incident #RM06001158)

Yvonne Tremblay – Adult male 18 speed mountain bike, red, make Arshi,  
Model Blade, serial number 00280182 (SU07030342)

CARRIED

## **New Business**

None

## **Motion to Meet In-Camera**

(2007-087) KOKA - THOMPSON: THAT this Board meets IN CAMERA.  
Time 6:15 p.m.

CARRIED

The Board moved back into PUBLIC to resume discussions at 7:25 p.m.

## **New Business**

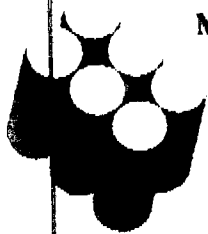
There was no business arising out of In-Camera discussions.

**Next Meeting: Monday October 15, 2007 at 5:00 p.m.**

**Adjournment: Time – 7:30 p.m.**

(2007-092) KOKA– THOMPSON: THAT this meeting be adjourned.

CARRIED



## Moulin à Fleur Association

### Minutes of the Flour Mill B.I.A / Z.A.A.

October 2, 2007  
Maria's Restaurant

Commencement 7:00 P.M.  
Adjournment 8:15 P.M.

Present: Councillor J. Landry-Altman, P. Kostakos, R. McMahon, T. McMahon, G. Rosset, J. Corbett, M. Spencer, R. de la Riva, A. de la Riva.

Guests: Kerry Taylor, Hydro, Bruce Sedgewick, City Road Engineer, Bruce Mc Millan, Sudbury Hydro

Chair de la Riva introduces the project of the B.I.A.: Decorative lights for the area. After the study of the area he believes that 12 to 14 posts need to be changed from Leslie Street to the railroad track. The group agreed, the B.I.A. should continue with the beautification of the area just done this year with the gateway. ( Monument at Corner of Notre-Dame to Leslie.)

Hydro officials present maintenance costs, explained how they advise to reduce costs, alternatives such as photo cells. City sets standards. These lights serve decorative purpose only. Participation of City, Hydro for L.A.D. energy saving discussed.

After discussion, J. Corbett states these lights are to improve Notre-Dame Avenue and area, the City should be flexible. He offers to research, look at model chosen by the group and get estimate price for such project.

A motion: J. Corbett, R. McMahon:

" That the Flour Mill B.I.A. start with the model K 56, chosen as a guide, and prepare an estimate for the next meeting. The city to be invited to tell us for their participation in the project for decorative lights" All in Favor.

Adjournment 8:15 P.M.

## MINUTES OF THE TENDER OPENING COMMITTEE

Committee Room C-21  
2<sup>nd</sup> Floor, Tom Davies Square  
2007-10-16

Commencement: 2:30 p.m.  
Adjournment: 2:36 p.m.

### **R. DELAIRE, SUPPLIES & SERVICES CO-ORDINATOR, IN THE CHAIR**

#### Present

A. Nykyforak, Law Clerk; R. Falcioni, Director of Roads and Transportation; K. Reynish, Drainage Engineering Technician; S. Turner, Financial Analyst; J. Henri, Acting Secretary to the Manager of Supplies & Services Supplies & Services/Purchasing Agent.

Contract IES07-136,  
RFP for Lake  
Nepahwin Watershed  
Storm Water Control  
& Quality  
Improvement Study

Proposals for Contract IES07-136, for Lake Nepahwin Watershed Storm Water Control & Quality Improvement Study {estimated at a total cost of \$300,000}, were received from the following proponents:

PROPOSERS
David Harsh, K. Smart Associates Ltd.
S. A. Kirchherfer Ltd.
Dennis Consultants
AMEC Earth & Environment
Earth Tech (Canada) Inc.
J. L. Richards & Associates Ltd.

The foregoing tenders were turned over to the Drainage Engineering Technician for review and recommendation. A report outlining the recommendations would be prepared and forwarded to the General Manager of the Infrastructure Services Department for approval. A copy of this report would be provided to the Manager of Supplies & Services.

Adjournment: This meeting adjourned at 2:36 p.m.

The meeting  
adjourned at 2:36  
p.m.

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Chairman

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Secretary

**MINUTES OF THE FIFTH MEETING OF THE  
CITY OF GREATER SUDBURY PUBLIC LIBRARY BOARD**

Tuesday, June 19, 2007  
Main Branch

Commencement: 3:15 p.m.  
Adjournment: 4:50 p.m.

**PRESENT**

Councillor T. Callaghan; Councillor D. Craig; F. Cormier;  
A. Fahey; M. Landry-Sabourin; S. Prusila; Y. Sincennes

**REGRETS**

V. Gilhula

**CITY STAFF**

R. Henderson, Director of Citizen Services; C. Zuliani, Manager  
Libraries and Heritage Resources; R. Clouthier, Manager of Citizen  
Services; D. Kennedy, Administrative Assistant-Director of Citizen  
Services

**DECLARATIONS  
OF PECUNIARY  
INTEREST**

None

The Chair called the meeting to order.

**FERN CORMIER IN THE CHAIR**

The Chair and Board members welcomed Councillor Callaghan  
back.

**TOUR**

The Director conducted a tour with the board members of the first  
phase of the re-arrangement of Main Branch. He advised that due  
to the tremendous efforts of staff, the collections had been  
relocated, outdoor and indoor beautification of the building  
completed and improved signage to achieve a higher level of  
customer service with a goal for improved circulation. The Director  
acknowledged the hard work of the Manager and Staff at Main  
Branch and Ms. Mary Searle for preparing the logistical plan for the  
re-organization. The board members applauded the changes and  
on their behalf, requested that the Director thank staff for their  
accomplishments.

**CLOSED SESSION**

2007-13 Sabourin/Sincennes  
That we move in "Closed Session" to deal with a property matter in  
accordance with Article 15.5 of the City of Greater Sudbury  
Procedure By-law 2006-100 and the Municipal Act, 2001, s. 239(2).

**CARRIED**

**MATTERS  
ARISING FROM  
THE "CLOSED  
SESSION"**

The Board recessed at 3:45 p.m. and resumed the meeting at 4:15 p.m. The Chair reported that the Board met to discuss a property matter and that no resolution(s) emanated therefrom.

**MINUTES**

The following motion was presented:

2007-14 Sabourin/Fahey

That the minutes of the Third Meeting of the Greater Sudbury Public Library Board held April 24, 2007, be adopted.

**CARRIED**

**PRESENTATIONS**

City of Greater Sudbury Public Library "Virtual Library and Museum"  
Ms. Rebecca Blackburn, Virtual Librarian

The Virtual Librarian provided an electronic presentation on the library and museum web sites. She demonstrated the many dynamic user features of the library web site such as the ability for patrons to access their personal library files, catalogue database, historical databases, online databases, kids' turf, online reference and library/community information. She informed the board members that the purpose of the museum website was to provide information about the history and culture of Greater Sudbury, as well as to educate visitors on the museums. She advised that the INCO Triangle (1936-1998) would be accessible on the museum web site in the near future.

**CORRESPONDENCE**

None

**NEW BUSINESS**

The Manager of Libraries and Heritage Resources briefly updated the board members regarding the Archives project.

Board member Y. Sincennes informed board members of an upcoming press conference to announce the opening of a french book store.

The next meeting to be held on Tuesday, September 18, 2007.


**ADJOURNMENT**

2007-15 Gilhula/Prusila

That this meeting does now adjourn. Time: 4:50 p.m.

**CARRIED**

  
\_\_\_\_\_  
Secretary

  
\_\_\_\_\_  
Chair